



**BOARD OF TRUSTEES**  
**Regular Meeting Agenda**  
205 East State Street  
**April 16, 2024 12:00 Noon**

1. Roll Call
2. Approval of Agenda
3. Public Comment Period
4. **Decision:** Consent Agenda
  - a. Approval of Regular Meeting Minutes of March 19, 2024
  - b. Approval of Bill Schedule #735 Totaling \$1,493,615.45
  - c. Departmental Reports
  - d. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
5. **Decision:** Review and approval of Monthly Financial Statement, Investment Report, and Capital Report
6. **Discussion:** ImOn lease request for utility hub on Player Street property
7. **Decision:** Review and Approve a Resolution Setting Public Hearing on Water Rates
8. **Decision:** Review and approve job description for Assistant General Manager
9. **Discussion:** Review of Marshalltown Water Works Rules & Regulations Section 107.5(A) Special Billings: Non-Billed Water
10. **Discussion:** Marshalltown Water Works Rates and 5-year Capital Improvement Plan
11. **Discussion:** Property insurance and deductible buydown options
12. Set date and time for next regular meeting

**MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**March 19, 2024 12:00 Noon**  
**205 East State Street**

1. ROLL CALL:       PRESENT:   Trustees: Eilers, Mack, Loney  
                  ABSENT:   None

2. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Agenda.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

3. Public Comment Period – There were no members of the public present and Customer Service Manager McElroy reported that no written comments had been received.

4. There was a motion by Trustee Loney to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of February 20, 2024; Approval of Bill Schedule #734 totaling \$ 1,238,437.99; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

5. The Board reviewed the accounts with unpaid “storm sewer only” charges that are eligible to be certified to become a lien upon real estate. There was a motion by Trustee Mack and a second by Trustee Loney to approve accounts to become eligible to become a lien upon the real estate.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

6. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Loney and a second by Trustee Mack to approve the reports and place them on file.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

7. The Board reviewed progress payment #2 for the Marshalltown Water Works Well 5A project in the amount of \$48,887.00 to Traut Companies. There was a motion by Trustee Mack and a second by Trustee Loney to approve progress payment #2 for the Marshalltown Water Works Well 5A project in the amount of \$48,887.00 to Traut Companies.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

8. The Board reviewed the Resolution to Accept Installation of Water Main on South 4<sup>th</sup> Avenue into Water Works Utility System of the City of Marshalltown, Iowa. There was a motion by Trustee Mack and a second by Trustee Loney to approve the Resolution to

Accept Installation of Water Main on South 4<sup>th</sup> Avenue into Water Works Utility System of the City of Marshalltown, Iowa.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

9. The Board reviewed Change Order #1 for the Timber Ridge Senior, LP project in the amount of \$10,630.13 for reconnection of an affected service line. There was a motion by Trustee Loney and a second by Trustee Mack to approve Change Order #1 for the Timber Ridge Senior, LP project in the amount of \$10,630.13.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

10. The Board reviewed the payment request for the Timber Ridge Senior, LP project in the amount of \$76,345.13 to Conlin Properties for installation of water main on South 4<sup>th</sup> Avenue. There was a motion by Trustee Mack and a second by Trustee Loney to approve the payment request for the Timber Ridge Senior, LP project in the amount of \$76,345.13 to Conlin Properties.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

11. Distribution Manager Maxfield presented information to the Board on a lease request from ImOn for a utility hub on MWW's Player Street property. He informed the Board that they are drafting a lease agreement for Board review at the April Board meeting.

12. Derick Anderson and Andy Van Sickle of McClure presented to the Board a hydraulic model and water system study that was developed for MWW's distribution system which shows current system characteristics and recommends potential system improvements.

The Board set the date for the next regular Board meeting as April 16, 2024 at 12:00 PM at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Shelli Lovell  
Secretary

**MARSHALLTOWN WATER WORKS  
BILL SCHEDULE # 735  
BILLS TO BE PAID  
MARCH 2024**

API Solutions, LLC	CIP & Valve Replacement	22,587.67
Arnold Motor Supply	Oil,Oil Filter,Compressors,Fuel Cleaner,Head Lights,Spark Plug,Funnels,Gloves,Brake Cleaner,Def,Vehicle Service	415.66
B & G HVAC Inc	SRT HVAC	245.80
BDH Technology LLP	Computer Service Charge	255.00
Bearing Headquarters Co B28	Slaker Bearing	77.10
Brown Winick Law	Legal Services	5,017.50
Cessford Construction Company	Rock	1,156.53
Chemsearch	Electric Contact Cleaner	186.45
Column Software PBC	Newspaper	193.00
CTI Ready Mix	Concrete	1,516.00
Electric Supply of Marshalltown	Pump Room Bulbs,Fuses for Slaker	70.31
Ethanol Products LLC	CO2	5,489.84
Fastenal Company	Plug	1.66
Ferguson Waterworks	Meters,Reading Equipment,Meter Install	493,347.85
Fisher Scientific Company LLC	Lab Supplies	864.26
Grainger	Air Filter	231.36
Hach Company	Chlorine Probe,Lab Supplies	5,228.74
Hawkins Inc	CL2,Tank,Fluoride	9,534.31
Home Rental Center & Sales Co	Signs,Valve Acuator Replacement,Screws	283.00
Hub International	Actuarial Valuation	5,450.00
Info USA Marketing, INC	City Directory	245.00
Iowa Association of Municipal Utilities	Membership Dues	1,445.00
John Deere Financial-T	Hydraulic Fluid,Head Lamp,Grease,Boots,Clothing,Nozzle	536.31
KB Underground	Sewer Repair	376.68
Laurel Diesel Services	Dump Truck Maintenance	4,316.61
Marco Technologies	Copier Ink	452.36
Marshall County Landfill	Landfill	15.00

McAtee Tire Sales	Tires	507.27
McClure Engineering Co	Meter Changeout,Hydraulic Model	1,773.00
Menards	Tower Pressure Transducer, Forks,Spoons,Plates,Hydrant Parts,Brush,Concrete Placer,Steel Roller,Door,Screwdriver,Gloves,Safety Glasses,Safety Helmet, Samples,Wood,Nails,Multi Tool,Nailer,Chisels,Filter,Batteries, Framing,Pipe,Bushing,Coupling,Pliers, Lockpin,Hitch Pin,Oil Pump,Bleach,Spray Bottle	1,078.58
Minute Man Inc	Forms,Paper	524.05
Mississippi Lime Company	Lime	42,789.32
Municipal Supply Inc	Coupling,Hydrant Setter,Valve,Curb Box	7,041.80
Nutrien AG Solutions	Oil	3,778.00
Pech Optical Corp	Safety Glasses	321.70
Plumb Supply	Fittings	6.28
SHE	Survey	1,174.25
Staples Credit Plan	Toner	114.16
State Hygienic Laboratory	State Testing	21.00
Sterling Fire & Safety	Fire Extinguisher Inspection	110.00
Terracon Consultants, Inc	Engineering Project	3,850.00
Times Republican	Budget Estimate	111.72
Titan Machinery	Oil	984.00
Tyler Technologies Inc	Service Fee	30.00
Van Meter Inc	Motor Starter	415.63
Vermeer Iowa & N Missouri	Vactron Repair	5,338.87
Ziegler Cat	Generator	12751.95
<b>Total</b>		<b>642,260.58</b>

**MARSHALLTOWN WATER WORKS  
BILL SCHEDULE # 735  
BILLS PAID  
MARCH 2024**

Aflac	credit card fees	6.00
Alliant Energy	employee deductions	868.11
Alliant Energy	gas & electricity	2,696.63
Amazon Capital Services	gas & electricity	30,263.42
American Express	credit card fees	10.00
American Express	credit card fees	330.72
City of Marshalltown	landfill receipts - Feb 2024	10,274.50
City of Marshalltown	sewer receipts - Feb 2024	420,002.97
Consumers Energy	electricity	199.95
Deborah McElroy	mileage	109.88
Delta Dental of Iowa	employee dental insurance	580.36
Doug Knoll	deductible paid	134.96
Doug Knoll	deductible paid	288.00
Health Savings Account	employee deductions	275.00
Health Savings Account	employee deductions	275.00
Health Savings Account	employee deductions	275.00
Heart of Iowa Communications	phone & internet services	636.99
Internal Revenue Service	withholding taxes	17,866.81
Internal Revenue Service	withholding taxes	17,332.66
Internal Revenue Service	withholding taxes	18,135.01
Iowa One Call	locating services	136.20
IPERS	employee pension	21,395.77
Isolved Benefit Services WDM	employee deductions	989.97
Kim Carter	office cleaning - Feb 2024	500.00
Laura Eilers	board of trustees compensation	75.00
Marshall County Engineers Office	fuel - Feb	1,660.05
Marshalltown United Way	employee contributions	45.00
Marshalltown Water Works	storm sewer	172.00
Mary Bowen	deductible paid	82.96
Moler Sanitation	garbage service	105.00
Nick Loney	board of trustees compensation	75.00
Payroll	payroll	49,143.10
Payroll	payroll	47,695.16

