

#### **BOARD OF TRUSTEES**

#### Regular Meeting Agenda

205 East State Street

#### November 18, 2024 12:00 Noon

- 1. Roll Call
- 2. Approval of Agenda
- 3. Public Comment Period
- 4. **Decision**: Consent Agenda
  - a. Approval of Regular Meeting Minutes of October 15, 2024
  - b. Approval of Special Meeting Minutes of October 29, 2024
  - c. Approval of Bill Schedule #742 Totaling \$1,544,591.33
  - d. Departmental Reports
  - e. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
- 5. **Decision:** Review and approval of accounts with unpaid "storm sewer only" charges that are eligible to be certified to become a lien upon real estate
- 6. **Decision:** Review and approval of Monthly Financial Statement, Investment Report, and Capital Report
- 7. **Discussion**: Pension Cost of Living Adjustment
- 8. **Decision:** Review and approval of Resolution Naming Depositories as Per Iowa Code Section 12
- 9. **Decision:** Review and approval of Revised FY 25-29 5-Year Capital Improvement Plan for Meter Replacement Program
- 10.**Decision:** Review and approval of contracts with ACS for server updates in the amount of \$21,743.05 and maintenance agreements for existing servers in the amount of \$2,410.64
- 11. **Decision:** Review and approval of RACOM payment #2 for installation of digital radio equipment in the amount of \$19,249.53
- 12. Discussion: Service Line Material Inventory and Replacement Program
- 13. **Update**: Award from National Weather Service, People's Choice Award, Chemical Feeds
- 14. Set date and time for next regular meeting

## MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES REGULAR BOARD MEETING OCTOBER 15, 2024 12:00 Noon 205 East State Street

1. ROLL CALL: PRESENT: Trustees: Eilers, Mack, Loney

ABSENT: None

2. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Agenda.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

- 3. Public Comment Period There was one member of the public present and General Manager Lovell reported that no written comments had been received.
- 4. There was a motion by Trustee Loney to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of September 17, 2024; Approval of Bill Schedule #741 totaling \$1,516,257.93; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

5. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Loney and a second by Trustee Mack to approve the reports and place them on file.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

6. The Board reviewed the Revised FY 25-29 5-Year Capital Improvement Plan. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Revised FY 25-29 5-Year Capital Improvement Plan.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

7. The Board reviewed changes to Marshalltown Water Works Rules and Regulations Preface Paragraph #5 regarding customer appeals. There was a motion by Trustee Loney and a second by Trustee Mack to approve the changes to Marshalltown Water Works Rules and Regulations Preface Paragraph #5 regarding customer appeals.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

8. The Board reviewed Payment #1 request from J.R. Stelzer Co for the South Tower Exterior Renovation project in the amount of \$120,080.00. There was a motion by Trustee Mack and a second by Trustee Loney to approve Payment #1 request from J.R. Stelzer Co

for the South Tower Exterior Renovation project in the amount of \$120,080.00.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

9. The Board reviewed Payment #2 request releasing retainage to J.R. Stelzer Co for the South Tower Exterior Renovation project in the amount of \$6,320.00. There was a motion by Trustee Mack and a second by Trustee Loney to approve Payment 2 request releasing retainage to J.R. Stelzer Co for the South Tower Exterior Renovation project in the amount of \$6,320.00.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

10. The board reviewed a payment request to Ascendance Trucks Midwest, LLC for the 2025 International Dump Truck in the amount of \$142,007.00. There was a motion by Trustee Mack and a second by Trustee Loney to approve payment to Ascendance Trucks Midwest, LLC for the 2025 International Dump Truck in the amount of \$142,007.00.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

11. General Manager Lovell provided an update to the Board regarding the Pensioner COLA request. She informed them that she is still waiting for response from Hubb International regarding a proposal to evaluate the current pension COLA request.

The Board set the date for the next regular Board meeting as November 18, 2024 at 12:00 PM at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Shelli Lovell Secretary

## MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES SPECIAL BOARD MEETING OCTOBER 29, 2024 12:00 Noon 205 East State Street

1. ROLL CALL: PRESENT: Trustees: Eilers, Mack, Loney

ABSENT: None

2. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Agenda.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

3. The Board reviewed progress payment #4 for the Marshalltown Water Works Water Metering Equipment Changeout 2023 project in the amount of \$703,791.90 to Ferguson Waterworks. There was a motion by Trustee Mack and a second by Trustee Loney to approve progress payment #4 for the Marshalltown Water Works Water Metering Equipment Changeout 2023 project in the amount of \$703,791.90 to Ferguson Waterworks.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

4. The Board reviewed the payment of Marshall County Building Permit Fees in the amount of \$54,600.00. There was a motion by Trustee Loney and a second by Trustee Mack to approve of the payment of Marshall County Building Permit Fees in the amount of \$54,600.00.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney

NAYS: None

The Board adjourned.

Respectfully submitted,

Shelli Lovell Secretary

# MARSHALLTOWN WATER WORKS BILL SCHEDULE # 742 BILLS TO BE PAID OCTOBER 2024

3E- Generator Division	Generator Service	2,361.49
Arnold Motor Supply	Fuse,Oil,Fuel Additive,Def,Oil Filter,Ramp,Washer Fluid	426.23
Brown Shoe Fit Co	Boots	391.50
Brown Winick Law	Legal Services	3,801.25
Central Iowa Distributing	Paper Towels, Bath Tissues	150.00
Cessford Construction Company	Rock	1,577.38
Column Software PBC	Newspaper	184.89
CTI Ready Mix	Concrete	4,127.00
Electric Supply of Marshalltown	Bulbs	80.60
Ethanol Products LLC	CO2	4,692.15
Fastenal Company	Paint	292.17
Ferguson Waterworks	Power Cable,Roof Antenna Base	401.59
Fisher Scientific Company LLC	Lab Supplies	196.63
Grainger	Gasket,Shovels	128.86
Hach Company	Lab Supplies	2,888.54
Hawkins Inc	CL2,Ammonia,Fluoride	10,205.98
HDR Engineering Inc	Engineering Services- Treament Plant Expansion	33,374.86
Home Rental Center & Sales Co	Working Signs,Skid Loader,Pallet, Blades,Saw Walk	2,845.00
Idexx Distribution Corp	Lab Supplies	1,762.12
John Deere Financial-T	Flags,Boots,Snow Fence,Hat,Gloves, Hydration Powder	487.86
Laurel Diesel Services	Backhoe Maintenance	6,704.27
Manatt's Inc	Concrete	584.88
McAtee Tire Sales	Tire Repair	37.00
Menards	Connector,Conduit,Steel Pallet,Screw, Sealant,Elbow,Coupling,Nipple,Union, Pipe repair,Cord,Copper Wire,Clamp, Rod,Measuring Wheel,Shop Towels, Pump,Paint Pen,Screwdriver,Tape,QC Spray Tips,Wire Wheel Brush,Tinner Snips,Filter,Baking Soda,Bleach,Plug, Apron,Batteries,Plywood,Wood,Caution Tape,Concrete Placer,Door Plate,Hex Bolt,Post,Snow Fence,Tarp,Cable Tie,Lights,Hose,Switch	1,706.86
Michael Schelsinger	Sidewalk Repair	350.00

Minute Man Inc	Clothing,Leave Request Forms	836.67
Mississippi Lime Company	Lime	48,325.94
Municipal Supply Inc	Saddle,Corp,Flare,Flags,Coupling,Bolt, Gasket,Copper,Clamp	3,900.59
Plumb Supply	Flare Tool,Slaker Repair,PVC,Tube Cutter	529.67
Rasmusson Service Center	Backhoe Maintenance	432.55
SEH	Engineering Services- Well 5 Borehole	536.51
Star Equipment LTD	Bucket Excavator	3,375.00
State Hygienic Laboratory	State Testing	42.00
Tyler Business Forms	W-2 Ezpack	193.67
Tyler Technologies Inc	Training & Configuration	390.00
Ziegler Cat	Electrical Upgrades,Gauges	5,994.51
Total		144,316.22

# MARSHALLTOWN WATER WORKS BILL SCHEDULE # 742 BILLS PAID OCTOBER 2024

Aflac	employee deductions	629.92
Aliant Energy	gas & electricity	37,018.09
Alliant Energy	gas & storm damage repair	5,264.36
American Express	credit card fees	48.26
American Express	credit card fees	31.22
Ascendance Trucks Midwest, LLC	dump truck	142,007.00
City of Marshalltown	Landfill Receipts - Sept 2004	13,029.32
City of Marshalltown	Storm Sewer Receipts - Sept 2024	118,982.69
City of Marshalltown	Sewer Receipts - Sept 2024	500,793.90
Connor Hunt	deductibles paid	371.00
Consumers Energy	electricity	46.58
Deborah McElroy	deductibles paid	61.48
Deborah McElroy	mileage	272.02
Delta Dental	employee dental insurance	687.48
Devon Downs	deductibles paid	1,157.68
Elan	credit card payment	3,656.17
Elan	credit card payment	4,969.11
Grant Specht	deductibles paid	155.80
Health Savings Account	employee deduction	75.00
Health Savings Account	employee deduction	75.00
Heart of Iowa Commuications	phone & internet services	631.07
IMCWA	install # 4 workmans comp premuim	3,796.00
Internal Revenue Services	withholding taxes	19,098.27
Internal Revenue Services	withholding taxes	19,611.40
Internal Revenue Services	withholding taxes	4,010.30
Iowa Assoc of Water Agencies	annual dues	1,406.81
Iowa Dept of Agriculture & Land Stewdardship	sample fee- south pit	60.00
Iowa Dept of Natural Resources	annual water use fee - 2025	215.00
Iowa One Call	One Call services 591/5	536.90
IPERS	employee pension	16,211.31

Isolved Benefit Services WDM	employee deductions	571.52
Jared Wall	deductibles paid	307.14
Jeffery Mahoney	deductibles paid	912.47
Jeffrey Heinrichs	deductibles paid	730.53
Joey Jensen	deductibles paid	867.06
Joseth Fisher	deposit return	49.60
JR Stelzer Co	South Tower renovation Pymts 1&2	126,400.00
Kim Carter	office cleaning Sept 2024	500.00
Laura Eilers	board of trustees compensation	75.00
Lucas Reinert	deductibles paid	527.00
Marshall County Engineers Office	fuel - Sept 202	1,688.35
Marshalltown United Way	employee contributions	30.00
Mary Bowen	deductibles paid	212.12
Mary Yakel	deposit return	39.86
MidWestOne Bank	CD	100,000.00
Moler Sanitaion	garbage service	105.00
Nick Loney	board of trustees compensation	391.07
Payroll	payroll	53,264.40
Payroll	payroll	54,676.03
Payroll	payroll - retirerment vac & sick pay	6,632.17
Petty Cash	to replenish petty cash	216.99
Petty Cash	to replenish petty cash	299.40
Pitney Bowes Bank Inc Reserve Acct.	postage	5,000.00
Pitney Bowes Bank Inc Reserve Acct.	postage meter	75.00
Prairie Waste Solutions	garbage service Aug & Sept	440.40
Reliance Standard Life Ins Co	employee life insurance	1,027.09
Shomo-Madsen Insurance	policy change-general liability-payroll	2,262.00
Staples	office chair	134.27
The University of Iowa	fee-delineation of the buried valley aquifer	37,818.00
Tom Mack	board of trustees compensation	75.00
Treasurer State of Iowa	Water Excise Tax	47,310.65
Treasurer State of Iowa	Sales Tax	11,479.07
Treasurer State of Iowa	Withholding tax	244.64
Treasurer State of Iowa	withholding taxes	6,323.07
Tyler Paytech	credit card fees	3,522.09

