



BOARD OF TRUSTEES
Regular Meeting Agenda
205 East State Street
August 20, 2024 12:00 Noon

1. Roll Call
2. Approval of Agenda
3. Public Comment Period
4. **Decision:** Consent Agenda
 - a. Approval of Regular Meeting Minutes of July 16, 2024
 - b. Approval of Bill Schedule #739 Totaling \$1,549,205.80
 - c. Departmental Reports
 - d. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
5. **Decision:** Review and approval of accounts with unpaid “storm sewer only” charges that are eligible to be certified to become a lien upon real estate
6. **Decision:** Review and approval of Monthly Financial Statement, Investment Report, and Capital Report
7. **Decision:** Review and approval of OnTrack Change Order No. 1 for the West High Street Water Main Replacement project in the amount of \$13,500.00
8. **Decision:** Review and approval of Pay Request #1 for OnTrack in the amount of \$78,211.00 for the West High Street Water Main Replacement project
9. **Decision:** Review and approval of Memorandum of Understanding for Part-Time Employees with the collective bargaining unit
10. **Decision:** Review and approval of Resolution authorizing the Assistant General Manager to perform certain business functions
11. **Discussion:** Customer participation in the meter exchange program
12. **Update:** RO Treatment Plant Project
13. Set date and time for next regular meeting

MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES
REGULAR BOARD MEETING
July 16, 2024 12:00 Noon
205 East State Street

1. ROLL CALL: PRESENT: Trustees: Eilers, Mack, Loney
 ABSENT: None

2. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Agenda.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney
 NAYS: None

3. Public Comment Period – There were no members of the public present and General Manager Lovell reported that no written comments had been received.

4. There was a motion by Trustee Loney to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of June 18, 2024; Approval of Special Board Meeting Minutes of July 10, 2024; Approval of Bill Schedule #738 totaling \$1,476,886.41; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney
 NAYS: None

5. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Mack and a second by Trustee Loney to approve the reports and place them on file.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney
 NAYS: None

6. The Board reviewed a letter of engagement with Ahlers & Cooney, P.C. for legal counsel. There was a motion by Trustee Loney and a second by Trustee Mack to approve the letter of engagement with Ahlers & Cooney, P.C. for legal counsel.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney
 NAYS: None

7. The Board reviewed Pay Request #3 for Water Metering Equipment Changeout 2023 project to Ferguson Enterprises in the amount of \$356,679.85. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Pay Request #3 for Water Metering Equipment Changeout 2023 project to Ferguson Enterprises in the amount of \$356,679.85.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney
 NAYS: None

8. General Manager Lovell and Assistant General Manager Maxfield provided an update on staffing, the meter exchange program, and the West High Street project. Lovell reported that Zach Maxfield had accepted the position of Assistant General Manager and posted a vacancy announcement to fill the position of Distribution Manager. Maxfield provided an update on the meter equipment program, noting that nearly half of all of the service connections had been updated. He also noted that MWW crews and the boring contractor were beginning the water main replacement project along West High Street.

The Board set the date for the next regular Board meeting as August 20, 2024 at 12:00 PM at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Shelli Lovell
Secretary

MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 739
BILLS TO BE PAID
JULY 2024

Ahlers & Cooney PC	Legal Services	3,974.00
Arnold Motor Supply	Brake Rotor, Caliper, Brake Pads, Brake Drum, Brake Fluid, Brake Rotor, Hydraulic Hose, Oil Filter, Brake Cleaner, Spindle Nut, Oil, Lug Wrench, Spark Plug, Tester, Coolant, Washer, Hex Nut, Cap Screw	552.11
B & G HVAC Inc	SRT HVAC	1,290.00
Brown Winick Law	Legal Services	7,447.50
Carus Corporation	Poly Phosphate	5,271.00
CDW Government Inc	Antivirus	601.15
Central Iowa Distributing	Bathroom Tissue, Paper Towels	400.00
Cessford Construction Company	Rock	4,598.45
Chemsearch	Disinfectant	415.40
Column Software PBC	Newspaper Minutes	165.63
Computer Resource Specialists	Computer Set-up	202.50
Con-Struct Inc	Concrete, Water Main Repair, 16" Valve	77,161.11
CTI Ready Mix	Concrete	6,960.50
Danks Lazer	Name Plates	180.83
Dell Marketing L P	Computer Monitors	573.48
Electric Pump	Blow Off Pit Pump	10,537.90
Electric Supply of Marshalltown	Lighting	623.41
Ethanol Products LLC	CO2	6,662.79
Fastenal Company	Paint, Tube Elbows	201.80
Filter Shop Omaha	Filters	129.73
Fisher Scientific Company LLC	Lab Supplies	254.40
Grainger	Lab Supplies	35.46
Gurney & Associates	Spring, Check Valve	120.22
Hach Company	Lab Supplies	4,613.17
Hawkins Inc	CL2, Fluoride, Ammonia	18,785.98
HDR Engineering Inc	Engineering Services	999.32
Home Rental Center & Sales Co	Barricades, Pallet, Skid Loader	920.00
Hupp Electric	Inspection Fee	695.00
John Deere Financial-T	Line Trimmer, Boots, Bug Spray, Hi-Vis Shirt, Oil	873.65
John Deere Financial-V	Line Trimmer	10.59

KB Underground	Water Main Repair	4,290.00
Maguire	Water Tower Repair	17,800.00
Marshalltown Chamber of Commerce	Annual Membership	10,239.00
Menards	Tubing,Oil Filter,Roll Spring,Pin Punch, Concrete Mix,Wood,T-Post,Aerosol, Gatorade Powder, Fencing,Lock Nut,Hex Bolt,Hydraulic Oil,PVC, Conduit,Fuse,Adapator, Coupler, Sealant,PVC Elbow,PVC Reducer, Tapcon Hex,Steel Screw,Drill Bit,Nut Driver,Caulk Gun,Lighting, Tamper, Measuring Wheel,Paint Brush,Paint, Hitch Pin,Batteries,Plastic Tray,Paint Cup,Spackling,Drywall Knife, Propane,Torch,Cable Ties,Magnetic Tool,Stripping Pad,Flex Pad,Sanding Pad,Blade	1,503.43
Minute Man Inc	Deposit Books	56.06
Mississippi Lime Company	Lime	79,678.85
Municipal Pipe Services	Insert Valve	16,500.00
Municipal Supply Inc	Valve,Pipe,Tee,Valve Box,Macro Coupling,Spade Shovel	45,919.80
NAI Electrical Contractors	Well Maintenance	737.77
Nutrien AG Solutions	Diesel	1,229.04
Onsolve	Annual Fees	4,862.03
Pech Optical Corp	Safety Glasses	406.70
PFM Financial Advisors LLC	Professional Services	4,125.00
Pitney Bowes	Ink,Fluid	912.96
Plumb Supply	Battery Pack	279.00
Rasmusson Service Center	Valve,Gasket,Rail Sensor,Fuel Regulator	3,896.18
SEH	Engineering Services	691.61
Spahn & Rose Lumber Co	Wood	13.09
Star Equipment LTD	Stripes,Duckbill,Pin,Probe,Excavator, Excavator Bucket	3,851.31
State Hygienic Laboratory	State Testing	401.50
Strands	Paint	15.38
The Optical Center	Dispensing Fee	25.00
Thompson True Value	Wasp Spray	53.91
Times Republican	Ad Posting	559.00
Titan Machinery	Trash Pump	2,475.00
Tri-State Lock Service	Keys	40.00
Tyler Technologies Inc	AR/Cashering Upgrade,Mass Meter Swap Contract	17,695.00
Van Meter Inc	Well Maintenance	5,494.80
Water ISAC	Membership Dues	580.00
Ziegler Cat	Generator Repair	5,444.49
Total		385,032.99

MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 739
BILLS PAID
JULY 2024

Aflac	employee deductions	681.76
Alliant Energy	gas	47,769.34
American Express	credit card fees	2.00
American Express	credit card fees	127.03
City of Marshalltown	storm sewer receipts - June 2024	84,229.54
City of Marshalltown	landfill receipts - June 2024	10,212.72
City of Marshalltown	sewer receipts - June 2024	376,101.25
Connor Hunt	deductible paid	153.99
Con-Struct Inc	labor,equipment use,line stop	46,987.95
Consumers Energy	electricity	42.01
Deborah McElroy	deductible paid	252.98
Delta Dental	employee dental insurance	626.76
Devon Downs	deductible paid	235.00
Elan	credit card	1,266.71
Elan	credit card	1,468.98
Ferguson Waterworks # 2516	meters	356,679.85
Grant Specht	deductible paid	30.00
Health Savings Account	employee deductions	75.00
Health Savings Account	employee deductions	75.00
Heart of Iowa Communications	phone & internet	630.52
IMWCA	work comp 24-25 premium #1	3,796.00
Internal Revenue Service	withholding taxes	17,551.77
Internal Revenue Service	withholding taxes	19,153.54
Iowa Dept of Natural Resources	annual water supply fee 2025	3,027.17
Iowa Dept of Revenue	withholding taxes (June)	5,562.62
Iowa One Call	locating services	512.90
IPERS	employee pension	14,535.22
IPERS	employee pension	754.20
Isolved Benefit Services WDM	employee deductions	571.52
Justin Case	deductible paid	451.00

Kim Carter	office cleaning - June 2024	500.00
Laura Eilers	Board of Trustees Compensation	75.00
Marshall Co Engineers Office	fuel - June 2024	1,905.07
Marshalltown United Way	employee contributions	30.00
Marshalltown Water Works	storm sewer	172.00
Mary Bowen	deductible paid	159.72
Mike Ellis	deductible paid	3,135.50
Moler Sanitation	garbage service	105.00
Nick Loney	Board of Trustees Compensation	75.00
Payroll	payroll	49,884.37
Payroll	payroll	53,457.62
Pitney Bowes Bank Inc Reserve Account	postage	5,000.00
Pitney Bowes Bank Inc Reserve Account	postage meter	213.87
Prairie Waste Solutions	garbage service	220.20
Reliance Standard Life Ins Co	employee life insurance	999.39
Thomas Bowman	deductible paid	1,753.86
Tom Mack	Board of Trustees Compensation	75.00
Treasurer State of Iowa	state withholding taxes	5,482.16
Tyler Tech	credit card fees	687.49
Tyler Tech	credit card fees	3,154.70
United Bank & Trust	returned Nacha	130.92
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,470.16 + 5,000.00	8,470.16
United Bank & Trust	returned check	120.00
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	191.48
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	72.73
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	132.71
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,805.39 + 5,000.00	8,805.39
United Bank & Trust	returned check	158.20
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	158.20
United Bank & Trust	bank fee	6.00

Wellmark Blue Cross & Blue Shield	employee health insurance	20,635.30
Yoan Lara Moreno	deductible paid	3,997.11
Amanda R Dolan	deposit return	56.32
YVR Services LLC	deposit return	68.01
Marisha Danner	deposit return	19.23
Ulises & Maria Oro	deposit return	45.72
Terie Singemasa	deposit return	50.34
Natasha S Kelderman	deposit return	34.54
Alicia Alvarado	deposit return	27.59
Kaden M Betts	deposit return	72.72
Joel Enrique Roman	deposit return	80.56
Cindy Burris	deposit return	56.38
Veronica Correa Gonzalez	deposit return	96.92
Total		1,164,172.81

**CUSTOMER SERVICE
MONTHLY REPORT
FOR THE MONTH OF
July 2024**



ACTIVITY	THIS MONTH	THIS MONTH LAST YEAR	2024-2025 FISCAL YEAR
SERVICE CALLS	1579	607	1579
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	3	2	3
DELINQUENT TAGS	423	303	423
METER SET	5	4	5
TURN OFF FOR NON PAYMENTS	92	88	92
READ AND LEAVE ON - OCCUPANT CHANGE	102	176	102
Vepo Meter/Radio Installs	1015		5145

DISTRIBUTION
Marshalltown Water Works
Board Report
August 20, 2024

PROJECTS

1. State Street- Total reconstruction of all utilities and street from 3rd Ave to 3rd Street
 - a. Project has been awarded to Con-Struct
 - b. Project has started and 850' of water main has been installed
 - c. The 12" water main from 1st Ave to 3rd Ave has passed bacteria and pressure tests and service lines have been moved to that section of new main
 - d. All water main from 3rd Ave to 3rd Street, except for a section crossing Center Street has been completed. The Center Street section will be completed next construction season.
 - e. Water main work has started on West State St, and all water main has been installed other than Center Street and 1st Street tie in's
 - f. All water connections have been made, and water portion of the project is complete
2. West High Street watermain replacement
 - a. Starting preliminary engineering work
 - b. Permits have been completed
 - c. Work has begun on High Street
 - d. Borings and connection have been completed by contractor

MAIN BREAKS (FY 24-25)

1. July 22, 2024 2nd St and Madison St, 12" crack- cause water hammer
2. July 22, 2024 Player St and Center St, 8" Sheer Break- cause water hammer
3. July 26, 2024 3rd Ave and Boone St, 12" crack- cause water hammer
4. July 26, 2024 3rd Ave and Boone St, 8" crack- cause water hammer
5. July 26, 2024 State St and 17th St, 6" crack- cause water hammer
6. July, 26 2024 W Church St and 1st St, 4" crack- cause unknown
7. August, 14 2024 Washington St and 9th St, 6" crack- cause hit by contractor

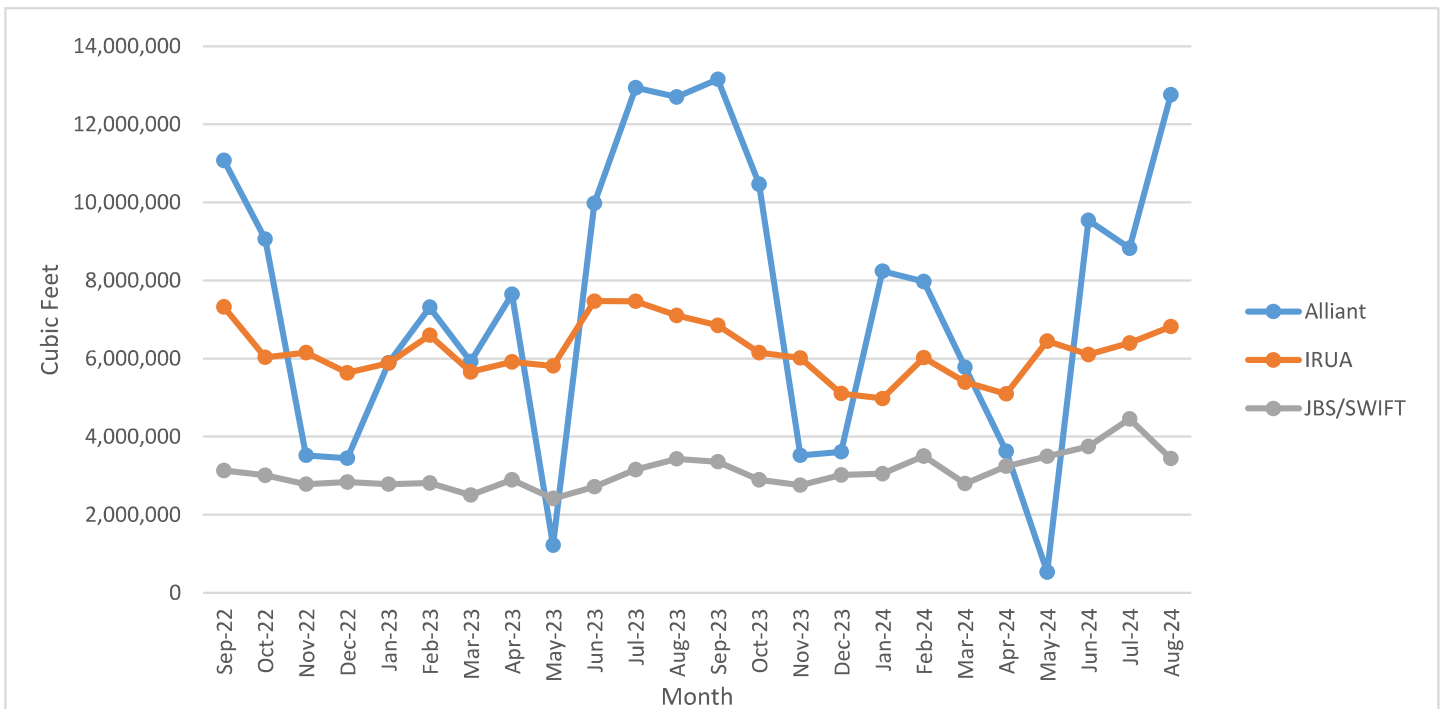
Facilities
Marshalltown Water Works
Board Report
8/20/2024