Payroll	payroll	50,434.43
Piitney Bowes Bank Inc	postage	5,200.00
Reliance Standard Life Ins Co	employee life insurance	970.84
Thomas Bowman	deductible paid	188.00
Tom Mack	board of trustees compensation	75.00
Traut Companies	Well 5A test holes	48,887.00
Treasure State of Iowa	sales tax	9,617.51
Treasure State of Iowa	excise tax	33,345.72
Treasurer State of Iowa	withholding taxes	8,164.45
Tyler Paytech	credit card fees	694.71
Tyler Paytech	credit card fees	3,207.86
United Bank & Trust	returned check	67.00
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned check	145.46
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned nacha	125.84
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned nacha	81.74
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned nacha	254.35
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned nacha	94.49
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned check	145.46
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,696.56 + 5,000	8,696.56
United Bank & Trust	pension 3,538.44 + 5,000	8,538.44
United Bank & Trust	pension 3,448.87 + 5,000	8,448.87
UPS	postage	12.63
UPS	postage	11.72
US Cellular	internet	27.23
Wellmark Blue Cross & Blue Shield	employee health insurance	20,624.67
Ana Solis Padilla	overpayment return	3.59
Cody A Randall	overpayment return	96.91
Craig D Maggard	overpayment return	59.27
Fabiolla Garcia	overpayment return	366.99
Luis Hernandez	overpayment return	88.95
<b>Total</b>		<b>851,354.87</b>

**CUSTOMER SERVICE  
MONTHLY REPORT  
FOR THE MONTH OF  
March 2024**



<b>ACTIVITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>2023-2024 FISCAL YEAR</b>
SERVICE CALLS	785	283	4214
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	4	5	28
DELINQUENT TAGS	386	428	3972
METER SET	0	1	5
TURN OFF FOR NON PAYMENTS	60	30	466
READ AND LEAVE ON - OCCUPANT CHANGE	113	118	861
<b>Vepo Meter/Radio Installs</b>	<b>419</b>		<b>570</b>
	1348	865	9546



DISTRIBUTION  
Marshalltown Water Works  
Board Report  
April 16, 2024

PROJECTS

1. 5<sup>th</sup> and 6<sup>th</sup> Avenue – Replacement of water main
  - a. Have begun laying new water main on 5<sup>th</sup> Ave
  - b. MWW has laid 1000' of new 6" water main
  - c. South side of 5<sup>th</sup> Ave has passed pressure and bacteria tests
  - d. Service lines on 5<sup>th</sup> Ave have been moved to the new water main
  - e. All watermain and service lines have been installed on 5<sup>th</sup> Ave
  - f. Working on laying water main on 6<sup>th</sup> Ave
  - g. Transferring water services on 6<sup>th</sup> Ave and yard restoration
  - h. 5<sup>th</sup> Ave is complete. We are working on 6<sup>th</sup> Ave restoration.
  - i. All work is completed for this project
  
2. State Street- Total reconstruction of all utilities and street from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street
  - a. Project has been awarded to Con-Struct
  - b. Project has started and 850' of water main has been installed
  - c. The 12" water main from 1<sup>st</sup> Ave to 3<sup>rd</sup> Ave has passed bacteria and pressure tests and service lines have been moved to that section of new main
  - d. All water main from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street, except for a section crossing Center Street has been completed. The Center Street section will be completed next construction season.
  - e. Water main work has started on West State St, expected completed by May 17
  
3. 4<sup>th</sup> Ave Water main replacement
  - a. CGA is preparing plans for a proposed water main replacement from Church to Linn St
  - b. Developer has applied for construction permits
  - c. All watermain has been laid, all tests have passed
  - d. Installation of all service lines are completed
  
4. East Merle Hibbs Development
  - a. Waiting on Construction Permit from Iowa DNR
  - b. Permits were issued and all water main work has been completed
  
5. West High Street watermain replacement
  - a. Starting preliminary engineering work

MAIN BREAKS (FY 23-24)

1. September 11, 2023 Washington St and Center St, 8" crack- cause unknown
2. October 9, 2023 1609 S Center St, 6" sheer break-cause unknown
3. October 14, 2023 408 S 5<sup>th</sup> St, 6" 2' long crack- cause unknown
4. October 24, 2023 1302 E State St, 6" Sheer break- cause unknown

5. November 28, 2023 Lincoln Way and Brentwood Rd, 6" sheer break-cause unknown
6. December 7, 2023 E Boone St (County Shop) 6" 2' long crack-cause street sweeper
7. December 26, 2023 W Boone St and Harrison Dr, 6" Sheer break-cause unknown
8. January 2, 2024 May St and 6<sup>th</sup> Ave, 6" 4' long crack- cause unknown
9. January 5, 2024 E Southridge Rd and 3<sup>rd</sup> Ave, 6" Sheer break-cause unknown
10. January 16, 2024 E Southridge Rd and 3<sup>rd</sup> Ave, 6" Sheer break- cause unknown
11. January 29, 2024 N 10<sup>th</sup> Ave and Woodbury St, 6" Sheer break- cause unknown

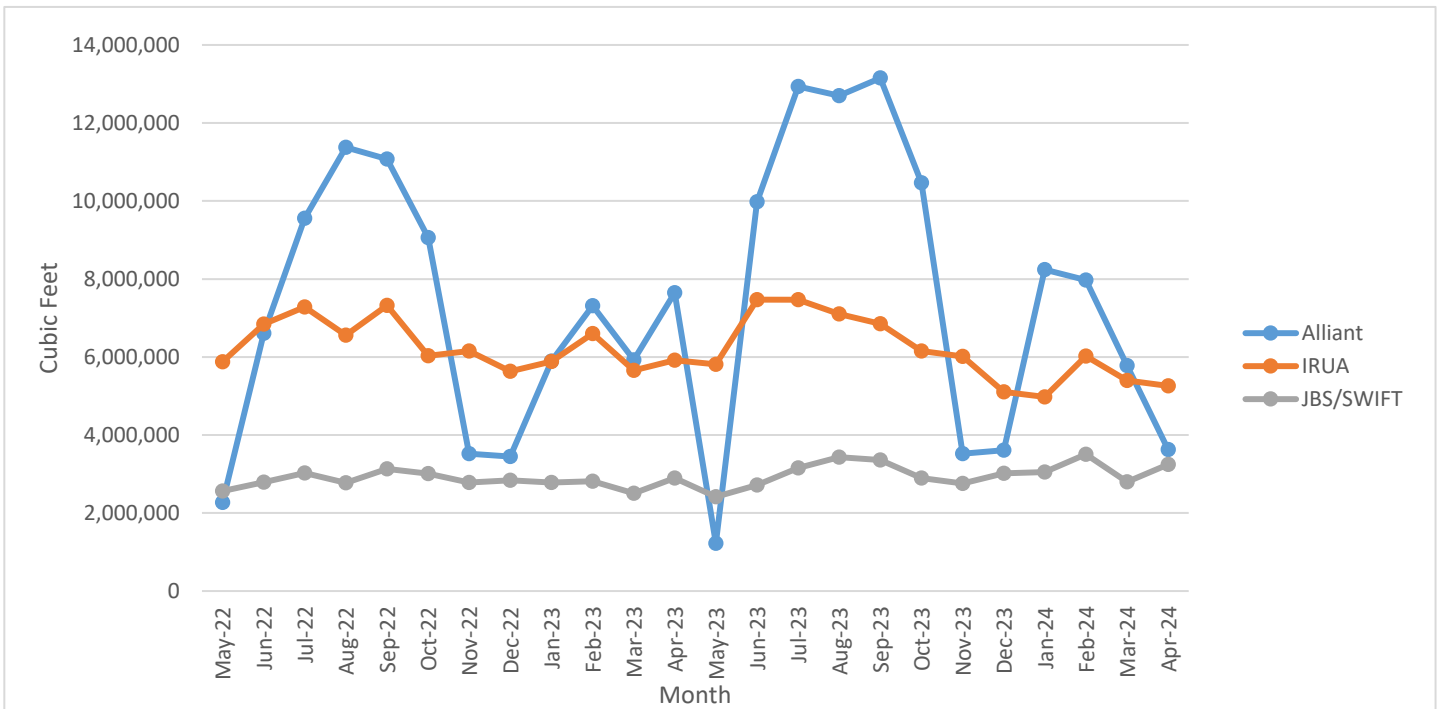
Facilities  
Marshalltown Water Works  
Board Report  
April 16, 2024

1. The Plant finished water meter has been replaced; we still need to complete programming.
2. The East water tower interior was cleaned and inspected the week of April 8, 2024.
3. Miscellaneous maintenance – We have taken advantage of Alliant’s long maintenance window, completing a long list of maintenance items at the treatment plant.

