



**BOARD OF TRUSTEES**  
**Regular Meeting Agenda**  
205 East State Street  
**June 18, 2024 12:00 Noon**

1. Roll Call
2. Approval of Agenda
3. Public Comment Period
4. **Decision:** Consent Agenda
  - a. Approval of Regular Meeting Minutes of May 21, 2024
  - b. Approval of Special Meeting Minutes of June 5, 2024
  - c. Approval of Bill Schedule #737 Totaling \$1,170,564.78
  - d. Departmental Reports
  - e. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
5. **Decision:** Review and approval of Monthly Financial Statement, Investment Report, and Capital Report
6. **Decision:** Review and approval of proposal from J.R. Stelzer Co and authorize award of contract to J.R. Stelzer Co in the amount of \$126,400.00 for the South Tower Exterior Renovation project
7. **Decision:** Review and approval of proposal from OnTrack and authorize award of contract to OnTrack in the amount of \$65,433.00 for the West High Street Water Main Replacement project
8. **Decision:** Review and approval of Racom Change Order No. 1 for the radio upgrade program in the amount of \$4800.00
9. Set date and time for next regular meeting

**MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**May 21, 2024 12:00 Noon**  
**205 East State Street**

1. ROLL CALL:       PRESENT:   Trustees: Eilers, Mack, Loney  
                  ABSENT:   None

2. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Agenda.

ROLL CALL VOTE: AYES:       Trustees: Eilers, Mack, Loney  
                  NAYS:       None

3. Public Comment Period – There were 4 members of the public present. One member asked a question about fishing access along Iowa River at North Center Street access point. General Manager Lovell explained fishing is still allowed without the public crossing fences and gates. Two members of the public wished to provide comments on Agenda Item #5. The fourth member of the public was representing the City. There were no other members of the public present and General Manager Lovell reported that no written comments had been received.

4. Chairperson Eilers announced that this is the time and place for the public hearing on the Water User Rates and Effective Date. General Manager Lovell explained that there are several large projects planned to include a six-million-gallon addition to the treatment plant, distribution system improvements and a wellfield expansion. There were questions from the public regarding large industrial users' current and forecasted water use. Lovell confirmed that the Board does consider possible changes in industrial demand when setting rates. There was also discussion regarding the need to be able to continue to expand as demand grows. There were two questions regarding the meter changeout program, one asking about homeowner responsibility for piping associated with the meter and the second asking why water use seemed to go up after the meter was replaced. Lovell explained that maintenance of the internal piping is the homeowner's responsibility, and she also explained that older meters tend to run slow as parts wear, so the newer meters are capturing the use more accurately. Lovell noted that no written comments had been received. Chairperson Eilers then asked if there were any additional public comments. Hearing none, Trustee Mack moved and Trustee Loney seconded a motion to close the public hearing. Chairperson Eilers announced that the Public Hearing was closed at 12:44 p.m.

5. There was a motion by Trustee Loney and a second by Trustee Mack to approve Resolution Establishing Water User Rates and Setting Effective Date.

**RESOLUTION ESTABLISHING WATER USER RATES**  
**AND SETTING EFFECTIVE DATE**

WHEREAS, it is necessary to establish new rates for water service users in order to maintain the financial integrity of the Marshalltown Water Works, and

WHEREAS, the Marshalltown Water Works Board of Trustees have examined 5-year projections of revenues and expenses and after study have found increased revenues to be necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES:

Section 1. That the Board does hereby establish a rate increase of 12% for water users served by said Utility as outlined in the attached Section 107.1 of the Marshalltown Water Works Rules & Regulations and upon the date this Resolution becomes effective, as stated hereinafter, the provisions of this Resolution shall become part of the Marshalltown Water Works Rules & Regulations.

Section 2. That the changes set forth in Section 1 above shall be effective with all billings on and after July 1, 2024.

Passed this 21<sup>st</sup> day of May, 2024 and signed this 21<sup>st</sup> day of May, 2024.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

5.a. Trustee Loney made a motion that was seconded by Trustee Mack to amend the agenda, moving Item #6 to the last discussion item due to Chairperson Eilers needing to briefly step out of the meeting.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

*Chairperson Eilers stepped out of the meeting from 1:00 – 1:10 but was present for all votes.*

7. There was a motion by Trustee Loney to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of April 16, 2024; Approval of Bill Schedule #736 totaling \$ 1,061,023.42; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

8. The Board reviewed the accounts with unpaid “storm sewer only” charges that are eligible to be certified to become a lien upon real estate. There was a motion by Trustee Mack and a second by Trustee Loney to approve accounts to become eligible to become a lien upon the real estate.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

9. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Loney and a second by Trustee Mack to approve the reports and place them on file.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

10. The Board reviewed the changes to the Marshalltown Water Works Rules and Regulations for non-billed city water usage. The changes clarified which city water uses

would not be billed. There was a motion by Trustee Loney and a second by Trustee Mack to approve the changes to the Marshalltown Water Works Rules and Regulations for non-billed city water usage.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

11. The Board reviewed the proposal for lime residuals removal from the west lime lagoon from Wulfekuhle Injection & Pumping Inc. in the amount of \$100,000. There was a motion by Trustee Loney and a second by Trustee Mack to approve the proposal for lime residuals removal from the west lime lagoon from Wulfekuhle Injection & Pumping Inc. in the amount of \$100,000.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

12. The Board reviewed the Resolution Amending Resolution to Accept Installation of Water Main on South 4<sup>th</sup> Avenue into Water Works Utility System of the City of Marshalltown, Iowa. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Resolution Amending Resolution to Accept Installation of Water Main on South 4<sup>th</sup> Avenue into Water Works Utility System of the City of Marshalltown, Iowa.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

**RESOLUTION AMENDING RESOLUTION  
TO ACCEPT INSTALLATION OF WATER MAIN  
ON SOUTH 4<sup>TH</sup> AVENUE AND E LINN STREET  
INTO THE WATER WORKS UTILITY SYSTEM  
OF THE CITY OF MARSHALLTOWN, IOWA**

WHEREAS, there is herewith submitted to the Board of Trustees of a Marshalltown Water Works a proposal by Timber Ridge Senior Limited Partnership, requesting that the Board of Trustees accept a 6" inch water main improvement on South 4<sup>th</sup> Avenue, from Linn Street to Church Street, into the Water Works Utility System of the City of Marshalltown, Iowa; the value of the water main improvement is \$78,342.00 and

WHEREAS, the necessary permits, bonds, and reports in support of said request have also been furnished to the Board of Trustees and the Board of Trustees believes that acceptance of the main is proper and in the best interest of the City.

**IT IS THEREFORE RESOLVED BY THE BOARD OF TRUSTEES:**

1. That the proposal aforesaid is hereby approved and the 6" inch water main is accepted as part of the Water Works Utility System of the City of Marshalltown, Iowa.

Passed this 21<sup>st</sup> day of May, 2024, and signed this 21<sup>st</sup> day of May, 2024.

6. The Board reviewed the 5-year Capital Improvement Plan for Fiscal Years 2025-2029. There was a motion by Trustee Loney and a second by Trustee Mack to approve the 5-year Capital Improvement Plan for Fiscal Years 2025-2029.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

13. The Board set the date for the next regular Board meeting as June 18, 2024 at 12:00 PM at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Shelli Lovell  
Secretary

**MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES  
SPECIAL BOARD MEETING  
June 5, 2024 12:00 Noon  
205 East State Street**

1. ROLL CALL:       PRESENT:   Trustees: Mack, Loney – via phone  
                  ABSENT:     Eilers

In the absence of Chairperson Eilers, Trustee Mack assumed the duties of Acting Chairperson.

2. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Agenda.

ROLL CALL VOTE: AYES:       Trustees: Mack, Loney  
                      NAYS:       None

3. The Board reviewed Resolution Authorizing Issuance of a Quit Claim Deed to the City of Marshalltown. Trustee Loney made a motion to approve the Resolution Authorizing Issuance of a Quit Claim Deed to the City of Marshalltown. The motion was seconded by Trustee Mack.

ROLL CALL VOTE: AYES:       Trustees: Mack, Loney  
                      NAYS:       None

**A RESOLUTION AUTHORIZING ISSUANCE OF A QUIT CLAIM DEED TO  
THE CITY OF MARSHALLTOWN**

WHEREAS, on November 13, 2019, the City of Marshalltown executed and recorded a Quit Claim Deed purporting to convey to Marshalltown Waterworks its right, title, interest, estate, claim, and demand in the following described real property located in Marshall County, Iowa (File No. 2019-00005958, Marshall County Recorder's Office):

LOT 4, EXCEPT PARCEL A, OF PROGRESS SECOND ADDITION TO MARSHALL,  
MARSHALL COUNTY, IOWA; and

WHEREAS, Iowa Code §388.4(2) provides in relevant part that:

“the title to all property of a city utility or combined utility system must be held in the name of the city, but the utility board has all the powers and authorities of the city with respect to the acquisition by purchase, condemnation, or otherwise, lease, sale, or other disposition of such property...;” and

WHEREAS, the Board of Trustees of the Marshalltown Water Works has determined that it is necessary and in the public interest to return record title to the above-referenced real property to the City of Marshalltown.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MARSHALLTOWN WATER WORKS, AS FOLLOWS:

That the Board's Chairperson and Secretary are hereby authorized and directed to execute and deliver to the City of Marshalltown, Iowa, a Quit Claim Deed reconveying to the City of Marshalltown, Iowa, any right, title, interest, estate, claim, and demand the Board of Trustees of the Marshalltown Water Works has or may have in the above referenced real property.

Passed this 5<sup>th</sup> day of June 2024 and signed this 5<sup>th</sup> day of June 2024.

The Board adjourned.

Respectfully submitted,

Shelli Lovell  
Secretary

**MARSHALLTOWN WATER WORKS**  
**BILL SCHEDULE # 737**  
**BILLS TO BE PAID**  
**MAY 2024**

API Solutions, LLC	Replace Reservoir Overflow Screen, Replace Plant Final Meter	8,638.48
Arnold Motor Supply	Coolant,Battery,Brake Caliper,Bolt	418.78
B & G HVAC Inc	Plant Chiller	114.00
Brown Shoe Fit Co	Safety Shoes	148.50
Brown Winick Law	Legal Services	4,926.25
Central Iowa Machine Shop	Repair Mower Deck	47.50
Cessford Construction Company	Rock	497.23
Chemsearch	Bug Spray	237.45
Column Software PBC	Newspaper	160.50
CTI Ready Mix	Concrete	2,186.00
Dell Marketing L P	Monitor,Stand,Wifi Card	2,552.74
Electric Supply of Marshalltown	Ground Lug	5.24
Ethanol Products LLC	CO2	4,525.51
Fastenal Company	Paint,Threaded Rod	211.16
Fisher Scientific Company LLC	Lab Supplies	1,274.18
Hach Company	Lab Supplies	4,651.06
Hawkins Inc	CL2,Fluoride,Ammonia	9,350.98
HDR Engineering Inc	Engineering Services	16,583.71
Home Rental Center & Sales Co	Working Signs,Concrete Saw	390.00
Idexx Distribution Corp	Lab Supplies	1,631.77
Iowa Valley Continuing Education	Room Rental	180.00
John Deere Financial-T	Oil,Easy Mix,Pins,Seeds,Coupler, Battery,Line, Trim Carbon	272.26
John Deere Financial-V	Pin,Mower Blade	74.56
Logan Contractors Supply Inc	Lumber	2,064.00
McMaster-Carr Supply Co	Light Bulbs,Fittings	173.35
Menards	Step Ladder,Wire Brush,Weld Rod,Pencil,Safety Glasses,Gloves, Flap Disc,Sump Pump Check Valve,Bug Spray,Shelf Repair,PVC Pipe,PVC Tee,Screwdriver,Cable Ties,Tape,Tubing,Measuring Wheel, Sand,Trowel,Edger	730.35

Minute Man Inc	Envelopes,Water Books,Case Paper	6,943.20
Mississippi Lime Company	Lime	54,976.23
Municipal Pipe Services	16" Line Stop,4" Push Plug	24,000.00
Municipal Supply Inc	12" Macro Coupling,Rubber Gasket,Blue Flags,Couplings,Tail Pieces,Flanges	3,649.52
NAI Electrical Contractors	Connect HSP#2	557.16
Northern Balance & Scale	Lab Supplies	147.50
Occupational Medicine Plus, PC	Pre Employment Physical	358.00
Plumb Supply	Plumbing Repair	11.92
SEH	Engineering Services	13,187.57
Spahn & Rose Lumber Co	Wood	133.59
State Hygienic Laboratory	State Testing	21.00
The Northway Corporation	HSP#2 Repair	25,957.25
Times Republican	24-25 Subscription	215.80
Trane U S Inc	Chiller Repair	2,450.00
Tri-State Lock Service	Lock Change	436.00
Tyler Technologies Inc	Account Services,Incode Saas Fees	59,719.00
<b>Total</b>		<b>254,809.30</b>