U S Postal Service	1st class presort permit # 77	350.00
United Bank & Trust	returned Nacha	220.00
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	773.73
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,735.52 + 5,000.00	8,735.52
United Bank & Trust	returned Nacha	172.73
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	145.72
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned check	319.40
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	406.33
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,716.81 + 5,000.00	8,716.81
UPS	postage	26.58
US Cellular	internet	27.23
Wellmark Blue Cross & Blue Shield	employee health insurance	20,003.49
Ana Espinoza	deposit return	88.90
Luis Ramirez Jimenez	deposit return	84.30
Raphael Adami	deposit return	5.81
Sanna E Flores	deposit return	46.38
Bryan P Malone	deposit return	21.94
Terry Mercer	deposit return	56.33
Ana Perez	deposit return	92.57
Madison K Fogt	deposit return	13.72
Abdias Accilien	deposit return	6.10
Total		1,400,275.11

## CUSTOMER SERVICE MONTHLY REPORT FOR THE MONTH OF October 2024



ACTIVITY	THIS MONTH	THIS MONTH LAST YEAR	2024-2025 FISCAL YEAR
SERVICE CALLS	991	384	4500
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	5	3	14
DELINQUENT TAGS	303	278	1332
METER SET	2	0	14
TURN OFF FOR NON PAYMENTS	37	38	337
READ AND LEAVE ON - OCCUPANT CHANGE	147	125	497
Vepo Meter/Radio Installs	389		2357

### DISTRIBUTION Marshalltown Water Works Board Report

November 18, 2024

#### **PROJECTS**

- 1. State Street-Total reconstruction of all utilities and street from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street
  - a. All water connections have been made, and water portion of the project is complete
- 2. West High Street watermain replacement
  - a. Starting preliminary engineering work
  - b. Permits have been completed
  - c. Work has begun on High Street
  - d. Borings and connection have been completed by contractor
  - e. 800' of watermain has been installed and tested
  - f. Water services are being installed and yard restoration has begun
- 3. East Main Street watermain replacement
  - a. The City's engineer has started preliminary design

#### MAIN BREAKS (FY 24-25)

- 1. July 22, 2024 2<sup>nd</sup> St and Madison St, 12" crack- cause water hammer
- 2. July 22, 2024 Player St and Center St, 8" sheer break- cause water hammer
- 3. July 26, 2024 3<sup>rd</sup> Ave and Boone St, 12" crack- cause water hammer
- 4. July 26, 2024 3<sup>rd</sup> Ave and Boone St, 8" crack- cause water hammer
- 5. July 26, 2024 State St and 17<sup>th</sup> St, 6" crack- cause water hammer
- 6. July 26, 2024 W Church St and 1st St, 4" crack- cause unknown
- 7. August 14, 2024 Washington St and 9<sup>th</sup> St, 6" crack- cause hit by contractor
- 8. August 22, 2024 2<sup>nd</sup> St and W Ingledue St, 6" crack-cause water hammer
- 9. October 8, 2024 701 N 5<sup>th</sup> Ave, 6" sheer break-cause unknown
- 10. October 15, 2024 West Ingledue and 1st St, 6" crack-cause hit line
- 11. October 29, 2024 Crestview Dr, 6" crack-cause hit line.

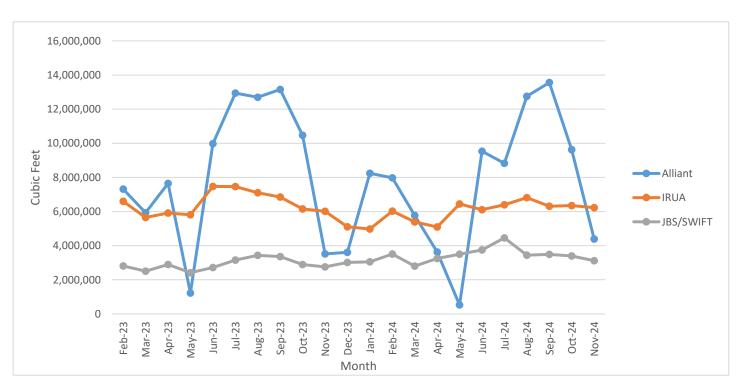
## Facilities Marshalltown Water Works Board Report 11/18/2024

- 1. High Service Pump #1 The repairs have been completed; we're now waiting on installation.
- 2. Wellfield updates
  - Well 15 The packing gland needs replaced; we are waiting on parts.
  - Well #11 Has been trending a low pumping level; it is being considered for rehab and monitored daily.
  - Well 5A/16 NAI has installed surge protection and UPS. We're now waiting on floodplain permitting.
  - Well 3 The piping was leaking in the check valve vault; we patched that leak. The walls of the vault are bulging; we have temporarily shored up the walls. We have quotes for piping repair, and are working on permanent repair options for the vault walls.
- 3. HVAC Replacement CIP project Butler Engineering will be conducting a site visit before finalizing plans for bid documents.
  - The chiller had a control failure but has been repaired by Trane.
  - The HVAC plant boiler circulation pump failed and has been replaced.
  - Boiler #1 recirculation pump locked up and has been repaired.

### **MWW Largest Users Monthly Report**

October 2024 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	<b>Cubic Feet</b>	Cubic Feet	Cubic Feet
Feb-23	7,313,200	6,602,838	2,816,500
Mar-23	5,929,400	5,656,726	2,504,000
Apr-23	7,643,900	5,916,510	2,900,100
May-23	1,223,100	5,813,918	2,416,300
Jun-23	9,979,400	7,470,601	2,718,600
Jul-23	12,933,800	7,464,630	3,158,800
Aug-23	12,699,800	7,103,119	3,430,900
Sep-23	13,150,200	6,853,538	3,362,000
Oct-23	10,465,100	6,152,851	2,897,900
Nov-23	3,521,900	6,012,034	2,760,700
Dec-23	3,610,200	5,109,081	3,017,400
Jan-24	8,238,600	4,977,140	3,049,500
Feb-24	7,970,300	6,025,630	3,505,900
Mar-24	5,777,000	5,395,469	2,799,100
Apr-24	3,625,300	5,099,225	3,247,200
May-24	530,500	6,442,906	3,496,900
Jun-24	9,535,800	6,105,853	3,746,500
Jul-24	8,823,300	6,395,989	4,457,300
Aug-24	12,755,800	6,815,740	3,442,800
Sep-24	13,557,100	6,309,760	3,494,200
Oct-24	9,629,100	6,349,406	3,397,500
Nov-24	4,389,700	6,226,449	3,118,000



### PROPERTY TAX LIENS TO CERTIFY STORM SEWER - NOVEMBER 2024

ACCOUNT#	PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
400-1237-04	Jose Gonzalez	112 N Center St	\$110.22
400-0576-04	Larry & Nicole Critchfield	2001 E Church St	\$1,797.38
		TOTAL	\$1,907.60

### PROPERTY TAX LIENS TO CERTIFY NOVEMBER 2024

ACCOUNT#	PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
100-0664-09	Roger A Smith	605 N 1st Ave	\$584.70
		TOTAL	\$584.70

### SEWER DEPOSIT ACCOUNT Activity for October 2024

Balance on October 1	\$169,706.78
Deposits for October	\$5,220.00
Interest paid to the City of Marshalltown Check # 2605	\$351.78
Deposit refund for application to the Marshalltown Water Works Check # 2606	\$8,700.00
Interest for October	\$182.88
Balance on October 31	\$166,057.88

#### MARSHALLTOWN WATER WORKS

**Compiled Financial Statements And Supplementary Information** 

For the One Month Ended October 31, 2024



		<b>Annual Budget</b>	Period Activity	Fiscal Activity	Percent
Fund 1 - Water Fund					
Revenue					
	WATER SALES RESIDENTIAL	2,823,748.30	260,050.67	992,276.46	35.14%
	WATER SALES MULTI-FAMILY	365,502.32	36,057.08	136,442.37	37.33%
	WATER SALES COMMERCIAL	756,036.76	82,516.76	295,258.66	39.05%
	WATER SALES IRRIGATION	94,158.71	27,707.70	78,700.57	83.58%
	WATER SALES INDUSTRIAL	3,417,858.06	348,995.52	1,594,278.32	46.65%
	WATER SALES WHOLESALE	1,473,882.98	129,479.80	534,387.27	36.26%
	WATER SALES NON METERED	6,358.69	1,588.01	5,711.79	89.83%
	CITY CONTRACT SERVICES	80,000.00	14,021.63	27,761.21	34.70%
	PENALTIES	40,000.00	8,625.38	30,837.46	77.09%
	CUSTOMER SERVICE	10,000.00	1,118.00	4,521.00	45.21%
	TESTING LABORATORIES	3,000.00	216.00	884.00	29.47%
	MERCHANDISE SALES	300.00	0.00	0.00	0.00%
	INTEREST	50,000.00	13,475.86	53,259.54	106.52%
	RENTALS	4,000.00	3,712.00	3,712.00	92.80%
	MISC INCOME	30,000.00	3,100.00	12,456.10	41.52%
	CONNECTION FEES	20,000.00	754.68	5,982.00	29.91%
	TAPPING FEES	2,000.00	0.00	135.00	6.75%
	Total Revenue:	9,176,845.82	931,419.09	3,776,603.75	41.15%
	· ·	Annual Budget	Dariad Activity	Fiscal Activity	Dorcont
F C		Annual Budget	Period Activity	Fiscal Activity	Percent
Expense Summary					
Expense Summary					
Expense Summary	EMPLOYEE SALARIES:	2,082,715.00	167,603.12	718,515.28	34.50%
expense summary					
expense summary	EMPLOYEE SALARIES:  EMPLOYEE BENEFITS:	2,082,715.00 815,175.00	167,603.12 58,204.37	718,515.28 247,096.82	34.50% 30.31%
Expense summary	EMPLOYEE BENEFITS:	815,175.00	58,204.37	247,096.82	30.31%
Expense summary					
expense summary	EMPLOYEE BENEFITS: UTILITIES:	815,175.00 733,350.00	58,204.37 38,707.00	247,096.82 196,923.73	30.31% 26.85%
expense summary	EMPLOYEE BENEFITS:	815,175.00	58,204.37	247,096.82	30.31%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:	815,175.00 733,350.00 702,066.00	58,204.37 38,707.00 50,568.05	247,096.82 196,923.73 202,272.20	30.31% 26.85% 28.81%
expense summary	EMPLOYEE BENEFITS: UTILITIES:	815,175.00 733,350.00	58,204.37 38,707.00	247,096.82 196,923.73	30.31% 26.85%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:	815,175.00 733,350.00 702,066.00 42,761.00	58,204.37 38,707.00 50,568.05 1,830.18	247,096.82 196,923.73 202,272.20 11,973.38	30.31% 26.85% 28.81%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:	815,175.00 733,350.00 702,066.00	58,204.37 38,707.00 50,568.05	247,096.82 196,923.73 202,272.20	30.31% 26.85% 28.81% 28.00%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:	815,175.00 733,350.00 702,066.00 42,761.00	58,204.37 38,707.00 50,568.05 1,830.18	247,096.82 196,923.73 202,272.20 11,973.38	30.31% 26.85% 28.81% 28.00%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07	30.31% 26.85% 28.81% 28.00% 62.38%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07	30.31% 26.85% 28.81% 28.00% 62.38%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79	30.31% 26.85% 28.81% 28.00% 62.38% 30.33%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79	30.31% 26.85% 28.81% 28.00% 62.38% 30.33%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:  CHEMICALS:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00 1,229,531.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53 106,966.61	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79 403,669.31	30.31% 26.85% 28.81% 28.00% 62.38% 30.33% 32.83%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:  CHEMICALS:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00 1,229,531.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53 106,966.61	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79 403,669.31	30.31% 26.85% 28.81% 28.00% 62.38% 30.33% 32.83%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:  CHEMICALS:  CONTRACT SERVICE:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00 1,229,531.00 848,220.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53 106,966.61 118,384.04	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79 403,669.31 346,428.28	30.31% 26.85% 28.81% 28.00% 62.38% 30.33% 32.83% 40.84%
expense summary	EMPLOYEE BENEFITS:  UTILITIES:  DEPRECIATION:  FUELS:  SUPPLIES:  MAINTENANCE:  CHEMICALS:  CONTRACT SERVICE:	815,175.00 733,350.00 702,066.00 42,761.00 287,812.00 506,211.00 1,229,531.00 848,220.00	58,204.37 38,707.00 50,568.05 1,830.18 13,123.14 88,519.53 106,966.61 118,384.04	247,096.82 196,923.73 202,272.20 11,973.38 179,544.07 153,547.79 403,669.31 346,428.28	30.31% 26.85% 28.81% 28.00% 62.38% 30.33% 32.83% 40.84%



