



**BOARD OF TRUSTEES**  
**Regular Meeting Agenda**  
205 East State Street  
**August 15, 2023 12:00 Noon**

1. Roll Call
2. Approval of Agenda
3. Public Comment Period
4. **Decision:** Consent Agenda
  - a. Approval of Regular Meeting Minutes of July 12, 2023
  - b. Approval of Bill Schedule #727 Totaling \$1,464,531.81
  - c. Departmental Reports
  - d. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
5. **Decision:** Review and approval of accounts with unpaid “storm sewer only” charges that are eligible to be certified to become a lien upon real estate
6. **Decision:** Review and approval of Monthly Financial Statement, Investment Report, and Capital Report
7. **Decision:** Review and approval of bid for and authorization of Notice of Award for the Marshalltown Water Works Water Metering Equipment Changeout 2023 project
8. **Decision:** Review and approval of Interstate Power and Light Company easement request for 2436 Parker Avenue
9. **Decision:** Review and approval of purchase for new SUV from Stew Hanson Dodge City in the amount of \$40,219.50.
10. **Decision:** Review and approval of Resolution Setting Public Hearing on Proposed Plans, Specifications, form of Contract and Estimated Cost and Directing Publication of Notice to Bidders for the Marshalltown Water Works for New Well No. 5a Construction project
11. Set date and time for next regular meeting

**MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**  
**July 12, 2023 12:00 Noon**  
**205 East State Street**

1. ROLL CALL:       PRESENT:   Trustees: Eilers, Mack, Loney  
                  ABSENT:   None

2. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Agenda.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

3. The Board reviewed the Resolution Amending the Resolution Setting Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimated Cost for the Marshalltown Water Works Water Metering Equipment Changeout 2023 Project. There was a motion by Trustee Loney and a second by Trustee Mack to approve the Resolution Amending the Resolution Setting Public Hearing on Proposed Plans, Specifications, Form of Contract and for the Marshalltown Water Works Water Metering Equipment Changeout 2023 Project.

ROLL CALL VOTE: AYES:           Trustees: Eilers, Mack, Loney  
                  NAYS:           None

**RESOLUTION AMENDING RESOLUTION SETTING PUBLIC HEARING**  
**ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED**  
**COST FOR THE MARSHALLTOWN WATER WORKS**  
**METERING EQUIPMENT CHANGEOUT 2023 PROJECT**

WHEREAS, the Board of Trustees approved a Resolution Setting Public Hearing on Proposed Plans, Specifications, Form of Contract and Estimated Cost for the Marshalltown Water Works Metering Equipment Changeout 2023 Project at its regular meeting held on June 20, 2023; and

WHEREAS, the said resolution adopted by the Board of Trustees set a public hearing for July 12, 2023 and bid receipt date of July 12, 2023; and

WHEREAS, the bid receipt date was in error;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MARSHALLTOWN WATER WORKS THAT SECTION 6 OF SAID RESOLUTION IS AMENDED TO READ AS FOLLOWS:

Section 6. The Secretary is further directed to advertise for bids in the manner provided by law for the construction of said improvement setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment for the work to be constructed and that such bids be filed and received in the office of the Secretary, 205 East State Street, Marshalltown, Iowa, up to 2:00 pm local time on July 11, 2023 at which time, date, and place the Secretary will open such bids. The bids will then be reviewed and referred to the Board of Trustees

for their consideration of such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 12<sup>th</sup> day of July, 2023, and signed this 12<sup>th</sup> day of July, 2023.

4. At 12:15 p.m., Chairperson Eilers announced that this is the time and place for the public hearing on the proposed plans, specifications, form of contract and estimated cost for the Marshalltown Water Works Metering Equipment Changeout 2023 Project. Chairperson Eilers then asked if there were any public comments. There were no public comments received at the hearing and the General Manager reported that no oral or written comments had been received at the Water Works office. At 12:22 p.m., Trustee Mack moved and Trustee Loney seconded a motion to close the public hearing.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

5. Public Comment Period – There were no members of the public present and General Manager Lovell reported that no written comments had been received.

6. There was a motion by Trustee Loney to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of June 20, 2023; Approval of Bill Schedule #726 totaling \$ 2,046,559.06; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

7. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Loney and a second by Trustee Mack to approve the reports and place them on file.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

8. The Board reviewed a proposed amendment to the Employee Handbook to incorporate a definition for part-time employment. There was discussion to change the proposed definition to make certain benefits available with 30 hours scheduled per week rather than the proposed 20 hours per week. There was a motion by Trustee Eilers and a second by Trustee Mack to amend the Employee Handbook to incorporate the proposed definition for part-time employment with the noted change from 20 to 30 hours.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

9. The Board reviewed a proposed Memorandum of Understanding with the Iowa Department of Revenue for the State Setoff Program. There was a motion by Trustee Loney and a second by Trustee Mack to authorize the General Manager to sign the proposed Memorandum of Understanding with the Iowa Department of Revenue for the State Setoff Program.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

10. The Board reviewed a final payment request from A-1 Roofing for the Treatment Plant Roofing Project; approval would also release retainage in 30 days. General Manager Lovell noted there were concerns with possible leakage and requested that the request be approved pending confirmation there are no leaks. There was a motion by Trustee Mack and a second by Trustee Loney to approve the final payment request from A-1 Roofing for the Treatment Plant Roofing Project, releasing retainage in 30 days, pending confirmation there are no leaks.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

11. The Board reviewed two progress payment requests from Automatic Systems for the PLC Upgrade Project. There was a motion by Trustee Mack and a second by Trustee Loney to approve the progress payments to Automatic Systems for the PLC Upgrade Project.

ROLL CALL VOTE: AYES: Trustees: Eilers, Mack, Loney  
NAYS: None

12. General Manager Lovell presented potential pros and cons associated with an annual tower maintenance agreement. The Board generally agreed with the concept of entering such an agreement and directed the general manager to seek legal counsel regarding sample agreement language provided by Maguire.