**MARSHALLTOWN WATER WORKS**  
**BILL SCHEDULE # 737**  
**BILLS PAID**  
**MAY 2024**

Aflac	employee deductions	578.74
Alliant Energy	gas & electricity	252.87
Alliant Energy	gas & electricity	26,631.61
Alliant Energy	gas & electricity	1,737.88
American Express	Credit Card fees	2.00
American Express	Credit Card fees	34.90
City of Marshalltown	sewer receipts - April 2024	486,518.53
City of Marshalltown	storm sewer receipts - April 2024	12,480.02
City of Marshalltown	landfill receipts - April 2024	13,551.86
Connor Hunt	deductible paid	292.74
Consumers Energy	electricity	94.45
Delta Dental	employee dental insurance	603.56
Grant Specht	deductible paid	180.95
Health Savings Account	employee deductions	275.00
Health Savings Account	employee deductions	275.00
Heart of Iowa Communications	phone & internet services	627.42
IMWCA	Insurance premium 25%	8,859.00
Internal Revenue Service	withholding taxes	17,675.98
Internal Revenue Service	withholding taxes	17,715.94
Ia Department of Natural Resources	Const Permit-Tower Repair	313.48
Iowa One Call	locating services	343.30
IPERS	employee pension	14,638.83
Isolved Benefit Services WDM	employee deductions	659.98
Jeffery Mahoney	deductible paid	219.00
Jeffrey Heinrichs	deductible paid	87.18
John Deere V	spark plug & filter	33.14
Justin Case	deductible paid	553.00
Kim Carter	office cleaning - April 2024	500.00
Laura Nordstrom	deductible paid	88.67
Marshall County Engineers Office	fuel - April 2024	2,430.56

Marshalltown United Way	employee contributions	30.00
Moler Sanitation	garbage service	109.00
Payroll	payroll	49,267.90
Payroll	payroll	49,223.70
Paytech - Tyler	credit card fees	748.07
Paytech - Tyler	credit card fees	3,622.67
Pitney Bowes Bank Inc Reserve Acct	postage	5,000.00
Reliance Standard Life Ins Co	employee life insurance	1,054.64
Shomo-Madsen Insurance	Ins - Jeep & trailer added	653.50
Stew Hansen Dodge City	2024 Jeep	40,219.50
Timber Ridge Senior LP	4th Ave main replacement	76,345.13
Treasurer State of Iowa	sales tax	9,246.54
Treasurer State of Iowa	water excise tax	26,525.01
Treasurer State of Iowa	withholding taxes	5,396.84
U S Postal Service	PO Box annual fee	342.00
United Bank & Trust	returned check	127.81
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,452.01 + 5,000.	8,452.01
United Bank & Trust	returned check	115.00
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	113.60
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	164.57
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,498.74 + 5,000.	8,498.74
United Bank & Trust	returned Nacha	5.32
United Bank & Trust	bank fee	6.00
UPS	postage	46.26
US Cellular	internet service	27.23
US Postal Service	prepaid postage	100.00
Wellmark Blue Cross & Blue Shield	employee health insurance	20,620.94
Justin Spencer	deposit/overpayment return	18.35
Jissel Heredia	deposit/overpayment return	34.56
Dan G Cretin	deposit/overpayment return	41.85
Kenneth W Frame	deposit/overpayment return	118.40
Marco L Garcia	deposit/overpayment return	24.21

Emily Garcia	deposit/overpayment return	145.88
Madison Camp	deposit/overpayment return	61.84
Tim Ure	deposit/overpayment return	121.79
Joe Gaa	deposit/overpayment return	62.90
Spruce Hospitaly LLC	deposit/overpayment return	568.96
Larson Construction Co Inc	deposit/overpayment return	19.43
Pssi Inc	deposit/overpayment return	74.69
Rockhill Estates LLC	deposit/overpayment return	22.84
Garling Construction	deposit/overpayment return	43.52
Scott Mfg Inc	deposit/overpayment return	6.00
Charles Stone	deposit/overpayment return	9.53
Divine Nails	deposit/overpayment return	21.96
Michele Dawley	deposit/overpayment return	12.11
Mike W Foreman	deposit/overpayment return	5.09
<b>Total</b>		<b>915,755.48</b>

**CUSTOMER SERVICE  
MONTHLY REPORT  
FOR THE MONTH OF  
May 2024**



ACTIVITY	THIS MONTH	THIS MONTH LAST YEAR	2023-2024 FISCAL YEAR
SERVICE CALLS	1146	281	6292
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	2	3	37
DELINQUENT TAGS	401	444	4774
METER SET	3	1	9
TURN OFF FOR NON PAYMENTS	33	31	659
READ AND LEAVE ON - OCCUPANT CHANGE	116	107	996
<b>Vepo Meter/Radio Installs</b>	<b>853</b>		<b>2199</b>

DISTRIBUTION  
Marshalltown Water Works  
Board Report  
June 18 , 2024

PROJECTS

1. 5<sup>th</sup> and 6<sup>th</sup> Avenue – Replacement of water main
  - a. Have begun laying new water main on 5<sup>th</sup> Ave
  - b. MWW has laid 1000' of new 6" water main
  - c. South side of 5<sup>th</sup> Ave has passed pressure and bacteria tests
  - d. Service lines on 5<sup>th</sup> Ave have been moved to the new water main
  - e. All watermain and service lines have been installed on 5<sup>th</sup> Ave
  - f. Working on laying water main on 6<sup>th</sup> Ave
  - g. Transferring water services on 6<sup>th</sup> Ave and yard restoration
  - h. 5<sup>th</sup> Ave is complete. We are working on 6<sup>th</sup> Ave restoration.
  - i. All work is completed for this project
2. State Street- Total reconstruction of all utilities and street from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street
  - a. Project has been awarded to Con-Struct
  - b. Project has started and 850' of water main has been installed
  - c. The 12" water main from 1<sup>st</sup> Ave to 3<sup>rd</sup> Ave has passed bacteria and pressure tests and service lines have been moved to that section of new main
  - d. All water main from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street, except for a section crossing Center Street has been completed. The Center Street section will be completed next construction season.
  - e. Water main work has started on West State St, and all water main has been installed other than Center Street and 1<sup>st</sup> Street tie in's
  - f. All water connections have been made, and they water portion of the project is complete
3. 4<sup>th</sup> Ave Water main replacement
  - a. CGA is preparing plans for a proposed water main replacement from Church to Linn St
  - b. Developer has applied for construction permits
  - c. All watermain has been laid, all tests have passed.
  - d. Installation of all service lines are completed
4. East Merle Hibbs Development
  - a. Waiting on Construction Permit from Iowa DNR
  - b. Permits were issued and all water main work has been completed
5. West High Street watermain replacement
  - a. Starting preliminary engineering work
  - b. Permits have been completed
  - c. Estimated start date July 8

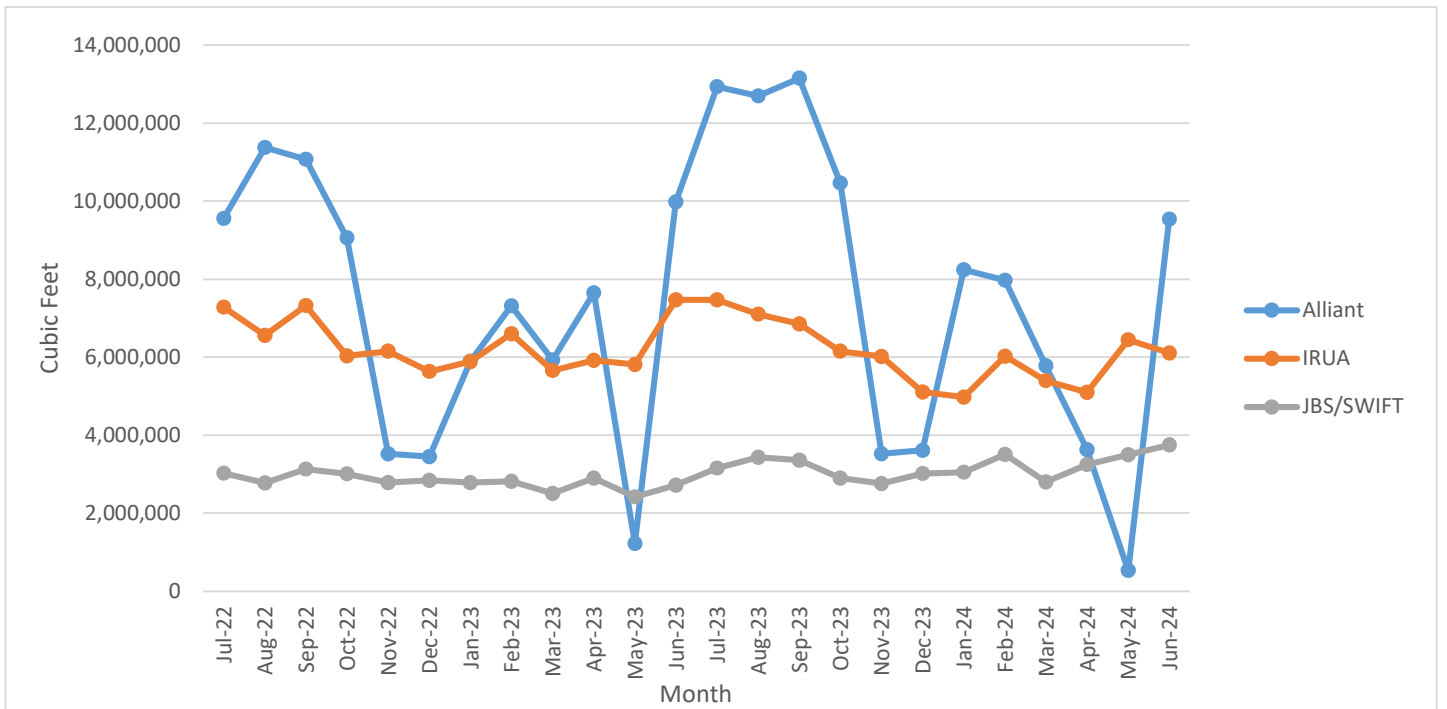
#### MAIN BREAKS (FY 23-24)

1. September 11, 2023 Washington St and Center St, 8" crack- cause unknown
2. October 9, 2023 1609 S Center St, 6" sheer break-cause unknown
3. October 14, 2023 408 S 5<sup>th</sup> St, 6" 2' long crack- cause unknown
4. October 24, 2023 1302 E State St, 6" Sheer break- cause unknown
5. November 28, 2023 Lincoln Way and Brentwood Rd, 6" sheer break-cause unknown
6. December 7, 2023 E Boone St (County Shop) 6" 2' long crack-cause street sweeper
7. December 26, 2023 W Boone St and Harrison Dr, 6" Sheer break-cause unknown
8. January 2, 2024 May St and 6<sup>th</sup> Ave, 6" 4' long crack- cause unknown
9. January 5, 2024 E Southridge Rd and 3<sup>rd</sup> Ave, 6" Sheer break-cause unknown
10. January 16, 2024 E Southridge Rd and 3<sup>rd</sup> Ave, 6" Sheer break- cause unknown
11. January 29, 2024 N 10<sup>th</sup> Ave and Woodbury St, 6" Sheer break- cause unknown
12. April 23, 2024 E State St and 9<sup>th</sup> Ave, 6" 8' long crack- cause unknown
13. April 29, 2024 8 West State St, 12" 13' long crack-cause water hammer

# MWW Largest Users Monthly Report

June 2024 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	Cubic Feet	Cubic Feet	Cubic Feet
Jul-22	9,552,600	7,284,903	3,028,400
Aug-22	11,374,300	6,555,263	2,774,300
Sep-22	11,072,100	7,319,703	3,133,100
Oct-22	9,063,800	6,031,965	3,008,400
Nov-22	3,524,100	6,148,905	2,781,800
Dec-22	3,444,400	5,632,360	2,838,400
Jan-23	5,889,900	5,885,553	2,784,600
Feb-23	7,313,200	6,602,838	2,816,500
Mar-23	5,929,400	5,656,726	2,504,000
Apr-23	7,643,900	5,916,510	2,900,100
May-23	1,223,100	5,813,918	2,416,300
Jun-23	9,979,400	7,470,601	2,718,600
Jul-23	12,933,800	7,464,630	3,158,800
Aug-23	12,699,800	7,103,119	3,430,900
Sep-23	13,150,200	6,853,538	3,362,000
Oct-23	10,465,100	6,152,851	2,897,900
Nov-23	3,521,900	6,012,034	2,760,700
Dec-23	3,610,200	5,109,081	3,017,400
Jan-24	8,238,600	4,977,140	3,049,500
Feb-24	7,970,300	6,025,630	3,505,900
Mar-24	5,777,000	5,395,469	2,799,100
Apr-24	3,625,300	5,099,225	3,247,200
May-24	530,500	6,442,906	3,496,900
Jun-24	9,535,800	6,105,853	3,746,500