### **Expense Report**Account Summary

For Fiscal: 2024-2025 Period Ending: 10/31/2024

		Current	Period	Fiscal	Percent
Department: 700 - PLANT		Total Budget	Activity	Activity	Used
ExpCategory: 1 - EMPLOYEE	SALARIES				
1-700-100	SALARIES	630,861.00	47,727.37	218,515.13	34.64%
	Total ExpCategory: 1 - EMPLOYEE SALARIES:	630,861.00	47,727.37	218,515.13	34.64%
ExpCategory: 2 - EMPLOYEE	BENEFITS				
<u>1-700-201</u>	HEALTH INSURANCE	70,838.00	5,558.47	22,350.62	31.55%
<u>1-700-202</u>	PENSION	25,520.00	1,985.88	9,189.96	36.01%
<u>1-700-203</u>	IPERS	32,576.00	2,406.15	10,885.54	33.42%
<u>1-700-204</u>	FICA/MED	48,261.00	3,509.93	16,149.30	33.46%
<u>1-700-205</u>	LIFE INSURANCE	2,190.00	164.14	639.93	29.22%
<u>1-700-206</u>	MILEAGE	525.00	0.00	0.00	0.00%
1-700-207	REGISTRATION	3,150.00	670.00	800.00	25.40%
<u>1-700-209</u>	DENTAL INSURANCE	600.00	70.00	270.00	45.00%
<u>1-700-211</u> 1-700-212	LODGING	2,100.00	0.00	0.00	0.00%
1-700-212 1-700-213	FOOD TRANSPORTATION	315.00 1,575.00	101.42 0.00	101.42 0.00	32.20% 0.00%
1-700-214	SAFETY / CLOTHING	2,888.00	288.47	1,007.94	34.90%
1-700-215	SAFETY TRAINING	500.00	0.00	0.00	0.00%
1-700-216	MEDICAL(WORK COMP)	11,354.00	0.00	0.00	0.00%
	Total ExpCategory: 2 - EMPLOYEE BENEFITS:	202,392.00	14,754.46	61,394.71	30.33%
ExpCategory: 3 - UTILITIES					
1-700-301	ELECTRIC	671,807.00	35,685.04	183,489.82	27.31%
1-700-302	GAS	32,500.00	1,334.50	6,355.83	19.56%
1-700-303	TELEPHONE	1,485.00	203.09	692.27	46.62%
<u>1-700-309</u>	INTERNET	3,500.00	210.18	640.24	18.29%
	Total ExpCategory: 3 - UTILITIES:	709,292.00	37,432.81	191,178.16	26.95%
ExpCategory: 4 - DEPRECIAT	TION				
<u>1-700-401</u>	PLANT DEPRECIATION	352,000.00	25,406.13	101,624.52	28.87%
<u>1-700-406</u>	VEHICLE DEPR	10,140.00	1,362.25	5,449.00	53.74%
	Total ExpCategory: 4 - DEPRECIATION:	362,140.00	26,768.38	107,073.52	29.57%
ExpCategory: 5 - FUELS					
<u>1-700-501</u>	GAS	3,000.00	180.19	1,233.89	41.13%
<u>1-700-502</u>	OIL	385.00	0.00	0.00	0.00%
1-700-503	GREASE	54.00	0.00	0.00	0.00%
<u>1-700-504</u>	DIESEL	6,955.00	0.00	1,229.04	17.67%
	Total ExpCategory: 5 - FUELS:	10,394.00	180.19	2,462.93	23.70%
ExpCategory: 6 - SUPPLIES					
<u>1-700-601</u>	LAB SUPPLIES	45,000.00	3,520.97	15,167.57	33.71%
<u>1-700-602</u>	PLANT SUPPLIES	1,140.00	0.00	71.38	6.26%
<u>1-700-603</u> 1-700-605	BUILDING SUPPLIES GENERAL SUPPLIES	1,700.00 5,350.00	0.00 76.68	581.33 445.22	34.20% 8.32%
<u>1-700-606</u>	SAFETY EQUIPMENT	2,000.00	329.93	383.84	19.19%
1-700-607	CLEANING SUPPLIES	500.00	0.00	200.00	40.00%
1-700-608	HEALTH/FIRST AID	535.00	0.00	0.00	0.00%
	Total ExpCategory: 6 - SUPPLIES:	56,225.00	3,927.58	16,849.34	29.97%
ExpCategory: 7 - MAINTENA	NCF				
1-700-701	VEHICLE MAINT	2,000.00	0.00	177.57	8.88%
1-700-702	EQUIP/MACHINE MAINT	150,000.00	21,750.72	46,380.00	30.92%
1-700-703	GROUNDS MAINT	15,000.00	75.98	3,487.44	23.25%
<u>1-700-704</u>	WELL FIELD MAINT	10,000.00	49,062.69	49,930.36	499.30%
<u>1-700-710</u>	HEATING & AIR COND MAINT	20,000.00	0.00	2,188.51	10.94%
<u>1-700-711</u>	BUILDING MAINT	5,000.00	670.28	3,041.05	60.82%
<u>1-700-712</u>	COMPUTER MAINT	2,675.00	166.97	2,868.91	107.25%
<u>1-700-713</u>	SAFETY EQUIPMENT MAINT	0.00	0.00	583.42	0.00%

<u>1-700-715</u>	GENERATOR	20,000.00	0.00	7,420.06	37.10%
	Total ExpCategory: 7 - MAINTENANCE:	224,675.00	71,726.64	116,077.32	51.66%
ExpCategory: 8 - CHEMICALS					
<u>1-700-801</u>	LIME	879,225.00	79,867.43	286,820.92	32.62%
<u>1-700-802</u>	CARBON-DIOXIDE/CO2	95,040.00	7,982.42	27,540.71	28.98%
<u>1-700-803</u>	Chlorine/CL2	153,266.00	11,655.00	55,783.48	36.40%
<u>1-700-804</u>	FLUORIDE	26,500.00	1,402.50	9,817.50	37.05%
<u>1-700-805</u>	POLY-PHOSPHATE	51,000.00	5,271.00	15,813.00	31.01%
<u>1-700-808</u>	AMMONIA	24,500.00	788.26	7,893.70	32.22%
	Total ExpCategory: 8 - CHEMICALS:	1,229,531.00	106,966.61	403,669.31	32.83%
ExpCategory: 9 - CONTRACT	SERVICE				
<u>1-700-908</u>	LIME SLUDGE REMOVAL	400,000.00	33,333.00	166,666.00	41.67%
<u>1-700-911</u>	LABORATORY CONTRACT SERVICES	3,500.00	81.00	524.50	14.99%
	Total ExpCategory: 9 - CONTRACT SERVICE:	403,500.00	33,414.00	167,190.50	41.44%
	Total Department: 700 - PLANT:	3,829,010.00	342,898.04	1,284,410.92	33.54%

	Current	Period	Fiscal	Percent
	Total Budget	Activity	Activity	Used
Pepartment: 750 - DISTRIBUTION				
ExpCategory: 1 - EMPLOYEE SALARIES				
<u>l-750-100</u> SALARIES	605,768.00	62,158.33	262,130.29	43.27%
Total ExpCategory: 1 - EMPLC	OYEE SALARIES: 605,768.00	62,158.33	262,130.29	43.27%
ExpCategory: 2 - EMPLOYEE BENEFITS				
-750-201 HEALTH INSURANCE	58,646.00	7,287.54	29,783.60	50.79%
<u>-750-202</u> PENSION	8,578.00	0.00	969.04	11.30%
<u>-750-203</u> IPERS	48,117.00	4,843.32	22,478.96	46.72%
<u>-750-204</u> FICA/MED	46,341.00	4,553.17	19,238.56	41.52%
-750-205 LIFE INSURANCE	2,250.00	170.01	644.22	28.63%
<u>1-750-206</u> MILEAGE	420.00	0.00	0.00	0.00%
<u>1-750-207</u> REGISTRATION	1,575.00	17.07	181.21	11.51%
<u>-750-208</u> ANNUAL DUES	1,400.00	1,400.00	1,400.00	100.00%
L-750-209 DENTAL INSURANCE	600.00	65.00	276.59	46.10%
<u>-750-210</u> TUITION	0.00	0.00	17.07	0.00%
-750-211 LODGING	1,050.00	0.00	0.00	0.00%
-750-212 FOOD	630.00	0.00	199.99	31.74%
750-213 TRANSPORTATION	1,050.00	0.00	0.00	0.00%
750-214 SAFETY / CLOTHING	3,500.00	373.98	926.46	26.47%
750-215 SAFETY TRAINING	4,725.00	0.00	0.00	0.00%
750-216 MEDICAL(WORK COMP)	12,615.00	0.00	0.00	0.00%
Total ExpCategory: 2 - EMPLC	OYEE BENEFITS: 191,497.00	18,710.09	76,115.70	39.75%
ExpCategory: 4 - DEPRECIATION				
750-402 DISTRIBUTION DEPR	209,544.00	15,800.61	63,202.44	30.16%
750-406 VEHICLE DEPR	24,000.00	0.00	0.00	0.00%
750-407 EQUIPMENT DEPR	11,832.00	1,077.39	4,309.56	36.42%
750-408 BOOSTER STATION DEPR	5,000.00	376.33	1,505.32	30.11%
Total ExpCategory: 4 - D	DEPRECIATION: 250,376.00	17,254.33	69,017.32	27.57%
ExpCategory: 5 - FUELS				
<u>750-501</u> GAS	13,500.00	\$888.95	5,020.01	37.19%
<u>750-502</u> OIL	1,800.00	\$141.83	796.29	44.24%
<u>750-503</u> GREASE	320.00	\$0.00	0.00	0.00%
<u>750-504</u> DIESEL	10,000.00	\$355.39	2,515.56	25.16%
Total ExpCates	gory: 5 - FUELS: 25,620.00	\$1,386.17	8,331.86	32.52%
ExpCategory: 6 - SUPPLIES				
750-601 DISTRIBUTION SUPPLIES	35,000.00	2,361.98	29,967.14	85.62%
750-602 SHOP SUPPLIES	10,000.00	307.38	1,638.14	16.38%
750-603 LEAK SUPPLIES	50,000.00	1,766.54	101,786.22	203.57%
-750-604 HYD & VALVE SUPPLIES	50,000.00	3,174.18	17,981.15	35.96%
-750-605 BOOSTER STATION SUPPLIES	2,675.00	0.00	0.00	0.00%
-750-609 COPIER SUPPLIES / MAINTENANCE AGREEME		0.00	0.00	0.00%
Total ExpCategory		7,610.08	151,372.65	100.77%
	,	7,		
ExpCategory: 7 - MAINTENANCE	2 240 00	12.75	1 170 10	26.640/
750-701 VEHICLE MAINT	3,210.00	12.75	1,176.19	36.64%
750-702 EQUIP/MACHINE MAINT	25,000.00	12,303.16	18,605.61	74.42%
750-705 TOWER MAINT	165,000.00	0.00	201.80	0.12%
750-706 WELL FIELD MAINT	10,000.00	0.00	0.00	0.00%
-750-708 BOOSTER STATION MAINT	1,017.00	0.00	0.00	0.00%
Total ExpCategory: 7 - N	MAINTENANCE: 204,227.00	12,315.91	19,983.60	9.78%
Total Department: 750 - I	DISTRIBUTION: 1,427,698.00	119,434.91	586,951.42	41.11%