1. Plant radio - lost communications, Automatic Systems responded and found an issue with the PLC which was replaced, reprogrammed, and tested.
2. Well #3 storm damage – On July 30, 2024 we lost the B phase transformer and capacitor on the service side; as well as the soft start, the plc and some fuses on the controls side. Repairs have been made to fix everything besides the plc. Getting quotes on replacing the plc.
3. HVAC Replacement CIP project - Working on replacement bid documents for the chiller.
4. Safety - Working on updating Arc Flash documentation; some of the posted stickers are no longer legible.

MWW Largest Users Monthly Report

August 2024 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	Cubic Feet	Cubic Feet	Cubic Feet
Sep-22	11,072,100	7,319,703	3,133,100
Oct-22	9,063,800	6,031,965	3,008,400
Nov-22	3,524,100	6,148,905	2,781,800
Dec-22	3,444,400	5,632,360	2,838,400
Jan-23	5,889,900	5,885,553	2,784,600
Feb-23	7,313,200	6,602,838	2,816,500
Mar-23	5,929,400	5,656,726	2,504,000
Apr-23	7,643,900	5,916,510	2,900,100
May-23	1,223,100	5,813,918	2,416,300
Jun-23	9,979,400	7,470,601	2,718,600
Jul-23	12,933,800	7,464,630	3,158,800
Aug-23	12,699,800	7,103,119	3,430,900
Sep-23	13,150,200	6,853,538	3,362,000
Oct-23	10,465,100	6,152,851	2,897,900
Nov-23	3,521,900	6,012,034	2,760,700
Dec-23	3,610,200	5,109,081	3,017,400
Jan-24	8,238,600	4,977,140	3,049,500
Feb-24	7,970,300	6,025,630	3,505,900
Mar-24	5,777,000	5,395,469	2,799,100
Apr-24	3,625,300	5,099,225	3,247,200
May-24	530,500	6,442,906	3,496,900
Jun-24	9,535,800	6,105,853	3,746,500
Jul-24	8,823,300	6,395,989	4,457,300
Aug-24	12,755,800	6,815,740	3,442,800



PROPERTY TAX LIENS TO CERTIFY - AUGUST 2024

ACCOUNT#	PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
110-0360-03	Antonio Flores	409 N 3rd St	\$132.45
115-0250-20	Bryan Valdez	1203 Fremont St	\$64.73
116-0024-25	Frese Properties	207 N 14th St	\$73.57
102-0400-15	JEH Rentals Inc	602 N 4th Ave	\$49.54
TOTAL			\$320.29

PROPERTY TAX LIENS TO CERTIFY - AUGUST 2024

STORM SEWER ONLY ACCOUNTS

ACCOUNT#	PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
400-0077-04	Aaron Steward	214 S 2nd Ave	\$185.18
400-0597-03	Adam & Ashley Thomas	211 N 4th Ave	\$24.40
400-1169-03	Alexandra Guerrero	303 Westwood Dr	\$24.40
400-0820-03	Blanca Esthela	418 N 11th Ave	\$24.40
400-1147-02	Cesar A Alcaraz	409 N 3rd Ave	\$24.40
400-0569-05	Daniel Ramirez Perez	108 W Nevada St	\$24.40
400-0443-03	David & Marguerite Hernandez	110 N 11th Ave	\$24.40
400-1243-03	Debra L Schull	612 S 9th St	\$24.40
400-0944-03	Duyen Thi Kim	310 Bromley St	\$24.40
400-0750-05	Duyen Thi Kim	712 E Boone St	\$24.40
400-1299-02	Francisco Mendoza	706 Summit St	\$24.40
TOTAL			\$429.18

SEWER DEPOSIT ACCOUNT
Activity for July
2024

Balance on July 1	\$171,794.24
Deposits for July	\$4,025.00
Interest paid to the City of Marshalltown 2600	\$344.24
Deposit refund for application to the Marshalltown Water Works 2599	\$9,515.00
2601	\$1,820.00
Interest for July	\$196.22
Balance on July 31	\$164,336.22

MARSHALLTOWN WATER WORKS

**Compiled Financial Statements
And Supplementary Information**

**For the One Month Ended
July 31, 2024**



Income Statement

Account Summary

For Fiscal: 2024-2025 Period Ending: 07/31/2024

		Current		Fiscal		
		Total Budget	Period Activity	Activity	Percent	Used
Fund: 1 - WATER FUND						
Revenue						
	WATER SALES RESIDENTIAL	2,823,748.30	238,652.73	238,652.73		8.45%
	WATER SALES MULTI-FAMILY	365,502.32	28,473.90	28,473.90		7.79%
	WATER SALES COMMERCIAL	756,036.76	60,247.13	60,247.13		7.97%
	WATER SALES IRRIGATION	94,158.71	14,408.11	14,408.11		15.30%
	WATER SALES INDUSTRIAL	3,417,858.06	355,122.75	355,122.75		10.39%
	WATER SALES WHOLESALE	1,473,882.98	141,678.11	141,678.11		9.61%
	WATER SALES NON METERED	6,358.69	1,174.44	1,174.44		18.47%
	CITY CONTRACT SERVICES	80,000.00	7,076.49	7,076.49		8.85%
	PENALTIES	40,000.00	6,952.68	6,952.68		17.38%
	CUSTOMER SERVICE	10,000.00	934.00	934.00		9.34%
	LABORATORIES Fees	3,000.00	154.00	154.00		5.13%
	MERCHANDISE SALES	300.00				0.00%
	INTEREST	50,000.00	7,808.90	7,808.90		15.62%
	RENTALS	4,000.00				0.00%
	MISC INCOME	30,000.00	3,529.60	3,529.60		11.77%
	CONNECTION FEES	20,000.00	945.00	945.00		4.73%
	TAPPING FEES	2,000.00				0.00%
Report Total:		9,176,845.82	867,157.84	867,157.84		9.45%

Expense Summary

		Current YTD		Fiscal		
		Budget	Period Activity	Activity	Percent	Used
	EMPLOYEE SALARIES:	2,082,715.00	234,213.39	234,213.39		11.25%
	EMPLOYEE BENEFITS:	815,699.00	76,516.44	76,516.44		9.38%
	UTILITIES:	733,350.00	48,991.03	48,991.03		6.68%
	DEPRECIATION:	702,066.00	50,568.05	50,568.05		7.20%
	FUELS:	42,760.00	2,002.04	2,002.04		4.68%
	SUPPLIES:	288,812.00	21,342.82	21,342.82		7.39%
	MAINTENANCE:	506,211.00	9,348.26	9,348.26		1.85%
	CHEMICALS:	1,229,531.00	87,679.84	87,679.84		7.13%
	CONTRACT SERVICES:	848,220.00	86,244.23	86,244.23		10.17%
Report Total:		7,249,364.00	616,906.10	616,906.10		8.51%
Retained Earnings		1,927,481.82	250,251.74	250,251.74		