## PROPERTY TAX LIENS TO CERTIFY - June 2024

ACCOUNT#	PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
106-0184-13	Ashley Lopez	114 N 11th Ave	\$1,732.75
152-0148-09	Hansen Cooperative Housing Assoc	1202 Fairway Dr	\$157.75
102-0368-03	James Ramsey	704 N 4th Ave	\$241.28
106-0132-25	Julio Gonzales	1108 E State St	\$219.86
154-0204-15	Marshalltown Development Center	2500 S Center St	\$256.20
148-0568-03	Paul & Roxy Devine	2503 Reycliff Dr	\$87.02
104-0316-03	Robert Backoff	805 Bromley St	\$538.34
TOTAL			\$3,233.20

SEWER DEPOSIT ACCOUNT  
Activity for May  
2024

<b>Balance on May 1</b>	<b>\$168,460.51</b>
Deposits for May	\$3,175.00
Interest paid to the City of Marshalltown Check # 2597	\$190.51
Deposit refund for application to the Marshalltown Water Works Check # 2598	\$3,300.00
Interest for May	\$180.69
<b>Balance on May 31</b>	<b>\$168,325.69</b>

# **MARSHALLTOWN WATER WORKS**

**Compiled Financial Statements  
And Supplementary Information**

**For the One Month Ended  
May 31, 2024**



# Income Statement

## Account Summary

Marshalltown Water Works, IA

For Fiscal: 2023-2024 Period Ending: 05/31/2024

### Revenue Summary

		Annual Budget	May Activity	Year to Date Activity	% Year to Date
Revenue					
Fund: 1 - WATER FUND					
<a href="#">1-501-000</a>	WATER SALES RESIDENTIAL	2,545,414.19	194,703.75	2,337,065.57	91.81%
<a href="#">1-501-001</a>	WATER SALES MULTI-FAMILY	326,108.20	24,791.85	302,798.52	92.85%
<a href="#">1-501-002</a>	WATER SALES COMMERCIAL	682,358.92	46,793.79	621,837.22	91.13%
<a href="#">1-501-003</a>	WATER SALES IRRIGATION	117,238.34	5,455.38	124,791.34	106.44%
<a href="#">1-501-004</a>	WATER SALES INDUSTRIAL	2,627,185.04	108,186.24	2,854,308.98	108.65%
<a href="#">1-501-005</a>	WATER SALES WHOLESALE	1,410,712.31	113,487.12	1,213,438.86	86.02%
<a href="#">1-501-006</a>	WATER SALES NON METERED	4,460.65	635.73	4,675.16	104.81%
<a href="#">1-601-000</a>	CITY CONTRACT SERVICES	80,000.00	6,652.09	75,138.24	93.92%
<a href="#">1-602-000</a>	PENALTIES	40,000.00	6,048.33	50,517.48	126.29%
<a href="#">1-603-000</a>	CUSTOMER SERVICE	10,000.00	824.00	12,739.00	127.39%
<a href="#">1-604-000</a>	TESTING LABORATORIES	3,000.00	185.00	1,946.50	64.88%
<a href="#">1-605-000</a>	MERCHANDISE SALES	300.00	0.00	5,999.41	1999.80%
<a href="#">1-606-000</a>	INTEREST	30,000.00	7,344.70	97,934.16	326.45%
<a href="#">1-607-000</a>	RENTALS	4,000.00	0.00	6,877.00	171.93%
<a href="#">1-608-000</a>	MISC INCOME	30,000.00	6,423.95	55,530.49	185.10%
<a href="#">1-609-000</a>	TIMBER SALES	0.00	21,263.49	21,263.49	
<a href="#">1-613-000</a>	CONNECTION FEES	20,000.00	100.00	20,495.60	102.48%
<a href="#">1-614-000</a>	TAPPING FEES	2,000.00	135.00	1,435.00	71.75%
<a href="#">1-615-000</a>	REFUNDS	0.00	57,860.85	68,193.53	
Revenue Total:		7,932,777.65	600,891.27	7,876,985.55	99.30%

### Expense Summary

Expense Category	Annual Budget	May Activity	Year to Date Activity	Percent Used
1 - SALARIES:	1,931,403.00	144,562.13	1,692,219.15	87.62%
2 - EMPLOYEE BENEFITS:	724,545.00	55,855.65	612,668.50	84.56%
3 - UTILITIES:	668,149.00	29,118.59	456,128.89	68.27%
4 - DEPRECIATION:	618,070.00	50,568.05	556,248.57	90.00%
5 - FUELS:	52,211.00	2,484.18	43,539.72	83.39%
6 - SUPPLIES:	259,441.00	17,642.78	176,386.19	67.99%
7 - MAINTENANCE:	303,237.00	8,005.40	298,367.88	98.39%
8 - CHEMICALS:	1,094,525.00	68,985.21	801,772.94	73.25%
9 - CONTRACT SERVICE:	1,043,920.00	94,476.18	862,225.18	82.59%
Expense Total:	6,695,501.00	471,698.17	5,499,557.02	82.14%
Retained Earnings	1,237,276.65	129,193.10	2,377,428.53	

# Expense Report

## Account Summary

Marshalltown Water Works, IA

For Fiscal: 2023-2024 Period Ending: 05/31/2024

Expense		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<b>Department: 700 - PLANT</b>					
<b>ExpCategory: 1 - EMPLOYEE SALARIES</b>					
<a href="#">1-700-100</a>	SALARIES	585,680.00	45,754.48	559,337.52	95.50%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>585,680.00</b>	<b>45,754.48</b>	<b>559,337.52</b>	<b>95.50%</b>
<b>ExpCategory: 2 - EMPLOYEE BENEFITS</b>					
<a href="#">1-700-201</a>	HEALTH INSURANCE	49,985.00	5,753.08	59,426.97	-118.89%
<a href="#">1-700-202</a>	PENSION	23,485.00	1,912.37	23,464.39	99.91%
<a href="#">1-700-203</a>	IPERS	30,461.00	2,297.66	27,992.35	91.90%
<a href="#">1-700-204</a>	FICA/MED	44,805.00	3,331.30	41,087.90	91.70%
<a href="#">1-700-205</a>	LIFE INSURANCE	1,689.00	179.22	1,580.52	93.58%
<a href="#">1-700-206</a>	MILEAGE	525.00	0.00	0.00	0.00%
<a href="#">1-700-207</a>	REGISTRATION	3,150.00	775.00	2,135.00	67.78%
<a href="#">1-700-208</a>	ANNUAL DUES	0.00	0.00	0.00	0.00%
<a href="#">1-700-209</a>	DENTAL INSURANCE	240.00	50.00	510.00	-212.50%
<a href="#">1-700-210</a>	TUITION	0.00	0.00	0.00	0.00%
<a href="#">1-700-211</a>	LODGING	2,100.00	0.00	0.00	0.00%
<a href="#">1-700-212</a>	FOOD	315.00	0.00	0.00	0.00%
<a href="#">1-700-213</a>	TRANSPORTATION	1,575.00	0.00	0	0.00%
<a href="#">1-700-214</a>	SAFETY / CLOTHING	2,625.00	0.00	1951.39	74.34%
<a href="#">1-700-215</a>	SAFETY TRAINING	1,575.00	615.25	709	45.02%
<a href="#">1-700-216</a>	MEDICAL(WORK COMP)	4,857.00	0.00	0	0.00%
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>167,387.00</b>	<b>14,913.88</b>	<b>158,857.52</b>	<b>94.90%</b>
<b>ExpCategory: 3 - UTILITIES</b>					
<a href="#">1-700-301</a>	ELECTRIC	610,734.00	25,654.41	410,093.55	67.15%
<a href="#">1-700-302</a>	GAS	32,500.00	2,182.81	25,024.90	77.00%
<a href="#">1-700-303</a>	TELEPHONE	1,350.00	93.00	1,023.00	75.78%
<a href="#">1-700-309</a>	INTERNET	1,285.00	210.18	2,577.13	-200.55%
<b>Total ExpCategory: 3 - UTILITIES:</b>		<b>645,869.00</b>	<b>28,140.40</b>	<b>438,718.58</b>	<b>67.93%</b>
<b>ExpCategory: 4 - DEPRECIATION</b>					
<a href="#">1-700-401</a>	PLANT DEPRECIATION	320,000.00	25,406.13	279,467.43	87.33%
<a href="#">1-700-406</a>	VEHICLE DEPR	10,140.00	1,362.25	14,984.75	-147.78%
<a href="#">1-700-407</a>	EQUIPMENT DEPR	0	0.00	0.00	0.00%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>330,140.00</b>	<b>26,768.38</b>	<b>294,452.18</b>	<b>89.19%</b>
<b>ExpCategory: 5 - FUELS</b>					
<a href="#">1-700-501</a>	GAS	3,000.00	237.97	2,596.80	86.56%
<a href="#">1-700-502</a>	OIL	385	0.00	7,644.56	-1,985.60%
<a href="#">1-700-503</a>	GREASE	54	0.00	0.00	0.00%
<a href="#">1-700-504</a>	DIESEL	6,955.00	0.00	7,047.66	-101.33%
<a href="#">1-700-505</a>	LP HEATING FUEL	0	0.00	0.00	0.00%
<b>Total ExpCategory: 5 - FUELS:</b>		<b>10,394.00</b>	<b>237.97</b>	<b>17,289.02</b>	<b>166.34%</b>
<b>ExpCategory: 6 - SUPPLIES</b>					
<a href="#">1-700-601</a>	LAB SUPPLIES	38,000.00	3,241.26	46,314.32	-121.88%
<a href="#">1-700-602</a>	PLANT SUPPLIES	2,140.00	0.00	559.27	26.13%
<a href="#">1-700-603</a>	BUILDING SUPPLIES	749	0.00	851.31	-113.66%
<a href="#">1-700-604</a>	WELL SUPPLIES	0	0.00	0.00	0.00%
<a href="#">1-700-605</a>	GENERAL SUPPLIES	5,350.00	494.37	2,509.20	46.90%
<a href="#">1-700-606</a>	SAFETY EQUIPMENT	4,280.00	0.00	1,479.61	34.57%
<a href="#">1-700-607</a>	CLEANING SUPPLIES	800	33.08	385.54	48.19%
<a href="#">1-700-608</a>	HEALTH/FIRST AID	535	0.00	128.63	24.04%
<a href="#">1-700-610</a>	Operational Fees, Permits, & Certifica	0	0.00	1,293.28	0.00%