The Board set the date for the next regular Board meeting as August 15, 2023 at 12:00 PM at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Shelli Lovell  
Secretary

**MARSHALLTOWN WATER WORKS  
BILL SCHEDULE # 727  
BILLS TO BE PAID  
JULY 2023**

Arnold Motor Supply	backhoe repair,toggle,switch,chain lube	190.91
Associated Computer Systems	cybersecurity	3,000.00
Brown Winick Law	legal fees	2,462.50
CDW Government Inc	antivirus software	800.00
Central Iowa Distributing	tissue,towels	344.00
Cessford Construction Company	stone	3,392.61
Chemsearch	cleaner,degreaser	530.30
Column Software PBC	public notification	416.27
CTI Ready Mix	concrete - 5th Ave,Anson	4,060.00
Electric Supply of Marshalltown	lights	227.08
Ethanol Products LLC	CO2	10,114.40
Fastenal Company	marking paint	48.70
Ferguson Waterworks	locators,meters	14,765.22
Fisher Scientific Company LLC	lab supplies	1,391.79
Grainger	air filter,safety glasses,sign	294.45
Hach Company	lab supplies	3,551.40
Hawkins Inc	CL2 & fluoride	16,970.25
HDR Engineering Inc	engineering services plant expansion	249,558.66
Home Rental Center & Sales Co	rentals - tamper & saw	325.00
Hupp Electric	mixer motors	2,460.68
Iowa Association of Water Agencies	annual dues 23-24	1,405.75
Jetco, Inc	parts for mixer	1,701.26
John Deere Financial T	hedge shear,coupler,mulch,safety boots,sleeve adapter,hitch pin,trim line, batteries,towels,probe,hook,bolts,nuts, washers,oil,battery starter pack	848.48
John Deere Financial V	repair parts,locknut,screws,weed eater parts, bushings,clutch,wheel & arm, gear box,mower blade,washer,chute kit	5,661.45
KB Underground	labor S 5-6th Ave	5,915.00
MC2 Inc	roller assembly & tubes	2,128.88
McAtee Tire Sales	tire repair,tire	963.65

McMaster Carr Supply Company	compression tube	148.30
Menards	T-post,materials for steps,clips,ladder, clear-poly,paint,rake handle,car USB charger,flashlight, siding,tri,parts for well repair,hitch pin,screen cleaner,glass tint,ratchet strap,screw,bit, sprayer, shelf,clamp, saw blade,bracket,glue, placer,fan,screw,lumber,weed & grass,bypass lopper,concrete mix, pail,earmuffs,outlet box repair,black 6'C to C,cable tie,plug,supplies for security door	1,349.49
Minute Man Inc	envelopes	294.00
Mississippi Lime Company	lime	83,428.23
Municipal Pipe Services Inc	sleeves,steel plugs	34,800.00
Municipal Supply Inc	chlorine,lube,meter,gasket,flanges, coupling,tee,clamps	3,991.74
Nelson Fabrication, LLC	backhoe repair	193.84
Occupational Medicine Plus, PC	employment physical	232.00
The Optical Center	handling fee	25.00
Pech Optical corp	safety glasses	241.27
Plumb Supply	couplings	332.50
Rasmusson Service Center	backhoe repair	130.93
Spahn & Rose Lumber Co	siding & lumber	48.79
State Hygienic Laboratory	contract lab services	661.50
Terracon Consultants, Inc	engineering services treatment expansion	4,948.75
Times Republican	public notifications - CCR	930.00
Titan Machinery	door,radiator,antifreeze	4,674.17
Tri-State Lock Service	padlocks	72.00
Tyler Technologies Inc	computer software,reader interface	12,224.17
Wulfekuhle	lime sludge removal	100,000.00
<b>Total</b>		<b>582,255.37</b>

**MARSHALLTOWN WATER WORKS  
BILL SCHEDULE # 727  
BILLS PAID  
JULY 2023**

Aflac	employee deduction	578.74
Alliant Energy	gas & electricity	2,422.04
Alliant Energy	gas & electricity	53,915.67
American Express	credit card fees	15.00
Automatic Systems Co	diagnosed computer/camera issue	435.00
Automtic Systems Co	PLC upgrade	21,061.50
Automtic Systems Co	PLC upgrade	11,977.25
City of Marshalltown	sewer receipts - June 2023	418,824.21
City of Marshalltown	storm sewer receipts June 2023	104,366.35
City of Marshalltown	Landfill receipts June 2023	10,684.80
Connor Hunt	deductibles paid	87.75
Consumers Energy	electricity	73.97
Deborah McElroy	deductibles paid	407.17
Delta Dental of Iowa	employee dental insurance	470.68
Edward Phillips	deductibles paid	126.00
Elan	credit card fees	5,341.39
Health Savings Account	employee deductions	275.00
Health Savings Account	employee deductions	275.00
Heart of Iowa Communications	phone & internet services	877.92
IMWCA	installment 1 - workmans comp ins	3,259.00
Internal Revenue Service	withholding taxes	15,500.64
Internal Revenue Service	withholding taxes	17,347.54
Iowa Association of Water Agencies	registrations	450.00
Iowa One Call	one call services	317.10
IPERS	employee pension	12,902.46
Isolved Benefit Services WDM	employee deductions	500.25
Joey Jensen	deductibles paid	732.33
Joey Jensen	deductible paid	1,803.35
Kim Carter	office cleaning June 2023	500.00
Laura Eilers	board of trustees compensation	75.00