Expense Report

Marshalltown Water Works, IA

For Fiscal: 2024-2025 Period Ending: 07/31/2024

		Current	Period	Fiscal	Percent
		Total Budget	Activity	Activity	Used
Department: 700 - PLANT					
ExpCategory: 1 - EMPLOYEE SALARIES					
1-700-100	SALARIES	630,861.00	72,964.52	72,964.52	11.57%
ExpCategory: 1 - EMPLOYEE SALARIES Total:		630,861.00	72,964.52	72,964.52	11.57%
ExpCategory: 2 - EMPLOYEE BENEFITS					
1-700-201	HEALTH INSURANCE	70,838.00	9,149.95	9,149.95	12.92%
1-700-202	PENSION	25,520.00	3,091.33	3,091.33	12.11%
1-700-203	IPERS	32,576.00	3,619.94	3,619.94	11.11%
1-700-204	FICA/MED	48,261.00	5,370.39	5,370.39	11.13%
1-700-205	LIFE INSURANCE	2,190.00	173.07	173.07	7.90%
1-700-206	MILEAGE	525.00	0.00	0.00	0.00%
1-700-207	REGISTRATION	3,150.00	130.00	130.00	4.13%
1-700-209	DENTAL INSURANCE	600.00	100.00	100.00	16.67%
1-700-211	LODGING	2,100.00	0.00	0.00	0.00%
1-700-212	FOOD	315.00	0.00	0.00	0.00%
1-700-213	TRANSPORTATION	1,575.00	0.00	0.00	0.00%
1-700-214	SAFETY / CLOTHING	2,888.00	0.00	0.00	0.00%
1-700-215	SAFETY TRAINING	500.00	0.00	0.00	0.00%
1-700-216	MEDICAL(WORK COMP)	11,354.00	0.00	0.00	0.00%
ExpCategory: 2 - EMPLOYEE BENEFITS Total:		202,392.00	21,634.68	21,634.68	10.69%
ExpCategory: 3 - UTILITIES					
1-700-301	ELECTRIC	671,807.00	46,264.33	46,264.33	6.89%
1-700-302	GAS	32,500.00	1,547.02	1,547.02	4.76%
1-700-303	TELEPHONE	1,485.00	93.00	93.00	6.26%
1-700-309	INTERNET	3,500.00	210.18	210.18	6.01%
ExpCategory: 3 - UTILITIES Total:		709,292.00	48,114.53	48,114.53	6.78%
ExpCategory: 4 - DEPRECIATION					
1-700-401	PLANT DEPRECIATION	352,000.00	25,406.13	25,406.13	7.22%
1-700-406	VEHICLE DEPR	10,140.00	1,362.25	1,362.25	13.43%
ExpCategory: 4 - DEPRECIATION Total:		362,140.00	26,768.38	26,768.38	7.39%
ExpCategory: 5 - FUELS					
1-700-501	GAS	3,000.00	228.01	228.01	7.60%
1-700-502	OIL	385.00	0.00	0.00	0.00%
1-700-503	GREASE	54.00	0.00	0.00	0.00%
1-700-504	DIESEL	6,955.00	0.00	0.00	0.00%
ExpCategory: 5 - FUELS Total:		10,394.00	228.01	228.01	2.19%
ExpCategory: 6 - SUPPLIES					
1-700-601	LAB SUPPLIES	45,000.00	470.84	470.84	1.05%
1-700-602	PLANT SUPPLIES	1,140.00	71.38	71.38	6.26%
1-700-603	BUILDING SUPPLIES	1,700.00	0.00	0.00	0.00%
1-700-605	GENERAL SUPPLIES	5,350.00	155.20	155.20	2.90%
1-700-606	SAFETY EQUIPMENT	2,000.00	0.00	0.00	0.00%
1-700-607	CLEANING SUPPLIES	500.00	0.00	0.00	0.00%
1-700-608	HEALTH/FIRST AID	535.00	0.00	0.00	0.00%
ExpCategory: 6 - SUPPLIES Total:		56,225.00	697.42	697.42	1.24%
ExpCategory: 7 - MAINTENANCE					
1-700-701	VEHICLE MAINT	2,000.00	0.00	0.00	0.00%
1-700-702	EQUIP/MACHINE MAINT	150,000.00	1,473.17	1,473.17	0.98%
1-700-703	GROUNDS MAINT	15,000.00	509.60	509.60	3.40%
1-700-704	WELL FIELD MAINT	10,000.00	63.70	63.70	0.64%
1-700-710	HEATING & AIR COND MAINT	20,000.00	379.55	379.55	1.90%

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
1-700-711	BUILDING MAINT	5,000.00	1,246.82	1,246.82	24.94%
1-700-712	COMPUTER MAINT	2,675.00	0.00	0.00	0.00%
1-700-713	SAFETY EQUIPMENT MAINT	0.00	20.99	20.99	0.00%
1-700-715	GENERATOR	20,000.00	0.00	0.00	0.00%
ExpCategory: 7 - MAINTENANCE Total:		224,675.00	3,693.83	3,693.83	1.64%
ExpCategory: 8 - CHEMICALS					
1-700-801	LIME	879,225.00	56,016.03	56,016.03	6.37%
1-700-802	CARBON-DIOXIDE/CO2	95,040.00	6,436.83	6,436.83	6.77%
1-700-803	Chlorine/CL2	153,266.00	16,020.00	16,020.00	10.45%
1-700-804	FLUORIDE	26,500.00	2,805.00	2,805.00	10.58%
1-700-805	POLY-PHOSPHATE	51,000.00	5,271.00	5,271.00	10.34%
1-700-808	AMMONIA	24,500.00	1,130.98	1,130.98	4.62%
ExpCategory: 8 - CHEMICALS Total:		1,229,531.00	87,679.84	87,679.84	7.13%
ExpCategory: 9 - CONTRACT SERVICE					
1-700-908	LIME SLUDGE REMOVAL	400,000.00	50,000.00	50,000.00	12.50%
1-700-911	LABORATORY CONTRACT SERVICES	3,500.00	21.00	21.00	0.60%
ExpCategory: 9 - CONTRACT SERVICE Total:		403,500.00	50,021.00	50,021.00	12.40%
Department: 700 - PLANT Total:		3,829,010.00	311,802.21	311,802.21	8.14%