		Current	Period	Fiscal	Percent Used
Department: 780 - SERVICE		Total Budget	Activity	Activity	Usea
ExpCategory: 1 - EMPLOY					
1-780-100	SALARIES	207,827.00	2,916.56	14,800.45	7.12%
2 7 00 200	Total ExpCategory: 1 - EMPLOYEE SALARIES:	207,827.00	2,916.56	14,800.45	7.12%
FCotonom. 2 FMDLOV			_,5_0.50	,	712270
ExpCategory: 2 - EMPLOY 1-780-201		26 270 00	145.62	1.044.00	2.000/
	HEALTH INSURANCE IPERS	36,278.00	145.62 275.31	1,044.80	2.88% 7.12%
<u>1-780-203</u> 1-780-204		19,619.00	2/5.31	1,397.08	
1-780-20 <del>5</del>	FICA/MED LIFE INSURANCE	15,899.00 780.00	202.52 58.62	1,042.69	6.56%
1-780-205	MILEAGE	780.00 525.00	0.00	240.90 0.00	30.88% 0.00%
1-780-200	REGISTRATION	2,625.00	0.00	0.00	0.00%
1-780-208	ANNUAL DUES	525.00	0.00	0.00	0.00%
1-780-209	DENTAL INSURANCE	240.00	5.00	23.41	9.75%
1-780-211	LODGING	500.00	0.00	0.00	0.00%
1-780-211	FOOD	315.00	0.00	0.00	0.00%
1-780-214	SAFETY / CLOTHING	750.00	0.00	0.00	0.00%
1-780-216	MEDICAL(WORK COMP)	3,785.00	0.00	0.00	0.00%
1700 210	Total ExpCategory: 2 - EMPLOYEE BENEFITS:	81,841.00	687.07	3,748.88	4.58%
		01,041.00	007.07	3,740.00	4.50%
ExpCategory: 4 - DEPRECI					
<u>1-780-403</u>	METER DEPR	41,040.00	2,560.78	10,243.12	24.96%
<u>1-780-406</u>	VEHICLE DEPR	13,300.00	1,010.24	4,040.96	30.38%
	Total ExpCategory: 4 - DEPRECIATION:	54,340.00	3,571.02	14,284.08	26.29%
ExpCategory: 5 - FUELS					
<u>1-780-501</u>	GAS	6,420.00	263.82	1,178.59	18.36%
<u>1-780-502</u>	OIL	300.00	0.00	0.00	0.00%
<u>1-780-503</u>	GREASE	27.00	0.00	0.00	0.00%
	Total ExpCategory: 5 - FUELS:	6,747.00	263.82	1,178.59	17.47%
ExpCategory: 6 - SUPPLIE	S				
1-780-602	SHOP SUPPLIES	1,000.00	0.00	0.00	0.00%
1-780-603	SERVICE REPAIR SUPPLIES	2,000.00	0.00	34.46	1.72%
1-780-604	METER REPAIR SUPPLIES	5,885.00	48.70	1,594.42	27.09%
1-780-605	GENERAL SUPPLIES	0.00	314.57	1,658.34	0.00%
	Total ExpCategory: 6 - SUPPLIES:	8,885.00	363.27	3,287.22	37.00%
ExpCategory: 7 - MAINTE	NANCE				
1-780-701	VEHICLE MAINT	2,675.00	0.00	0.00	0.00%
1-780-701	EQUIP/MACHINE MAINT	1,000.00	0.00	0.00	0.00%
<u> </u>	Total ExpCategory: 7 - MAINTENANCE:	3,675.00	0.00	0.00	0.00%
		•			
	Total Department: 780 - SERVICE:	363,315.00	7,801.74	37,299.22	10.27%

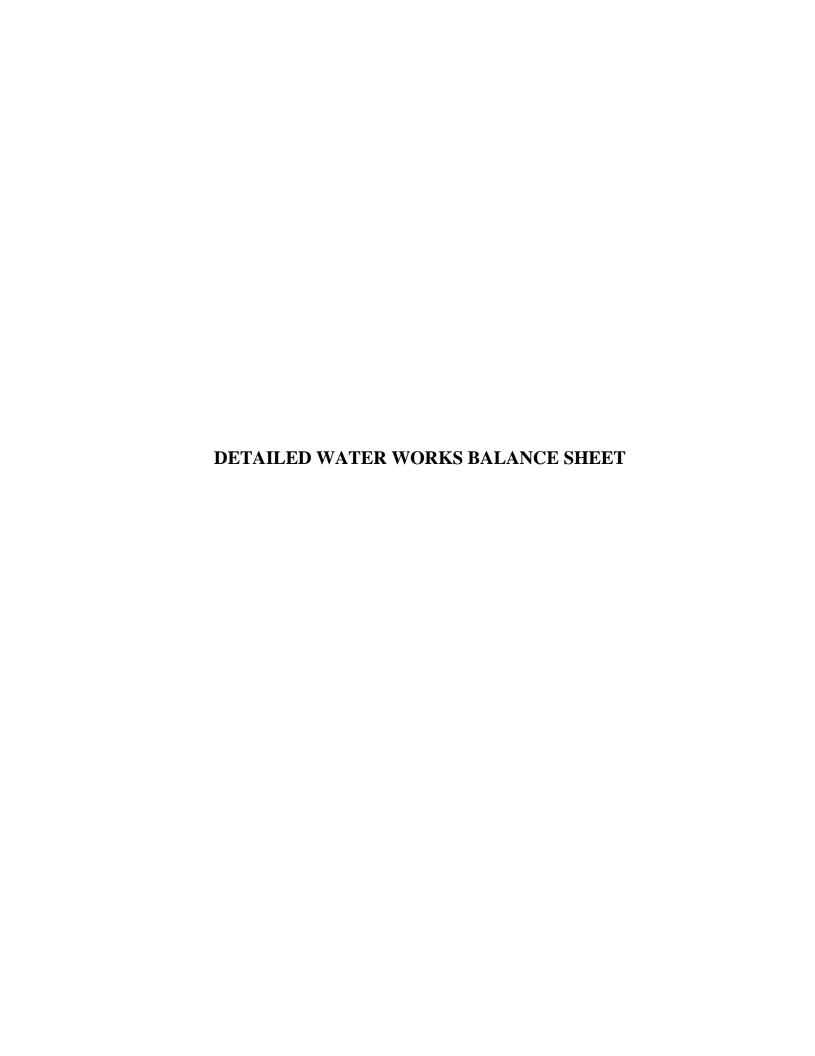
		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
Department: 790 - OFFICE	E		, , , , , , , , , , , , , , , , , , , ,	,	
ExpCategory: 1 - EMPLO	DYEE SALARIES				
<u>1-790-100</u>	SALARIES	638,259.00	54,800.86	223,069.41	34.95%
	Total ExpCategory: 1 - EMPLOYEE SALARIES:	638,259.00	54,800.86	223,069.41	34.95%
ExpCategory: 2 - EMPLO	DYEE BENEFITS				
<u>1-790-201</u>	HEALTH INSURANCE	57,655.00	2,773.40	11,081.29	19.22%
<u>1-790-202</u>	PENSION	26,199.00	2,808.73	11,539.33	44.04%
<u>1-790-203</u>	IPERS	36,239.00	2,204.07	8,859.46	24.45%
1-790-204	FICA/MED	51,811.00	4,080.32	16,592.45	32.02%
<u>1-790-205</u>	LIFE INSURANCE	2,610.00	193.46	760.36	29.13%
<u>1-790-206</u>	MILEAGE	1,050.00	272.02	272.02	25.91%
<u>1-790-207</u>	REGISTRATION	4,000.00	0.00	3,780.00	94.50%
<u>1-790-208</u>	ANNUAL DUES & SUBSCRIPTIONS	11,485.00	1,406.81	7,479.99	65.13%
<u>1-790-209</u>	DENTAL INSURANCE	720.00	40.00	160.00	22.22%
<u>1-790-210</u> 1-790-211	TUITION LODGING	0.00	155.55 0.00	155.55 0.00	0.00% 0.00%
1-790-211 1-790-212	FOOD	2,650.00 2,100.00	118.39	157.08	7.48%
1-790-213	TRANSPORTATION	3,885.00	0.00	0.00	0.00%
1-790-214	SAFETY / CLOTHING	210.00	0.00	0.00	0.00%
1-790-216	MEDICAL(WORK COMP)	8,831.00	0.00	0.00	0.00%
1-790-220	PENSION SUPPLEMENT	130,000.00	10,000.00	45,000.00	34.62%
	Total ExpCategory: 2 - EMPLOYEE BENEFITS:	339,445.00	24,052.75	105,837.53	31.18%
FunCatagamu 2 LITUIT		,	,		
ExpCategory: 3 - UTILIT 1-790-301	ELECTRIC	11,550.00	0.00	2,389.29	20.69%
1-790-302	GAS	3,000.00	0.00	137.68	4.59%
1-790-303	TELEPHONE	3,300.00	217.80	879.29	26.65%
1-790-304	STORM SEWER	1,500.00	0.00	356.80	23.79%
1-790-309	INTERNET	4,708.00	1,056.39	1,982.51	42.11%
	Total ExpCategory: 3 - UTILITIES:	24,058.00	1,274.19	5,745.57	23.88%
ExpCategory: 4 - DEPRE		,	ŕ	•	
1-790-404	BUILDING DEPR	21,230.00	1,726.19	6,904.76	32.52%
1-790-405	CAPITAL IMPROVEMENT DEPR	0.00	5.58	22.32	0.00%
1-790-407	EQUIPMENT DEPR	13,980.00	1,242.55	4,970.20	35.55%
	Total ExpCategory: 4 - DEPRECIATION:	35,210.00	2,974.32	11,897.28	33.79%
ExpCategory: 6 - SUPPL	ies .	·		•	
1-790-601	BILLING SUPPLIES	7,000.00	-400.88	-63.52	0.91%
1-790-602	ADMIN SUPPLIES	642.00	0.00	0.00	0.00%
1-790-604	BUILDING SUPPLIES	0.00	0.00	320.49	0.00%
1-790-605	GENERAL SUPPLIES	49,000.00	825.65	2,957.46	6.04%
1-790-607	CLEANING SUPPLIES	0.00	0.00	265.00	0.00%
1-790-608	HEALTH/FIRST AID	1,000.00	13.22	46.94	4.69%
<u>1-790-609</u>	COPIER SUPPLIES / MAINTENANCE AGREEMENT	5,350.00	569.22	1,266.32	23.67%
<u>1-790-610</u>	Operational Fees, Permits, & Certifications	9,500.00	215.00	3,242.17	34.13%
	Total ExpCategory: 6 - SUPPLIES:	72,492.00	1,222.21	8,034.86	11.08%
ExpCategory: 7 - MAIN	TENANCE				
<u>1-790-703</u>	GROUNDS MAINT	0.00	\$0.00	65.73	0.00%
1-790-709	OFFICE MACHINE MAINT	2,675.00	\$117.26	117.26	4.38%
<u>1-790-710</u>	HEATING & AIR COND MAINT	749.00	\$0.00	0.00	0.00%
<u>1-790-711</u>	BUILDING MAINT	3,210.00	\$0.00	0.00	0.00%
<u>1-790-712</u>	COMPUTER MAINT	67,000.00	\$4,359.72	17,303.88	25.83%
	Total ExpCategory: 7 - MAINTENANCE:	73,634.00	\$4,476.98	17,486.87	23.75%
ExpCategory: 9 - CONTR	RACT SERVICE				
1-790-902	INSURANCE	96,000.00	2,231.14	8,924.56	9.30%
<u>1-790-904</u>	BANKING SERVICES	53,500.00	4,556.64	17,614.51	32.92%
<u>1-790-905</u>	CLEANING SERVICES	12,840.00	940.40	2,540.85	19.79%
<u>1-790-906</u>	ENGINEERING SERVICES	32,100.00	687.50	21,950.36	68.38%
<u>1-790-909</u>	LEGAL SERVICES	22,000.00	18,146.25	37,234.00	169.25%
<u>1-790-910</u>	ACCOUNTING SERVICES	42,800.00	0.00	4,125.00	9.64%
<u>1-790-911</u>	POSTAGE	50,000.00	767.65	12,845.29	25.69%
1-790-912 1-790-922	PUBLIC NOTICES	5,000.00	178.26	1,341.33	26.83%
<u>1-790-922</u> 1-790-950	ONE CALL LOCATE CHARGES	4,280.00	536.90	2,864.00	66.92%
1-790-950 1-790-953	BAD DEBT	0.00	56,700.30	59,108.88	0.00%
<u>1-130-333</u>	INTEREST EXPENSE	110,000.00	0.00	0.00	0.00%