## Expense Report

3-2024 Period Ending: 05/31/2024

		Current	Period	Fiscal	Percent
		Total Budget	Activity	Activity	Used
<a href="#">1-700-614</a>	CIWA METER PIT SUPPLIES	0	0.00	0	0.00%
Total ExpCategory: 6 - SUPPLIES:		51,854.00	3,768.71	53,521.16	103.22%
ExpCategory: 7 - MAINTENANCE					
<a href="#">1-700-701</a>	VEHICLE MAINT	1,605.00	82.48	1,604.76	99.99%
<a href="#">1-700-702</a>	EQUIP/MACHINE MAINT	135,970.00	194.27	129,995.55	95.61%
<a href="#">1-700-703</a>	GROUPS MAINT	10,000.00	647.86	10,919.13	-109.19%
<a href="#">1-700-704</a>	WELL FIELD MAINT	10,000.00	0.00	11,616.20	-116.16%
<a href="#">1-700-710</a>	HEATING & AIR COND MAINT	20,000.00	137.04	5,533.25	27.67%
<a href="#">1-700-711</a>	BUILDING MAINT	1,000.00	104.65	7,023.18	-702.32%
<a href="#">1-700-712</a>	COMPUTER MAINT	2,675.00	0.00	0.00	0.00%
<a href="#">1-700-713</a>	SAFETY EQUIPMENT MAINT	0	68.92	496.41	0.00%
<a href="#">1-700-714</a>	CIWA METER PIT REPAIR	0	0.00	60.77	0.00%
<a href="#">1-700-715</a>	GENERATOR	25,890.00	0.00	18,267.97	70.56%
Total ExpCategory: 7 - MAINTENANCE:		207,140.00	1,235.22	185,517.22	89.56%
ExpCategory: 8 - CHEMICALS					
<a href="#">1-700-801</a>	LIME	771,250.00	49,392.48	573,968.14	74.42%
<a href="#">1-700-802</a>	CARBON-DIOXIDE/CO2	88,000.00	6,170.23	66,377.05	75.43%
<a href="#">1-700-803</a>	Chlorine/CL2	133,275.00	6,815.00	105,557.25	79.20%
<a href="#">1-700-804</a>	FLUORIDE	26,500.00	1,336.50	20,212.50	76.27%
<a href="#">1-700-805</a>	POLY-PHOSPHATE	51,000.00	5,271.00	35,658.00	69.92%
<a href="#">1-700-807</a>	POLYMER/SODA ASH	0	0.00	0.00	0.00%
<a href="#">1-700-808</a>	AMMONIA	24,500.00	0.00	0.00	0.00%
Total ExpCategory: 8 - CHEMICALS:		1,094,525.00	68,985.21	801,772.94	73.25%
ExpCategory: 9 - CONTRACT SERVICE					
<a href="#">1-700-903</a>	RENTALS	0	0.00	0	0.00%
<a href="#">1-700-908</a>	LIME SLUDGE REMOVAL	600,000.00	50,000.00	550,000.00	91.67%
<a href="#">1-700-911</a>	LABORATORY CONTRACT SERVICES	4,500.00	95.50	1,032.00	22.93%
Total ExpCategory: 9 - CONTRACT SERVICE:		604,500.00	50,095.50	551,032.00	91.16%
Total Department: 700 - PLANT:		3,697,489.00	239,899.75	3,060,498.14	82.77%
Department: 750 - DISTRIBUTION					
ExpCategory: 1 - EMPLOYEE SALARIES					
<a href="#">1-750-100</a>	SALARIES	524,324.00	55,957.12	548,095.48	-104.53%
Total ExpCategory: 1 - EMPLOYEE SALARIES:		524,324.00	55,957.12	548,095.48	104.53%
ExpCategory: 2 - EMPLOYEE BENEFITS					
<a href="#">1-750-201</a>	HEALTH INSURANCE	68,031.00	7,545.58	67,434.80	99.12%
<a href="#">1-750-202</a>	PENSION	12,397.00	591.38	7,481.42	60.35%
<a href="#">1-750-203</a>	IPERS	36,392.00	4,550.26	43,312.66	-119.02%
<a href="#">1-750-204</a>	FICA/MED	40,111.00	4,087.79	40,231.42	-100.30%
<a href="#">1-750-205</a>	LIFE INSURANCE	1,536.00	166.41	1,373.07	89.39%
<a href="#">1-750-206</a>	MILEAGE	420.00	0.00	0.00	0.00%
<a href="#">1-750-207</a>	REGISTRATION	1,575.00	0.00	1,500.76	95.29%
<a href="#">1-750-208</a>	ANNUAL DUES	1,200.00	0.00	1,315.00	-109.58%
<a href="#">1-750-209</a>	DENTAL INSURANCE	720.00	73.91	657.00	91.25%
<a href="#">1-750-210</a>	TUITION	0.00	0.00	810.00	0.00%
<a href="#">1-750-211</a>	LODGING	1,050.00	0.00	328.23	31.26%
<a href="#">1-750-212</a>	FOOD	630.00	0.00	17.12	2.72%
<a href="#">1-750-213</a>	TRANSPORTATION	1,575.00	0.00	0.00	0.00%
<a href="#">1-750-214</a>	SAFETY / CLOTHING	2,625.00	1,513.98	6,738.25	-256.70%
<a href="#">1-750-215</a>	SAFETY TRAINING	4,725.00	615.25	709.00	15.01%
<a href="#">1-750-216</a>	MEDICAL(WORK COMP)	4,857.00	0.00	0.00	0.00%
Total ExpCategory: 2 - EMPLOYEE BENEFITS:		177,844.00	19,144.56	171,908.73	96.66%
ExpCategory: 4 - DEPRECIATION					
<a href="#">1-750-402</a>	DISTRIBUTION DEPR	174,620.00	15,800.61	173,806.71	99.53%
<a href="#">1-750-406</a>	VEHICLE DEPR	20,000.00	0.00	0.00	0.00%
<a href="#">1-750-407</a>	EQUIPMENT DEPR	9,860.00	1,077.39	11,851.29	-120.20%

## Expense Report

3-2024 Period Ending: 05/31/2024

		Current	Period	Fiscal	Percent
		Total Budget	Activity	Activity	Used
<a href="#">1-750-408</a>	BOOSTER STATION DEPR	5,000.00	376.33	4,139.63	82.79%
Total ExpCategory: 4 - DEPRECIATION:		209,480.00	17,254.33	189,797.63	90.60%
ExpCategory: 5 - FUELS					
<a href="#">1-750-501</a>	GAS	13,500.00	1,396.72	12,469.30	92.37%
<a href="#">1-750-502</a>	OIL	1,400.00	53.62	2,637.47	-188.39%
<a href="#">1-750-503</a>	GREASE	320.00	0.00	0.00	0.00%
<a href="#">1-750-504</a>	DIESEL	20,000.00	535.68	7,992.80	39.96%
<a href="#">1-750-505</a>	LP FUEL	0.00	0.00	0.00	0.00%
Total ExpCategory: 5 - FUELS:		35,220.00	1,986.02	23,099.57	65.59%
ExpCategory: 6 - SUPPLIES					
<a href="#">1-750-601</a>	DISTRIBUTION SUPPLIES	50,000.00	2,586.62	20,712.29	41.42%
<a href="#">1-750-602</a>	SHOP SUPPLIES	10,000.00	73.59	4,681.41	46.81%
<a href="#">1-750-603</a>	LEAK SUPPLIES	50,000.00	4,175.29	42,524.97	85.05%
<a href="#">1-750-604</a>	HYD & VALVE SUPPLIES	50,000.00	6,948.17	34,824.34	69.65%
<a href="#">1-750-605</a>	BOOSTER STATION SUPPLIES	2,675.00	0.00	506.77	18.94%
<a href="#">1-750-606</a>	SAFETY EQUIPMENT	0.00	0.00	0.00	0.00%
<a href="#">1-750-608</a>	HEALTH/FIRST AID	0.00	0.00	0.00	0.00%
<a href="#">1-750-609</a>	COPIER SUPPLIES / MAINTENANCE A	2,535.00	0.00	0.00	0.00%
<a href="#">1-750-610</a>	Operational Fees, Permits, & Certifica	0.00	0.00	0.00	0.00%
Total ExpCategory: 6 - SUPPLIES:		165,210.00	13,783.67	103,249.78	62.50%
ExpCategory: 7 - MAINTENANCE					
<a href="#">1-750-701</a>	VEHICLE MAINT	3,210.00	245.84	3,124.57	97.34%
<a href="#">1-750-702</a>	EQUIP/MACHINE MAINT	20,000.00	1,314.62	30,217.42	-151.09%
<a href="#">1-750-705</a>	TOWER MAINT	1,561.00	0.00	91.25	5.85%
<a href="#">1-750-706</a>	WELL FIELD MAINT	0.00	0.00	0.00	0.00%
<a href="#">1-750-707</a>	RESERVOIR MAINT	0.00	0.00	24,470.00	0.00%
<a href="#">1-750-708</a>	BOOSTER STATION MAINT	1,017.00	0.00	1,535.71	-151.00%
<a href="#">1-750-712</a>	COMPUTER MAINT	0.00	0.00	0.00	0.00%
<a href="#">1-750-713</a>	SAFETY EQUIPMENT MAINT	0.00	0.00	27.50	0.00%
Total ExpCategory: 7 - MAINTENANCE:		25,788.00	1,560.46	59,466.45	230.60%
Total Department: 750 - DISTRIBUTION:		1,137,866.00	109,686.16	1,095,617.64	96.29%
Department: 780 - SERVICE					
ExpCategory: 1 - EMPLOYEE SALARIES					
<a href="#">1-780-100</a>	SALARIES	230,409.00	3,248.00	100,798.25	43.75%
Total ExpCategory: 1 - EMPLOYEE SALARIES:		230,409.00	3,248.00	100,798.25	43.75%
ExpCategory: 2 - EMPLOYEE BENEFITS					
<a href="#">1-780-201</a>	HEALTH INSURANCE	20,837.00	410.46	9,941.95	47.71%
<a href="#">1-780-202</a>	PENSION	0.00	0.00	0.00	0.00%
<a href="#">1-780-203</a>	IPERS	21,751.00	280.38	9,489.07	43.63%
<a href="#">1-780-204</a>	FICA/MED	17,626.00	226.10	7,422.39	42.11%
<a href="#">1-780-205</a>	LIFE INSURANCE	741.00	76.80	661.29	89.24%
<a href="#">1-780-206</a>	MILEAGE	525.00	0.00	0.00	0.00%
<a href="#">1-780-207</a>	REGISTRATION	2,625.00	0.00	0.00	0.00%
<a href="#">1-780-208</a>	ANNUAL DUES	525.00	0.00	0.00	0.00%
<a href="#">1-780-209</a>	DENTAL INSURANCE	240.00	6.09	123.00	51.25%
<a href="#">1-780-210</a>	TUITION	0.00	0.00	0.00	0.00%
<a href="#">1-780-211</a>	LODGING	500.00	0.00	0.00	0.00%
<a href="#">1-780-212</a>	FOOD	315.00	0.00	0.00	0.00%
<a href="#">1-780-214</a>	SAFETY / CLOTHING	1,050.00	0.00	109.99	10.48%
<a href="#">1-780-215</a>	SAFETY TRAINING	0.00	615.25	709.00	0.00%
<a href="#">1-780-216</a>	MEDICAL(WORK COMP)	2,159.00	0.00	0.00	0.00%
Total ExpCategory: 2 - EMPLOYEE BENEFITS:		68,894.00	1,615.08	28,456.69	41.31%
ExpCategory: 4 - DEPRECIATION					
<a href="#">1-780-403</a>	METER DEPR	34,200.00	2,560.78	28,168.58	82.36%
<a href="#">1-780-406</a>	VEHICLE DEPR	13,300.00	1,010.24	11,112.65	83.55%
Total ExpCategory: 4 - DEPRECIATION:		47,500.00	3,571.02	39,281.23	82.70%