Department: 750 - DISTRIBUTION

ExpCategory: 1 - EMPLOYEE SALARIES

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
1-750-100	SALARIES	605,768.00	91,825.09	91,825.09	15.16%
ExpCategory: 1 - EMPLOYEE SALARIES Total:		605,768.00	91,825.09	91,825.09	15.16%
ExpCategory: 2 - EMPLOYEE BENEFITS					
1-750-201	HEALTH INSURANCE	58,646.00	11,605.08	11,605.08	19.79%
1-750-202	PENSION	8,578.00	969.04	969.04	11.30%
1-750-203	IPERS	48,117.00	7,521.83	7,521.83	15.63%
1-750-204	FICA/MED	46,341.00	6,732.28	6,732.28	14.53%
1-750-205	LIFE INSURANCE	2,250.00	160.70	160.70	7.14%
1-750-206	MILEAGE	420.00	0.00	0.00	0.00%
1-750-207	REGISTRATION	1,575.00	147.07	147.07	9.34%
1-750-208	ANNUAL DUES	1,400.00	0.00	0.00	0.00%
1-750-209	DENTAL INSURANCE	600.00	99.61	99.61	16.60%
1-750-210	TUITION	0.00	17.07	17.07	0.00%
1-750-211	LODGING	1,050.00	0.00	0.00	0.00%
1-750-212	FOOD	630.00	0.00	0.00	0.00%
1-750-213	TRANSPORTATION	1,573.00	0.00	0.00	0.00%
1-750-214	SAFETY / CLOTHING	3,500.00	176.99	176.99	5.06%
1-750-215	SAFETY TRAINING	4,725.00	0.00	0.00	0.00%
1-750-216	MEDICAL(WORK COMP)	12,615.00	0.00	0.00	0.00%
ExpCategory: 2 - EMPLOYEE BENEFITS Total:		192,020.00	27,429.67	27,429.67	14.28%
ExpCategory: 4 - DEPRECIATION					
1-750-402	DISTRIBUTION DEPR	209,544.00	15,800.61	15,800.61	7.54%
1-750-406	VEHICLE DEPR	24,000.00	0.00	0.00	0.00%
1-750-407	EQUIPMENT DEPR	11,832.00	1,077.39	1,077.39	9.11%
1-750-408	BOOSTER STATION DEPR	5,000.00	376.33	376.33	7.53%
ExpCategory: 4 - DEPRECIATION Total:		250,376.00	17,254.33	17,254.33	6.89%
ExpCategory: 5 - FUELS					
1-750-501	GAS	13,500.00	1,291.00	1,291.00	9.56%
1-750-502	OIL	1,800.00	60.63	60.63	3.37%
1-750-503	GREASE	320.00	0.00	0.00	0.00%
1-750-504	DIESEL	10,000.00	217.04	217.04	2.17%
ExpCategory: 5 - FUELS Total:		25,620.00	1,568.67	1,568.67	6.12%
ExpCategory: 6 - SUPPLIES					
1-750-601	DISTRIBUTION SUPPLIES	35,000.00	408.71	408.71	1.17%
1-750-602	SHOP SUPPLIES	10,000.00	703.15	703.15	7.03%
1-750-603	LEAK SUPPLIES	50,000.00	2,424.27	2,424.27	4.85%
1-750-604	HYD & VALVE SUPPLIES	50,000.00	719.50	719.50	1.44%
1-750-605	BOOSTER STATION SUPPLIES	2,675.00	0.00	0.00	0.00%
1-750-609	COPIER SUPPLIES / MAINTENANCE AGREEM	2,535.00	0.00	0.00	0.00%
ExpCategory: 6 - SUPPLIES Total:		150,210.00	4,255.63	4,255.63	2.83%
ExpCategory: 7 - MAINTENANCE					
1-750-701	VEHICLE MAINT	3,210.00	1,139.68	1,139.68	35.50%
1-750-702	EQUIP/MACHINE MAINT	25,000.00	0.00	0.00	0.00%
1-750-705	TOWER MAINT	165,000.00	201.80	201.80	0.12%
1-750-706	WELL FIELD MAINT	10,000.00	0.00	0.00	0.00%
1-750-708	BOOSTER STATION MAINT	1,017.00	0.00	0.00	0.00%
ExpCategory: 7 - MAINTENANCE Total:		204,227.00	1,341.48	1,341.48	0.66%
Department: 750 - DISTRIBUTION Total:		1,428,221.00	143,674.87	143,674.87	

Department: 780 - SERVICE

ExpCategory: 1 - EMPLOYEE SALARIES

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
1-780-100	SALARIES	207,827.00	5,816.76	5,816.76	2.80%
ExpCategory: 1 - EMPLOYEE SALARIES Total:		207,827.00	5,816.76	5,816.76	2.80%
ExpCategory: 2 - EMPLOYEE BENEFITS					
1-780-201	HEALTH INSURANCE	36,278.00	971.69	971.69	2.68%
1-780-203	IPERS	19,619.00	549.07	549.07	2.80%
1-780-204	FICA/MED	15,899.00	409.30	409.30	2.57%
1-780-205	LIFE INSURANCE	780.00	74.17	74.17	9.51%
1-780-206	MILEAGE	525.00	0.00	0.00	0.00%
1-780-207	REGISTRATION	2,625.00	0.00	0.00	0.00%
1-780-208	ANNUAL DUES	525.00	0.00	0.00	0.00%
1-780-209	DENTAL INSURANCE	240.00	10.39	10.39	4.33%
1-780-211	LODGING	500.00	0.00	0.00	0.00%
1-780-212	FOOD	315.00	0.00	0.00	0.00%
1-780-214	SAFETY / CLOTHING	750.00	0.00	0.00	0.00%
1-780-216	MEDICAL(WORK COMP)	3,785.00	0.00	0.00	0.00%
ExpCategory: 2 - EMPLOYEE BENEFITS Total:		81,841.00	2,014.62	2,014.62	2.46%
ExpCategory: 4 - DEPRECIATION					
1-780-403	METER DEPR	41,040.00	2,560.78	2,560.78	6.24%
1-780-406	VEHICLE DEPR	13,300.00	1,010.24	1,010.24	7.60%
ExpCategory: 4 - DEPRECIATION Total:		54,340.00	3,571.02	3,571.02	6.57%
ExpCategory: 5 - FUELS					
1-780-501	GAS	6,420.00	205.36	205.36	3.20%
1-780-502	OIL	300.00	0.00	0.00	0.00%
1-780-503	GREASE	27.00	0.00	0.00	0.00%
ExpCategory: 5 - FUELS Total:		6,747.00	205.36	205.36	3.04%
ExpCategory: 6 - SUPPLIES					
1-780-602	SHOP SUPPLIES	1,000.00	0.00	0.00	0.00%
1-780-603	SERVICE REPAIR SUPPLIES	2,000.00	0.00	0.00	0.00%
1-780-604	METER REPAIR SUPPLIES	5,885.00	1,423.50	1,423.50	24.19%
1-780-605	GENERAL SUPPLIES	1,000.00	132.39	132.39	0.00%
ExpCategory: 6 - SUPPLIES Total:		9,885.00	1,555.89	11,288.61	15.74%
ExpCategory: 7 - MAINTENANCE					
1-780-701	VEHICLE MAINT	2,675.00	0.00	0.00	0.00%
1-780-702	EQUIP/MACHINE MAINT	1,000.00	0.00	0.00	0.00%
ExpCategory: 7 - MAINTENANCE Total:		3,675.00	0.00	0.00	0.00%
Department: 780 - SERVICE Total:		364,315.00	13,163.65	13,163.65	3.61%