# MWW Largest Users Monthly Report

April 2024 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	Cubic Feet	Cubic Feet	Cubic Feet
May-22	2,267,800	5,878,866	2,561,200
Jun-22	6,609,800	6,845,401	2,790,900
Jul-22	9,552,600	7,284,903	3,028,400
Aug-22	11,374,300	6,555,263	2,774,300
Sep-22	11,072,100	7,319,703	3,133,100
Oct-22	9,063,800	6,031,965	3,008,400
Nov-22	3,524,100	6,148,905	2,781,800
Dec-22	3,444,400	5,632,360	2,838,400
Jan-23	5,889,900	5,885,553	2,784,600
Feb-23	7,313,200	6,602,838	2,816,500
Mar-23	5,929,400	5,656,726	2,504,000
Apr-23	7,643,900	5,916,510	2,900,100
May-23	1,223,100	5,813,918	2,416,300
Jun-23	9,979,400	7,470,601	2,718,600
Jul-23	12,933,800	7,464,630	3,158,800
Aug-23	12,699,800	7,103,119	3,430,900
Sep-23	13,150,200	6,853,538	3,362,000
Oct-23	10,465,100	6,152,851	2,897,900
Nov-23	3,521,900	6,012,034	2,760,700
Dec-23	3,610,200	5,109,081	3,017,400
Jan-24	8,238,600	4,977,140	3,049,500
Feb-24	7,970,300	6,025,630	3,505,900
Mar-24	5,777,000	5,395,469	2,799,100
Apr-24	3,625,300	5,256,425	3,247,200



# PROPERTY TAX LIENS TO CERTIFY - April 2024

<b>PROPERTY OWNER NAME</b>	<b>ADDRESS TO LIEN</b>	<b>AMOUNT</b>
Frese Properties LLC	207 N 14th St	\$107.77
James P Veld	612 E Church St	\$171.45
John Judge	709 1/2 W Boone St	\$38.21
MD Kruse Enterprises LLC	208 N 1st Ave	\$33.94
Prince E Smith	314 Washington St	\$47.24
Saphrona & Rico Baker	1211 W Main St	\$21.18
Scott Waage	407 S 1st St	\$153.94
South Twenty LLC	2308 Maple Blvd	\$99.41
Vince Frederick	307 N 8th St	\$179.05
	TOTAL	\$852.19

SEWER DEPOSIT ACCOUNT  
Activity for March  
2024

<b>Balance on March 1</b>	<b>\$167,171.96</b>
Deposits for March	\$4,610.00
Interest paid to the City of Marshalltown Check 2593	\$166.96
Deposit refund for application to the Marshalltown Water Works Check #	\$0.00
Interest for March	\$168.28
<b>Balance on March 31</b>	<b>\$171,783.28</b>

# **MARSHALLTOWN WATER WORKS**

**Compiled Financial Statements  
And Supplementary Information**

**For the One Month Ended  
March 31, 2024**



# Income Statement Account Summary

Marshalltown Water Works, IA

For Fiscal: 2023-2024 Period Ending: 03/31/2024

## Revenue Summary

	Annual Budget	March Activity	Year to Date Activity	% Year to Date
<b>Revenue</b>				
WATER SALES RESIDENTIAL	2,545,414.19	198,658.24	1,937,696.75	76.13%
WATER SALES MULTI-FAMILY	326,108.20	23,775.27	247,948.74	76.03%
WATER SALES COMMERCIAL	682,358.92	59,741.75	530,400.78	77.73%
WATER SALES IRRIGATION	117,238.34	36,066.26	113,084.74	96.46%
WATER SALES INDUSTRIAL	2,627,185.04	208,354.21	2,574,463.40	97.99%
WATER SALES WHOLESALE	1,410,712.31	94,864.50	980,229.15	69.48%
WATER SALES NON METERED	4,460.65	667.55	3,834.10	85.95%
CITY CONTRACT SERVICES	80,000.00	6,655.24	54,788.12	68.49%
PENALTIES	40,000.00	4,802.37	39,379.53	98.45%
CUSTOMER SERVICE	10,000.00	1,084.00	10,722.00	107.22%
TESTING LABORATORIES	3,000.00	126.00	1,621.50	54.05%
MERCHANDISE SALES	300.00	0.00	5,999.41	1999.80%
INTEREST	30,000.00	0.00	75,697.38	252.32%
RENTALS	4,000.00	0.00	6,877.00	171.93%
MISC INCOME	30,000.00	4,507.50	40,208.63	134.03%
CONNECTION FEES	20,000.00	300.00	17,411.00	87.06%
TAPPING FEES	2,000.00	0.00	804.00	40.20%
REFUNDS	0.00	0.00	10,332.68	
<b>Revenue Total:</b>	<b>7,932,777.65</b>	<b>639,602.89</b>	<b>6,651,498.91</b>	<b>83.85%</b>

## Expense Summary

ExpCategory	Annual Budget	March Activity	Year to Date Actual	% Year to Date
1 - EMPLOYEE SALARIES	1,931,403.00	213,651.05	1,401,155.16	72.55%
2 - EMPLOYEE BENEFITS	724,545.00	67,150.40	502,914.83	69.41%
3 - UTILITIES	668,149.00	33,996.22	393,347.57	58.87%
4 - DEPRECIATION	618,070.00	50,568.05	455,112.47	73.63%
5 - FUELS	52,211.00	3,594.61	34,924.72	66.89%
6 - SUPPLIES	259,441.00	11,009.20	143,916.15	55.47%
7 - MAINTENANCE	303,237.00	8,878.83	256,340.63	84.53%
8 - CHEMICALS	1,094,525.00	39,167.52	675,300.07	61.70%
9 - CONTRACT SERVICE	1,043,920.00	62,754.17	700,176.12	67.07%
<b>Total Expense</b>	<b>6,695,501.00</b>	<b>490,770.05</b>	<b>4,563,187.72</b>	<b>68.15%</b>
Retained Earnings	1,237,276.65	148,832.84	2,088,311.19	168.78%



# Expense Report

## Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

Marshalltown Water Works, IA

Expense		Current	Period	Fiscal	Percent
Department: Plant		Total Budget	Activity	Activity	Used
<a href="#">1-700-100</a>	SALARIES	585,680.00	71,538.91	465,626.23	79.50%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>585,680.00</b>	<b>71,538.91</b>	<b>465,626.23</b>	<b>79.50%</b>
<a href="#">1-700-201</a>	HEALTH INSURANCE	49,985.00	5,730.16	47,800.75	95.63%
<a href="#">1-700-202</a>	PENSION	23,485.00	3,028.70	19,557.77	83.28%
<a href="#">1-700-203</a>	IPERS	30,461.00	3,551.60	23,280.41	76.43%
<a href="#">1-700-204</a>	FICA/MED	44,805.00	5,285.17	34,256.81	76.46%
<a href="#">1-700-205</a>	LIFE INSURANCE	1,689.00	158.84	1,244.00	73.65%
<a href="#">1-700-206</a>	MILEAGE	525.00	0.00	0.00	0.00%
<a href="#">1-700-207</a>	REGISTRATION	3,150.00	0.00	1,020.00	32.38%
<a href="#">1-700-209</a>	DENTAL INSURANCE	240.00	50.00	410.00	-170.83%
<a href="#">1-700-211</a>	LODGING	2,100.00	0.00	0.00	0.00%
<a href="#">1-700-212</a>	FOOD	315.00	0.00	0.00	0.00%
<a href="#">1-700-213</a>	TRANSPORTATION	1,575.00	0.00	0.00	0.00%
<a href="#">1-700-214</a>	SAFETY / CLOTHING	2,625.00	0.00	1,629.69	62.08%
<a href="#">1-700-215</a>	SAFETY TRAINING	1,575.00	0.00	93.75	5.95%
<a href="#">1-700-216</a>	MEDICAL(WORK COMP)	4,857.00	0.00	0.00	0.00%
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>167,387.00</b>	<b>17,804.47</b>	<b>129,293.18</b>	<b>77.24%</b>
<a href="#">1-700-301</a>	ELECTRIC	610,734.00	28,326.13	355,892.03	58.27%
<a href="#">1-700-302</a>	GAS	32,500.00	2,694.77	20,149.87	62.00%
<a href="#">1-700-303</a>	TELEPHONE	1,350.00	93.00	837.00	62.00%
<a href="#">1-700-309</a>	INTERNET	1,285.00	210.18	2,156.77	-167.84%
<b>Total ExpCategory: 3 - UTILITIES:</b>		<b>645,869.00</b>	<b>31,324.08</b>	<b>379,035.67</b>	<b>58.69%</b>
<a href="#">1-700-401</a>	PLANT DEPRECIATION	320,000.00	25,406.13	228,655.17	71.45%
<a href="#">1-700-406</a>	VEHICLE DEPR	10,140.00	1,362.25	12,260.25	120.91%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>330,140.00</b>	<b>26,768.38</b>	<b>240,915.42</b>	<b>72.97%</b>
<a href="#">1-700-501</a>	GAS	3,000.00	218.89	2,152.91	71.76%
<a href="#">1-700-502</a>	OIL	385.00	1,934.56	3,866.56	-1,004.30%
<a href="#">1-700-503</a>	GREASE	54.00	0.00	0.00	0.00%
<a href="#">1-700-504</a>	DIESEL	6,955.00	0.00	7,047.66	-101.33%
<b>Total ExpCategory: 5 - FUELS:</b>		<b>10,394.00</b>	<b>2,153.45</b>	<b>13,067.13</b>	<b>125.72%</b>
<a href="#">1-700-601</a>	LAB SUPPLIES	38,000.00	2,690.18	39,391.07	-103.66%
<a href="#">1-700-602</a>	PLANT SUPPLIES	2,140.00	0.00	284.49	13.29%
<a href="#">1-700-603</a>	BUILDING SUPPLIES	749.00	0.00	827.35	-110.46%
<a href="#">1-700-605</a>	GENERAL SUPPLIES	5,350.00	0.00	1,796.14	33.57%
<a href="#">1-700-606</a>	SAFETY EQUIPMENT	4,280.00	0.00	1,446.14	33.79%
<a href="#">1-700-607</a>	CLEANING SUPPLIES	800.00	0.00	352.46	44.06%
<a href="#">1-700-608</a>	HEALTH/FIRST AID	535.00	0.00	128.63	24.04%
<a href="#">1-700-610</a>	Operational Fees, Permits, & Certifications	0.00	0.00	1,293.28	0.00%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>51,854.00</b>	<b>2,690.18</b>	<b>45,519.56</b>	<b>87.78%</b>
<a href="#">1-700-701</a>	VEHICLE MAINT	1,605.00	0.00	1,468.08	91.47%
<a href="#">1-700-702</a>	EQUIP/MACHINE MAINT	135,970.00	2,088.49	126,553.47	93.07%
<a href="#">1-700-703</a>	GROUNDS MAINT	10,000.00	343.75	9,977.56	99.78%
<a href="#">1-700-704</a>	WELL FIELD MAINT	10,000.00	14.98	10,418.38	-104.18%
<a href="#">1-700-710</a>	HEATING & AIR COND MAINT	20,000.00	0.00	4,786.24	23.93%
<a href="#">1-700-711</a>	BUILDING MAINT	1,000.00	1,455.43	6,840.23	-684.02%
<a href="#">1-700-712</a>	COMPUTER MAINT	2,675.00	0.00	0.00	0.00%
<a href="#">1-700-713</a>	SAFETY EQUIPMENT MAINT	0.00	0.00	310.06	0.00%
<a href="#">1-700-714</a>	CIWA METER PIT REPAIR	0.00	0.00	60.77	0.00%
<a href="#">1-700-715</a>	GENERATOR	25,890.00	0.00	5,516.02	21.31%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>207,140.00</b>	<b>3,902.65</b>	<b>165,930.81</b>	<b>80.11%</b>
<a href="#">1-700-801</a>	LIME	771,250.00	29,990.76	481,786.34	62.47%
<a href="#">1-700-802</a>	CARBON-DIOXIDE/CO2	88,000.00	1,485.26	54,716.98	62.18%
<a href="#">1-700-803</a>	Chlorine/CL2	133,275.00	6,355.00	90,870.25	68.18%