Laura Nordstrom	deductibles paid	40.00
Maria S Gomez	returned overpayment	181.04
Marshall County Engineers Office	fuel - June 2023	2,947.01
Marshall County Recorder	plate renewal - boat	33.15
Marshalltown Area United Way	employee contributions	20.00
Marshalltown Water Works	storm sewer	172.00
Mary Bowen	deductibles paid	69.00
Menards	plug,tape,sealant,bit	34.98
Moler Sanittion	garbage service	100.00
Nick Loney	board of trustees compensation	75.00
payroll	payroll	41,700.61
payroll	payroll	47,767.16
Pitney Bowes Bank Inc Reserve	postage	3,500.00
Pitney Bowes Inc	postage machine meter	213.87
Reliance Standard Life Ins Co	employee life insurance	7,780.06
Safety Solutions	safety training	375.00
Shelli Lovell	deductibles paid	404.37
Shomo-Madsen Insurance	insurance	3,647.00
Staples credit Plan	paper	400.85
Stone Sanitation	garbage service	167.82
The Optical Center	dispensing fee - safety glasess	25.00
Tom Mack	board of trustees compensation	75.00
Treasurer State of Iowa	sales tax	10,534.14
Treasurer State of Iowa	water excise tax	31,063.48
Treasurer State of Iowa	state tax withholding	4,889.00
Tyler	credit card fees	3,496.88
United Bank & Trust	3,252.51 + 5000	8,252.51
United Bank & Trust	returned check Stacey Oltrogge	151.71
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned check Wenner - Sterling Fire	146.41
United Bank & Trust	bank fee	6.00
United Bank & Trust	3,753.88 + 5,000.00	8,753.88
United Bank & Trust	returned Nacha - Rogelo Minjares	79.53
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha - Rogelo Minjares	88.93
United Bank & Trust	bank fee	6.00



United Bank & Trust	returned Nacha - James Nodland	250.55
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha - Janet Mersman	79.53
United Bank & Trust	bank fee	6.00
UPS	postage	10.20
UPS	postage	10.20
US Cellular	internet	39.23
Wellmark Blue Cross & Blue Shield	employee health insurance	17,308.65
Yoan Lara Moreno	deductible paid	1,366.56
Chuck Diller	deposit returned	16.94
Joshua L Krull	deposit returned	44.36
Linda M Einsmann	deposit returned	6.85
Mykel J Ratliff	deposit returned	36.11
Krystal D Mitchell	deposit returned	36.13
Shalane L Ironshield	deposit returned	7.47
Samuel Peters	deposit returned	33.23
Tiffany J Taylor	deposit returned	30.35
Audrey A Snider	overpayment returned	10.00
Christina Castillo	overpayment returned	6.65
L & K Rentals	overpayment returned	158.93
<b>Total</b>		<b>882,276.44</b>

**CUSTOMER SERVICE  
MONTHLY REPORT  
FOR THE MONTH OF  
July 2023**



<b>ACTIVITY</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>2023-2024 FISCAL YEAR</b>
SERVICE CALLS	313	122	313
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	0	0	0
DELINQUENT TAGS	343	199	199
METER SET	0	1	1
TURN OFF FOR NON PAYMENTS	13	88	88
READ AND LEAVE ON - OCCUPANT CHANGE	83	176	176
	752	586	777

DISTRIBUTION  
Marshalltown Water Works  
Board Report  
August 15, 2023

PROJECTS

1. 5<sup>th</sup> and 6<sup>th</sup> Avenue – Replacement of water main
  - a. Have begun laying new water main on 5<sup>th</sup> Ave
  - b. MWW has laid 1000' of new 6" water main
  - c. South side of 5<sup>th</sup> Ave has passed pressure and bacteria tests
  - d. Service lines on 5<sup>th</sup> Ave have been moved to the new water main
  - e. All watermain and service lines have been installed on 5<sup>th</sup> Ave
  - f. Working on laying water main on 6<sup>th</sup> Ave
  - g. Transferring water services on 6<sup>th</sup> Ave and yard restoration
  
2. State Street- Total reconstruction of all utilities and street from 3<sup>rd</sup> Ave to 3<sup>rd</sup> Street
  - a. Project has been awarded to Con-Struct
  - b. Project has started and 850' of water main has been installed
  - c. The 12" water main from 1<sup>st</sup> Ave to 3<sup>rd</sup> Ave has passed bacteria and pressure tests and service lines have been moved to that section of new main
  - d. Worked has moved to the intersection of 3<sup>rd</sup> & State Streets
  
3. 4<sup>th</sup> Ave Water main replacement
  - a. CGA is preparing plans for a proposed water main replacement from Church to Linn St
  - b. Developer has applied for construction permits
  - c. All watermain has been laid, waiting on testing

MAIN BREAKS (FY 23-24)