Department: 790 - OFFICE

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
ExpCategory: 1 - EMPLOYEE SALARIES					
1-790-100	SALARIES	638,259.00	63,607.02	63,607.02	9.97%
ExpCategory: 1 - EMPLOYEE SALARIES Total:		638,259.00	63,607.02	63,607.02	9.97%
ExpCategory: 2 - EMPLOYEE BENEFITS					
1-790-201	HEALTH INSURANCE	57,655.00	4,712.89	4,712.89	8.17%
1-790-202	PENSION	26,199.00	3,091.02	3,091.02	11.80%
1-790-203	IPERS	36,239.00	2,505.15	2,505.15	6.91%
1-790-204	FICA/MED	51,811.00	4,698.26	4,698.26	9.07%
1-790-205	LIFE INSURANCE	2,610.00	210.15	210.15	8.05%
1-790-206	MILEAGE	1,050.00	0.00	0.00	0.00%
1-790-207	REGISTRATION	4,000.00	130.00	130.00	3.25%
1-790-208	ANNUAL DUES & SUBSCRIPTIONS	11,485.00	30.00	30.00	0.26%
1-790-209	DENTAL INSURANCE	720.00	60.00	60.00	8.33%
1-790-211	LODGING	2,650.00	0.00	0.00	0.00%
1-790-212	FOOD	2,100.00	0.00	0.00	0.00%
1-790-213	TRANSPORTATION	3,885.00	0.00	0.00	0.00%
1-790-214	SAFETY / CLOTHING	210.00	0.00	0.00	0.00%
1-790-216	MEDICAL(WORK COMP)	8,831.00	0.00	0.00	0.00%
1-790-220	PENSION SUPPLEMENT	130,000.00	10,000.00	10,000.00	7.69%
ExpCategory: 2 - EMPLOYEE BENEFITS Total:		339,445.00	25,437.47	25,437.47	7.49%
ExpCategory: 3 - UTILITIES					
1-790-301	ELECTRIC	11,550.00	0.00	0.00	0.00%
1-790-302	GAS	3,000.00	0.00	0.00	0.00%
1-790-303	TELEPHONE	3,300.00	217.25	217.25	6.58%
1-790-304	STORM SEWER	1,500.00	172.00	172.00	11.47%
1-790-309	INTERNET	4,708.00	487.25	487.25	10.35%
ExpCategory: 3 - UTILITIES Total:		24,058.00	876.50	876.50	3.64%
ExpCategory: 4 - DEPRECIATION					
1-790-404	BUILDING DEPR	21,230.00	1,726.19	1,726.19	8.13%
1-790-405	CAPITAL IMPROVEMENT DEPR	0.00	5.58	5.58	0.00%
1-790-407	EQUIPMENT DEPR	13,980.00	1,242.55	1,242.55	8.89%
ExpCategory: 4 - DEPRECIATION Total:		35,210.00	2,974.32	2,974.32	8.45%
ExpCategory: 6 - SUPPLIES					
1-790-601	BILLING SUPPLIES	7,000.00	-2.94	-2.94	-0.04%
1-790-602	ADMIN SUPPLIES	642.00	0.00	0.00	0.00%
1-790-604	BUILDING SUPPLIES	0.00	89.99	89.99	0.00%
1-790-605	GENERAL SUPPLIES	49,000.00	1,355.97	1,355.97	2.77%
1-790-607	CLEANING SUPPLIES	0.00	65.00	65.00	0.00%
1-790-608	HEALTH/FIRST AID	1,000.00	33.72	33.72	3.37%
1-790-609	COPIER SUPPLIES / MAINTENANCE AGREEM	5,350.00	532.25	532.25	9.95%
1-790-610	Operational Fees, Permits, & Certifications	9,500.00	3,027.17	3,027.17	31.86%
ExpCategory: 6 - SUPPLIES Total:		72,492.00	5,101.16	5,101.16	7.04%
ExpCategory: 7 - MAINTENANCE					
1-790-703	GROUNDS MAINT	0.00	65.73	65.73	0.00
1-790-709	OFFICE MACHINE MAINT	2,675.00	0.00	0.00	0.00
1-790-710	HEATING & AIR COND MAINT	749.00	0.00	0.00	0.00
1-790-711	BUILDING MAINT	3,210.00	0.00	0.00	0.00
1-790-712	COMPUTER MAINT	67,000.00	4,247.22	4,247.22	0.06
ExpCategory: 7 - MAINTENANCE Total:		73,634.00	4,312.95	4,312.95	0.06
ExpCategory: 9 - CONTRACT SERVICE					
1-790-902	INSURANCE	96,000.00	2,231.14	2,231.14	2.32%
1-790-904	BANKING SERVICES	53,500.00	4,065.88	4,065.88	7.60%
1-790-905	CLEANING SERVICES	12,840.00	720.20	720.20	5.61%
1-790-906	ENGINEERING SERVICES	32,100.00	21,262.86	21,262.86	66.24%
1-790-909	LEGAL SERVICES	22,000.00	7,666.25	7,666.25	34.85%
1-790-910	ACCOUNTING SERVICES	42,800.00	0.00	0.00	0.00%
1-790-911	POSTAGE	50,000.00	2,613.87	2,613.87	5.23%
1-790-912	PUBLIC NOTICES	5,000.00	276.50	276.50	5.53%
1-790-922	ONE CALL LOCATE CHARGES	4,280.00	512.90	512.90	11.98%
1-790-950	BAD DEBT	0.00	-3,351.37	-3,351.37	0.00%

[1-790-953](#)
[1-790-954](#)
[1-790-956](#)
[1-790-958](#)

	Current Total Budget	Period Activity	Fiscal Activity	Percent Used
INTEREST EXPENSE	110,000.00	0.00	0.00	0.00%
BOARD COMPENSATION	900.00	225.00	225.00	25.00%
SECURITY	5,000.00	0.00	0.00	0.00%
ECONOMIC DEVELOPMENT	10,300.00	0.00	0.00	0.00%
ExpCategory: 9 - CONTRACT SERVICE Total:	444,720.00	36,223.23	36,223.23	8.15%
Department: 790 - OFFICE Total:	1,627,818.00	138,532.65	138,532.65	
Report Total:	7,249,364.00	607,173.38	607,173.38	8.38%

DETAILED WATER WORKS BALANCE SHEET

Balance Sheet

Account Summary

As Of 07/31/2024

Account	Name	Balance
Fund: 1 - WATER FUND		
Assets		
1-101-000	CASH ON HAND	1,238.00
1-102-000	PETTY CASH	300.00
1-103-000	CASH IN BANK	5,751,581.82
1-105-000	LESS : SINKING FUNDS	-513,240.00
1-130-000	ACCOUNTS RECEIVABLE	564,850.05
1-130-001	ACCOUNTS RECEIVABLE-AMP	-832.00
1-130-002	UNAPPLIED CREDITS	-30,787.45
1-130-004	NON CURRENT RECEIVABLES	-8,749.67
1-131-000	MISC AR BILLINGS	136,461.23
1-131-002	MISC AR UNAPPLIED CREDITS	-98,143.80
1-132-000	INTEREST RECEIVABLE	5,570.92
1-137-000	PREPAID INSURANCE	146,984.81
1-139-000	PREPAID BILLING SUPPLIES	0.00
1-140-000	MERCHANDISE FOR RESALE	2,738.30
1-141-000	PREPAID LIME SLUDGE	-358,000.00
1-142-000	PREPAID COMPUTER MAINT	60,649.31
1-144-000	DERECHO DAMAGER TRACKING ACCT	0.00
1-145-000	SINKING FUND	513,240.00
1-151-000	TEMP CASH INVESTMENT	306,836.22
1-154-000	CAPITAL RESERVE INVESTMEN	504,899.40
1-156-000	IMPROVEMENT FUND	-100,000.00
1-170-000	LAND	1,115,720.58
1-171-000	CONSTRUCTION IN PROGRESS	1,512,996.24
1-172-000	PLANT & SOURCE OF SUPPLY	21,366,093.11
1-173-000	ACCUMULATED DEPR - PLANT	-11,367,033.23
1-174-000	DISTRIBUTION SYSTEM & PIPE	17,364,662.89
1-175-000	ACCUM DEPR DISTRIBUTION	-4,758,852.40
1-176-000	METERS	3,258,205.92
1-177-000	ACCUM DEPR - METERS	-1,275,662.78
1-178-000	MACHINE & EQUIPMENT	498,409.83
1-179-000	ACCUM DEPR - MACH & EQUIP	-424,041.62
1-180-000	VEHICLES	461,471.79
1-181-000	ACCUM DEPR - VEHICLES	-287,448.31
1-182-000	CAPITAL IMPROVEMENTS	113,916.16
1-183-000	ACCUM DEPR - CAPITAL IMPROVEME	-93,497.63
1-184-000	CAPITAL IMPROV - BUILDINGS	867,952.98
1-185-000	ACCUM DEPR - BUILDINGS	-510,369.97
1-186-000	OFFICE EQUIPMENT	528,755.32
1-187-000	ACCUM DEPR - OFFICE EQUIPMENT	-432,145.76
1-188-000	BOOSTER STATION	220,652.58
1-189-000	ACCUM DEPR - BOOSTER STATION	-106,084.07
Total Assets:		34,939,298.77
		34,939,298.77
Liability		
1-220-000	ACCOUNTS PAYABLE	122,199.56
1-221-000	A/P PENDING	1,239.41
1-222-004	PAYABLE TO LANDFILL FUND	0.00
1-223-000	DEFERRED AMP REVENUE	602.05
1-225-001	CURRENT REFUNDS PAYABLE	40,602.87
1-226-000	BOND INTEREST PAYABLE	8,213.00
1-228-001	FEDERAL WITHHOLDING	8,741.98
1-228-002	FICA/MED WITHHOLDING	16,949.79
1-228-003	STATE WITHHOLDING	3,222.54