<a href="#">1-700-804</a>	FLUORIDE	26,500.00	1,336.50	17,539.50	66.19%
<a href="#">1-700-805</a>	POLY-PHOSPHATE	51,000.00	0.00	30,387.00	59.58%
<a href="#">1-700-808</a>	AMMONIA	24,500.00	0.00	0.00	0.00%
<b>Total ExpCategory: 8 - CHEMICALS:</b>		<b>1,094,525.00</b>	<b>39,167.52</b>	<b>675,300.07</b>	<b>61.70%</b>
<a href="#">1-700-908</a>	LIME SLUDGE REMOVAL	600,000.00	50,000.00	450,000.00	75
<a href="#">1-700-911</a>	LABORATORY CONTRACT SERVICES	4,500.00	21.00	915.50	20.34%
<b>Total ExpCategory: 9 - CONTRACT SERVICE:</b>		<b>604,500.00</b>	<b>50,021.00</b>	<b>450,915.50</b>	<b>74.59%</b>
<b>Total Department: 700 - PLANT:</b>		<b>3,697,489.00</b>	<b>245,370.64</b>	<b>2,565,603.57</b>	<b>69.39%</b>

		Current	Period	Fiscal	Percent
		Total Budget	Activity	Activity	Used
<b>Department: Distribution</b>					
<a href="#">1-750-100</a>	SALARIES	524,324.00	78,286.65	436,454.59	83.24%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>524,324.00</b>	<b>78,286.65</b>	<b>436,454.59</b>	<b>83.24%</b>
<a href="#">1-750-201</a>	HEALTH INSURANCE	68,031.00	7,019.97	52,734.27	77.52%
<a href="#">1-750-202</a>	PENSION	12,397.00	887.07	6,298.66	50.81%
<a href="#">1-750-203</a>	IPERS	36,392.00	6,390.27	34,166.08	93.88%
<a href="#">1-750-204</a>	FICA/MED	40,111.00	5,789.51	32,069.25	79.95%
<a href="#">1-750-205</a>	LIFE INSURANCE	1,536.00	147.50	1,060.60	69.05%
<a href="#">1-750-206</a>	MILEAGE	420.00	0.00	0.00	0.00%
<a href="#">1-750-207</a>	REGISTRATION	1,575.00	0.00	1,347.07	85.53%
<a href="#">1-750-208</a>	ANNUAL DUES	1,200.00	0.00	1,315.00	-109.58%
<a href="#">1-750-209</a>	DENTAL INSURANCE	720.00	64.73	518.95	72.08%
<a href="#">1-750-210</a>	TUITION	0.00	0.00	810.00	0.00%
<a href="#">1-750-211</a>	LODGING	1,050.00	0.00	328.23	31.26%
<a href="#">1-750-212</a>	FOOD	630.00	0.00	17.12	2.72%
<a href="#">1-750-213</a>	TRANSPORTATION	1,575.00	0.00	0.00	0.00%
<a href="#">1-750-214</a>	SAFETY / CLOTHING	2,625.00	0.00	4,913.33	-187.17%
<a href="#">1-750-215</a>	SAFETY TRAINING	4,725.00	0.00	93.75	1.98%
<a href="#">1-750-216</a>	MEDICAL(WORK COMP)	4,857.00	0.00	0.00	0.00%
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>177,844.00</b>	<b>20,299.05</b>	<b>135,672.31</b>	<b>76.29%</b>
<a href="#">1-750-402</a>	DISTRIBUTION DEPR	174,620.00	15,800.61	142,205.49	81.44%
<a href="#">1-750-406</a>	VEHICLE DEPR	20,000.00	0.00	0.00	0.00%
<a href="#">1-750-407</a>	EQUIPMENT DEPR	9,860.00	1,077.39	9,696.51	98.34%
<a href="#">1-750-408</a>	BOOSTER STATION DEPR	5,000.00	376.33	3,386.97	67.74%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>209,480.00</b>	<b>17,254.33</b>	<b>155,288.97</b>	<b>65.89%</b>
<a href="#">1-750-501</a>	GAS	13,500.00	992.68	9,832.70	72.83%
<a href="#">1-750-502</a>	OIL	1,400.00	0.00	2,165.71	-154.69%
<a href="#">1-750-503</a>	GREASE	320.00	0.00	0.00	0.00%
<a href="#">1-750-504</a>	DIESEL	20,000.00	300.36	7,094.47	35.47%
<b>Total ExpCategory: 5 - FUELS:</b>		<b>35,220.00</b>	<b>1,293.04</b>	<b>19,092.88</b>	<b>54.21%</b>
<a href="#">1-750-601</a>	DISTRIBUTION SUPPLIES	50,000.00	66.97	17,095.40	34.19%
<a href="#">1-750-602</a>	SHOP SUPPLIES	10,000.00	827.15	4,364.77	43.65%
<a href="#">1-750-603</a>	LEAK SUPPLIES	50,000.00	4,576.81	34,122.26	68.24%
<a href="#">1-750-604</a>	HYD & VALVE SUPPLIES	50,000.00	2,639.81	25,203.64	50.41%
<a href="#">1-750-605</a>	BOOSTER STATION SUPPLIES	2,675.00	0.00	506.77	18.94%
<a href="#">1-750-609</a>	COPIER SUPPLIES / MAINTENANCE AGREEMENT	2,535.00	0.00	0.00	0.00%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>165,210.00</b>	<b>8,110.74</b>	<b>81,292.84</b>	<b>49.21%</b>
<a href="#">1-750-701</a>	VEHICLE MAINT	3,210.00	103.00	2,857.65	89.02%
<a href="#">1-750-702</a>	EQUIP/MACHINE MAINT	20,000.00	64.75	17,663.40	88.32%
<a href="#">1-750-705</a>	TOWER MAINT	1,561.00	0.00	40.79	2.61%
<a href="#">1-750-707</a>	RESERVOIR MAINT	0.00	0.00	24,470.00	0.00%
<a href="#">1-750-708</a>	BOOSTER STATION MAINT	1,017.00	349.67	1,535.71	-151.00%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>25,788.00</b>	<b>517.42</b>	<b>46,567.55</b>	<b>180.58%</b>
<b>Total Department: 750 - DISTRIBUTION:</b>		<b>1,137,866.00</b>	<b>125,761.23</b>	<b>874,369.44</b>	<b>76.84%</b>