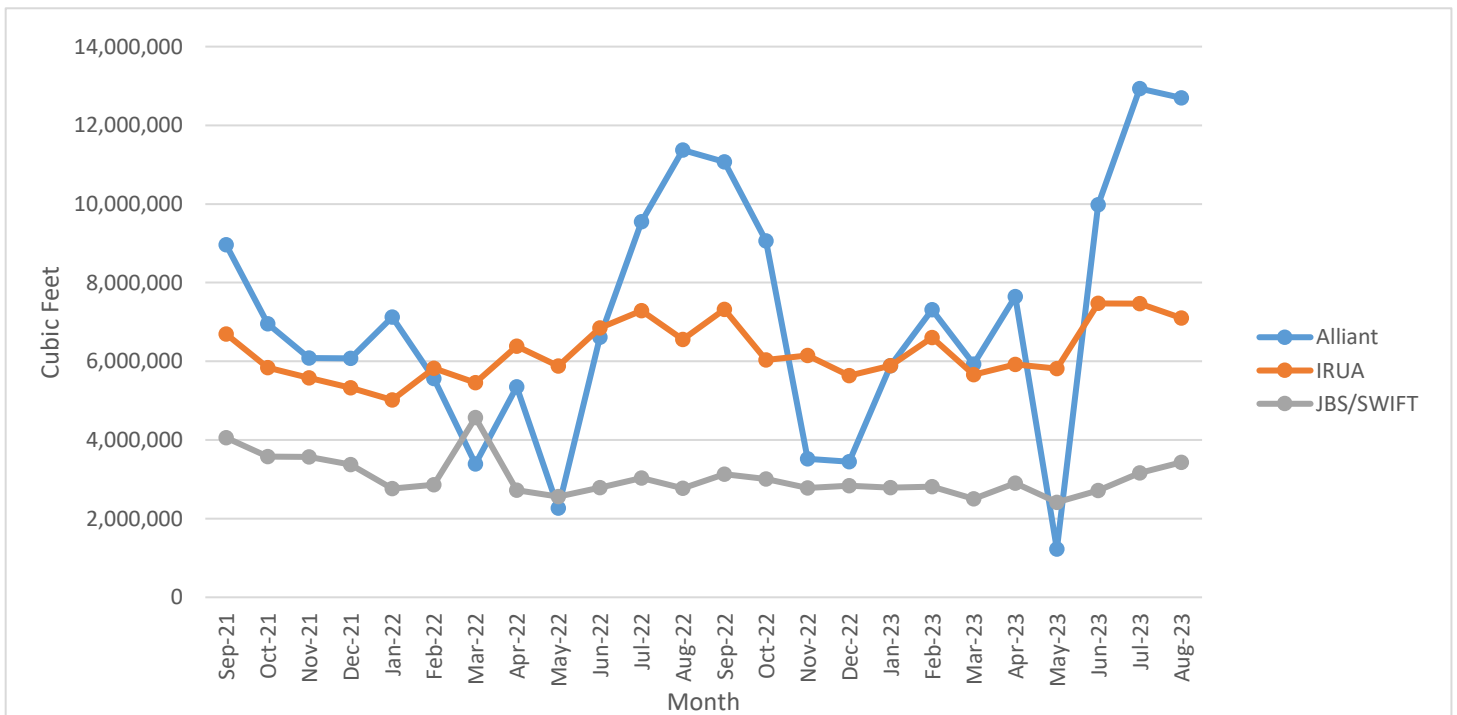
Facilities  
Marshalltown Water Works  
Board Report  
August 15, 2023

1. High winds on July 28, 2023 took down two power poles in the east well field. These are MWW owned; we had Alliant put up new poles and transfer lines to the new poles.
2. The South Tower generator has been installed; 3E will do the initial startup next week.
3. Wulfekuhle has completed removing lime sludge from the west pond; removed material was spread on treatment plant property.
4. A security cage has been installed around the plant server.
5. One of two supernatant pumps need to be rebuilt, but there is a delay in parts shipping. We are keeping up with the remaining pump.

# MWW Largest Users Monthly Report

July 2023 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	Cubic Feet	Cubic Feet	Cubic Feet
Sep-21	8,962,400	6,690,138	4,059,900
Oct-21	6,951,300	5,837,785	3,580,500
Nov-21	6,083,000	5,574,778	3,570,400
Dec-21	6,071,900	5,330,254	3,375,200
Jan-22	7,126,500	5,017,271	2,766,500
Feb-22	5,559,300	5,822,931	2,860,700
Mar-22	3,388,900	5,460,013	4,565,800
Apr-22	5,353,800	6,385,931	2,721,400
May-22	2,267,800	5,878,866	2,561,200
Jun-22	6,609,800	6,845,401	2,790,900
Jul-22	9,552,600	7,284,903	3,028,400
Aug-22	11,374,300	6,555,263	2,774,300
Sep-22	11,072,100	7,319,703	3,133,100
Oct-22	9,063,800	6,031,965	3,008,400
Nov-22	3,524,100	6,148,905	2,781,800
Dec-22	3,444,400	5,632,360	2,838,400
Jan-23	5,889,900	5,885,553	2,784,600
Feb-23	7,313,200	6,602,838	2,816,500
Mar-23	5,929,400	5,656,726	2,504,000
Apr-23	7,643,900	5,916,510	2,900,100
May-23	1,223,100	5,813,918	2,416,300
Jun-23	9,979,400	7,470,601	2,718,600
Jul-23	12,933,800	7,464,630	3,158,800
Aug-23	12,699,800	7,103,119	3,430,900



# PROPERTY TAX LIENS TO CERTIFY - AUGUST 2023

<b>PROPERTY OWNER NAME</b>	<b>ADDRESS TO LIEN</b>	<b>AMOUNT</b>
Antonio Flores & Blanca Edith Barragan Banuelo	1108 W Church St	\$74.57
Chase Trevino	805 W Main St	\$13.03
Daniel Cueva De Loera	1609 Fremont St	\$194.09
Jose De Jesus Sanchez & Iracema Soberanis Rad	106 W Nevada St	\$317.24
Patricia Mendoza	307 Park St	\$158.46
Richard A Westcott	6 E High St	\$207.91
Timothy Sletten	501 S 6th St	\$272.13
	<b>TOTAL</b>	<b>\$1,237.43</b>

# PROPERTY TAX LIENS TO CERTIFY - AUGUST 2023

## STORM SEWER ONLY ACCOUNTS

PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
Adam & Ashley Thomas	PIN# 841826477001	\$211.38
Alexandra Guerrero	PIN# 831802355026	\$32.80
Alicia R Terez-Avina	PIN# 841835176009	\$221.52
Amy L Espinoza	PIN# 841826477006	\$11.67
Armando Garcia	PIN# 841827483003	\$25.26
Belen Ramirez-Camarren	PIN# 841834230007	\$20.47
Blanca Esthela	PIN# 841825328015	\$230.08
Bryan & Brittan Dubberke	PIN# 841834228015	\$63.75
Claudia Gomez Sanchez	PIN 841826432015	\$101.29
Cynthia K Shipley	PIN# 841836102010	\$122.75
David & Marguerie Hernandez	PIN# 841825382013	\$239.44
Donita Clapsaddle	PIN# 841836376005	\$40.80
El Wayne Inc	PIN# 841826454006	\$287.09
Eric T Jacobson	PIN# 841825305015	\$105.60
Eugene Kresl	PIN# 841828452004	\$40.80
Francisco Corona & Maria Bandera	PIN# 841825355019	\$51.27
Gaston & Furaha Bazenduka	PIN# 841826331007	\$19.67
Ginny N Browning	PIN# 841826402015	\$90.80
Harlie T Puski	PIN# 841827476008	\$32.80
Harriett J Chambers	PIN# 841835379001	\$90.80
Ignacio Andrade	PIN# 841826477018	\$195.04
Jamie Nunez	PIN# 841836327015	\$57.60
Jeff Clemons	PIN# 841826330001	\$185.68
Jesus Torres	PIN# 841835428013	\$123.39
Joel & Julia Hernandez	PIN# 841825387009	\$45.60