## Expense Report

3-2024 Period Ending: 05/31/2024

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<b>ExpCategory: 5 - FUELS</b>					
<a href="#">1-780-501</a>	GAS	6,420.00	260.19	2,995.14	46.65%
<a href="#">1-780-502</a>	OIL	150.00	0.00	155.99	-103.99%
<a href="#">1-780-503</a>	GREASE	27.00	0.00	0.00	0.00%
<a href="#">1-780-505</a>	LP	0.00	0.00	0.00	0.00%
<b>Total ExpCategory: 5 - FUELS:</b>		<b>6,597.00</b>	<b>260.19</b>	<b>3,151.13</b>	<b>47.77%</b>
<b>ExpCategory: 6 - SUPPLIES</b>					
<a href="#">1-780-602</a>	SHOP SUPPLIES	1,000.00	0.00	258.86	25.89%
<a href="#">1-780-603</a>	SERVICE REPAIR SUPPLIES	2,000.00	25.97	1,628.97	81.45%
<a href="#">1-780-604</a>	METER REPAIR SUPPLIES	5,885.00	0.00	416.73	7.08%
<a href="#">1-780-605</a>	GENERAL SUPPLIES	1,000.00	60.87	276.45	27.65%
<a href="#">1-780-606</a>	SAFETY EQUIPMENT	0.00	0.00	0.00	0.00%
<a href="#">1-780-608</a>	HEALTH/FIRST AID	0.00	0.00	0.00	0.00%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>9,885.00</b>	<b>86.84</b>	<b>2,581.01</b>	<b>26.11%</b>
<b>ExpCategory: 7 - MAINTENANCE</b>					
<a href="#">1-780-701</a>	VEHICLE MAINT	2,675.00	0.00	340.93	12.75%
<a href="#">1-780-702</a>	EQUIP/MACHINE MAINT	1,000.00	0.00	0.00	0.00%
<a href="#">1-780-712</a>	COMPUTER MAINT	0.00	0.00	0.00	0.00%
<a href="#">1-780-713</a>	SAFETY EQUIPMENT MAINT	0.00	0.00	27.50	0.00%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>3,675.00</b>	<b>0.00</b>	<b>368.43</b>	<b>10.03%</b>
<b>Total Department: 780 - SERVICE:</b>		<b>366,960.00</b>	<b>8,781.13</b>	<b>174,636.74</b>	<b>47.59%</b>
<b>Department: 790 - OFFICE</b>					
<b>ExpCategory: 1 - EMPLOYEE SALARIES</b>					
<a href="#">1-790-100</a>	SALARIES	590,990.00	39,602.53	483,987.90	81.89%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>590,990.00</b>	<b>39,602.53</b>	<b>483,987.90</b>	<b>81.89%</b>
<b>ExpCategory: 2 - EMPLOYEE BENEFITS</b>					
<a href="#">1-790-201</a>	HEALTH INSURANCE	50,818.00	2,781.70	33,014.64	64.97%
<a href="#">1-790-202</a>	PENSION	24,992.00	1,968.18	23,030.14	92.15%
<a href="#">1-790-203</a>	IPERS	29,370.00	1,656.84	21,340.30	72.66%
<a href="#">1-790-204</a>	FICA/MED	45,211.00	2,902.55	35,439.14	78.39%
<a href="#">1-790-205</a>	LIFE INSURANCE	2,041.00	217.61	1,776.41	87.04%
<a href="#">1-790-206</a>	MILEAGE	1,050.00	0.00	880.41	83.85%
<a href="#">1-790-207</a>	REGISTRATION	3,150.00	0.00	1,933.15	61.37%
<a href="#">1-790-208</a>	ANNUAL DUES & SUBSCRIPTIONS	10,565.00	0.00	12,858.25	-121.71%
<a href="#">1-790-209</a>	DENTAL INSURANCE	600.00	40.00	440.00	73.33%
<a href="#">1-790-210</a>	TUITION	0.00	0.00	0.00	0.00%
<a href="#">1-790-211</a>	LODGING	2,650.00	0.00	1,310.19	49.44%
<a href="#">1-790-212</a>	FOOD	2,100.00	0.00	216.62	10.32%
<a href="#">1-790-213</a>	TRANSPORTATION	3,885.00	0.00	265.31	6.83%
<a href="#">1-790-214</a>	SAFETY / CLOTHING	210.00	0.00	0.00	0.00%
<a href="#">1-790-215</a>	SAFETY TRAINING	0.00	615.25	709.00	0.00%
<a href="#">1-790-216</a>	MEDICAL(WORK COMP)	3,778.00	0.00	232.00	6.14%
<a href="#">1-790-220</a>	PENSION SUPPLEMENT	130,000.00	10,000.00	120,000.00	92.31%
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>310,420.00</b>	<b>20,182.13</b>	<b>253,445.56</b>	<b>81.65%</b>
<b>ExpCategory: 3 - UTILITIES</b>					
<a href="#">1-790-301</a>	ELECTRIC	10,500.00	498.82	7,349.79	70.00%
<a href="#">1-790-302</a>	GAS	3,000.00	127.90	2,571.43	85.71%
<a href="#">1-790-303</a>	TELEPHONE	3,000.00	214.15	2,420.62	80.69%
<a href="#">1-790-304</a>	STORM SEWER	1,500.00	0.00	1,032.00	68.80%
<a href="#">1-790-309</a>	INTERNET	4,280.00	137.32	4,036.47	94.31%
<b>Total ExpCategory: 3 - UTILITIES:</b>		<b>22,280.00</b>	<b>978.19</b>	<b>17,410.31</b>	<b>78.14%</b>
<b>ExpCategory: 4 - DEPRECIATION</b>					
<a href="#">1-790-404</a>	BUILDING DEPR	19,300.00	1,726.19	18,988.09	98.38%
<a href="#">1-790-405</a>	CAPITAL IMPROVEMENT DEPR	0.00	5.58	61.39	0.00%
<a href="#">1-790-407</a>	EQUIPMENT DEPR	11,650.00	1,242.55	13,668.05	-117.32%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>30,950.00</b>	<b>2,974.32</b>	<b>32,717.53</b>	<b>105.71%</b>

## Expense Report

3-2024 Period Ending: 05/31/2024

		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<b>ExpCategory: 6 - SUPPLIES</b>					
<a href="#">1-790-601</a>	BILLING SUPPLIES	7,000.00	-200.44	5,308.56	75.84%
<a href="#">1-790-602</a>	ADMIN SUPPLIES	642.00	0.00	0.00	0.00%
<a href="#">1-790-604</a>	BUILDING SUPPLIES	0.00	0.00	309.77	0.00%
<a href="#">1-790-605</a>	GENERAL SUPPLIES	9,000.00	204.00	5,230.82	58.12%
<a href="#">1-790-606</a>	SAFETY EQUIPMENT	0.00	0.00	22.99	0.00%
<a href="#">1-790-607</a>	CLEANING SUPPLIES	0.00	0.00	359.95	0.00%
<a href="#">1-790-608</a>	HEALTH/FIRST AID	1,000.00	0.00	223.17	22.32%
<a href="#">1-790-609</a>	COPIER SUPPLIES / MAINTENANCE A	5,350.00	0.00	2,123.12	39.68%
<a href="#">1-790-610</a>	Operational Fees, Permits, & Certifica	9,500.00	0.00	3,455.86	36.38%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>32,492.00</b>	<b>3.56</b>	<b>17,034.24</b>	<b>52.43%</b>
<b>ExpCategory: 7 - MAINTENANCE</b>					
<a href="#">1-790-703</a>	GROUNDS MAINT	0.00	0.00	65.73	0.00%
<a href="#">1-790-709</a>	OFFICE MACHINE MAINT	2,675.00	360.00	1,825.80	68.25%
<a href="#">1-790-710</a>	HEATING & AIR COND MAINT	749.00	0.00	447.92	59.80%
<a href="#">1-790-711</a>	BUILDING MAINT	3,210.00	175.00	2,156.91	67.19%
<a href="#">1-790-712</a>	COMPUTER MAINT	60,000.00	4,674.72	48,519.42	80.87%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>66,634.00</b>	<b>5,209.72</b>	<b>53,015.78</b>	<b>79.56%</b>
<b>ExpCategory: 9 - CONTRACT SERVICE</b>					
<a href="#">1-790-902</a>	INSURANCE	96,000.00	2,231.14	24,542.54	25.57%
<a href="#">1-790-904</a>	BANKING SERVICES	53,500.00	4,436.74	41,936.36	78.39%
<a href="#">1-790-905</a>	CLEANING SERVICES	12,840.00	500.00	7,345.37	57.21%
<a href="#">1-790-906</a>	ENGINEERING SERVICES	32,100.00	27,514.41	27,514.41	85.71%
<a href="#">1-790-907</a>	COMPUTER PROGRAMING	0.00	0.00	0.00	0.00%
<a href="#">1-790-908</a>	CONTRACT LABOR	0.00	0.00	0.00	0.00%
<a href="#">1-790-909</a>	LEGAL SERVICES	22,000.00	4,212.50	26,044.50	-118.38%
<a href="#">1-790-910</a>	ACCOUNTING SERVICES	42,800.00	0.00	24,932.12	58.25%
<a href="#">1-790-911</a>	POSTAGE	50,000.00	2,888.26	24,330.87	48.66%
<a href="#">1-790-912</a>	PUBLIC NOTICES	5,000.00	179.50	4,013.54	80.27%
<a href="#">1-790-921</a>	ONE CALL PHONE LINE	0.00	0.00	0.00	0.00%
<a href="#">1-790-922</a>	ONE CALL LOCATE CHARGES	4,280.00	343.30	2,777.20	64.89%
<a href="#">1-790-950</a>	BAD DEBT	0.00	2,074.83	66,667.27	0.00%
<a href="#">1-790-953</a>	INTEREST EXPENSE	110,000.00	0.00	49,960.00	45.42%
<a href="#">1-790-954</a>	BOARD COMPENSATION	900.00	0.00	900.00	100.00%
<a href="#">1-790-955</a>	RETURNED CHECKS	0.00	0.00	0.00	0.00%
<a href="#">1-790-956</a>	OVER PAYMENTS	0.00	0.00	0.00	0.00%
<a href="#">1-790-957</a>	CONTRIBUTIONS	0.00	0.00	0.00	0.00%
<a href="#">1-790-958</a>	ECONOMIC DEVELOPMENT	10,000.00	0.00	10,229.00	-102.29%
<b>Total ExpCategory: 9 - CONTRACT SERVICE:</b>		<b>439,420.00</b>	<b>44,380.68</b>	<b>311,193.18</b>	<b>70.82%</b>
<b>Total Department: 790 - OFFICE:</b>		<b>1,493,186.00</b>	<b>113,331.13</b>	<b>1,168,804.50</b>	<b>78.28%</b>
<b>Total Expense:</b>		<b>6,695,501.00</b>	<b>471,698.17</b>	<b>5,499,557.02</b>	<b>82.14%</b>
<b>Report Total:</b>		<b>6,695,501.00</b>	<b>471,698.17</b>	<b>5,499,557.02</b>	<b>82.14%</b>

## Group Summary

ExpCategory	Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<b>Expense</b>				
<b>Department: 700 - PLANT</b>				
1 - EMPLOYEE SALARIES	585,680.00	45,754.48	559,337.52	95.50%
2 - EMPLOYEE BENEFITS	167,387.00	14,913.88	158,857.52	94.90%
3 - UTILITIES	645,869.00	28,140.40	438,718.58	67.93%
4 - DEPRECIATION	330,140.00	26,768.38	294,452.18	89.19%
5 - FUELS	10,394.00	237.97	17,289.02	166.34%
6 - SUPPLIES	51,854.00	3,768.71	53,521.16	103.22%
7 - MAINTENANCE	207,140.00	1,235.22	185,517.22	89.56%
8 - CHEMICALS	1,094,525.00	68,985.21	801,772.94	73.25%
9 - CONTRACT SERVICE	604,500.00	50,095.50	551,032.00	91.16%
<b>Total Department: 700 - PLANT:</b>	<b>3,697,489.00</b>	<b>239,899.75</b>	<b>3,060,498.14</b>	<b>82.77%</b>
<b>Department: 750 - DISTRIBUTION</b>				
1 - EMPLOYEE SALARIES	524,324.00	55,957.12	548,095.48	104.53%
2 - EMPLOYEE BENEFITS	177,844.00	19,144.56	171,908.73	96.66%
4 - DEPRECIATION	209,480.00	17,254.33	189,797.63	90.60%
5 - FUELS	35,220.00	1,986.02	23,099.57	65.59%
6 - SUPPLIES	165,210.00	13,783.67	103,249.78	62.50%
7 - MAINTENANCE	25,788.00	1,560.46	59,466.45	230.60%
<b>Total Department: 750 - DISTRIBUTION:</b>	<b>1,137,866.00</b>	<b>109,686.16</b>	<b>1,095,617.64</b>	<b>96.29%</b>
<b>Department: 780 - SERVICE</b>				
1 - EMPLOYEE SALARIES	230,409.00	3,248.00	100,798.25	43.75%
2 - EMPLOYEE BENEFITS	68,894.00	1,615.08	28,456.69	41.31%
4 - DEPRECIATION	47,500.00	3,571.02	39,281.23	82.70%
5 - FUELS	6,597.00	260.19	3,151.13	47.77%
6 - SUPPLIES	9,885.00	86.84	2,581.01	26.11%
7 - MAINTENANCE	3,675.00	0.00	368.43	10.03%
<b>Total Department: 780 - SERVICE:</b>	<b>366,960.00</b>	<b>8,781.13</b>	<b>174,636.74</b>	<b>47.59%</b>
<b>Department: 790 - OFFICE</b>				
1 - EMPLOYEE SALARIES	590,990.00	39,602.53	483,987.90	81.89%
2 - EMPLOYEE BENEFITS	310,420.00	20,182.13	253,445.56	81.65%
3 - UTILITIES	22,280.00	978.19	17,410.31	78.14%
4 - DEPRECIATION	30,950.00	2,974.32	32,717.53	105.71%
6 - SUPPLIES	32,492.00	3.56	17,034.24	52.43%
7 - MAINTENANCE	66,634.00	5,209.72	53,015.78	79.56%
9 - CONTRACT SERVICE	439,420.00	44,380.68	311,193.18	70.82%
<b>Total Department: 790 - OFFICE:</b>	<b>1,493,186.00</b>	<b>113,331.13</b>	<b>1,168,804.50</b>	<b>78.28%</b>
<b>Total Expense:</b>	<b>6,695,501.00</b>	<b>471,698.17</b>	<b>5,499,557.02</b>	<b>82.14%</b>
<b>Report Total:</b>	<b>6,695,501.00</b>	<b>471,698.17</b>	<b>5,499,557.02</b>	<b>82.14%</b>