1-790-954	BOARD COMPENSATION	900.00	225.00	450.00	50.00%
<u>1-790-956</u>	SECURITY	5,000.00	0.00	0.00	0.00%
1-790-958	ECONOMIC DEVELOPMENT	10,300.00	0.00	10,239.00	99.41%
	Total ExpCategory: 9 - CONTRACT SERVICE:	444,720.00	84,970.04	179,237.78	40.30%
	Total Department: 790 - OFFICE:	1,627,818.00	173,771.35	551,309.30	33.87%
	Report Total:	7,247,841.00	643,906.04	2,459,970.86	33.94%

### **Expense Report**Group Summary

For Fiscal: 2024-2025 Period Ending: 10/31/2024

		Current	Period	Fiscal	Percent
Account Type		<b>Total Budget</b>	Activity	Activity	Used
Revenue		9,176,845.82	931,419.09	3,776,603.75	41.15%
ExpCategory: 1 - EMPLOYEE SALARIES					
Expense	_	2,082,715.00	167,603.12	718,515.28	34.50%
	Total ExpCategory: 1 - EMPLOYEE SALARIES:	2,082,715.00	167,603.12	718,515.28	34.50%
ExpCategory: 2 - EMPLOYEE BENEFITS					
Expense	_	815,175.00	58,204.37	247,096.82	30.31%
	Total ExpCategory: 2 - EMPLOYEE BENEFITS:	815,175.00	58,204.37	247,096.82	30.31%
ExpCategory: 3 - UTILITIES					
Expense	_	733,350.00	38,707.00	196,923.73	26.85%
	Total ExpCategory: 3 - UTILITIES:	733,350.00	38,707.00	196,923.73	26.85%
ExpCategory: 4 - DEPRECIATION					
Expense	_	702,066.00	50,568.05	202,272.20	28.81%
	Total ExpCategory: 4 - DEPRECIATION:	702,066.00	50,568.05	202,272.20	28.81%
ExpCategory: 5 - FUELS					
Expense	_	42,761.00	1,830.18	11,973.38	28.00%
	Total ExpCategory: 5 - FUELS:	42,761.00	1,830.18	11,973.38	28.00%
ExpCategory: 6 - SUPPLIES					
Expense	_	287,812.00	13,123.14	179,544.07	62.38%
	Total ExpCategory: 6 - SUPPLIES:	287,812.00	13,123.14	179,544.07	62.38%
ExpCategory: 7 - MAINTENANCE					
Expense	_	506,211.00	88,519.53	153,547.79	30.33%
	Total ExpCategory: 7 - MAINTENANCE:	506,211.00	88,519.53	153,547.79	30.33%
ExpCategory: 8 - CHEMICALS					
Expense		1,229,531.00	106,966.61	403,669.31	32.83%
	Total ExpCategory: 8 - CHEMICALS:	1,229,531.00	106,966.61	403,669.31	32.83%
ExpCategory: 9 - CONTRACT SERVICE		0.40.000.00	440.004.5	0.46.400.55	40.040
Expense		848,220.00	118,384.04	346,428.28	40.84%
	Total ExpCategory: 9 - CONTRACT SERVICE:	848,220.00	118,384.04	346,428.28	40.84%
	Report Total:	1,929,004.82	287,513.05	1,316,632.89	68.25%



### **Balance Sheet** Account Summary

As Of 10/31/2024

Account	Name	Balance	
Fund: 1 - WATER FUND			
Assets			
<u>1-101-000</u>	CASH ON HAND	1,238.00	
<u>1-102-000</u>	PETTY CASH	300.00	
<u>1-103-000</u>	CASH IN BANK	6,525,240.00	
<u>1-105-000</u>	LESS : SINKING FUNDS	-623,220.00	
<u>1-130-000</u>	ACCOUNTS RECEIVABLE	555,584.69	
<u>1-130-001</u>	ACCOUNTS RECEIVABLE-AMP	-3,577.82	
<u>1-130-002</u>	UNAPPLIED CREDITS	-36,069.81	
<u>1-130-004</u>	NON CURRENT RECEIVABLES	-8,749.61	
<u>1-131-000</u>	MISC AR BILLINGS	152,977.19	
<u>1-131-002</u>	MISC AR UNAPPLIED CREDITS	-98,176.85	
<u>1-132-000</u>	INTEREST RECEIVABLE	5,570.92	
<u>1-137-000</u>	PREPAID INSURANCE	212,552.39	
<u>1-139-000</u>	PREPAID BILLING SUPPLIES	0.00	
<u>1-140-000</u>	MERCHANDISE FOR RESALE	2,738.30	
<u>1-141-000</u>	PREPAID LIME SLUDGE	-374,666.00	
<u>1-142-000</u>	PREPAID COMPUTER MAINT	47,907.65	
<u>1-144-000</u>	DERECHO DAMAGER TRACKING ACCT	0.00	
<u>1-145-000</u>	SINKING FUND	623,220.00	
<u>1-151-000</u>	TEMP CASH INVESTMENT	306,836.22	
<u>1-154-000</u>	CAPITAL RESERVE INVESTMEN	504,899.40	
<u>1-156-000</u>	IMPROVEMENT FUND	-100,000.00	
<u>1-170-000</u>	LAND	1,115,720.58	
<u>1-171-000</u>	CONSTRUCTION IN PROGRESS	1,512,996.24	
<u>1-172-000</u>	PLANT & SOURCE OF SUPPLY	21,436,248.11	
<u>1-173-000</u>	ACCUMULATED DEPR - PLANT	-11,443,251.62	
<u>1-174-000</u>	DISTRIBUTION SYSTEM & PIPE	17,678,925.57	
<u>1-175-000</u>	ACCUM DEPR DISTRIBUTION	-4,806,254.23	
<u>1-176-000</u>	METERS	3,274,188.64	
<u>1-177-000</u>	ACCUM DEPR - METERS	-1,283,345.12	
<u>1-178-000</u>	MACHINE & EQUIPMENT	639,174.28	
<u>1-179-000</u>	ACCUM DEPR - MACH & EQUIP	-427,273.79	
<u>1-180-000</u>	VEHICLES	461,471.79	
<u>1-181-000</u>	ACCUM DEPR - VEHICLES	-294,565.78	
<u>1-182-000</u>	CAPITAL IMPROVEMENTS	113,916.16	
<u>1-183-000</u>	ACCUM DEPR - CAPITAL IMPROVEME	-93,514.37	
<u>1-184-000</u>	CAPITAL IMPROV - BUILDINGS	868,242.49	
<u>1-185-000</u>	ACCUM DEPR - BUILDINGS	-515,548.54	
<u>1-186-000</u>	OFFICE EQUIPMENT	542,261.30	
<u>1-187-000</u>	ACCUM DEPR - OFFICE EQUIPMENT	-434,630.86	
<u>1-188-000</u>	BOOSTER STATION	220,652.58	
<u>1-189-000</u>	ACCUM DEPR - BOOSTER STATION	-107,213.06	
	Total Assets:	36,152,805.04	36,152,805.04
Liability			
1-220-000	ACCOUNTS PAYABLE	122,199.56	
1-221-000	A/P PENDING	6,211.29	
1-222-004	PAYABLE TO LANDFILL FUND	0.00	
1-223-000	DEFERRED AMP REVENUE	-2,143.77	
<u>1-225-001</u>	CURRENT REFUNDS PAYABLE	9,069.29	
1-226-000	BOND INTEREST PAYABLE	8,213.00	
<u>1-228-001</u>	FEDERAL WITHHOLDING	0.00	
1-228-002	FICA/MED WITHHOLDING	4,537.99	
<u>1-228-003</u>	STATE WITHHOLDING	0	

11/14/2024 3:35:07 PM Page 1 of 2

Balance Sheet As Of 10/31/2024

Account	Name	Balance
<u>1-228-004</u>	UNITED WAY	0.00
<u>1-228-005</u>	UNION DUES	0.00
<u>1-228-006</u>	INS WITHHELD	0.00
<u>1-228-007</u>	PRETAX INSURANCE WITHHELD	0.00
<u>1-228-008</u>	UNREIMB MEDICAL	0.00
<u>1-228-010</u>	PENSION	2,030.77
<u>1-228-011</u>	IPERS	3,675.21
<u>1-228-012</u>	COBRA	-4.59
<u>1-228-014</u>	INS DEDUCTIBLE WITHHELD	-51,391.55
<u>1-228-015</u>	VOLUNTARY LIFE INSURANCE	0.00
<u>1-228-016</u>	CHILD SUPPORT	0.00
<u>1-228-017</u>	AFLAC	18.18
<u>1-228-018</u>	DENTAL INSURANCE WITHHELD	0.00
<u>1-228-019</u>	VISION INSURANCE WITHHELD	0.00
<u>1-228-020</u>	ACCRUED VACATION	181,552.03
<u>1-228-021</u>	ACCRUED PAYROLL	61,538.55
<u>1-228-022</u>	HSA	0.00
<u>1-229-000</u>	ACCRUED SALES TAX	44,688.23
<u>1-229-001</u>	AR MISC STATE SALES TAX	-247.80
<u>1-229-002</u>	AR MISC CITY SALES TAX	323.59
<u>1-229-003</u>	AR MISC SCHOOL SALES TAX	0.00
<u>1-239-000</u>	SRF LOAN	2,348,174.33
<u>1-240-000</u>	WA REVENUE CAPITAL LOAN NOTE	4,656,000.00
	Total Liability:	7,394,444.31
Equity		
<u>1-270-000</u>	RETAINED EARNINGS	27,441,727.84
	Total Beginning Equity:	27,441,727.84
Total Revenue		3,776,603.75
Total Expense		2,459,970.86
Revenues Over/Under Expenses	_	1,316,632.89

Total Liabilities, Equity and Current Surplus (Deficit): <u>36,152,805.04</u>

Total Equity and Current Surplus (Deficit): 28,758,360.73

11/14/2024 3:35:07 PM Page 2 of 2

### **Pooled Cash Report**

Marshalltown Water Works, IA For the Period Ending 10/31/2024

ACCOUNT #	ACCOUNT I	NAME	BEGINNI BALANC		CURRENT ACTIVITY	CURRENT BALANCE
CLAIM ON CASH						
1-103-000	CASH IN BANI	<	6,481,95	55.18	43,284.82	6,525,240.00
2-103-000	CLAIM ON CA	SH IN BANK	488,19	90.77	26,853.56	515,044.33
3-103-000	CLAIM ON CA	SH IN BANK	112,08	36.65	47,620.49	159,707.14
4-103-000	CLAIM ON CA	SH IN BANK	13,02	27.64	1,201.77	14,229.41
<u>6-106-000</u>	SEWER DEPO	SITS CASH	169,42	27.84	-3,705.00	165,722.84
<u>7-104-000</u>	WATER DEPO	SITS CASH	124,86	57.12	-1,701.42	123,165.70
TOTAL CLAIM ON CASH			7,389,55	55.20	113,554.22	7,503,109.42
CASH IN BANK						
Cash in Bank						
9-103-000	POOLED CASH	1	7,255,99	95.55	122,254.22	7,378,249.77
9-106-000	POOL CASH -	SW DEPOSITS	133,59	95.00	-8,700.00	124,895.00
TOTAL: Cash in Bank			7,389,59	0.55	113,554.22	7,503,144.77
TOTAL CASH IN BANK			7,389,59	90.55	113,554.22	7,503,144.77
DUE TO OTHER FUNDS						
9-222-000	DUE TO OTHE	R FUNDS	7,184,57	75.55	108,559.22	7,293,134.77
9-222-006	DUE TO SW M	TTR DEPOSITS	205,01		4,995.00	210,010.00
TOTAL DUE TO OTHER F	UNDS		7,389,59	0.55	113,554.22	7,503,144.77
Claim on Cash	7503109.42	Claim on Cash	7503109.42	Cach	ı in Bank	7,503,144.77
Cash in Bank	7503144.77	Due To Other Funds	7503144.77		To Other Funds	7,503,144.77
Difference	-35.35	Difference	-35.35	Diffe	erence	0.00