<b>PROPERTY OWNER NAME</b>	<b>ADDRESS TO LIEN</b>	<b>AMOUNT</b>
Joel McKeag	PIN# 841826281001	\$99.44
Jorge Palomares Pelay	PIN# 841834129008	\$26.40
Joseph E Stone	PIN# 841836402004	\$296.71
Juana Osorio Chavez	PIN# 841835109012	\$41.20
Judy A Kroener	PIN# 841825382009	\$32.80
Kendall A Derby	PIN# 841826354014	\$239.44
Lake P Sulc	PIN# 841835456002	\$9.44
Larry Critchfield	PIN# 841731102002	\$7,025.40
Lindsay A Naylor	PIN# 841826377001	\$159.60
Lois Zakerolhosseini	PIN# 841835108012	\$123.58
Louise Bennett	PIN# 841825355011	\$139.20
Luis Mendoza	PIN# 841835180012	\$56.16
Maria P Rodriguez	PIN# 841826480001	\$13.38
Maria Vargas	PIN# 841835452004	\$12.59
Marilyn Bryant	PIN# 841836255017	\$132.72
Monte & Leisha Eaton	PIN# 831814453004	\$3,832.84
Monte & Leisha Eaton	PIN# 841825356014	\$469.72
Myron I Wanatee Jr	PIN# 841836207001	\$192.38
Omar & Eunice Rodriguez	PIN# 841835129007	\$10.10
Patrick D McWilliams	PIN# 841825308011	\$159.20
Paul & Amalia White	PIN# 841826477026	\$17.98
Pedro Antonio Guadiana	PIN# 841835480008	\$49.60
Ramon Garcia	PIN# 841825452003	\$12.07
Rigoberto Alcala	PIN# 841834277028	\$49.60
Roberto Mendoza-Caldero	PIN# 841835180019	\$212.56
Rocket Mortgage LLC	PIN# 841826359003	\$30.30
Roman Sanchez-Garcia	PIN# 841836328009	\$19.89
Samuel C Keigley	PIN# 841836355004	\$11.80
Savanah J Papiboune	PIN# 841827354032	\$9.18



<b>PROPERTY OWNER NAME</b>	<b>ADDRESS TO LIEN</b>	<b>AMOUNT</b>
SERGIO & KARLA RAMIREZ	PIN# 841826276016	\$346.08
Sergio Alvizo	PIN# 841835429016	\$37.27
Shane W Beckham	PIN# 841836378021	\$141.68
Shawn M Menne	PIN# 841826402016	\$170.88
Soraya Armas	PIN# 841835108006	\$15.70
Thomas Harris	PIN# 841836226003	\$210.24
Three Shephards Trust	PIN# 841836256019	\$239.44
Tim & Jean Saling	PIN# 841835105007	\$239.44
Tony Vodochodsky	PIN# 841836329005	\$185.68
Tyrone E Davis	PIN# 841826352002	\$185.68
Yanely Hernandez-Garcia	PIN# 841835157008	\$11.94
Yuri Sanchez	PIN# 841825382010	\$53.36
	<b>TOTAL</b>	<b>\$17,970.02</b>

SEWER DEPOSIT ACCOUNT  
Activity for July  
2023

<b>Balance on July 1</b>	<b>\$141,469.20</b>
Deposits for July	\$3,525.00
Interest paid to the City of Marshalltown Check # 2553	\$29.20
Deposit refund for application to the Marshalltown Water Works Check # 2554	\$1,460.00
Interest for July	\$28.49
<b>Balance on July 31</b>	<b>\$143,533.49</b>