## **DETAILED WATER WORKS BALANCE SHEET**

# Balance Sheet

## Account Summary

As Of 05/31/2024

Account	Name	Balance
<b>Fund: 1 - WATER FUND</b>		
<b>Assets</b>		
<a href="#">1-101-000</a>	CASH ON HAND	1,238.00
<a href="#">1-102-000</a>	PETTY CASH	300.00
<a href="#">1-103-000</a>	CASH IN BANK	6,177,086.08
<a href="#">1-105-000</a>	LESS : SINKING FUNDS	-439,920.00
<a href="#">1-130-000</a>	ACCOUNTS RECEIVABLE	479,833.08
<a href="#">1-130-001</a>	ACCOUNTS RECEIVABLE-AMP	-48.88
<a href="#">1-130-002</a>	UNAPPLIED CREDITS	-38,067.12
<a href="#">1-130-004</a>	NON CURRENT RECEIVABLES	-8,753.23
<a href="#">1-131-000</a>	MISC AR BILLINGS	135,029.57
<a href="#">1-131-002</a>	MISC AR UNAPPLIED CREDITS	-98,115.80
<a href="#">1-132-000</a>	INTEREST RECEIVABLE	5,570.92
<a href="#">1-137-000</a>	PREPAID INSURANCE	147,651.09
<a href="#">1-139-000</a>	PREPAID BILLING SUPPLIES	0.00
<a href="#">1-140-000</a>	MERCHANDISE FOR RESALE	2,738.30
<a href="#">1-141-000</a>	PREPAID LIME SLUDGE	-258,000.00
<a href="#">1-142-000</a>	PREPAID COMPUTER MAINT	10,294.75
<a href="#">1-144-000</a>	DERECHO DAMAGER TRACKING ACCT	0.00
<a href="#">1-145-000</a>	SINKING FUND	439,920.00
<a href="#">1-151-000</a>	TEMP CASH INVESTMENT	306,836.22
<a href="#">1-154-000</a>	CAPITAL RESERVE INVESTMEN	504,899.40
<a href="#">1-156-000</a>	IMPROVEMENT FUND	-100,000.00
<a href="#">1-170-000</a>	LAND	1,115,720.58
<a href="#">1-171-000</a>	CONSTRUCTION IN PROGRESS	1,512,996.24
<a href="#">1-172-000</a>	PLANT & SOURCE OF SUPPLY	21,333,326.40
<a href="#">1-173-000</a>	ACCUMULATED DEPR - PLANT	-11,316,220.97
<a href="#">1-174-000</a>	DISTRIBUTION SYSTEM & PIPE	17,243,757.02
<a href="#">1-175-000</a>	ACCUM DEPR DISTRIBUTION	-4,727,251.18
<a href="#">1-176-000</a>	METERS	2,901,526.07
<a href="#">1-177-000</a>	ACCUM DEPR - METERS	-1,270,541.22
<a href="#">1-178-000</a>	MACHINE & EQUIPMENT	498,409.83
<a href="#">1-179-000</a>	ACCUM DEPR - MACH & EQUIP	-421,886.84
<a href="#">1-180-000</a>	VEHICLES	461,471.79
<a href="#">1-181-000</a>	ACCUM DEPR - VEHICLES	-282,703.33
<a href="#">1-182-000</a>	CAPITAL IMPROVEMENTS	113,916.16
<a href="#">1-183-000</a>	ACCUM DEPR - CAPITAL IMPROVEME	-93,486.47
<a href="#">1-184-000</a>	CAPITAL IMPROV - BUILDINGS	864,188.14
<a href="#">1-185-000</a>	ACCUM DEPR - BUILDINGS	-506,917.59
<a href="#">1-186-000</a>	OFFICE EQUIPMENT	525,332.58
<a href="#">1-187-000</a>	ACCUM DEPR - OFFICE EQUIPMENT	-429,660.66
<a href="#">1-188-000</a>	BOOSTER STATION	220,652.58
<a href="#">1-189-000</a>	ACCUM DEPR - BOOSTER STATION	-105,331.41
<b>Total Assets:</b>		<b>34,905,790.10</b>
		<b><u>34,905,790.10</u></b>
<b>Liability</b>		
<a href="#">1-220-000</a>	ACCOUNTS PAYABLE	122,199.56
<a href="#">1-221-000</a>	A/P PENDING	183,423.69
<a href="#">1-222-004</a>	PAYABLE TO LANDFILL FUND	0.00
<a href="#">1-223-000</a>	DEFERRED AMP REVENUE	1,385.17
<a href="#">1-225-001</a>	CURRENT REFUNDS PAYABLE	40,602.87
<a href="#">1-226-000</a>	BOND INTEREST PAYABLE	8,213.00
<a href="#">1-228-001</a>	FEDERAL WITHHOLDING	0.00
<a href="#">1-228-002</a>	FICA/MED WITHHOLDING	4,537.99
<a href="#">1-228-003</a>	STATE WITHHOLDING	0.00

**Balance Sheet**

Account	Name	Balance
<a href="#">1-228-004</a>	UNITED WAY	0.00
<a href="#">1-228-005</a>	UNION DUES	0.00
<a href="#">1-228-006</a>	INS WITHHELD	0.00
<a href="#">1-228-007</a>	PRETAX INSURANCE WITHHELD	0.00
<a href="#">1-228-008</a>	UNREIMB MEDICAL	0.00
<a href="#">1-228-010</a>	PENSION	2,030.77
<a href="#">1-228-011</a>	IPERS	3,675.20
<a href="#">1-228-012</a>	COBRA	-4.59
<a href="#">1-228-014</a>	INS DEDUCTIBLE WITHHELD	-28,429.96
<a href="#">1-228-015</a>	VOLUNTARY LIFE INSURANCE	0.00
<a href="#">1-228-016</a>	CHILD SUPPORT	0.00
<a href="#">1-228-017</a>	AFLAC	18.18
<a href="#">1-228-018</a>	DENTAL INSURANCE WITHHELD	0.00
<a href="#">1-228-019</a>	VISION INSURANCE WITHHELD	0.00
<a href="#">1-228-020</a>	ACCRUED VACATION	181,552.03
<a href="#">1-228-021</a>	ACCRUED PAYROLL	61,538.55
<a href="#">1-228-022</a>	HSA	0.00
<a href="#">1-229-000</a>	ACCRUED SALES TAX	28,640.22
<a href="#">1-229-001</a>	AR MISC STATE SALES TAX	7.35
<a href="#">1-229-002</a>	AR MISC CITY SALES TAX	9.20
<a href="#">1-229-003</a>	AR MISC SCHOOL SALES TAX	0.00
<a href="#">1-239-000</a>	SRF LOAN	1,960,897.25
<a href="#">1-240-000</a>	WA REVENUE CAPITAL LOAN NOTE	4,996,000.00
<b>Total Liability:</b>		<b>7,566,296.48</b>

**Equity**

<a href="#">1-270-000</a>	RETAINED EARNINGS	24,962,065.09
<b>Total Beginning Equity:</b>		<b>24,962,065.09</b>
Total Revenue		7,876,985.55
Total Expense		5,499,557.02
<b>Revenues Over/Under Expenses</b>		<b>2,377,428.53</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>27,339,493.62</b>

**Total Liabilities, Equity and Current Surplus (Deficit):** 34,905,790.10

## **DETAILED POOLED CASH**

Account	Name	Balance
<b>Fund: 9 - POOLED CASH</b>		
<b>Assets</b>		
<a href="#">9-103-000</a>	POOLED CASH	6,874,997.22
<a href="#">9-106-000</a>	POOL CASH - SW DEPOSITS	153,375.00
<a href="#">9-190-001</a>	DUE FROM WATER FUND	183,423.69
<a href="#">9-190-002</a>	DUE FROM SEWER FUND	29,794.87
<a href="#">9-190-003</a>	DUE FROM STORM SEWER FUND	24,360.06
<a href="#">9-190-004</a>	DUE FROM LANDFILL FUND	0.00
<a href="#">9-190-006</a>	DUE FROM SW MTR DEPOSIT	0.00
	<b>Total Assets:</b>	<b>7,265,950.84</b>
		<b><u>7,265,950.84</u></b>
<b>Liability</b>		
<a href="#">9-221-000</a>	ACCOUNT PAYABLE	237,578.62
<a href="#">9-222-000</a>	DUE TO OTHER FUNDS	6,841,252.22
<a href="#">9-222-006</a>	DUE TO SW MTR DEPOSITS	187,120.00
<a href="#">9-228-000</a>	WAGES PAYABLE	0.00
	<b>Total Liability:</b>	<b>7,265,950.84</b>
<b>Equity</b>		
<a href="#">9-270-000</a>	RETAINED EARNINGS	0.00
	<b>Total Beginning Equity:</b>	<b>0.00</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>0.00</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>7,265,950.84</u></b>

MARSHALLTOWN WATER WORKS  
INVESTMENT BREAKDOWN  
MAY 2024

ACCOUNT	FUND	MAY INTEREST RATE	APRIL INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		1.26%	1.26%	07/01/07	DAILY	\$ 6,860,825.77	\$ 6,865,017.70
UNITED BANK & TRUST - SWEEP ACCT		1.26%	1.26%	07/03/17	DAILY	\$ 1,000.00	\$ 1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$ 0.99	\$ 0.99
CD 60813 (GNB)	General	4.96%	4.96%	02/28/24	02/28/25	\$ 100,000.00	\$ 100,000.00
CD 740723736 MidWestOne Bank	Cap Reserve	5.41%	5.41%	12/21/23	12/21/24	\$ 300,000.00	\$ 300,000.00
CD (Pinnacle Bank)	General	5.57%	5.57%	10/05/23	10/05/24	\$ 100,000.00	\$ 100,000.00
CD 59295 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
CD 59296 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
<b>SUB TOTAL</b>						\$ 7,561,826.76	\$ 7,566,018.69