TYLERHOST\SYSTEM 11.14.2024 Page 1 of 2

ACCOUNT #	ACCOUNT NAM	E	BEGINNIN BALANCI		CURRENT ACTIVITY	CURRENT BALANCE
ACCOUNTS PAYABLE PE	NDING					
<u>1-221-000</u>	A/P PENDING		-34,36	8.80	40,580.09	6,211.29
2-221-000	A/P PENDING			0.00	0.00	0.00
<u>3-221-000</u>	A/P PENDING			0.00	0.00	0.00
4-221-000	A/P PENDING			0.00	0.00	0.00
<u>6-221-000</u>	A/P PENDING			0.00	0.00	0.00
TOTAL ACCOUNTS PAY	ABLE PENDING		-34,36	8.80	40,580.09	6,211.29
DUE FROM OTHER FUN	<u>DS</u>					
9-190-001	DUE FROM WATER	FUND	39,34	0.68	-40,580.09	-1,239.41
9-190-002	DUE FROM SEWER	FUND		0.00	0.00	0.00
9-190-003	DUE FROM STORM	SEWER FUND		0.00	0.00	0.00
<u>9-190-004</u>	DUE FROM LANDFI	LL FUND		0.00	0.00	0.00
9-190-006	DUE FROM SW MT	R DEPOSIT		0.00	0.00	0.00
TOTAL DUE FROM OTH	HER FUNDS		39,34	0.68	-40,580.09	-1,239.41
ACCOUNTS PAYABLE						
9-221-000	ACCOUNT PAYABLE		-39,34	0.68	40,580.09	1,239.41
TOTAL ACCOUNTS PAYA	BLE		-39,34	0.68	40,580.09	1,239.41
AP Pending	6,211.29	AP Pending	\$6,211.29	Due F	rom Other Funds	1,239.41
Due From Other Funds	•	Accounts Payable	\$1,239.41			ŕ
	1,239.41	· · · · · · · · · · · · · · · · · · ·			ints Payable	1,239.41
Difference	4,971.88	Difference	\$4,971.88	Differ	ence	0.00

TYLERHOST\SYSTEM 11.14.2024 Page 2 of 2

### MARSHALLTOWN WATER WORKS INVESTMENT BREAKDOWN

October 2024

ACCOUNT	FUND	OCTOBER INTEREST RATE	SEPTEMBER INTEREST RATE	DATE ISSUED	DATE MATURED	CU	RRENT VALUE	PRI	EVIOUS VALUE
UNITED BANK & TRUST		1.26%	1.26%	07/01/07	DAILY	\$	7,271,305.10	\$	7,134,302.66
UNITED BANK & TRUST - SWEEP ACCT		1.26%	1.26%	07/03/17	DAILY	\$	1,000.00	\$	1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$	1.06	\$	1.06
CD 60813 (GNB)	General	4.96%	4.96%	02/28/24	02/28/25	\$	100,000.00	\$	100,000.00
CD 740723736 MidWestOne Bank	Cap Reserve	5.41%	5.41%	12/21/23	12/21/24	\$	300,000.00	\$	300,000.00
CD (Pinnacle Bank)	General	0.00%	5.57%	10/05/23	10/05/24	\$	-	\$	100,000.00
CD 740777648 MidWestOne Bank	General	4.37%	0.00%	10/17/24	10817/25	\$	100,000.00		
CD 15922 United Bank & Trust	General	4.55%	4.55%	09/19/24	09/19/25	\$	100,000.00	\$	100,000.00
CD 15923 United Bank & Trust	General	4.55%	4.55%	09/19/24	09/19/25	\$	100,000.00	\$	100,000.00
SUB TOTAL						\$	7,972,306.16	\$	7,835,303.72

**CURRENT TOTAL** \$7,972,306.16

Current Average Monthly Yield 1.584%

LAST MONTH TOTAL \$7,835,303.72

Last Month Average Monthly Yield 1.629%.

LAST YEAR TOTAL \$8,367,639.61

Last Year Average Monthly Yield 1.576%

#### MARSHALLTOWN WATER WORKS CAPITAL IMPROVEMENTS JULY 1, 2024 - JUNE 30, 2025

				2024 - JUNE 30, 20 OCTOBER 31,202					
		-14		PPROVED BUDGE			EXPENDITURES	<b>.</b>	REMAINING
	Pr	oject #	2024-2025	PRIOR YEARS	TOTAL	2024-2025	PRIOR YEARS	TOTAL	EXPENDITURES
1172-000-PLANT & SOURCE OF SUPPLY		<i>π</i>	2024 2020	THORTEARO	TOTAL	2024 2020	TRIOR TEARS	TOTAL	EXI ENDITORE
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$600,000.00	\$800,000.00	\$29,618.27	\$282,395.90	\$312,014.17	\$487,985.83
Chemical Feed System upgrades	143	12005	\$10,000.00	<b>Q</b> 000,000.00	\$10,000.00	<del>+</del>	<del></del>	<del></del>	\$10,000.00
Valve and actuator replacement			\$50,000.00		\$50,000.00				\$50,000.00
Treatment Expansion	144	12006	\$18,285,200.00		\$28,975,122.00	\$3,972.72	\$2,817,942.61	\$2,821,915.33	\$26,153,206.67
Wellfield Expansion	148	22101	\$750,000.00	\$400,000.00	\$1,150,000.00	\$37,818.00	\$185,641.76	\$223,459.76	\$926,540.24
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57		\$362,240.16	\$362,240.16	\$135,031.41
Plumbing Replacement			\$35,000.00	\$100,000.00	\$135,000.00		\$32,597.08	\$32,597.08	\$102,402.92
Electrical Upgrades				\$70,000.00	\$70,000.00				\$70,000.00
HVAC Replacement			\$40,000.00	\$220,000.00	\$260,000.00	\$8,700.00		\$8,700.00	\$251,300.00
Exterior Lighting				\$10,000.00	\$10,000.00				\$10,000.00
1170-000-LAND				\$100,000.00	\$100,000.00				\$100,000.00
1174-000-DISTRIBUTION SYSTEM									
Valve and Hydrant Replacement			\$300,000.00		\$300,000.00	\$16,500.00		\$16,500.00	\$283,500.00
Water Mains: Replace, Extend, Relocate, Loop			Ψοσο,σσο.σσ		φοσο,σσσ.σσ	ψ10,000.00		ψ10,000.00	Ψ200,000.00
- Misc			\$100,000.00		\$100,000.00				\$100,000.00
- West High St Main Replacement	162	32403	\$300,000		\$300,000.00	\$127,073.20		\$127,073.20	\$172,926.80
City/MWW Projects	102	02400	φοσο,σσο		φοσο,σσσ.σσ	ψ127,070.20		Ψ121,010.20	Ψ172,020.00
- State Street	150	32102		\$500,000	\$500,000.00	\$92,427.98	\$289,654.28	\$382,082.26	\$117,917.74
- Main Street	100	02102	\$250,000	φοσο,σσο	\$250,000.00	ψοΣ, 121.00	Ψ200,001.20	Ψ002,002.20	\$250,000.00
South Tower Exterior Coating			Ψ200,000	\$200,000.00	\$200,000.00	\$139,307.86	\$512.34	\$139,820.20	Ψ200,000.00
Storage Building				\$200,000.00	\$200,000.00	ψ100,007.00	ψ512.54	ψ100,020.20	\$200,000.00
Water Tower Repairs	161	32312		\$170,000.00	\$170,000.00	\$21,052.50	\$119,678.48	\$140,730.98	\$29,269.02
Booster Station VFD	101	02012	\$30,000.00	ψ17 0,000.00	\$30,000.00	Ψ21,002.00	ψ110,010.10	ψ1 10,1 00.00	\$30,000.00
1176-000 - METERS									
- Routine Meter Program				\$500,000.00	\$500,000.00	\$2,516.54	\$257,213.70	\$259,730.24	\$240,269.76
- Meter/Touch Pad Upgrade Program	155	92301	\$1,200,000.00	\$1,046,900.00	\$2,246,900.00	\$370,146.03	\$1,183,684.61	\$1,553,830.64	\$693,069.36
1178-000 - EQUIPMENT									
Dump Truck				\$175,000.00	\$175,000.00	\$142,007.00	\$46,645.00	\$188,652.00	
1180-000-VEHICLES			\$60,000.00		\$60,000.00				\$60,000.00
1180-000-VEHICLES			φου,υυυ.υυ		φου,υυυ.υυ				φου,υυυ.υι
1182-000-GENERAL									
1184-000-BUILDING									
Reception Remodel			\$75,000		\$75,000.00				\$75,000.00
Flooring			\$15,000		\$15,000.00				\$15,000.00
Remaining Office Building Interior Updates	137	52001	ψ10,000	\$13,485	\$13,485.44		\$11,954.15	\$12,205.20	\$1,280.24
Security Camera	101	02001		\$5,000	\$5,000.00		ψ11,00 H10	\$3,710.00	ψ1,2001 <u>2</u>
4400 000 055105 5011151151									
1186-000-OFFICE EQUIPMENT	450	100001		#e0 000	<b>¢c0 000 00</b>	<b>\$707.50</b>	¢40.004.40	¢40,044,00	¢40,000,00
Radios Computer Penlacoments	159	102301	<b>የ</b> ፍ ሰብስ ሰብ	\$60,000 \$28,000.00	\$60,000.00 \$33,000.00	\$707.50 \$573.49	\$19,204.18 \$27,203.52	\$19,911.68	\$40,088.32 \$5,223.00
Computer Replacements	156	102201	\$5,000.00	\$28,000.00	\$33,000.00	\$573.48 \$11,445.00		\$27,777.00 \$38,071.84	\$5,223.0 \$40,928.1
Tyler Programming Upgrade	158	102203		φ <i>τ</i> ૭,000.00	Φ <i>1</i> છ,000.00	φ11, <del>44</del> 5.00	φ∠0,0∠0.04	φ30,071.64	Φ <del>4</del> U,∀∠0. I
1188-000 BOOSTER STATION									
Total FY 24-25			\$21,705,200.00	\$15,664,579.01	\$37,369,779.01	\$1,007,827.13	\$5,663,194.61	\$6,671,021.74	\$30,650,939.4

### RESOLUTION NAMING DEPOSITORIES AS PER IOWA CODE SECTION 12C

BE IT RESOLVED that the Marshalltown Water Works Board of Trustees approves the following list of financial institutions to be depositories of the Marshalltown Water Works funds in conformance with all applicable provisions of Iowa Code Chapter 12C.