Department: Service		Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<a href="#">1-780-100</a>	SALARIES	230,409.00	4,332.20	94,391.65	40.97%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>230,409.00</b>	<b>4,332.20</b>	<b>94,391.65</b>	<b>40.97%</b>
<a href="#">1-780-201</a>	HEALTH INSURANCE	20,837.00	313.07	9,095.02	43.65%
<a href="#">1-780-203</a>	IPERS	21,751.00	408.94	8,910.53	40.97%
<a href="#">1-780-204</a>	FICA/MED	17,626.00	308.88	6,976.65	39.58%
<a href="#">1-780-205</a>	LIFE INSURANCE	741.00	68.08	517.08	69.78%
<a href="#">1-780-206</a>	MILEAGE	525.00	0.00	0.00	0.00%
<a href="#">1-780-207</a>	REGISTRATION	2,625.00	0.00	0.00	0.00%
<a href="#">1-780-208</a>	ANNUAL DUES	525.00	0.00	0.00	0.00%
<a href="#">1-780-209</a>	DENTAL INSURANCE	240.00	5.27	111.05	46.27%
<a href="#">1-780-211</a>	LODGING	500.00	0.00	0.00	0.00%
<a href="#">1-780-212</a>	FOOD	315.00	0.00	0.00	0.00%
<a href="#">1-780-214</a>	SAFETY / CLOTHING	1,050.00	0.00	109.99	10.48%
<a href="#">1-780-215</a>	SAFETY TRAINING	0.00	0.00	93.75	0.00%
<a href="#">1-780-216</a>	MEDICAL(WORK COMP)	2,159.00	0.00	0.00	0.00%
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>68,894.00</b>	<b>1,104.24</b>	<b>25,814.07</b>	<b>37.47%</b>
<a href="#">1-780-403</a>	METER DEPR	34,200.00	2,560.78	23,047.02	67.39%
<a href="#">1-780-406</a>	VEHICLE DEPR	13,300.00	1,010.24	9,092.17	68.36%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>47,500.00</b>	<b>3,571.02</b>	<b>32,139.19</b>	<b>67.66%</b>
<a href="#">1-780-501</a>	GAS	6,420.00	148.12	2,608.72	40.63%
<a href="#">1-780-502</a>	OIL	150.00	0.00	155.99	-103.99%
<a href="#">1-780-503</a>	GREASE	27.00	0.00	0.00	0.00%
<b>Total ExpCategory: 5 - FUELS:</b>		<b>6,597.00</b>	<b>148.12</b>	<b>2,764.71</b>	<b>41.91%</b>
<a href="#">1-780-602</a>	SHOP SUPPLIES	1,000.00	0.00	236.10	23.61%
<a href="#">1-780-603</a>	SERVICE REPAIR SUPPLIES	2,000.00	0.00	1,193.50	59.68%
<a href="#">1-780-604</a>	METER REPAIR SUPPLIES	5,885.00	78.00	416.73	7.08%
<a href="#">1-780-605</a>	GENERAL SUPPLIES	1,000.00	0.00	215.58	21.56%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>9,885.00</b>	<b>78.00</b>	<b>2,061.91</b>	<b>20.86%</b>
<a href="#">1-780-701</a>	VEHICLE MAINT	2,675.00	0.00	340.93	12.75%
<a href="#">1-780-702</a>	EQUIP/MACHINE MAINT	1,000.00	0.00	0.00	0.00%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>3,675.00</b>	<b>0.00</b>	<b>340.93</b>	<b>9.28%</b>
<b>Total Department: 780 - SERVICE:</b>		<b>366,960.00</b>	<b>9,233.58</b>	<b>157,512.46</b>	<b>42.92%</b>

		Current	Period	Fiscal	Percent
		Total Budget	Activity	Activity	Used
<b>Department: Office</b>					
<a href="#">1-790-100</a>	SALARIES	590,990.00	59,493.29	404,682.69	68.48%
<b>Total ExpCategory: 1 - EMPLOYEE SALARIES:</b>		<b>590,990.00</b>	<b>59,493.29</b>	<b>404,682.69</b>	<b>68.48%</b>
<a href="#">1-790-201</a>	HEALTH INSURANCE	50,818.00	2,757.89	27,326.62	53.77%
<a href="#">1-790-202</a>	PENSION	24,992.00	2,957.95	19,094.95	76.40%
<a href="#">1-790-203</a>	IPERS	29,370.00	2,489.33	18,014.85	61.34%
<a href="#">1-790-204</a>	FICA/MED	45,211.00	4,394.71	29,626.37	65.53%
<a href="#">1-790-205</a>	LIFE INSURANCE	2,041.00	192.88	1,367.80	67.02%
<a href="#">1-790-206</a>	MILEAGE	1,050.00	109.88	880.41	83.85%
<a href="#">1-790-207</a>	REGISTRATION	3,150.00	0.00	1,933.15	61.37%
<a href="#">1-790-208</a>	ANNUAL DUES & SUBSCRIPTIONS	10,565.00	0.00	11,413.25	-108.03%
<a href="#">1-790-209</a>	DENTAL INSURANCE	600.00	40.00	360.00	60.00%
<a href="#">1-790-211</a>	LODGING	2,650.00	0.00	1,310.19	49.44%
<a href="#">1-790-212</a>	FOOD	2,100.00	0.00	216.62	10.32%
<a href="#">1-790-213</a>	TRANSPORTATION	3,885.00	0.00	265.31	6.83%
<a href="#">1-790-214</a>	SAFETY / CLOTHING	210.00	0.00	0.00	0.00%
<a href="#">1-790-215</a>	SAFETY TRAINING	0.00	0.00	93.75	0.00%
<a href="#">1-790-216</a>	MEDICAL(WORK COMP)	3,778.00	0.00	232.00	6.14%
<a href="#">1-790-220</a>	PENSION SUPPLEMENT	130,000.00	15,000.00	100,000.00	76.92
<b>Total ExpCategory: 2 - EMPLOYEE BENEFITS:</b>		<b>310,420.00</b>	<b>27,942.64</b>	<b>212,135.27</b>	<b>68.34%</b>
<a href="#">1-790-301</a>	ELECTRIC	10,500.00	1,188.28	6,348.65	60.46%
<a href="#">1-790-302</a>	GAS	3,000.00	960.69	2,119.77	70.66%
<a href="#">1-790-303</a>	TELEPHONE	3,000.00	213.85	1,997.77	66.59%
<a href="#">1-790-304</a>	STORM SEWER	1,500.00	172.00	860.00	57.33%
<a href="#">1-790-309</a>	INTERNET	4,280.00	137.32	2,985.71	69.76%
<b>Total ExpCategory: 3 - UTILITIES:</b>		<b>22,280.00</b>	<b>2,672.14</b>	<b>14,311.90</b>	<b>64.24%</b>
<a href="#">1-790-404</a>	BUILDING DEPR	19,300.00	1,726.19	15,535.71	71.55%
<a href="#">1-790-405</a>	CAPITAL IMPROVEMENT DEPR	0.00	5.58	50.23	0.00%
<a href="#">1-790-407</a>	EQUIPMENT DEPR	11,650.00	1,242.55	11,182.95	85.33%
<b>Total ExpCategory: 4 - DEPRECIATION:</b>		<b>30,950.00</b>	<b>2,974.32</b>	<b>26,768.89</b>	<b>86.49%</b>
<a href="#">1-790-601</a>	BILLING SUPPLIES	7,000.00	-200.44	5,909.88	84.43%
<a href="#">1-790-602</a>	ADMIN SUPPLIES	642.00	0.00	0.00	0.00%
<a href="#">1-790-604</a>	BUILDING SUPPLIES	0.00	309.77	309.77	0.00%
<a href="#">1-790-605</a>	GENERAL SUPPLIES	9,000.00	0.00	3,290.25	36.56%
<a href="#">1-790-607</a>	CLEANING SUPPLIES	0.00	0.00	359.95	0.00%
<a href="#">1-790-608</a>	HEALTH/FIRST AID	1,000.00	20.95	213.24	21.32%
<a href="#">1-790-609</a>	COPIER SUPPLIES / MAINTENANCE AGREEMENT	5,350.00	0.00	1,502.89	28.09%
<a href="#">1-790-610</a>	Operational Fees, Permits, & Certifications	9,500.00	0.00	3,455.86	36.38%
<b>Total ExpCategory: 6 - SUPPLIES:</b>		<b>32,492.00</b>	<b>130.28</b>	<b>15,041.84</b>	<b>46.29%</b>
<a href="#">1-790-703</a>	GROUNDS MAINT	0.00	0.00	65.73	0.00%
<a href="#">1-790-709</a>	OFFICE MACHINE MAINT	2,675.00	0.00	1,435.80	53.67%
<a href="#">1-790-710</a>	HEATING & AIR COND MAINT	749.00	0.00	447.92	59.80%
<a href="#">1-790-711</a>	BUILDING MAINT	3,210.00	144.04	1,954.41	60.89%
<a href="#">1-790-712</a>	COMPUTER MAINT	60,000.00	4,314.72	39,597.48	66.00%
<b>Total ExpCategory: 7 - MAINTENANCE:</b>		<b>66,634.00</b>	<b>4,458.76</b>	<b>43,501.34</b>	<b>65.28%</b>
<a href="#">1-790-902</a>	INSURANCE	96,000.00	2,231.14	20,080.26	20.92%
<a href="#">1-790-904</a>	BANKING SERVICES	53,500.00	3,960.57	33,622.36	62.85%
<a href="#">1-790-905</a>	CLEANING SERVICES	12,840.00	500.00	6,135.66	47.79%
<a href="#">1-790-906</a>	ENGINEERING SERVICES	32,100.00	0.00	0.00	0.00%
<a href="#">1-790-909</a>	LEGAL SERVICES	22,000.00	0.00	16,814.50	76.43%
<a href="#">1-790-910</a>	ACCOUNTING SERVICES	42,800.00	0.00	19,482.12	45.52%
<a href="#">1-790-911</a>	POSTAGE	50,000.00	2,624.35	21,307.04	42.61%
<a href="#">1-790-912</a>	PUBLIC NOTICES	5,000.00	160.00	3,529.32	70.59%
<a href="#">1-790-922</a>	ONE CALL LOCATE CHARGES	4,280.00	136.20	2,207.00	51.57%
<a href="#">1-790-950</a>	BAD DEBT	0.00	2,895.91	65,218.36	0.00%
<a href="#">1-790-953</a>	INTEREST EXPENSE	110,000.00	0.00	49,960.00	45.42%
<a href="#">1-790-954</a>	BOARD COMPENSATION	900.00	225.00	675.00	75.00%
<a href="#">1-790-958</a>	ECONOMIC DEVELOPMENT	10,000.00	0.00	10,229.00	-102.29%
<b>Total ExpCategory: 9 - CONTRACT SERVICE:</b>		<b>439,420.00</b>	<b>12,733.17</b>	<b>249,260.62</b>	<b>56.72%</b>
<b>Total Department: 790 - OFFICE:</b>		<b>1,493,186.00</b>	<b>110,404.60</b>	<b>965,702.55</b>	<b>64.67%</b>
<b>Total Expense:</b>		<b>6,695,501.00</b>	<b>490,770.05</b>	<b>4,563,187.72</b>	<b>68.15%</b>
<b>Report Total:</b>		<b>6,695,501.00</b>	<b>490,770.05</b>	<b>4,563,187.72</b>	<b>68.15%</b>