**CURRENT TOTAL** \$7,561,826.76

**Current Average Monthly Yield** 1.642%

**LAST MONTH TOTAL** \$7,566,018.69

**Last Month Average Monthly Yield** 1.642% .

**LAST YEAR TOTAL** \$6,876,613.77

**Last Year Average Monthly Yield** 1.315%

MARSHALLTOWN WATER WORKS  
CAPITAL IMPROVEMENTS  
JULY 1, 2023 - JUNE 30, 2024  
AS OF MAY 31, 2024

	Project		APPROVED BUDGET			EXPENDITURES			REMAINING
	#		2023-2024	PRIOR YEARS	TOTAL	2023-2024	PRIOR YEARS	TOTAL	EXPENDITURES
1172-000-PLANT & SOURCE OF SUPPLY									
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$400,000.00	\$600,000.00	\$120,994.69	\$161,401.21	\$282,395.90	\$317,604.10
Chemical Feed System upgrades	143	12005	\$10,000.00		\$10,000.00	\$6,560.47		\$6,560.47	\$3,439.53
Valve and actuator replacement			\$50,000.00	\$150,000.00	\$200,000.00	\$21,544.85	\$104,868.68	\$126,413.53	\$73,586.47
CO2 Feed Upgrades				\$400,000.00	\$400,000.00		\$22,565.91	\$22,565.91	\$377,434.09
Treatment Expansion	144	12006	\$8,704,736.00	\$1,985,186.00	\$10,689,922.00	\$1,374,641.74	\$1,426,717.16	\$2,801,358.90	\$7,888,563.10
Wellfield Expansion	148	22101		\$400,000.00	\$400,000.00	\$5,720.00	\$179,921.76	\$185,641.76	\$214,358.24
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57	\$125,784.74	\$236,455.42	\$362,240.16	\$135,031.41
Plumbing Replacement				\$100,000.00	\$100,000.00	\$5,899.75	\$26,697.33	\$32,597.08	\$67,402.92
Widen Driveway				\$100,000.00	\$100,000.00				\$100,000.00
Roof Replacement	147	12007		\$150,000.00	\$150,000.00	\$56,222.83	\$129,527.22	\$185,750.05	
Electrical Upgrades			\$70,000.00		\$70,000.00				\$70,000.00
HVAC Replacement			\$220,000.00		\$220,000.00				\$220,000.00
Exterior Lighting			\$10,000.00		\$10,000.00				\$10,000.00
1170-000-LAND				\$100,000.00	\$100,000.00				\$100,000.00
1174-000-DISTRIBUTION SYSTEM									
Valve and Hydrant Replacement			\$210,000.00	\$50,000.00	\$260,000.00	\$262,842.98	\$11,796.50	\$274,639.48	(\$14,639.48)
Water Mains: Replace, Extend, Relocate, Loop									
- 4th Avenue			\$70,000.00		\$70,000.00	\$86,245.13		\$86,245.13	(\$16,245.13)
- S 5th and S 6th Avenue Replacement	149	32101		\$200,000	\$200,000.00	\$78,921.86	\$184,802.17	\$263,724.03	
- West High St Main Replacement	162	32403							
City/MWW Projects									
- State Street			\$250,000	\$250,000	\$500,000.00		\$265,654.28	\$265,654.28	\$234,345.72
D S Hydraulic Model	153	32301		\$93,500.00	\$93,500.00	\$67,705.05	\$25,655.00	\$93,360.05	\$139.95
South Tower Generator			\$11,000.00		\$11,000.00	\$10,696.33		\$10,696.33	
South Tower Exterior Coating			\$200,000.00		\$200,000.00	\$512.34		\$512.34	\$199,487.66
Storage Building				\$200,000.00	\$200,000.00				\$200,000.00
Trailer			\$25,000.00		\$25,000.00	\$16,995.00		\$16,995.00	
Breaker			\$15,000.00		\$15,000.00	\$15,144.45		\$15,144.45	
Tampers			\$10,000.00		\$10,000.00	\$10,620.29		\$10,620.29	(\$620.29)
Truck Utility Box			\$12,000.00		\$12,000.00	\$12,240.00		\$12,240.00	
Lawn Rake			\$3,000.00		\$3,000.00				\$3,000.00
Water Tower Repairs	161	32312	\$170,000.00		\$170,000.00	\$119,678.48		\$119,678.48	\$50,321.52
1176-000 - METERS									
- Routine Meter Program			\$100,000.00	\$400,000.00	\$500,000.00	\$13,476.24	\$243,737.46	\$257,213.70	\$242,786.30
- Meter/Touch Pad Upgrade Program	155	92301	\$700,000.00	\$346,900.00	\$1,046,900.00	\$1,126,463.19	\$57,221.42	\$1,183,684.61	(\$136,784.61)
1178-000 - EQUIPMENT									
Dump Truck				\$175,000.00	\$175,000.00		\$46,645.00	\$46,645.00	\$128,355.00
1180-000-VEHICLES			\$40,000.00	\$100,000.00	\$140,000.00	\$84,746.50	\$43,451.05	\$128,197.55	\$11,802.45
1182-000-GENERAL									
1184-000-BUILDING									
Remaining Office Building Interior Updates	137	52001		\$13,485	\$13,485.44		\$11,954.15	\$11,954.15	\$1,531.29
Security Camera			\$5,000.00		\$5,000.00				\$5,000.00
Fireproof Safe			\$3,000.00		\$3,000.00				\$3,000.00
1186-000-OFFICE EQUIPMENT									
Radios	159	102301	\$60,000.00		\$60,000.00	\$19,204.18		\$19,204.18	\$40,795.82
Computer Replacements	156	102201	\$3,000.00	\$25,000.00	\$28,000.00	\$1,549.99	\$23,100.79	\$24,650.78	\$3,349.22
Remaining IT Upgrade	157	102202		\$53,301.06	\$53,301.06	\$17,153.69	\$46,368.78	\$63,522.47	
Tyler Programming Upgrade	158	102203		\$79,000.00	\$79,000.00	\$17,041.84	\$8,715.00	\$25,756.84	\$53,243.16
1188-000 BOOSTER STATION									
Total FY 23-24			\$11,151,736.00	\$6,268,644.07	\$17,420,380.07	\$3,678,606.61	\$3,257,256.29	\$6,935,862.90	\$10,586,288.44

# MARSHALLTOWN WATER WORKS

2024

## TABULATION OF QUOTES

### QUOTE ITEM


### SOUTH TOWER EXTERIOR RENOVATION

June 11, 2024

BIDDER & ADDRESS	PRICE
J.R. Stelzer Co	\$126,400.00
Maguire Iron	\$174,700.00

Remarks:

CERTIFICATION: I hereby certify that this is a true and correct tabulation of the bids received for the South Tower Exterior Renovation.

  
\_\_\_\_\_  
Shelli Lovell, General Manager  
Marshalltown Water Works



Industrial Painting Service  
Since 1972

# **J.R. STELZER CO.**

---

5850 Russell Drive, Suite 1  
Lincoln, Nebraska 68507-3129  
Telephone (402) 466-0726  
Fax (402) 466-7169  
[jrstelzer@msn.com](mailto:jrstelzer@msn.com)

## **J.R. Stelzer Co. – Company Overview**

June 7, 2024

0.5MG Hydropillar Overcoat – South Tower  
Marshalltown Water Works

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J.R. Stelzer Co. has been in business since 1973. With 50 years of experience in the industry, we pride ourselves on bringing expertise and professionalism to our customers. We have completed hundreds of water tower painting projects over the years and continue to specialize in elevated tank coatings and ground storage reservoir coatings.

J.R. Stelzer Co. strives to keep the core of our business working directly for us. Meaning we do not subcontract sandblasting, surface preparation, painting, or welding work. We believe that employing our own workforce allows for superior quality and accountability on each job. Exceptional foremen are an integral part of J.R. Stelzer Co.'s success strategy. They are expected to hold their crews to a high standard of workmanship. Each of our foreman have worked with our company for 10 or more years. The majority of our crewmen have also been with our company for 5+ years as well. We all hold ourselves to a high standard of quality, and we believe it shows with our finished products and customer satisfaction.

From ground tanks and standpipes, to multi-million gallon legged tanks, composite tanks and hydropillars, we have applied countless gallons of high performance zinc-rich primers, epoxies, urethanes, and other coatings as required. We are experienced in all necessary application techniques and rigging requirements to achieve a successful end result.

Tank painting projects are a considerable investment, and we believe it is our duty to deliver superior quality in exchange. We have a multitude of tanks where the coatings have performed successfully while in service for 20+ years. Attention to detail, employing skilled tradesmen, and having the appropriate quality control processes in place make this possible.

We're proud of our history of success and are eager for the opportunity to work with Marshalltown Water Works once again, should we be awarded the opportunity. Thank you for your time and consideration.

J.R. Stelzer Co.

The Bid is to be submitted on photocopies of this Bid/Quotation Form and the attachments provided.

Document 00 41 00

**BID/QUOTATION FORM**

Total Amount of Bid/Quotation \$ 126,400.00

Contractor's Name J. R. Stelzer Co.

Telephone (402) 466-0726

**PROJECT IDENTIFICATION:**      **South Tower Exterior Renovation**  
**Marshalltown, Iowa**  
**SEH No. MRSWW 178687**

**BIDS/QUOTATIONS DUE:**      **June 11, 2024, 10:00 a.m., local time**

**Article 1—BID RECIPIENT**

1.01    This Bid/Quotation is submitted to:      **Marshalltown Water Works**  
   **c/o Shelli Lovell**  
   **205 E. State Street**  
   **PO Box 1420**  
   **Marshalltown, Iowa 50158**

**Article 2—ATTACHMENTS TO THIS BID/QUOTATION**

2.01    The following documents are attached to and made a condition of this Bid/Quotation:  
      A.    Insurance Certificate(s).

**Article 3—BASIS OF QUOTE**

3.01    *Unit Price Bids*

      A.    Bidders shall provide bid prices for all items included in the Base Bid. Bids that do not provide prices for all Base Bid items will be considered Non-Responsive.

      B.    Bidder will complete the Work in accordance with the Contract Documents for the following unit price:

          1.    Unit Prices (Base Bid)

**BASE BID**

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
1	Mobilization	LS	1	\$ 3,000.00	\$ 3,000.00
2	Waste Disposal	LS	1	\$ 500.00	\$ 500.00
3	Disinfection	LS	1	\$ 500.00	\$ 500.00
4	2-Year Warranty	LS	1	\$ 1,000.00	\$ 1,000.00
5	Remove loose, cracked, and spalled grout under the base plate. Repair using non-shrink 3000psi grout or elastomeric sealant.	LS	1	\$ 1,000.00	\$ 1,000.00
6	Exterior – Partial Removal & Overcoat	LS	1	\$ 116,400.00	\$ 116,400.00
7	Logo	EA	2	\$ 2,000.00	\$ 4,000.00
<b>Total Base Bid Amount</b>					<b>\$ 126,400.00</b>

## C. Bidder acknowledges that:

- each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
- estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

**Article 4—TIME OF COMPLETION**

- 4.01 Bidder agrees that the Work shall be completed on or before September 30, 2024, and completed and ready for final payment on or before October 11, 2024.
- 4.02 Bidder accepts the provisions that liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive day will be assessed for each day that the Work remains incomplete after the date specified for completion and readiness for final payment.

**Article 5—BIDDER'S ACKNOWLEDGEMENTS**5.01 *Bid Acceptance Period*

- A. The Bid/Quotation will remain subject to acceptance for 60 days after the day of Bid submittal date, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

5.02 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date

## Article 6—BIDDER'S REPRESENTATIONS

6.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress and performance of the Work.
- D. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the plans and specifications.
- E. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has given Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the plans and specifications, and confirms that the written resolution thereof by Owner is acceptable to Bidder.
- G. The plans and specifications are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.

6.02 *Bidder's Certifications*

- A. The Bidder certifies the following:
  - 1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
  - 2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
  - 3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
  - 4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
    - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
    - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
    - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
    - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**Article 7—BID SUBMITTAL**

7.01 This Bid/Quotation is submitted by:

The Bidder shall indicate whether the bid is submitted by a/an:

- ☐ Individual,  
Sole Proprietorship
- ☐ Partnership
- ☒ Corporation
- ☐ Limited Liability Company
- ☐ Joint-venture: all parties must join-in and  
execute all documents
- ☐ Other

J. R. Stelzer Co.

Bidder



Signature

By

Michael G. Stelzer

Name (Print/Type)

President

Title

5850 Russell Drive, Suite 1

Street Address

Lincoln, NE 68507

City, State, Zip Code

(402) 466-0726

Telephone Number

Type or print the name and title of the company's  
owner, president, CEO, etc. if a different person  
than entered above

Name

Title

**NOTE:** The signature on this proposal must be an original signature in ink; copies, facsimiles, or electronic signatures will not be accepted.

Submittal Date: June 7, 2024

Address for giving notices:

5850 Russell Drive, Suite 1

Lincoln, NE 68507

Telephone Number:

(402) 466-0726

Contact Name and e-mail address:

Michael G. Stelzer, jrstelzer@msn.com

**END OF DOCUMENT**

# CONTRACT FOR CONSTRUCTION OF A SMALL PROJECT

This Contract is by and between Marshalltown Water Works Board of Trustees (Owner) and \_\_\_\_\_ (Contractor).

Owner and Contractor hereby agree as follows:

## ARTICLE 1 - THE WORK

### 1.01 Work

- A. Work includes all labor, materials, equipment, services, and documentation necessary to construct the Project defined herein.
- B. The Contractor shall complete all Work as specified or indicated in the Contract Documents. The Project is generally described as follows:

Exterior renovation of the South Tower, 500,000-gallon welded steel hydropillar water storage tank, located in Marshalltown, Iowa.

## ARTICLE 2 - CONTRACT DOCUMENTS

### 2.01 Intent of Contract Documents

- A. It is the intent of the Contract Documents to describe a functionally complete project. The Contract Documents do not indicate or describe all of the Work required to complete the Project. Additional details required for the correct installation of selected products are to be provided by the Contractor and coordinated with the Owner. This Contract supersedes prior negotiations, representations, and agreements, whether written or oral. The Contract Documents are complementary; what is required by one part of the Contract Documents is as binding as if required by other parts of the Contract Documents.
- B. During the performance of the Work and until final payment, Contractor and Owner shall submit all matters in question concerning the requirements of the Contract Documents, or relating to the acceptability of the Work under the Contract Documents to the Owner. Owner will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work thereunder.
- C. Owner will render a written clarification, interpretation, or decision on the issue submitted, or initiate a modification to the Contract Documents.
- D. Contractor, and its subcontractors and suppliers, shall not have or acquire any title to or ownership rights to any of the Drawings, Specifications, or other documents (including copies or electronic media editions) prepared by Engineer.

### 2.02 Contract Documents Defined

- A. The Contract Documents consist of the following documents:
  - 1. This Contract.
  - 2. Specifications listed in the Table of Contents.

3. Drawings listed in the Table of Contents.

4. Contractor's Bid/Quotation dated \_\_\_\_\_.

### **ARTICLE 3 - ENGINEER**

#### **3.01 Engineer**

A. The Engineer for this Project is Short Elliott Hendrickson, Inc., Johnston, Iowa.

### **ARTICLE 4 - CONTRACT TIMES**

#### **4.01 Contract Times**

A. Work shall be substantially completed on or before September 30, 2024, and completed and ready for final payment on or before October 11, 2024.

### **ARTICLE 5 - CONTRACT PRICE**

#### **5.01 Payment**

A. Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:

1. For all Work, at the Unit Bid Prices stated in Contractor's Bid, attached hereto as an exhibit, with an estimated total contract amount of \$\_\_\_\_\_.

#### **5.02 Insurance**

A. Before starting Work, Contractor shall furnish evidence of insurance from companies that are duly licensed or authorized in the jurisdiction in which the Project is located with a minimum AM Best rating of A-VII or better.