Balance Sheet

As Of 07/31/2024

Account	Name	Balance
1-228-004	UNITED WAY	15.00
1-228-005	UNION DUES	0.00
1-228-006	INS WITHHELD	356.99
1-228-007	PRETAX INSURANCE WITHHELD	11,556.27
1-228-008	UNREIMB MEDICAL	285.76
1-228-010	PENSION	5,870.72
1-228-011	IPERS	12,040.74
1-228-012	COBRA	-4.59
1-228-014	INS DEDUCTIBLE WITHHELD	-44,017.07
1-228-015	VOLUNTARY LIFE INSURANCE	212.38
1-228-016	CHILD SUPPORT	0.00
1-228-017	AFLAC	359.06
1-228-018	DENTAL INSURANCE WITHHELD	336.99
1-228-019	VISION INSURANCE WITHHELD	78.98
1-228-020	ACCRUED VACATION	181,552.03
1-228-021	ACCRUED PAYROLL	61,538.55
1-228-022	HSA	75.00
1-229-000	ACCRUED SALES TAX	84,304.97
1-229-001	AR MISC STATE SALES TAX	46.50
1-229-002	AR MISC CITY SALES TAX	108.73
1-229-003	AR MISC SCHOOL SALES TAX	0.00
1-239-000	SRF LOAN	1,960,897.25
1-240-000	WA REVENUE CAPITAL LOAN NOTE	4,656,000.00
Total Liability:		7,133,385.46
Equity		
1-270-000	RETAINED EARNINGS	27,555,661.57
Total Beginning Equity:		27,555,661.57
Total Revenue		867,157.84
Total Expense		616,906.10
Revenues Over/Under Expenses		250,251.74
Total Equity and Current Surplus (Deficit):		27,805,913.31
Total Liabilities, Equity and Current Surplus (Deficit):		34,939,298.77

DETAILED DEPARTMENT EXPENSES

Pooled Cash

Account Summary

As Of 07/31/2024

Account	Name	Balance
Fund: 9 - POOLED CASH		
Assets		
9-103-000	POOLED CASH	6,575,951.32
9-106-000	POOL CASH - SW DEPOSITS	138,740.00
9-190-001	DUE FROM WATER FUND	1,239.41
9-190-002	DUE FROM SEWER FUND	0.00
9-190-003	DUE FROM STORM SEWER FUND	0.00
9-190-004	DUE FROM LANDFILL FUND	0.00
9-190-006	DUE FROM SW MTR DEPOSIT	0.00
	Total Assets:	6,715,930.73
		<u>6,715,930.73</u>
Liability		
9-221-000	ACCOUNT PAYABLE	1,239.41
9-222-000	DUE TO OTHER FUNDS	6,462,734.33
9-222-006	DUE TO SW MTR DEPOSITS	194,500.00
9-228-000	WAGES PAYABLE	57,456.99
	Total Liability:	6,715,930.73
Equity		
9-270-000	RETAINED EARNINGS	0.00
	Total Beginning Equity:	0.00
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>6,715,930.73</u>

MARSHALLTOWN WATER WORKS
INVESTMENT BREAKDOWN
JULY 2024

ACCOUNT	FUND	JULY INTEREST RATE	JUNE INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		1.26%	1.26%	07/01/07	DAILY	\$ 6,760,038.00	\$ 6,609,370.29
UNITED BANK & TRUST - SWEEP ACCT		1.26%	1.26%	07/03/17	DAILY	\$ 1,000.00	\$ 1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$ 1.13	\$ 0.96
CD 60813 (GNB)	General	4.96%	4.96%	02/28/24	02/28/25	\$ 100,000.00	\$ 100,000.00
CD 740723736 MidWestOne Bank	Cap Reserve	5.41%	5.41%	12/21/23	12/21/24	\$ 300,000.00	\$ 300,000.00
CD (Pinnacle Bank)	General	5.57%	5.57%	10/05/23	10/05/24	\$ 100,000.00	\$ 100,000.00
CD 59295 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
CD 59296 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
SUB TOTAL						\$ 7,461,039.13	\$ 7,310,371.25

CURRENT TOTAL \$7,461,039.13

Current Average Monthly Yield 1.647%

LAST MONTH TOTAL \$7,310,371.25

Last Month Average Monthly Yield 1.655% .

LAST YEAR TOTAL \$6,342,012.93

Last Year Average Monthly Yield 1.342%

MARSHALLTOWN WATER WORKS
CAPITAL IMPROVEMENTS
JULY 1, 2024 - JUNE 30, 2025

AS OF JULY 31, 2024									
	Project		APPROVED BUDGET			EXPENDITURES			REMAINING
	#		2024-2025	PRIOR YEARS	TOTAL	2024-2025	PRIOR YEARS	TOTAL	EXPENDITURES
1172-000-PLANT & SOURCE OF SUPPLY									
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$600,000.00	\$800,000.00	\$16,183.00	\$282,395.90	\$298,578.90	\$501,421.10
Chemical Feed System upgrades	143	12005	\$10,000.00		\$10,000.00				\$10,000.00
Valve and actuator replacement			\$50,000.00		\$50,000.00				\$50,000.00
Treatment Expansion	144	12006	\$18,285,200.00	\$10,689,922.00	\$28,975,122.00		\$2,817,942.61	\$2,817,942.61	\$26,157,179.39
Wellfield Expansion	148	22101	\$750,000.00	\$400,000.00	\$1,150,000.00		\$185,641.76	\$185,641.76	\$964,358.24
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57		\$362,240.16	\$362,240.16	\$135,031.41
Plumbing Replacement			\$35,000.00	\$100,000.00	\$135,000.00		\$32,597.08	\$32,597.08	\$102,402.92
Electrical Upgrades				\$70,000.00	\$70,000.00				\$70,000.00
HVAC Replacement			\$40,000.00	\$220,000.00	\$260,000.00				\$260,000.00
Exterior Lighting				\$10,000.00	\$10,000.00				\$10,000.00
1170-000-LAND				\$100,000.00	\$100,000.00				\$100,000.00
1174-000-DISTRIBUTION SYSTEM									
Valve and Hydrant Replacement			\$300,000.00		\$300,000.00				\$300,000.00
Water Mains: Replace, Extend, Relocate, Loop									
- Misc			\$100,000.00		\$100,000.00				\$100,000.00
- West High St Main Replacement	162	32403	\$300,000		\$300,000.00				\$300,000.00
City/MWW Projects									
- State Street	150	32102		\$500,000	\$500,000.00	\$80,745.51	\$289,654.28	\$370,399.79	\$129,600.21
- Main Street			\$250,000		\$250,000.00				\$250,000.00
South Tower Exterior Coating				\$200,000.00	\$200,000.00	\$12,907.86	\$512.34	\$13,420.20	\$186,579.80
Storage Building				\$200,000.00	\$200,000.00				\$200,000.00
Water Tower Repairs	161	32312		\$170,000.00	\$170,000.00	\$3,252.50	\$119,678.48	\$122,930.98	\$47,069.02
Booster Station VFD			\$30,000.00		\$30,000.00				\$30,000.00
1176-000 - METERS									
- Routine Meter Program				\$500,000.00	\$500,000.00	\$2,516.54	\$257,213.70	\$259,730.24	\$240,269.76
- Meter/Touch Pad Upgrade Program	155	92301	\$800,000.00	\$1,046,900.00	\$1,846,900.00	\$363,896.03	\$1,183,684.61	\$1,547,580.64	\$299,319.36
1178-000 - EQUIPMENT									
Dump Truck				\$175,000.00	\$175,000.00		\$46,645.00	\$46,645.00	\$128,355.00
1180-000-VEHICLES			\$60,000.00		\$60,000.00				\$60,000.00
1182-000-GENERAL									
1184-000-BUILDING									
Reception Remodel			\$75,000		\$75,000.00				\$75,000.00
Flooring			\$15,000		\$15,000.00				\$15,000.00
Remaining Office Building Interior Updates	137	52001		\$13,485	\$13,485.44	\$54.84	\$11,954.15	\$12,008.99	\$1,476.45
Security Camera				\$5,000	\$5,000.00	\$3,710.00		\$3,710.00	\$1,290.00
1186-000-OFFICE EQUIPMENT									
Radios	159	102301		\$60,000	\$60,000.00		\$19,204.18	\$19,204.18	\$40,795.82
Computer Replacements	156	102201	\$5,000.00	\$28,000.00	\$33,000.00		\$27,203.52	\$27,203.52	\$5,796.48
Tyler Programming Upgrade	158	102203		\$79,000.00	\$79,000.00		\$26,626.84	\$26,626.84	\$52,373.16
1188-000 BOOSTER STATION									
Total FY 24-25			\$21,305,200.00	\$15,664,579.01	\$36,969,779.01	\$483,266.28	\$5,663,194.61	\$6,146,460.89	\$30,823,318.12