# **MARSHALLTOWN WATER WORKS**

**Compiled Financial Statements  
And Supplementary Information**

**For the One Month Ended  
July 31, 2023**



## INCOME STATEMENT

JULY 31ST, 2023

	CURRENT PERIOD ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET	Y-T-D PCT	CURRENT PERIOD PRIOR YEAR	Y-T-D PRIOR YEAR
<u>OPERATIONAL</u>						
RESIDENTIAL	223,856.71	223,856.71	2,411,998.69	9.28	198,979.90	198,979.90
MULTI-FAMILY	25,531.59	25,531.59	307,795.76	8.29	21,886.92	21,886.92
COMMERCIAL	53,342.03	53,342.03	633,850.65	8.42	51,462.49	51,462.49
IRRIGATION	14,045.32	14,045.32	112,058.86	12.53	11,860.52	11,860.52
INDUSTRIAL	389,285.91	389,285.91	2,392,285.63	16.27	282,741.59	282,741.59
WHOLESALE	131,936.54	131,936.54	1,211,434.86	10.89	112,584.66	112,584.66
NON-METERED	509.59	509.59	2,204.09	23.12	320.02	320.02
TOTAL OPERATING REVENUE	838,507.69	838,507.69	7,071,628.54	11.86	679,836.10	679,836.10
<u>NON-OPERATIONAL</u>						
CITY CONTRACT SERVICES	6,655.79	6,655.79	80,000.00	8.32	6,656.19	6,656.19
PENALTIES	4,854.15	4,854.15	30,000.00	16.18	4,268.41	4,268.41
CUSTOMER SERVICES	934.00	934.00	10,000.00	9.34	1,349.00	1,349.00
TESTING LABORATORY	199.00	199.00	3,000.00	6.63	231.15	231.15
MERCHANDISE SALES	0.00	0.00	300.00	0.00	450.20	450.20
INTEREST	4,546.18	4,546.18	30,000.00	15.15	1,322.48	1,322.48
RENTALS	0.00	0.00	4,000.00	0.00	0.00	0.00
MISC INCOME	4,390.56	4,390.56	30,000.00	14.64	20,419.73	20,419.73
TIMBER SALES	0.00	0.00	0.00	0.00	0.00	0.00
CONNECTION FEES	465.00	465.00	20,000.00	2.33	9,070.00	9,070.00
TAPPING FEES	113.00	113.00	2,000.00	5.65	405.00	405.00
TOTAL NON-OPERATIONAL SALE	22,157.68	22,157.68	209,300.00	10.59	44,172.16	44,172.16
TOTAL REVENUE	860,665.37	860,665.37	7,280,928.54	11.82	724,008.26	724,008.26
<u>OPERATING EXPENSES</u>						
SALARIES AND WAGES	132,502.90	132,502.90	1,587,877.00	8.34	128,030.31	128,030.31
PAYROLL TAXES & BENEFITS	46,679.83	46,679.83	596,172.00	7.83	47,333.20	47,333.20
OPTIONAL BENEFITS	4,189.57	4,189.57	78,299.00	5.35	4,933.56	4,933.56
UTILITIES	57,868.89	57,868.89	603,149.00	9.59	66,192.82	66,192.82
FUELS	3,621.97	3,621.97	34,910.00	10.38	4,831.01	4,831.01
SUPPLIES	13,091.21	13,091.21	289,382.00	4.52	15,971.39	15,971.39
MAINTENANCE	10,551.57	10,551.57	287,332.00	3.67	7,502.66	7,502.66
CHEMICALS	60,989.07	60,989.07	777,890.00	7.84	50,298.98	50,298.98
CONTRACT SERVICES	69,135.56	69,135.56	999,600.00	6.92	72,624.04	72,624.04
OTHER OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
DEPRECIATION	44,522.56	44,522.56	398,528.00	11.17	42,691.55	42,691.55
TOTAL OPERATING EXPENSE	443,153.13	443,153.13	5,653,139.00	7.84	440,409.52	440,409.52
MISCELLANEOUS EXPENSES	225.00	225.00	110,900.00	0.20	225.00	225.00
ECONOMIC DEVELOPMENT	0.00	0.00	10,000.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSE	225.00	225.00	120,900.00	0.19	225.00	225.00
TOTAL EXPENSES	443,378.13	443,378.13	5,774,039.00	7.68	440,634.52	440,634.52
INCR(DECR) RETAINED EARNINGS	417,287.24	417,287.24	1,506,889.54	27.69	283,373.74	283,373.74

**DETAILED WATER WORKS BALANCE SHEET**

## BALANCE SHEET

AS OF: JULY 31ST, 2023

1 -WATER FUND

ACCOUNT#	TITLE	
ASSETS		
=====		
	CASH ON HAND	1,238.00
	PETTY CASH	300.00
	CASH IN BANK	4,956,309.65
	LESS : SINKING FUNDS	( 514,033.38)
	SEWER DEPOSIT FUND	0.00
	SEWER CASH	0.00
	STORM SEWER CASH	0.00
	LANDFILL CASH	0.00
	ACCOUNTS RECEIVABLE	532,409.78
	ACCOUNTS RECEIVABLE-AMP	( 3,154.41)
	UNAPPLIED CREDITS	( 55,575.84)
	OTHER A/R	0.00
	NON CURRENT RECEIVABLES	4,696.69
	MISC AR BILLINGS	124,969.13
	MISC AR UNAPPLIED CREDITS	( 98,089.36)
	INTEREST RECEIVABLE	802.05
	CONTRACT RECEIVABLE	0.00
	PREPAID INSURANCE	95,417.58
	UNFINISHED CAP PRO	0.00
	PREPAID BILLING SUPPLIES	8,440.51
	MERCHANDISE FOR RESALE	0.00
	PREPAID LIME SLUDGE	( 596,252.04)
	PREPAID COMPUTER MAINT	106,803.57
	PREPAID HEALTH INS	0.00
	DERECHO DAMAGER TRACKING ACCT	( 367,722.89)
	SINKING FUND	514,033.38
	TEMP CASH INVESTMENT	300,000.00
	LESS IMPROVEMENT FUND ALLOCATI	0.00
	LESS RESERVE FUND ALLOCATION	0.00
	CAPITAL RESERVE INVESTMEN	500,208.27
	IMPROVEMENT FUND	( 100,000.00)
	RESERVE FUND	0.00
	ECONOMIC DEVELOPEMENT FUND	0.00
	INVENTORY	0.00
	LAND	1,115,720.58
	CONSTRUCTION IN PROGRESS	44,197.12
	PLANT & SOURCE OF SUPPLY	21,008,388.83
	ACCUMULATED DEPR - PLANT	( 11,054,499.24)
	DISTRIBUTION SYSTEM & PIPE	16,794,447.45
	ACCUM DEPR DISTRIBUTION	( 4,554,304.00)
	METERS	1,761,883.15
	ACCUM DEPR - METERS	( 1,239,089.58)
	MACHINE & EQUIPMENT	498,409.83
	ACCUM DEPR - MACH & EQUIP	( 406,898.73)
	VEHICLES	364,485.29
	ACCUM DEPR - VEHICLES	( 254,837.15)
	CAPITAL IMPROVEMENTS	113,916.16
	ACCUM DEPR - CAPITAL IMPROVEME	( 93,430.67)
	CAPITAL IMPROV - BUILDINGS	865,441.01
	ACCUM DEPR - BUILDINGS	( 488,883.77)