The Marshalltown Water Works General Manager is hereby authorized to deposit the Marshalltown Water Works funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location	Maximum Balance in effect under prior Resolution	Maximum Balance in effect under this Resolution
Citizen's Saving Bank	Marshalltown, IA	\$4,000,000.00	\$6,000,000.00
Farmers Savings Bank	Marshalltown, IA	\$4,000,000.00	\$6,000,000.00
Home Federal Bank	Marshalltown, IA	\$4,000,000.00	\$6,000,000.00
U.S. Bank	Marshalltown, IA	\$4,000,000.00	\$6,000,000.00
United Bank & Trust	Marshalltown, IA	\$4,000,000.00	\$15,000,000.00
Wells Fargo	Marshalltown, IA	\$4,000,000.00	\$6,000,000.00
GNB Bank	Marshalltown, IA	N/A	\$6,000,000.00
First Interstate Bank	Marshalltown, IA	N/A	\$6,000,000.00
Midwest One Bank	Melbourne, IA	N/A	\$6,000,000.00

Passed this day of November,	2024 and signed this day of November, 2024.
	Laura Eilers, Chairperson
ATTEST:	
Shelli Lovell, Secretary	

## MARSHALLTOWN WATER WORKS CAPITAL IMPROVEMENTS FY25 - FY29 Approved 10-15-24

	FY	FY	FY	FY	FY
	2025	2026	2027	2028	2029
1172-000-PLANT & SOURCE OF SUPPLY			-		
Inspect/Rehab 2 Wells	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Treatment Expansion	\$18,285,200	\$18,937,030	. ,		•
Wellfield Expansion	\$750,000	\$750,000	\$750,000	\$750,000	
Chemical Feed System upgrades	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Valve and actuator replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCC Gearbox Replacement				\$100,000	\$100,000
Plumbing Replacement	\$35,000				
HVAC Replacement	\$40,000				
1170-000-LAND					
1174-000-DISTRIBUTION SYSTEM		\$880,000	\$830,000	\$1,030,000	\$1,030,000
Water Mains: Replace, Relocate, Loop	\$100,000				
Valve and Hydrant Replacement	\$300,000				
West High Street Main Replacement	\$300,000				
City/MWW Projects					
-Main Street	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Excavator		\$150,000			
Booster Station VFD	\$30,000				
1176-000 - METERS					
Meter Replacement Program	\$1,200,000	\$100,000			
1178-000 - EQUIPMENT					
Dump Truck			\$200,000		
1180-000-VEHICLES	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
1182-000-GENERAL					
1184-000-BUILDING					
Reception Remodel	\$75,000				
Replace flooring	\$15,000				
1186-000-OFFICE EQUIPMENT					
Computer Replacements	\$5,000	\$5,000	\$20,000	\$5,000	\$5,000
Copier				\$10,000	\$10,000
Postage Machine				\$10,000	\$10,000
1188-000 BOOSTER STATION					
Totals	\$21,705,200	\$21,392,030	\$2,370,000	\$2,475,000	\$1,725,000

### MARSHALLTOWN WATER WORKS CAPITAL IMPROVEMENTS FY25 - FY29

#### **Revision Proposed 11-18-24**

	FY	FY	FY	FY	FY
	2025	2026	2027	2028	2029
1172-000-PLANT & SOURCE OF SUPPLY			-		
Inspect/Rehab 2 Wells	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Treatment Expansion	\$18,285,200	\$18,937,030	. ,	. ,	. ,
Wellfield Expansion	\$750,000	\$750,000	\$750,000	\$750,000	
Chemical Feed System upgrades	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Valve and actuator replacement	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCC Gearbox Replacement				\$100,000	\$100,000
Plumbing Replacement	\$35,000				
HVAC Replacement	\$40,000				
1170-000-LAND					
1174-000-DISTRIBUTION SYSTEM		\$880,000	\$830,000	\$1,030,000	\$1,030,000
Water Mains: Replace, Relocate, Loop	\$100,000				
Valve and Hydrant Replacement	\$300,000				
West High Street Main Replacement	\$300,000				
City/MWW Projects					
-Main Street	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Excavator		\$150,000			
Booster Station VFD	\$30,000				
1176-000 - METERS					
Meter Replacement Program	\$1,500,000	\$100,000			
1178-000 - EQUIPMENT					
Dump Truck			\$200,000		
1180-000-VEHICLES	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
1182-000-GENERAL					
1184-000-BUILDING					
Reception Remodel	\$75,000				
Replace flooring	\$15,000				
1186-000-OFFICE EQUIPMENT					
Computer Replacements	\$5,000	\$5,000	\$20,000	\$5,000	\$5,000
Copier			-	\$10,000	\$10,000
Postage Machine				\$10,000	\$10,000
1188-000 BOOSTER STATION					
Totals	\$22,005,200	\$21,392,030	\$2,370,000	\$2,475,000	\$1,725,000

# Phase 1: Replace AD Server and Add Memory (Incode Server)

Quote # 016398 | Version 3 11.7.2024

# **Marshalltown Water Works**

Prepared by Lisa Hagen

acsltd com

11122 Aurora Ave Urbandale, Iowa 50322 **Phone** (515) 223-0078

Proprietary Information: Marshalltown Water Works acknowledges that all information, materials and documents associated with this Proposal or Professional Services Engagement are propietary and confidential in nature and further agrees not to copy or otherwise make available such materials outside Marshalltown Water Works and its divisions and subsidiaries without prior written consent of ACS.



Thursday, November 14, 2024

Marshalltown Water Works Shelli Lovell 205 E State Street Marshalltown, IA 50158 shelli@marshalltownwater.com

Dear Shelli,

Associated Computer Systems, Ltd. (ACS) is pleased to present this proposal. We have been using technology to make our clients lives better for more than forty years. As a holistic technology provider, we're committed to supporting our clients' business goals through a wide range of customizable technology services. These include Managed Services, Cybersecurity, Network Infrastructure, Application Development, Storage & Virtualization, Cloud & Edge Computing, IBM iSeries, and Maintenance & Licensing.

Our extensive background and longstanding expertise with technology infrastructure and its management, along with our business relationship with Marshalltown Water Works makes ACS uniquely qualified to assist you with this project.

The following provides specific information about the work we are proposing and our approach to the project. Our goal is to ensure that this proposal meets your specific criteria. If there are technology issues you find that are not addressed in this proposal, please let me know so changes can be implemented.

Thank you for the opportunity to propose this important project. Please do not hesitate to contact me directly if you have concerns or need additional information.

855-SAFE-NAV

Lisa Hagen Client Executive DES MOINES

Quote #016398 v3 Page: 2 of 11



# **AD Server**

Description	Price	Qty	Ext. Price
PowerEdge R660 Server	\$1,950.80	1	\$1,950.80
Trusted Platform Module 2.0 V3	\$38.51	1	\$38.51
2.5" Chassis with up to 8 Hard Drives (SAS/SATA). Smart Flow, 1CPU, PERC11	\$233.43	1	\$233.43
Intel Xeon Silver 4514Y 2G, 16C/32T, 16GT/s, 30M Cache, Turbo, HT (150W) DDR5-4400	\$707.73	1	\$707.73
No Additional Processor	\$0.00	1	\$0.00
No HBM	\$0.00	1	\$0.00
Standard Heatsink for 1 CPU configuration (CPU less than or equal to 185W)	\$31.70	1	\$31.70
Performance Optimized	\$0.00	1	\$0.00
5600MT/s RDIMMs	\$0.00	1	\$0.00
RAID 5	\$0.00	1	\$0.00
PERC H755 SAS Front	\$1,283.50	1	\$1,283.50
Bracket for floating load on fPerc	\$19.46	1	\$19.46
Power Saving BIOS Settings	\$0.00	1	\$0.00
UEFI BIOS Boot Mode with GPT Partition	\$0.00	1	\$0.00
3 Very High Performance Fans for 1 CPU	\$116.33	1	\$116.33
Dual, Hot-plug, Power Supply Redundant (1+1), 800W, Mixed Mode, NAF	\$326.41	1	\$326.41
Riser Config 8, Low Profile, 1x16 LP Slot (Gen3/Gen4), 1CPU	\$101.49	1	\$101.49
Motherboard MLK supports ONLY CPUs below 250W. Cannot upgrade to CPUs 250W and above	\$0.00	1	\$0.00
iDRAC9, Enterprise 16G	\$190.24	1	\$190.24
Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0	\$33.07	1	\$33.07
Broadcom 5720 Dual Port 1GbE LOM	\$54.07	1	\$54.07
Standard Bezel	\$19.06	1	\$19.06

Quote #016398 v3 Page: 3 of 11



# **AD Server**

Description	Price	Qty	Ext. Price
Dell Luggage Tag	\$0.00	1	\$0.00
BOSS Blank	\$0.00	1	\$0.00
No Quick Sync	\$0.00	1	\$0.00
iDRAC,Legacy Password	\$0.00	1	\$0.00
iDRAC Service Module (ISM), NOT Installed	\$0.00	1	\$0.00
iDRAC Group Manager, Disabled	\$0.00	1	\$0.00
No Operating System	\$0.00	1	\$0.00
No Media Required	\$0.00	1	\$0.00
ReadyRails Static Rails for 2/4-post Racks (A14)	\$30.99	1	\$30.99
No Systems Documentation, No OpenManage DVD Kit	\$0.00	1	\$0.00
PowerEdge R660 Shipping	\$19.06	1	\$19.06
PowerEdge R660 Shipping Material, 10x2.5", 8x2.5" Smart Flow or 16xEDSFF	\$38.51	1	\$38.51
PowerEdge R660 CCC Marking, No CE Marking	\$0.00	1	\$0.00
None Required	\$0.00	1	\$0.00
ProSupport 7x24 Technical Support and Assistance 3 Years	\$1,103.37	1	\$1,103.37
ProSupport Next Business Day On-Site Service After Problem Diagnosis 3 Years	\$0.00	1	\$0.00
Dell Hardware Limited Warranty Plus On-Site Service	\$96.87	1	\$96.87
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	\$0.00	1	\$0.00
32GB RDIMM, 5600MT/s, Dual Rank	\$837.24	2	\$1,674.48
1.92TB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD,	\$1,280.71	3	\$3,842.13
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	\$0.00	2	\$0.00

**Subtotal:** \$11,911.21

Quote #016398 v3 Page: 4 of 11



# **Additional Memory**

Description	Price	Qty	Ext. Price
Dell Memory Upgrade - 32GB - 2RX4 DDR4 RDIMM 3200 MT/s 8Gb BASE	\$1,010.64	1	\$1,010.64

**Subtotal:** \$1,010.64

#### Microsoft Licenses - One Time

Description	Price	Qty	Ext. Price
Windows Server 2022 Standard - 16 Core License Pack	\$1,069.00	1	\$1,069.00
Windows Server 2022 - 1 User CAL	\$46.00	22	\$1,012.00

Subtotal: \$2,081.00

#### **ACS Installation Services**

Description	Price	Qty	Ext. Price
Phase 1: Replace AD Server and Add Memory (Incode Server) - Fixed Fee	\$5,690.00	1	\$5,690.00

This is a Fixed Fee project. However, if we encounter unexpected circumstances during the course of this project, we will discuss the issues with you and will enter into a separate Agreement.

All travel time and expenses outside of Polk County, Iowa are billable. Travel time and expenses are not included in this proposal. Fees do not include applicable sales taxes. We bill our fees on a semi-monthly basis.

**Subtotal:** \$5,690.00

Quote #016398 v3 Page: 5 of 11



# Scope of Work

ACS will complete the following:

#### Phase 1: Project Kick Off Call

- Discuss Project Overview
- Set Expectations
- Discuss Project Dates/Times
- Request Additional Information (if required)
- Address any Client Questions/Concerns

#### **Phase 2: Server Configuration (ACS Premises)**

- Unbox Server
- Assemble Server Components (if required)
- Configure Out of Band Management
- Configure RAID Arrays
- Update Server Firmware
- Verify Hardware Functionality
- Remediate any Errors (if required)

#### **Phase 3: Microsoft Windows Server Installation**

- Download Vendor Specific Microsoft Windows Server OS
- Mount Virtual ISO
- Install Microsoft Windows Server
- Install Latest Microsoft Patches and Security Fixes

#### **Phase 4: Server Transport Preparation**

- Power Down Server
- Gather Server Accessories
- Box Server for Transportation

#### Phase 5: Server Installation (Client Premises - HQ)

- Unbox Server
- Install Server into Client Defined Location
- Cable Server
- Reconfigure Out of Band Management IP (if required)
- Verify Out of Band Management is Reachable

# **Phase 6: Microsoft Windows Server Configuration**

- Configure Windows Server Name
- Configure Windows Server IP Address
- Join Windows Server to HQ Domain
- Activate Windows Server Licensing

Quote #016398 v3 Page: 6 of 11



# Scope of Work

#### **Phase 7: Windows Domain Controller Creation**

- Transfer FSMO Roles
- Configure DNS
- Configure DHCP Server (if required)
- Demote Old Domain Controller
- Raise Forest Functional Level

#### **Phase 8: Upgrade Memory on Incode Server**

- Power Down Server (R440 Service Tag: G021DS2)
- Install 32GB Memory
- Power On Server

## **Phase 9: Project Documentation**

- Record Username and Passwords used in the Project
- Record IP Address Information used in the Project
- Provide Documentation to the Client

#### Phase 10: SME Review

- Subject Matter Expert Installation and Configuration Review
- Scope Objectives Completion Confirmation
- Review Documentation

Quote #016398 v3 Page: 7 of 11



# **Project Timing**

A minimum of two weeks is required to appropriately prepare for and schedule this project. Any delay that could affect this project will be communicated to as soon as possible.