	Current Total Budget	Period Activity	Fiscal Activity	Percent Used
<b>Expense</b>				
<b>Department: Plant</b>				
1 - EMPLOYEE SALARIES	585,680.00	71,538.91	465,626.23	79.50%
2 - EMPLOYEE BENEFITS	167,387.00	17,804.47	129,293.18	77.24%
3 - UTILITIES	645,869.00	31,324.08	379,035.67	58.69%
4 - DEPRECIATION	330,140.00	26,768.38	240,915.42	72.97%
5 - FUELS	10,394.00	2,153.45	13,067.13	125.72%
6 - SUPPLIES	51,854.00	2,690.18	45,519.56	87.78%
7 - MAINTENANCE	207,140.00	3,902.65	165,930.81	80.11%
8 - CHEMICALS	1,094,525.00	39,167.52	675,300.07	61.70%
9 - CONTRACT SERVICE	604,500.00	50,021.00	450,915.50	74.59%
<b>Total Department: 700 - PLANT:</b>	<b>3,697,489.00</b>	<b>245,370.64</b>	<b>2,565,603.57</b>	<b>69.39%</b>
	<b>Current</b>	<b>Period</b>	<b>Fiscal</b>	<b>Percent</b>
<b>Department: Distribution</b>				
1 - EMPLOYEE SALARIES	524,324.00	78,286.65	436,454.59	83.24%
2 - EMPLOYEE BENEFITS	177,844.00	20,299.05	135,672.31	76.29%
4 - DEPRECIATION	209,480.00	17,254.33	155,288.97	74.13%
5 - FUELS	35,220.00	1,293.04	19,092.88	54.21%
6 - SUPPLIES	165,210.00	8,110.74	81,292.84	49.21%
7 - MAINTENANCE	25,788.00	517.42	46,567.55	180.58%
<b>Total Department: 750 - DISTRIBUTION:</b>	<b>1,137,866.00</b>	<b>125,761.23</b>	<b>874,369.14</b>	<b>76.84%</b>
	<b>Current</b>	<b>Period</b>	<b>Fiscal</b>	<b>Percent</b>
<b>Department: Service</b>				
1 - EMPLOYEE SALARIES	230,409.00	4,332.20	94,391.65	40.97%
2 - EMPLOYEE BENEFITS	68,894.00	1,104.24	25,814.07	37.47%
4 - DEPRECIATION	47,500.00	3,571.02	32,139.19	67.66%
5 - FUELS	6,597.00	148.12	2,764.71	41.91%
6 - SUPPLIES	9,885.00	78.00	2,061.91	20.86%
7 - MAINTENANCE	3,675.00	0.00	340.93	9.28%
<b>Total Department: 780 - SERVICE:</b>	<b>366,960.00</b>	<b>9,233.58</b>	<b>157,512.46</b>	<b>42.92%</b>
	<b>Current</b>	<b>Period</b>	<b>Fiscal</b>	<b>Percent</b>
<b>Department: Office</b>				
1 - EMPLOYEE SALARIES	590,990.00	59,493.29	404,682.69	68.48%
2 - EMPLOYEE BENEFITS	310,420.00	12,942.64	197,135.27	63.51%
3 - UTILITIES	22,280.00	2,672.14	14,311.90	64.24%
4 - DEPRECIATION	30,950.00	2,974.32	26,768.89	86.49%
6 - SUPPLIES	32,492.00	130.28	15,041.84	46.29%
7 - MAINTENANCE	66,634.00	4,458.76	43,501.34	65.28%
9 - CONTRACT SERVICE	439,420.00	12,733.17	249,260.62	56.72%
<b>Total Department: 790 - OFFICE:</b>	<b>1,493,186.00</b>	<b>110,404.60</b>	<b>965,702.55</b>	<b>64.67%</b>
<b>Total Expense:</b>	<b>6,695,501.00</b>	<b>490,770.05</b>	<b>4,563,187.72</b>	<b>68.15%</b>
<b>Report Total:</b>	<b>6,695,501.00</b>	<b>490,770.05</b>	<b>4,563,187.72</b>	<b>68.15%</b>

**DETAILED WATER WORKS BALANCE SHEET**

Account	Name	Balance
<b>Fund: 1 - WATER FUND</b>		
<b>Assets</b>		
<a href="#">1-101-000</a>	CASH ON HAND	1,238.00
<a href="#">1-102-000</a>	PETTY CASH	300.00
<a href="#">1-103-000</a>	CASH IN BANK	6,375,790.88
<a href="#">1-105-000</a>	LESS : SINKING FUNDS	-366,600.00
<a href="#">1-130-000</a>	ACCOUNTS RECEIVABLE	522,731.92
<a href="#">1-130-001</a>	ACCOUNTS RECEIVABLE-AMP	-10,871.69
<a href="#">1-130-002</a>	UNAPPLIED CREDITS	-37,997.76
<a href="#">1-130-004</a>	NON CURRENT RECEIVABLES	-8,748.23
<a href="#">1-131-000</a>	MISC AR BILLINGS	134,589.32
<a href="#">1-131-002</a>	MISC AR UNAPPLIED CREDITS	-98,115.80
<a href="#">1-132-000</a>	INTEREST RECEIVABLE	5,570.92
<a href="#">1-137-000</a>	PREPAID INSURANCE	85,269.87
<a href="#">1-139-000</a>	PREPAID BILLING SUPPLIES	0.00
<a href="#">1-140-000</a>	MERCHANDISE FOR RESALE	2,738.30
<a href="#">1-141-000</a>	PREPAID LIME SLUDGE	-158,000.00
<a href="#">1-142-000</a>	PREPAID COMPUTER MAINT	13,951.19
<a href="#">1-144-000</a>	DERECHO DAMAGER TRACKING ACCT	0.00
<a href="#">1-145-000</a>	SINKING FUND	366,600.00
<a href="#">1-151-000</a>	TEMP CASH INVESTMENT	306,836.22
<a href="#">1-154-000</a>	CAPITAL RESERVE INVESTMEN	504,899.40
<a href="#">1-156-000</a>	IMPROVEMENT FUND	-100,000.00
<a href="#">1-170-000</a>	LAND	1,115,720.58
<a href="#">1-171-000</a>	CONSTRUCTION IN PROGRESS	1,512,996.24
<a href="#">1-172-000</a>	PLANT & SOURCE OF SUPPLY	21,273,274.88
<a href="#">1-173-000</a>	ACCUMULATED DEPR - PLANT	-11,265,408.71
<a href="#">1-174-000</a>	DISTRIBUTION SYSTEM & PIPE	17,133,864.55
<a href="#">1-175-000</a>	ACCUM DEPR DISTRIBUTION	-4,695,649.96
<a href="#">1-176-000</a>	METERS	2,407,995.22
<a href="#">1-177-000</a>	ACCUM DEPR - METERS	-1,265,419.66
<a href="#">1-178-000</a>	MACHINE & EQUIPMENT	498,409.83
<a href="#">1-179-000</a>	ACCUM DEPR - MACH & EQUIP	-419,732.06
<a href="#">1-180-000</a>	VEHICLES	421,252.29
<a href="#">1-181-000</a>	ACCUM DEPR - VEHICLES	-277,958.35
<a href="#">1-182-000</a>	CAPITAL IMPROVEMENTS	113,916.16
<a href="#">1-183-000</a>	ACCUM DEPR - CAPITAL IMPROVEME	-93,475.31
<a href="#">1-184-000</a>	CAPITAL IMPROV - BUILDINGS	864,188.14
<a href="#">1-185-000</a>	ACCUM DEPR - BUILDINGS	-503,465.21
<a href="#">1-186-000</a>	OFFICE EQUIPMENT	525,332.58
<a href="#">1-187-000</a>	ACCUM DEPR - OFFICE EQUIPMENT	-427,175.56
<a href="#">1-188-000</a>	BOOSTER STATION	220,652.58
<a href="#">1-189-000</a>	ACCUM DEPR - BOOSTER STATION	-104,578.75
	<b>Total Assets:</b>	<b>34,574,922.02</b>
		<b><u>34,574,922.02</u></b>
<b>Liability</b>		
<a href="#">1-220-000</a>	ACCOUNTS PAYABLE	122,199.56
<a href="#">1-221-000</a>	A/P PENDING	123,669.00
<a href="#">1-222-004</a>	PAYABLE TO LANDFILL FUND	0.00
<a href="#">1-223-000</a>	DEFERRED AMP REVENUE	-9,437.64
<a href="#">1-225-001</a>	CURRENT REFUNDS PAYABLE	40,602.87
<a href="#">1-226-000</a>	BOND INTEREST PAYABLE	8,213.00
<a href="#">1-228-001</a>	FEDERAL WITHHOLDING	0.00
<a href="#">1-228-002</a>	FICA/MED WITHHOLDING	4,537.99
<a href="#">1-228-003</a>	STATE WITHHOLDING	0.00