BALANCE SHEET

AS OF: JULY 31ST, 2023

1 -WATER FUND

ACCOUNT#	TITLE		
<hr/>			
	OFFICE EQUIPMENT	475,735.95	
	ACCUM DEPR - OFFICE EQUIPMENT	( 416,085.64)	
	BOOSTER STATION	220,652.58	
	ACCUM DEPR - BOOSTER STATION	( 101,569.24)	
	BOND ORIGINATION FEE	<u>0.00</u>	
			<u>30,064,480.62</u>
	TOTAL ASSETS		30,064,480.62 =====
LIABILITIES			
=====			
	ACCOUNTS PAYABLE	115,715.29	
	A/P PENDING	0.00	
	PAYABLE TO SEWER FUND	0.00	
	PAYABLE TO STORM SEWER FUND	0.00	
	PAYABLE TO LANDFILL FUND	0.00	
	PAYABLE TO METER DEPOSIT FUND	0.00	
	DEFERRED AMP REVENUE	2,932.45	
	CUSTOMER DEPOSITS - SEWER	0.00	
	CURRENT REFUNDS PAYABLE	8,218.87	
	BOND INTEREST PAYABLE	8,762.00	
	FEDERAL WITHHOLDING	0.00	
	FICA/MED WITHHOLDING	4,084.34	
	STATE WITHHOLDING	0.00	
	UNITED WAY	0.00	
	UNION DUES	0.00	
	INS WITHHELD	( 12.42)	
	PRETAX INSURANCE WITHHELD	0.00	
	UNREIMB MEDICAL	0.00	
	DEP CHILD CARE	0.00	
	PENSION	1,916.40	
	IPERS	3,185.10	
	COBRA	729.46	
	WATER WORKS INS PORTION	0.00	
	INS DEDUCTIBLE WITHHELD	( 24,021.93)	
	VOLUNTARY LIFE INSURANCE	( 336.28)	
	CHILD SUPPORT	0.00	
	AFLAC	0.00	
	DENTAL INSURANCE WITHHELD	12.42	
	VISION INSURANCE WITHHELD	0.00	
	ACCRUED VACATION	117,590.93	
	ACCRUED PAYROLL	55,299.40	
	HSA	0.00	
	ACCRUED SALES TAX	37,930.32	
	AR MISC STATE SALES TAX	( 209.64)	
	AR MISC CITY SALES TAX	( 34.95)	
	AR MISC SCHOOL SALES TAX	0.00	
	CURRENT PORTION OF LT DEBT	0.00	
	WA REVENUE CAPITAL LOAN NOTE	4,996,000.00	
	LESS : CURRENT PORTION	<u>0.00</u>	
	TOTAL LIABILITIES		<u>5,327,761.76</u>

BALANCE SHEET

AS OF: JULY 31ST, 2023

1 -WATER FUND

ACCOUNT# TITLE

EQUITY

=====

RETAINED EARNINGS 22,033,579.41

TOTAL BEGINNING EQUITY 22,033,579.41

TOTAL REVENUE 8,636,177.29

TOTAL EXPENSES 5,933,037.84

TOTAL REVENUE OVER/(UNDER) EXPENSES 2,703,139.45

TOTAL EQUITY & REV. OVER/(UNDER) EXP. 24,736,718.86

TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. 30,064,480.62

=====



## **DETAILED POOLED CASH**

BALANCE SHEET

AS OF: JULY 31ST, 2023

9 - POOLED CASH

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
	POOLED CASH	5,659,927.58	
	POOL CASH - SW DEPOSITS	169,080.00	
	DUE FROM WATER FUND	0.00	
	DUE FROM SEWER FUND	0.00	
	DUE FROM STORM SEWER FUND	0.00	
	DUE FROM LANDFILL FUND	0.00	
	DUE FROM SW MTR DEPOSIT	<u>0.00</u>	
			<u>5,829,007.58</u>
	TOTAL ASSETS		5,829,007.58
			=====
LIABILITIES			
=====			
	ACCOUNT PAYABLE	0.00	
	DUE TO OTHER FUNDS	5,663,107.58	
	DUE TO SW MTR DEPOSITS	165,900.00	
	WAGES PAYABLE	0.00	
	HSA	0.00	
	ACCRUED SALES TAX	<u>0.00</u>	
	TOTAL LIABILITIES		<u>5,829,007.58</u>
EQUITY			
=====			
	RETAINED EARNINGS	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		5,829,007.58
			=====

MARSHALLTOWN WATER WORKS  
INVESTMENT BREAKDOWN  
July 31, 2023

ACCOUNT	FUND	JULY INTEREST RATE	JUNE INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		1.00%	1.00%	07/01/07	DAILY	\$ 5,641,012.08	\$ 5,248,305.06
UNITED BANK & TRUST - SWEEP ACCT		1.01%	1.00%	07/03/17	DAILY	\$ 1,000.00	\$ 1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$ 0.85	\$ 0.82
CD 59763 (GNB Bank)	General	4.85%	4.85%	02/23/23	02/23/24	\$ 100,000.00	\$ 100,000.00
CD 59255 (GNB Bank)	General	3.03%	3.03%	09/08/22	09/08/23	\$ 100,000.00	\$ 100,000.00
CD 59256 (GNB Bank)	General	3.03%	3.03%	09/08/22	09/08/23	\$ 100,000.00	\$ 100,000.00
CD 59467 (GNB Bank)	Cap Reserve	4.62%	4.62%	12/06/22	12/06/23	\$ 300,000.00	\$ 300,000.00
CD 59315 (GNB Bank)	General	3.90%	3.90%	09/26/22	09/26/23	\$ 100,000.00	\$ 100,000.00
<b>SUB TOTAL</b>						\$ 6,342,012.93	\$ 5,949,305.88

<b>CURRENT TOTAL</b>	\$6,342,012.93
<b>Current Average Monthly Yield</b>	1.342%
<b>LAST MONTH TOTAL</b>	\$5,949,305.88
<b>Last Month Average Monthly Yield</b>	1.315%
<b>LAST YEAR TOTAL</b>	\$6,797,944.45
<b>Last Year Average Monthly Yield</b>	0.294%