# **Escalation Contacts**

Name	Position/Company	Project Role
Jordan Shanks	Vice President of Sales	
jshanks @acsltd.com		Escalation ACS Contact
(319) 230-8739	ACS	
Project Management Organization	Project Management	ACS Scheduling
ProjectManagement@acsltd.com		and
(515) 223-0078	ACS	Client Communication

Quote #016398 v3 Page: 8 of 11



# Assumptions

#### Marshalltown Water Works agrees to:

- Provide IPs, username, passwords, SNMP strings, VPN access or anything else ACS will need to complete the work
- Provide a suitable work area for consultants assigned to the project
- Designate a Project Contact for the project. The Project Contact will have the right to inspect and approve all ACS deliverables. All decisions, scheduling, and all project work approval will be made by the Project Contact
- Provide access to systems, software, and key individuals that pertain to the project
- Perform appropriate saves before and after the installation of any software products or program fixes that pertain to the project
- Provide computer hardware and software licensing that meet the minimum requirements necessary to run applications that pertain to the project
- All software and operating systems are expected to be at a currently supported version by the vendor, or will be upgraded to a
  currently supported version before project is started
- ACS will not be responsible for low voltage cabling outside of a data center or structured data closet
- ACS will not be responsible for installing infrastructure outside of a data center, structured data closet, or desktop
- If critical data is not provided in a timely manner it may affect the target completion date and ACS reserves the right to reset the date based on when the information is provided
- All Server Components are free from defect

#### Requirements:

- · Windows Server Licensing
- Windows Server CALs
- Client has adequate space for the Server
- Client has adequate power for the Server
- Client has adequate networking for the Server
- Client has adequate cooling for the Server
- Client has active Maintenance agreements on existing servers

# **Exclusions:**

- Any 3rd Party Applications that need configured or installed onto the ESXi host or Windows Server such as Backup, Antivirus, Etc. will be handled on a separate T&M Basis
- Any Application/Data Migrations to new Microsoft Windows Server will be handled on a separate T&M Basis

Quote #016398 v3 Page: 9 of 11



# Limitation of Liability

ACS' liability, regardless of the form of action, shall not exceed the total amount paid for services under this Agreement. No action, regardless of form, arising out of this agreement, may be brought by either party more than one year after the cause of action has arisen. An action of non-payment may be brought within one year after the date of the most recent payment.

Should issues arise that are deemed to be the responsibility of the product manufacturer, ACS is available to provide support on a Time and Materials basis. ACS shall not be held liable for any program defects or errors resulting from circumstances beyond its control including, but not limited to: faulty hardware, faulty source program development tools and the modification of its program source code by non-ACS personnel. ACS does not make any other expressed or implied warranties, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose. In no event will ACS be liable for lost profits or consequential damages even if ACS has been advised of the possibility of such damages.

This Proposal is entered in conjunction with the ACS Master Service Agreement (MSA) and the terms of the MSA are incorporated as if set forth in full in this Proposal. If you have not executed an MSA, you can review a copy at <a href="https://www.acsltd.com/msa">www.acsltd.com/msa</a> or a copy will be provided to you on request. By signing this Proposal, you acknowledge that you have had an opportunity to review the terms of the MSA and that you agree to the terms of both this Proposal and the MSA.

Cyber breaches, by their nature, may evade even the most comprehensive security protocols, resulting in the reality that not all such incidents are preventable.

#### **Terms & Conditions**

MSA - This order is entered in conjunction with the ACS Master Service Agreement (MSA) and the terms of the MSA are incorporated as if set forth in full in this Order. If you have not executed an MSA, you can review a copy at <a href="https://www.acsltd.com/MSA">www.acsltd.com/MSA</a> or a copy will be provided to you on request. By signing this Order you acknowledge that you have had an opportunity to review the terms of the MSA and that you agree to the terms of both this Order and the MSA.

**Down Payment**— Orders over \$20,000 require a 50% down payment with the order (unless financed). The remaining balance is due upon delivery of equipment to ACS or buyer.

**Cisco Software Licensing** - If this quote contains Cisco Software that is subject to Cisco's End User License Agreement (EULA), then by signing this quote, Client agrees to Cisco's terms located at cisco.com/eula.

**IBM License Agreement for Machine Code** - If this quote contains IBM Systems Storage or IBM Power Systems hardware machines, please refer to the IBM License Agreement for Machine Code prior to accepting this quote. The IBM License Agreement for Machine Code can be found at https://www.ibm.com/support/pages/machine-warranties-and-license-information-overview.

As a part of the agreement on-boarding process, ACS may be required to on-board 3rd party product(s) prior to the start date of the agreement. This could incur additional billing for a full or partial partial months' billing. This billing will be added to your first monthly billing cycle as an additional product and will be removed from additional billings thereafter.

Quote #016398 v3 Page: 10 of 11



# Phase 1: Replace AD Server and Add Memory (Incode Server)



Prepared by: **DES MOINES** Lisa Hagen (515) 223-0078 Ihagen@acsltd.com Prepared for:

Marshalltown Water Works

205 E State Street

Marshalltown, IA 50158

Shelli Lovell
(515) 494-6097

shelli@marshalltownwater.com

Quote Information:

Quote #: 016398

Version: 3

Delivery Date: 11/14/2024 Expiration Date: 11/30/2024

# **Quote Summary**

Description	Amount
AD Server	\$11,911.21
Additional Memory	\$1,010.64
Microsoft Licenses - One Time	\$2,081.00
ACS Installation Services	\$5,690.00

Subtotal: \$20,692.85

Estimated Tax: \$1,050.17

Total: \$21,743.02

Customer Acceptance					
I have read and agree to the above Terms and Conditions.					
	Phase 1: Replace AD Server and Add Memory (Incode Server)				
Date:		PO #:			
Name:	Shelli Lovell	Title:	General Manager		
Signature:		Finance Y/N:			

Pricing contained in this quote is valid until 11/30/24

Quote #016398 v3 Page: 11 of 11

# Dell PowerEdge R440 (2) & PowerEdge R540 Maintenance - New

Quote # 016209 | Version 1 10.10.2024

# **Marshalltown Water Works**

Prepared by Taylor Dee

acsltd com

11122 Aurora Ave Urbandale, Iowa 50322 **Phone** (515) 223-0078

Proprietary Information: Marshalltown Water Works acknowledges that all information, materials and documents associated with this Proposal or Professional Services Engagement are propietary and confidential in nature and further agrees not to copy or otherwise make available such materials outside Marshalltown Water Works and its divisions and subsidiaries without prior written consent of ACS.



# Maintenance

LN#	Product Description	Price Per	Qty	Ext. Price
1	Dell - PowerEdge R440 Upgrades and Extensions - Basic Next Business Day Reinstate - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 4YP9943	\$573.04	1	\$573.04
2	Dell - PowerEdge R440 Upgrades and Extensions - Custom Other Services, Reinstatement Fee,Technician,Quantity 1, Ent Low End - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 4YP9943	\$199.00	1	\$199.00
3	Dell - PowerEdge R440 Upgrades and Extensions - Basic Next Business Day Reinstate - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 G021DS2	\$573.04	1	\$573.04
4	Dell - PowerEdge R440 Upgrades and Extensions - Custom Other Services, Reinstatement Fee,Technician,Quantity 1, Ent Low End - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 G021DS2	\$199.00	1	\$199.00
5	Dell - PowerEdge R540 Upgrades and Extensions - Basic Next Business Day Reinstate - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 FDBQ9Z2	\$667.56	1	\$667.56
6	Dell - PowerEdge R540 Upgrades and Extensions - Custom Other Services, Reinstatement Fee,Technician,Quantity 1, Ent Low End - Maintenance Start Date: Oct. 10, 2024 through End Date: Oct. 10, 2025 FDBQ9Z2	\$199.00	1	\$199.00

**Subtotal:** \$2,410.64

# Notes & Assumptions

Sales Tax Assumption

Client is responsible for Sales Tax.

Quote #016209 v1 Page: 2 of 4



#### **Terms & Conditions**

Payment Terms - Payment in full is due upon receipt of invoice.

MSA - This order is entered in conjunction with the ACS Master Service Agreement (MSA) and the terms of the MSA are incorporated as if set forth in full in this Order. If you have not executed an MSA, you can review a copy at www.acsltd.com/MSA or a copy will be provided to you on request. By signing this Order you acknowledge that you have had an opportunity to review the terms of the MSA and that you agree to the terms of both this Order and the MSA.

**Taxes** - All applicable taxes are the responsibility of the purchaser. Tax-exempt entities must provide appropriate exemption documentation.

**Freight** - If shipping charges are incurred and are known at the time of invoicing, they will be included on the invoice; otherwise they will be invoiced separately.

**Pricing** - Prices from manufacturers are subject to change. ACS will attempt to honor pricing on all proposals for 30 days from the proposal date.

**Down Payment** - Orders over \$25,000 require a 25% down payment with the order (unless financed). The remaining balance is due upon delivery of equipment to ACS or buyer.

Finance Charge - A Finance Charge is applied to all past due invoice over 30 days. The Annual Percentage Rate (APR) is 18.0%.

**Warranty** - All warranties are per the manufacturer, as applicable. The manufacturer or their designated representative will provide all warranty maintenance of equipment defined in this proposal. The manufacturer is solely responsible for the performance of the equipment under normal working conditions.

**Proprietary Information:** Marshalltown Water Works acknowledges that all information, materials and documents associated with this Proposal or Professional Services Engagement are proprietary and confidential in nature and further agrees not to copy or otherwise make available such materials outside Marshalltown Water Works and its divisions and subsidiaries without the prior written consent of ACS.

Quote #016209 v1 Page: 3 of 4



# Dell PowerEdge R440 (2) & PowerEdge R540 Maintenance - New

Prepared by: **DES MOINES** 

Taylor Dee (515) 223-0078 TDee@acsltd.com Prepared for:

**Marshalltown Water Works** 

205 E State Street Marshalltown, IA 50158 Shelli Lovell

(515) 494-6097

shelli@marshalltownwater.com

Quote Information:

Quote #: 016209

Version: 1

Delivery Date: 10/31/2024 Expiration Date: 01/07/2025

# **Quote Summary**

Description	Amount
Maintenance	\$2,410.64
Total:	\$2,410.64

Customer Acceptance						
I have read ar	I have read and agree to the above Terms and Conditions.					
	Dell PowerEdge R440 (2) & PowerEdge R540 Maintenance - New					
Date:		PO #:				
Name:	Shelli Lovell	Title:	General Manager			
Signature:		Finance Y/N:				

Pricing contained in this quote is valid until 01/07/25

Quote #016209 v1 Page: 4 of 4



# **CONSTRUCTION PROGRESS PAYMENT**

PROJECT DESCRIPTION: 2023 Radio Upgrade

CONTRACTOR OWNER: Marshalltown Water Works Racom 205 E State St PO Box 1420 **ADDRESS** 201 W State Street Marshalltown, IA 50158 Marshalltown, IA 50158 1 FOR PERIOD: 6/21/2023 ESTIMATE # DATE OF CONTRACT PARTIAL PAYMENT FROM: 6/21/2023 COMPLETION DATE FINAL PAYMENT TO: 10/18/2024 OWNER'S P.N. 40165.16 BASE CONTRACT PRICE 39080.66 WORK COMPLETED \$ \_\_\_\_\_ 4800.00 100% CHANGE ORDER # PERCENT PROJECT COMPLETE \$ 2008.26 CHANGE ORDER # LESS 5% RETAINAGE LESS PREVIOUS PAYMENT \$ 18907.37 CHANGE ORDER # TOTAL ADJUSTED CONTRACT PRICE 43880.66 AMOUNT DUE THIS ESTIMATE \$ 19249.53 **REQUESTED BY** APPROVED BY CONTRACTOR **OWNER** TITLE TITLE DATE DATE APPROVED FOR PAYMENT BY MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES DATE