**Balance Sheet**

**As Of 03/31/2024**

Account	Name	Balance
<a href="#">1-228-004</a>	UNITED WAY	0.00
<a href="#">1-228-005</a>	UNION DUES	0.00
<a href="#">1-228-006</a>	INS WITHHELD	0.00
<a href="#">1-228-007</a>	PRETAX INSURANCE WITHHELD	0.00
<a href="#">1-228-008</a>	UNREIMB MEDICAL	0.00
<a href="#">1-228-010</a>	PENSION	2,030.77
<a href="#">1-228-011</a>	IPERS	3,675.20
<a href="#">1-228-012</a>	COBRA	-4.59
<a href="#">1-228-014</a>	INS DEDUCTIBLE WITHHELD	-24,505.81
<a href="#">1-228-015</a>	VOLUNTARY LIFE INSURANCE	0.00
<a href="#">1-228-016</a>	CHILD SUPPORT	0.00
<a href="#">1-228-017</a>	AFLAC	18.18
<a href="#">1-228-018</a>	DENTAL INSURANCE WITHHELD	0.00
<a href="#">1-228-019</a>	VISION INSURANCE WITHHELD	0.00
<a href="#">1-228-020</a>	ACCRUED VACATION	181,552.03
<a href="#">1-228-021</a>	ACCRUED PAYROLL	61,538.55
<a href="#">1-228-022</a>	HSA	0.00
<a href="#">1-229-000</a>	ACCRUED SALES TAX	37,070.44
<a href="#">1-229-001</a>	AR MISC STATE SALES TAX	4.44
<a href="#">1-229-002</a>	AR MISC CITY SALES TAX	0.76
<a href="#">1-229-003</a>	AR MISC SCHOOL SALES TAX	0.00
<a href="#">1-239-000</a>	SRF LOAN	1,960,897.25
<a href="#">1-240-000</a>	WA REVENUE CAPITAL LOAN NOTE	4,996,000.00
	<b>Total Liability:</b>	<b>7,508,062.00</b>
<b>Equity</b>		
<a href="#">1-270-000</a>	RETAINED EARNINGS	24,962,065.09
	<b>Total Beginning Equity:</b>	<b>24,962,065.09</b>
Total Revenue		6,665,182.21
Total Expense		4,560,387.28
<b>Revenues Over/Under Expenses</b>		<b>2,104,794.93</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>27,066,860.02</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>34,574,922.02</u></b>

## **DETAILED POOLED CASH**

Account	Name	Balance
<b>Fund: 9 - POOLED CASH</b>		
<b>Assets</b>		
<a href="#">9-103-000</a>	POOLED CASH	7,006,473.96
<a href="#">9-106-000</a>	POOL CASH - SW DEPOSITS	162,230.00
<a href="#">9-190-001</a>	DUE FROM WATER FUND	123,669.00
<a href="#">9-190-002</a>	DUE FROM SEWER FUND	20,129.61
<a href="#">9-190-003</a>	DUE FROM STORM SEWER FUND	16,220.89
<a href="#">9-190-004</a>	DUE FROM LANDFILL FUND	0.00
<a href="#">9-190-006</a>	DUE FROM SW MTR DEPOSIT	0.00
	<b>Total Assets:</b>	<u>7,328,723.46</u>
		<b><u>7,328,723.46</u></b>
<b>Liability</b>		
<a href="#">9-221-000</a>	ACCOUNT PAYABLE	160,019.50
<a href="#">9-222-000</a>	DUE TO OTHER FUNDS	6,989,848.96
<a href="#">9-222-006</a>	DUE TO SW MTR DEPOSITS	178,855.00
<a href="#">9-228-000</a>	WAGES PAYABLE	0.00
	<b>Total Liability:</b>	<u>7,328,723.46</u>
<b>Equity</b>		
<a href="#">9-270-000</a>	RETAINED EARNINGS	0.00
	<b>Total Beginning Equity:</b>	<b>0.00</b>
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>0.00</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>7,328,723.46</u></b>

MARSHALLTOWN WATER WORKS  
INVESTMENT BREAKDOWN  
March 2024

ACCOUNT	FUND	MARCH INTEREST RATE	FEBRUARY INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		1.26%	1.26%	07/01/07	DAILY	\$ 7,090,336.34	\$ 6,888,170.26
UNITED BANK & TRUST - SWEEP ACCT		1.26%	1.26%	07/03/17	DAILY	\$ 1,000.00	\$ 1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$ 0.99	\$ 0.99
CD 59763 (GNB)	General		4.85%	02/23/23	02/23/24		\$ 100,000.00
CD 60813 (GNB)	General	4.96%		02/28/24	02/28/25	\$ 100,000.00	\$ -
CD 740723736 MidWestOne Bank	Cap Reserve	5.41%	5.41%	12/21/23	12/21/24	\$ 300,000.00	\$ 300,000.00
CD (Pinnacle Bank)	General	5.57%	5.57%	10/05/23	10/05/24	\$ 100,000.00	\$ 100,000.00
CD 59295 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
CD 59296 (GNB Bank)	General	5.47%	5.47%	09/08/23	09/08/24	\$ 100,000.00	\$ 100,000.00
<b>SUB TOTAL</b>						\$ 7,791,337.33	\$ 7,589,171.25

<b>CURRENT TOTAL</b>	\$7,791,337.33
<b>Current Average Monthly Yield</b>	1.631%
LAST MONTH TOTAL	\$7,589,171.25
Last Month Average Monthly Yield	1.639%
LAST YEAR TOTAL	\$6,859,751.01
Last Year Average Monthly Yield	0.867%