IN WITNESS WHEREOF, Owner and Contractor have signed this Contract.

This Contract will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

OWNER:

CONTRACTOR:

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

License No.: \_\_\_\_\_

(where applicable)

*(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Contract.)*

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**MARSHALLTOWN WATER WORKS  
2024  
TABULATION OF QUOTES**


**QUOTE ITEM - WEST HIGH STREET WATER MAIN  
REPLACEMENT**

**June 11, 2024**

BIDDER & ADDRESS	PRICE
Synergy Contracting Seth Audlehelm	No Quote
On Track Construction Joe Winter	\$65,433.00
Iowa Pipe and Grading Brian Eppert	No Quote

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION:** I hereby certify that this is a true and correct tabulation of the bids received for the West High Street Main Replacement Project.

  
\_\_\_\_\_  
Shelli Lovell, General Manager  
Marshalltown Water Works



# \*\*QUOTE

PH# 515-620-6832  
[joe@ontrackiowa.com](mailto:joe@ontrackiowa.com)

DATE: 6/11/2024  
 RE: West High St Water Distribution  
 Marshalltown, IA  
 TO: Zach Maxfield

ITEM	ITEM DESCRIPTION	QNTY	UNIT	UNIT PRICE	TOTAL
A.1	WATER MAIN, TRENCHED, PVC, 6"	6	LF	\$ 213.00	\$ 1,278.00
A.2	WATER MAIN, TRENCHED, PVC, 8"	15	LF	\$ 134.00	\$ 2,010.00
A.3	WATER MAIN W CASING PIPE, T-LESS, PVC, 8"	40	LF	\$ 630.00	\$ 25,200.00
A.4	8" 45 DEG BEND	4	EA	\$ 2,400.00	\$ 9,600.00
A.5	8" X 6" REDUCER	1	EA	\$ 945.00	\$ 945.00
A.6	TAPPING VALVE ASSEMBLY, 6"X6"	1	EA	\$ 9,500.00	\$ 9,500.00
A.7	PAVEMENT REMOVAL	40	SY	\$ 60.00	\$ 2,400.00
A.8	TEMP TRAFFIC CONTROL	1	LS	\$ 2,500.00	\$ 2,500.00
A.9	MOBILIZATION	1	LS	\$ 12,000.00	\$ 12,000.00
		BASE BID TOTAL:			\$ 65,433.00
					\$ -
	ADDITIONAL PRICING				\$ -
A.10	FIRE HYDRANT ASSEMBLY	1	EA	\$ 7,000.00	\$ 7,000.00
BID TOTAL					\$ 72,433.00

## \*\*CONDITIONS & NOTES

- \*OTC will available to perform quoted work in September 2024
- \*Sales tax is NOT INCLUDED on materials incorporated into the project
- \*0 addendum are acknowledged
- \*All site piping quoted to within 5 LF of building footprint
- \*Spoils generated by quoted work to be hauled off site
- \*Prevailing wages NOT are included
- \*OTC will provide traffic control for their work
- \*All survey including layout and staking to be performed by others at no cost to OTC
- \*OTC will coordinate with testing agency secured by the owner
- \*All pavement replacement by others
- \*No work in unsuitable freeze/thaw conditions
- \*No site dewatering outside of what can be handled with a 2" trash pump
- \*Quote does not include bond or fees from any association... please call if bond rates are needed
- \*Location of private utilities shall be provided and flagged by others at no cost to OTC
- \*Relocation of conflicting utilities at no cost to OTC
- \*All electrical, telecommunication and gas lines that are to be moved are to be at no cost to OTC
- \*All work to be completed within 1 mobilization... additional mobilizations at \$2500 each
- \*Written permission is necessary to untie any items on this quote
- \*Items not listed on the quote should be considered excluded
- \*All work to be completed within the project specified dates
- \*No more than 5% retainage shall be withheld from monthly progress payments

**THANK YOU FOR CONSIDERING OUR QUOTATION!**

The Bid is to be submitted on photocopies of this Bid/Quotation Form and the attachments provided.

Document 00 41 00

**BID/QUOTATION FORM**

Total Amount of Bid/Quotation \$ \_\_\_\_\_

Contractor's Name on Track Construction, LLC

Telephone 888-850-0808

**PROJECT IDENTIFICATION:** W High Street Water Distribution Improvements  
Marshalltown, Iowa  
SEH No. MRSWW 177588

**BIDS/QUOTATIONS DUE:** June 11, 2024, 10:30 a.m., local time

**Article 1—BID RECIPIENT**

1.01 This Bid/Quotation is submitted to: Marshalltown Water Works  
c/o Shelli Lovell  
205 E. State Street  
PO Box 1420  
Marshalltown, Iowa 50158

**Article 2—ATTACHMENTS TO THIS BID/QUOTATION**

2.01 The following documents are attached to and made a condition of this Bid/Quotation:

A. Insurance Certificate(s).

**Article 3—BASIS OF QUOTE**

3.01 *Unit Price Bids*

A. Bidders shall provide bid prices for all items included in the Base Bid. Bids that do not provide prices for all Base Bid items will be considered Non-Responsive.

B. Bidder will complete the Work in accordance with the Contract Documents for the following unit price:

1. Unit Prices (Base Bid)

**BASE BID**

Item No.	Item Description	Unit	Estimated Quantity	Bid Unit Price	Bid Amount
A.1	WATER MAIN, TRENCHED, PVC, 6"	LF	6	\$ 213.00	\$ 1,278.00
A.2	WATER MAIN, TRENCHED, PVC, 8"	LF	15	\$ 134.00	\$ 2,010.00
A.3	WATER MAIN WITH CASING PIPE, TRENCHLESS, PVC, 8"	LF	40	\$ 636.00	\$ 25,200.00
A.4	8" 45° BEND	EA	4	\$ 2,400.00	\$ 9,600.00
A.5	8"x6" REDUCER	EA	1	\$ 945.00	\$ 945.00

A.6	TAPPING VALVE ASSEMBLY, 6"x6"	EA	1	\$ 9,500.00	\$ 9,500.00
A.7	PAVEMENT REMOVAL	SY	40	\$ 60.00	\$ 2,400.00
A.8	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 2,500.00	\$ 2,500.00
A.9	MOBILIZATION	LS	1	\$ 12,000.00	\$ 12,000.00
<b>Total Base Bid Amount</b>					\$ 65,433.00

**C. Bidder acknowledges that:**

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.

**Article 4—TIME OF COMPLETION**

- 4.01 Bidder agrees that the Work shall be completed and ready for final payment on or before August 30, 2024.
- 4.02 Bidder accepts the provisions that liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive day will be assessed for each day that the Work remains incomplete after the date specified for completion and readiness for final payment.

**Article 5—BIDDER'S ACKNOWLEDGEMENTS**

**5.01 Bid Acceptance Period**

- A. The Bid/Quotation will remain subject to acceptance for 60 days after the day of Bid submittal date, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**5.02 Receipt of Addenda**

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
N/A	

**Article 6—BIDDER'S REPRESENTATIONS**

**6.01 In submitting this Bid, Bidder represents that:**

- A. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress and performance of the Work.

- D. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the plans and specifications.
- E. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- F. Bidder has given Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the plans and specifications, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- G. The plans and specifications are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.

**6.02 Bidder's Certifications**

**A. The Bidder certifies the following:**

- 1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
- 2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
- 3. Bidder has not solicited or induced any individual or entity to refrain from bidding.
- 4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
  - a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
  - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
  - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
  - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

**Article 7—BID SUBMITTAL**

7.01 This Bid/Quotation is submitted by:

The Bidder shall indicate whether the bid is submitted by a/an:

- ☐ Individual,  
Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☒ Limited Liability Company
- ☐ Joint-venture: all parties must join-in and  
execute all documents
- ☐ Other

On Track Construction, LLC  
Bidder

  
Signature

By JOE WENTER  
Name (Print/Type)

VICE PRESIDENT  
Title

1435 West F Ave.  
Street Address

Nevada, IA 50201  
City, State, Zip Code

888-850-0208  
Telephone Number

Type or print the name and title of the company's  
owner, president, CEO, etc. If a different person  
than entered above

MATT RANGE  
Name

PRESIDENT  
Title

**NOTE:** The signature on this proposal must be an original signature in ink; copies, facsimiles, or  
electronic signatures will not be accepted.

Submittal Date: 6/11/2024

Address for giving notices:

1435 West F Ave.  
PO Box 524  
Nevada, IA 50201

Telephone Number: 888-850-0208

Contact Name and e-mail address: joe@ontrackiowa.com

**END OF DOCUMENT**

# CONTRACT FOR CONSTRUCTION OF A SMALL PROJECT

This Contract is by and between Marshalltown Water Works Board of Trustees (Owner) and \_\_\_\_\_ (Contractor).

Owner and Contractor hereby agree as follows:

## ARTICLE 1 - THE WORK

### 1.01 Work

- A. Work includes all labor, materials, equipment, services, and documentation necessary to construct the Project defined herein.
- B. The Contractor shall complete all Work as specified or indicated in the Contract Documents. The Project is generally described as follows:

The project includes the installation of a tapping sleeve and valve at the intersection of W High Street and S Center Street. Work also includes the installation of approximately 55 feet of 8-inch water main constructed by open-trenched and trenchless construction methods, surface restoration, and miscellaneous associated work as specified and indicated in the drawings. The kinds of materials, estimated quantities, and work to be done for the project on which bids will be received are as shown on the bid/quotation form for said project.

## ARTICLE 2 - CONTRACT DOCUMENTS

### 2.01 Intent of Contract Documents

- A. It is the intent of the Contract Documents to describe a functionally complete project. The Contract Documents do not indicate or describe all of the Work required to complete the Project. Additional details required for the correct installation of selected products are to be provided by the Contractor and coordinated with the Owner and Engineer. This Contract supersedes prior negotiations, representations, and agreements, whether written or oral. The Contract Documents are complementary; what is required by one part of the Contract Documents is as binding as if required by other parts of the Contract Documents.
- B. During the performance of the Work and until final payment, Contractor shall submit all matters in question concerning the requirements of the Contract Documents, or relating to the acceptability of the Work under the Contract Documents to the Owner. Owner will be the initial interpreter of the requirements of the Contract Documents, and judge of the acceptability of the Work thereunder.
- C. Owner will render a written clarification, interpretation, or decision on the issue submitted, or initiate a modification to the Contract Documents.
- D. Contractor, and its subcontractors and suppliers, shall not have or acquire any title to or ownership rights to any of the Drawings, Specifications, or other documents (including copies or electronic media editions) prepared by Engineer or its consultants.

**2.02 Contract Documents Defined**

A. The Contract Documents consist of the following documents:

1. This Contract.
2. Specifications listed in the Table of Contents.
3. Drawings as listed on the Drawing Sheet Index.
4. Contractor's Bid/Quotation dated \_\_\_\_\_.

**ARTICLE 3 - ENGINEER**

**3.01 Engineer**

A. The Engineer for this Project is Short Elliott Hendrickson, Inc., Johnston, Iowa.

**ARTICLE 4 - CONTRACT TIMES**

**4.01 Contract Times**

A. Work will be completed and ready for final payment on or before August 30, 2024.

**ARTICLE 5 - CONTRACT PRICE**

**5.01 Payment**

A. Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents, the amounts that follow, subject to adjustment under the Contract:

1. For all Work, at the Unit Bid Prices stated in Contractor's Bid, attached hereto as an exhibit, with an estimated total contract amount of \$\_\_\_\_\_.

**5.02 Insurance**

A. Before starting Work, Contractor shall furnish evidence of insurance from companies that are duly licensed or authorized in the jurisdiction in which the Project is located with a minimum AM Best rating of A-VII or better.

IN WITNESS WHEREOF, Owner and Contractor have signed this Contract.

This Contract will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

OWNER:

CONTRACTOR:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

License No.: \_\_\_\_\_

(where applicable)

*(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Contract.)*

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CHANGE ORDER # 1

DATE 6/14/2024

PROJECT NAME: Radio Upgrade Project

	<u>AMOUNT</u>
ORIGINAL CONTRACT PRICE	<u>\$ 39,080.66</u>

DESCRIPTION OF CHANGE ORDER

Substitute proposed 9 desktop and 2 interface units, which have been discontinued, with alternate brand.

\$ 4,800.00

ADJUSTED CONTRACT PRICE	<u><u>\$ 43,880.66</u></u>
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JOHN LAUER  
CONTRACTOR

\_\_\_\_\_  
OWNER

Owner SERVICE MANAGER  
TITLE

General Manager  
TITLE

6-17-24  
DATE

\_\_\_\_\_  
DATE