CHANGE ORDER NO.: 1

Owner: Marshalltown Water Works	Owner's Project No.: NA
Engineer: Short Elliott Hendrickson Inc.	Engineer's Project No.: MRSWW 177588
Contractor: On Track Construction, LLC	Contractor's Project No.: NA
Project: W High Street Water Distribution Improvements	
Contract Name: General	
Date Issued: July 10, 2024	Effective Date of Change Order: August 20, 2024

The Contract is modified as follows upon execution of this Change Order:

Description:

Horizontally directional drill 100 feet of 8-inch restrained joint PVC DR14 pipe between Sta. 23+24.00 to Sta. 24+24.00. This work includes the cost for labor, material and equipment to horizontally directional drill 100 feet of pipe, including but not limited to, pipe, gaskets, mobilization, excavation, temporary sheeting and shoring, location and protection of utilizes, tracer wire, and trench compaction. Pipe shall be temporarily capped at both ends after pipe installation has been completed.

Attachments:

N/A

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 65,433.00	Original Contract Times: Substantial Completion: N/A Ready for final payment: August 30, 2024
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [Number of previous Change Order] : \$ N/A	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 65,433.00	Contract Times prior to this Change Order: Substantial Completion: N/A Ready for final payment: August 30, 2024
Increase this Change Order: \$ 13,500.00	[Increase] [Decrease] this Change Order: Substantial Completion: N/A Ready for final payment: N/A
Contract Price incorporating this Change Order: \$ 78,933.00	Contract Times with all approved Change Orders: Substantial Completion: N/A Ready for final payment: August 30, 2024

Recommended by Engineer

By: Katrina L. Kinsey

Title: Project Manager

Date: July 16, 2024

Authorized by Owner

By: _____

Title: _____

Date: _____

Accepted by Contractor

By: _____

Title: Vice President

Date: 7/18/2024

Approved by Funding Agency (if applicable)

By: N/A

Title: N/A

Date: N/A

END OF DOCUMENT



PROJECT: Marshalltown West High Street Water
PROJECT #: 2418MT
PAY ESTIMATE # 1
WORK DATES: 8/1/2024 to 8/13/2024

DATE: 08/14/24
ENGINEER: Marshalltown Water Works
TO: Zach Maxfield
OWNER: Marshalltown Water Works

PAY ITEM	ITEM DESCRIPTION	CONTRACT QNTY	UNIT	BID PRICE	VALUE	QNTY TO DATE	PREV. QNTY TO DATE	QNTY THIS PERIOD	VALUE TO DATE	QNTY TO COMPLETE	BALANCE TO COMPLETE
A.1	WATER MAIN, TRENCHED, PVC, 6"	6	LF	\$ 213.00	\$ 1,278.00	-			\$ -	6.00	\$ 1,278.00
A.2	WATER MAIN, TRENCHED, PVC, 8"	15	LF	\$ 134.00	\$ 2,010.00	29.00			\$ 3,886.00	(14.00)	\$ (1,876.00)
A.3	WATER MAIN W CASING PIPE, T-LESS, PVC, 8"	40	LF	\$ 630.00	\$ 25,200.00	40.00			\$ 25,200.00	-	\$ -
A.4	8" 45 DEG BEND	4	EA	\$ 2,400.00	\$ 9,600.00	4.00			\$ 9,600.00	-	\$ -
A.5	8" X 6" REDUCER	1	EA	\$ 945.00	\$ 945.00	1.00			\$ 945.00	-	\$ -
A.6	TAPPING VALVE ASSEMBLY, 6"X6"	1	EA	\$ 9,500.00	\$ 9,500.00	1.00			\$ 9,500.00	-	\$ -
A.7	PAVEMENT REMOVAL	40	SY	\$ 60.00	\$ 2,400.00	18.00			\$ 1,080.00	22.00	\$ 1,320.00
A.8	TEMP TRAFFIC CONTROL	1	LS	\$ 2,500.00	\$ 2,500.00	1.00			\$ 2,500.00	-	\$ -
A.9	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00	1.00			\$ 12,000.00	-	\$ -
									\$ -	-	
					\$ -				\$ -	-	\$ -
C1	Change Orderr 1 - 100' of Bore	100	LF	\$ 135.00	\$ 13,500.00	100.00			\$ 13,500.00	-	\$ -
					\$ -				\$ -	-	\$ -

Total Bid \$ 78,933.00

TOTAL BILLED \$ 78,211.00 \$ 722.00

Percent Complete 99%

Materials Stored \$ -

Less Materials Used \$ -

Previous Applications \$ -

Less 0% Retainage \$ -

Net Due This Period \$ 78,211.00

Joe Winter

Contractor: On Track Construction, LLC

8/14/2024

Date

Owner Approval:

Date

Marshalltown Water Works

Part-time Employee

MOU

Marshalltown Water Works and Teamsters Local 238 have come to an agreement on adding part-time employees to the collective bargaining agreement effective August 5, 2024.

Whereas the title of part time employee shall be added to the collective bargaining agreement under Article 1 Union Representation as letter H.

Whereas all permanent part-time employees scheduled to work less than 30 hours per week will be compensated for hours worked with no additional benefits. Permanent part-time employees scheduled to work 30 hours per week or more will receive the same additional benefits as full-time employees, prorated based on hours scheduled to work.

Whereas a separate seniority list will be established If there are four or more permanent part time employees and shall be honored for said employees.

Whereas an Hours of Work schedule shall be established and added to Article 11 Hours of Work of the CBA.

Whereas it shall be established that all part-time workers shall receive a wage rate of an Operator I, H5 position and be accredited incentive pay should they have the certifications or Licenses required.

Marshalltown Water Works
Representative

Teamsters Local 238
Representative

Date

Date

RESOLUTION

RESOLVED that effective immediately, until further action of the Board of Trustees, in order to carry out the business and objectives of the Marshalltown Water Works, that Zachary Maxfield, as the Assistant General Manager of Marshalltown Water Works is delegated the general power to manage business affairs of Marshalltown Water Works pursuant to written direction by the General Manager and, in the General Manager's absence, to transact any and all banking business of the Marshalltown Water Works as consistent with the policies, procedures and directions of the Board of Trustees.

Passed this 20th day of August, 2024, and signed this 20^h day of August, 2024.

Laura Eilers, Chairperson
Water Works Board of Trustees

Attest:

Shelli Lovell, Secretary