MARSHALLTOWN WATER WORKS  
 CAPITAL IMPROVEMENTS  
 JULY 1, 2023 - JUNE 30, 2024  
 AS OF MARCH 31, 2024

	Project		APPROVED BUDGET			EXPENDITURES			REMAINING
	#		2023-2024	PRIOR YEARS	TOTAL	2023-2024	PRIOR YEARS	TOTAL	EXPENDITURES
<b>1172-000-PLANT &amp; SOURCE OF SUPPLY</b>									
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$400,000.00	\$600,000.00	\$115,091.89	\$161,401.21	\$276,493.10	\$323,506.90
Chemical Feed System upgrades	143	12005	\$10,000.00		\$10,000.00	\$1,740.12		\$1,740.12	\$8,259.88
Valve and actuator replacement			\$50,000.00	\$150,000.00	\$200,000.00		\$104,868.68	\$104,868.68	\$95,131.32
CO2 Feed Upgrades				\$400,000.00	\$400,000.00		\$22,565.91	\$22,565.91	\$377,434.09
Treatment Expansion	144	12006	\$8,704,736.00	\$1,985,186.00	\$10,689,922.00	\$1,346,858.22	\$1,426,717.16	\$2,773,575.38	\$7,916,346.62
Wellfield Expansion	148	22101		\$400,000.00	\$400,000.00	\$5,720.00	\$179,921.76	\$185,641.76	\$214,358.24
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57	\$125,784.74	\$236,455.42	\$362,240.16	\$135,031.41
Plumbing Replacement				\$100,000.00	\$100,000.00	\$5,899.75	\$26,697.33	\$32,597.08	\$67,402.92
Widen Driveway				\$100,000.00	\$100,000.00				\$100,000.00
Roof Replacement	147	12007		\$150,000.00	\$150,000.00	\$56,222.83	\$129,527.22	\$185,750.05	
Electrical Upgrades			\$70,000.00		\$70,000.00				\$70,000.00
HVAC Replacement			\$220,000.00		\$220,000.00				\$220,000.00
Exterior Lighting			\$10,000.00		\$10,000.00				\$10,000.00
<b>1170-000-LAND</b>									
				\$100,000.00	\$100,000.00				\$100,000.00
<b>1174-000-DISTRIBUTION SYSTEM</b>									
Valve and Hydrant Replacement			\$210,000.00	\$50,000.00	\$260,000.00	\$241,384.98	\$11,796.50	\$253,181.48	\$6,818.52
Water Mains: Replace, Extend, Relocate, Loop									
- 4th Avenue			\$70,000.00		\$70,000.00	\$9,900.00		\$9,900.00	\$60,100.00
- S 5th and S 6th Avenue Replacement	149	32101		\$200,000	\$200,000.00	\$78,921.86	\$184,802.17	\$263,724.03	
- West High St Main Replacement	162	32403							
City/MWW Projects									
- State Street			\$250,000	\$250,000	\$500,000.00		\$265,654.28	\$265,654.28	\$234,345.72
D S Hydraulic Model	153	32301		\$93,500.00	\$93,500.00	\$66,115.05	\$25,655.00	\$91,770.05	\$1,729.95
South Tower Generator			\$11,000.00		\$11,000.00	\$10,696.33		\$10,696.33	
South Tower Exterior Coating			\$200,000.00		\$200,000.00				\$200,000.00
Storage Building				\$200,000.00	\$200,000.00				\$200,000.00
Trailer			\$25,000.00		\$25,000.00	\$16,995.00		\$16,995.00	
Breaker			\$15,000.00		\$15,000.00	\$15,144.45		\$15,144.45	
Tampers			\$10,000.00		\$10,000.00	\$1,767.00		\$1,767.00	\$8,233.00
Truck Utility Box			\$12,000.00		\$12,000.00	\$12,240.00		\$12,240.00	
Lawn Rake			\$3,000.00		\$3,000.00				\$3,000.00
Water Tower Repairs	161	32312	\$170,000.00		\$170,000.00	\$119,365.00		\$119,365.00	\$50,635.00
<b>1176-000 - METERS</b>									
- Routine Meter Program			\$100,000.00	\$400,000.00	\$500,000.00	\$13,476.24	\$243,737.46	\$257,213.70	\$242,786.30
- Meter/Touch Pad Upgrade Program	155	92301	\$700,000.00	\$346,900.00	\$1,046,900.00	\$625,713.16	\$57,221.42	\$682,934.58	\$363,965.42
<b>1178-000 - EQUIPMENT</b>									
Dump Truck				\$175,000.00	\$175,000.00		\$46,645.00	\$46,645.00	\$128,355.00
<b>1180-000-VEHICLES</b>									
			\$40,000.00	\$100,000.00	\$140,000.00	\$44,527.00	\$43,451.05	\$87,978.05	\$52,021.95
<b>1182-000-GENERAL</b>									
<b>1184-000-BUILDING</b>									
Remaining Office Building Interior Updates	137	52001		\$13,485	\$13,485.44		\$11,954.15	\$11,954.15	\$1,531.29
Security Camera			\$5,000.00		\$5,000.00				\$5,000.00
Fireproof Safe			\$3,000.00		\$3,000.00				\$3,000.00
<b>1186-000-OFFICE EQUIPMENT</b>									
Radios	159	102301	\$60,000.00		\$60,000.00	\$19,204.18		\$19,204.18	\$40,795.82
Computer Replacements	156	102201	\$3,000.00	\$25,000.00	\$28,000.00	\$1,549.99	\$23,100.79	\$24,650.78	\$3,349.22
Remaining IT Upgrade	157	102202		\$53,301.06	\$53,301.06	\$17,153.69	\$46,368.78	\$63,522.47	
Tyler Programming Upgrade	158	102203		\$79,000.00	\$79,000.00	\$17,041.84	\$8,715.00	\$25,756.84	\$53,243.16
<b>1188-000 BOOSTER STATION</b>									
<b>Total FY 23-24</b>			\$11,151,736.00	\$6,268,644.07	\$17,420,380.07	\$2,968,513.32	\$3,257,256.29	\$6,225,769.61	\$11,296,381.73

A RESOLUTION SETTING PUBLIC HEARING ON WATER RATES

WHEREAS, the Board of Trustees of the Marshalltown Water Works has determined that it is necessary and in the public interest to revise the water rates applicable to the sale of water to its customers, and

WHEREAS, before said water rates may be adopted, it is necessary to hold a public hearing,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MARSHALLTOWN WATER WORKS, AS FOLLOWS:

That the General Manager and Secretary be and is hereby directed to publish public notice of hearing in a local newspaper, said publication to be not less than four clear days nor more than twenty days hereinafter fixed as the date for a public hearing on the proposed water rate adjustments, said hearing to be at 205 E State St, Marshalltown Iowa on \_\_\_\_\_ \_\_\_\_, 2024, beginning at \_\_\_\_\_.

Passed this \_\_\_\_ day of April, 2024 and signed this \_\_\_\_ day of April, 2024.

\_\_\_\_\_  
Laura Eilers, Chairperson

Attest:

\_\_\_\_\_  
Shelli Lovell, Secretary

## **JOB TITLE: ASSISTANT GENERAL MANAGER**

Under the direction of the General Manager and Board of Trustees, performs highly responsible and complex professional work while assisting the General Manager in directing and coordinating the activities of Marshalltown Water Works; promotes effective and efficient operations throughout the organization by facilitating internal cooperation and sharing of resources; represents MWW to outside organizations, works directly with Board members, directly supervises departments and programs, functions and operations; provides leadership in policy development and implementation; and serves as acting General Manager, as directed.

### **ESSENTIAL FUNCTIONS:**

- Under the direction of the General Manager, leads, directs, and implements a broad range of professional planning and policy analyses and initiatives.
- Projects and fosters a passion for protecting public health and community service through effective and visionary leadership on municipal water issues
- Provides leadership to ensure that projects are completed in alignment with MWW priorities, goals, and objectives; evaluates the efficiency and effectiveness of operational methods and procedures and identifies opportunities for improvement.
- Provides guidance and direction to other MWW managers: reviews and evaluates work methods and procedures to assure quality work results and effective use of resources; develops plans, priorities, and resource allocations for infrastructure maintenance, support, development, and repair issues; meets with key staff to identify and resolve problems.
- Attends Board of Trustees meetings and other public meetings to assist or represent MWW for the General Manager. Oversees the preparation of Board packets.
- Serves as acting General Manager as required; oversees MWW operations and serves as Secretary to the Board of Trustees in the General Manager's absence
- Selects, trains, motivates, and evaluates personnel; provides or coordinates staff training; works with employees to correct deficiencies; carries out disciplinary and termination actions. Effectively fosters and encourages a culture of teamwork throughout the organization.
- Assists in the preparation and development of MWW's annual budget and capital improvement plan; recommends funding levels needed for staffing, equipment, materials, and supplies; approves expenditures and implements budgetary adjustments as appropriate and necessary.
- Represents MWW to City departments, elected officials, and outside agencies; coordinates activities with various agencies and stakeholder groups; responds to requests for policy implementation direction; serves as an official department spokesperson to the media.
- Initiates and oversees studies, surveys, and the collection of information on difficult operational and administrative problems; analyzes findings, provides recommendations and prepares reports of practical solutions for review.
- Oversees MWW's emergency response, cybersecurity, and safety teams with responsibilities focused on planning, operations, and coordination with City, County and State partners.
- Explains and supports MWW programs, policies, and activities; negotiates and resolves sensitive and controversial issues.
- Serves as Administrator of the Supplemental Pension System of the Marshalltown Water Works.
- Coordinates and confers with state and federal regulators on a wide variety of topics and activities.
- Participates on a variety of boards and committees.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the fields of business and public administration and issues related to the ongoing operation of water utilities.
- Responds to customer questions and concerns with empathy, concern, and timely resolution.
- Other Duties: This job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee for this position. Duties, responsibilities, and activities may change at any time, with or without notice.

**ESSENTIAL REQUIREMENTS:**

- Must be an organized, self-motivated person with good judgment, and effective communication and training skills.
- Requires 3 years experience in utility management in a utility larger than 15,000 population.
- Requires a B.S. degree or equivalent experience in any of the following fields: biology, chemistry, civil or environmental engineering, or business, or an equivalent of advanced study and experience.
- Requires knowledge in water treatment, distribution systems, and administration of a utility.
- Knowledge of PC applications and software.
- Must possess a valid Iowa driver's license with good driving record.
- 96% Minimum attendance.

**ESSENTIAL PHYSICAL DEMANDS:**

- Frequently remains seated for long periods of time.
- Occasionally handles up to 50 lbs.

**ENVIRONMENTAL CONDITIONS:**

- Normally inside building.
- Occasionally exposed to adverse weather conditions.

All the above duties and responsibilities are essential job functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills, and/or abilities deemed necessary to perform the job duties, responsibilities or requirements. Employees may be required to perform any other job-related instructions as requested by the Board, subject to reasonable accommodation.