



MARSHALLTOWN WATER WORKS DISTRIBUTION MANAGER

Marshalltown Water Works (MWW) is accepting applications for the position of Distribution Manager. Under the general direction of the Assistant General Manager, plans, directs, and coordinates those activities concerned with the distribution system including, but not limited to construction, maintenance, mapping, modeling, long term planning, and record maintenance.

Marshalltown Water Works (MWW) is dedicated to providing high quality drinking water to Marshalltown and the surrounding area, treating an average of 6 MGD, which is distributed to customers through 170 miles of pipe. We know that water is a valuable resource – one that plays a critical role in sustaining life, and we take our mission to protect public health seriously. At MWW, we are proud to be united by integrity, respect and the pursuit of excellence to be the best we can be for the customers and communities we serve. Together, the team at MWW uses science, technology, capital investments, and amazing talent to provide clean, safe drinking water.

To download the MWW application, please visit www.marshalltownwater.com/employment or request by calling the MWW office at 641-753-7913.

COMPENSATION:

Salary: \$72,465 - \$103,194/year, depending on experience and qualifications; additional compensation available for PE licensed in the State of Iowa

Competitive benefits package offered

ESSENTIAL FUNCTIONS:

- Serves as a member of MWW's management team. Participates in Managers Meetings; shares appropriate information with General Manager, other managers, and staff.
- Manages Distribution Supervisor, Crew Leaders and Utility Workers; directs other employees assigned to distribution activities.
- Directs and controls the construction, maintenance, service and field operations of the distribution department. Provides field support to other departments as needed.
- Develops budget, projects, schedules, and cost estimates for capital and non-capital efforts assigned to the distribution department.
- Manages and oversees the Backflow Program in coordination with the Distribution Supervisor.
- Receives and resolves customer complaints regarding pressure, water quality and other distribution concerns.
- Reviews engineering plans for construction of water mains in new subdivisions, CIP projects, and rehabilitation projects.
- Oversees water distribution modeling to ensure effective design and optimized system performance for all customers.
- Recommends personnel actions such as hiring, promotions, and disciplinary measures.
- Serves as MWW spokesperson and coordinates with other governmental agencies, contractors, and customers regarding MWW distribution system issues.
- Responds to after-hours emergencies.
- Maintains a safe working environment.
- Performs other duties as assigned.

ESSENTIAL REQUIREMENTS:

- Grade IV Water Distribution License or ability to obtain within one year of hire.
- Minimum of four years' experience in water distribution system management, to include supervision and planning responsibilities.
- Preference given to candidates with two years of specialized training in engineering technology or possessing a Professional Engineering License in the State of Iowa.
- Knowledge of basic principles and practices of design, operation, and maintenance of a water distribution system, including mains, valves, hydrants, booster pumping stations, and storage facilities.
- Knowledge of water distribution system hydraulic modeling.
- Proficiency with Microsoft Office, CAD and GIS software; experience with survey equipment and software.
- Must be able to interpret construction documents, including blueprints, sketches, and written or oral instructions.
- Experience with contract documents, engineering agreements and project scheduling.
- Skill in communicating and applying team concepts when interacting with coworkers, staff, and outside agencies.
- Must possess a valid Iowa driver's license and have a good driving record.
- Ability to clearly communicate verbally and in writing.
- Ability to work collaboratively with a diverse population.
- Must be able to respond to emergency calls within 15 minutes.
- 96% minimum attendance.

ESSENTIAL PHYSICAL DEMANDS:

- Occasionally climbs and descends stairs and ladders.
- Occasionally works in confined spaces.
- Occasionally handles up to 100 pounds.
- Ability to squat, bend over, and kneel for extended periods of time.

ENVIRONMENTAL CONDITIONS:

- Normally inside building.
- Occasionally exposed to adverse weather conditions.
- Occasionally exposed to traffic and machine noise.
- Limited exposure to hazardous chemicals.
- Occasionally in excavations with mud and water.

To Apply: Submit completed MWW application, resume and cover letter to:

Zach Maxfield, Assistant General Manager
205 E State Street, PO Box 1420
Marshalltown, IA 50158

Closing Date: This position will be open until filled.

Contact for additional information: Zach Maxfield, MWW Assistant General Manager (641)753-7913