MARSHALLTOWN WATER WORKS  
CAPITAL IMPROVEMENTS  
JULY 1, 2023 - JUNE 30, 2024

AS OF JULY 31, 2023

	Project		APPROVED BUDGET			EXPENDITURES			REMAINING
	#		2023-2024	PRIOR YEARS	TOTAL	2023-2024	PRIOR YEARS	TOTAL	EXPENDITURES
<b>1172-000-PLANT &amp; SOURCE OF SUPPLY</b>									
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$400,000.00	\$600,000.00	\$6,000.00	\$161,401.21	\$167,401.21	\$432,598.79
Chemical Feed System upgrades	143	12005	\$10,000.00		\$10,000.00				\$10,000.00
Valve and actuator replacement			\$50,000.00	\$150,000.00	\$200,000.00		\$104,868.68	\$104,868.68	\$95,131.32
CO2 Feed Upgrades				\$400,000.00	\$400,000.00		\$22,565.91	\$22,565.91	\$377,434.09
Treatment Expansion	144	12006	\$8,704,736.00	\$1,985,186.00	\$10,689,922.00	\$111,590.61	\$1,426,717.16	\$1,538,307.77	\$9,151,614.23
Wellfield Expansion	148	22101		\$400,000.00	\$400,000.00		\$179,921.76	\$179,921.76	\$220,078.24
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57	\$33,038.75	\$236,455.42	\$269,494.17	\$227,777.40
Plumbing Replacement				\$100,000.00	\$100,000.00		\$26,697.33	\$26,697.33	\$73,302.67
Widen Driveway				\$100,000.00	\$100,000.00				\$100,000.00
Roof Replacement	147	12007		\$150,000.00	\$150,000.00		\$129,527.22	\$129,527.22	\$20,472.78
Electrical Upgrades			\$70,000.00		\$70,000.00				\$70,000.00
HVAC Replacement			\$220,000.00		\$220,000.00				\$220,000.00
Exterior Lighting			\$10,000.00		\$10,000.00				\$10,000.00
<b>1170-000-LAND</b>									
				\$100,000.00	\$100,000.00				\$100,000.00
<b>1174-000-DISTRIBUTION SYSTEM</b>									
Valve and Hydrant Replacement			\$210,000.00	\$50,000.00	\$260,000.00	-\$1,432.50	\$11,796.50	\$10,364.00	\$249,636.00
Water Mains: Replace, Extend, Relocate, Loop									
- 4th Avenue			\$70,000.00		\$70,000.00				\$70,000.00
- S 5th and S 6th Avenue Replacement	149	32101		\$200,000	\$200,000.00	\$13,031.08	\$184,802.17	\$197,833.25	\$2,166.75
City/MWW Projects									
- State Street			\$250,000	\$250,000	\$500,000.00		\$265,654.28	\$265,654.28	\$234,345.72
D S Hydraulic Model	153	32301		\$93,500.00	\$93,500.00		\$25,655.00	\$25,655.00	\$67,845.00
South Tower Generator			\$11,000.00		\$11,000.00				\$11,000.00
South Tower Exterior Coating			\$200,000.00		\$200,000.00				\$200,000.00
Storage Building				\$200,000.00	\$200,000.00				\$200,000.00
Trailer			\$25,000.00		\$25,000.00				\$25,000.00
Breaker			\$15,000.00		\$15,000.00				\$15,000.00
Tampers			\$10,000.00		\$10,000.00				\$10,000.00
Truck Utility Box			\$12,000.00		\$12,000.00				\$12,000.00
Lawn Rake			\$3,000.00		\$3,000.00				\$3,000.00
Water Tower Repairs			\$170,000.00		\$170,000.00				\$170,000.00
<b>1176-000 - METERS</b>									
- Routine Meter Program			\$100,000.00	\$400,000.00	\$500,000.00		\$243,737.46	\$243,737.46	\$256,262.54
- Meter/Touch Pad Upgrade Program	155	92301	\$700,000.00	\$346,900.00	\$1,046,900.00		\$57,221.42	\$57,221.42	\$989,678.58
<b>1178-000 - EQUIPMENT</b>									
Dump Truck				\$175,000.00	\$175,000.00		\$46,645.00	\$46,645.00	\$128,355.00
<b>1180-000-VEHICLES</b>									
			\$40,000.00	\$100,000.00	\$140,000.00		\$43,451.05	\$43,451.05	\$96,548.95
<b>1182-000-GENERAL</b>									
<b>1184-000-BUILDING</b>									
Remaining Office Building Interior Updates	137	52001		\$13,485	\$13,485.44		\$11,954.15	\$11,954.15	\$1,531.29
Security Camera			\$5,000.00		\$5,000.00				\$5,000.00
Fireproof Safe			\$3,000.00		\$3,000.00				\$3,000.00
<b>1186-000-OFFICE EQUIPMENT</b>									
Radios			\$60,000.00		\$60,000.00				\$60,000.00
Computer Replacements			\$3,000.00	\$25,000.00	\$28,000.00		\$23,100.79	\$23,100.79	\$4,899.21
Remaining IT Upgrade				\$53,301.06	\$53,301.06	\$1,360.80	\$46,368.78	\$47,729.58	\$5,571.48
Tyler Programming Upgrade				\$79,000.00	\$79,000.00		\$8,715.00	\$8,715.00	\$70,285.00
<b>1188-000 BOOSTER STATION</b>									
<b>Total FY 22-23</b>			<b>\$11,151,736.00</b>	<b>\$6,268,644.07</b>	<b>\$17,420,380.07</b>	<b>\$163,588.74</b>	<b>\$3,257,256.29</b>	<b>\$3,420,845.03</b>	<b>\$13,999,535.04</b>

July 12, 2023



Board of Trustees  
**Marshalltown Water Works**  
205 E. State Street  
Marshalltown, Iowa 50158

RE: Letter of Recommendation and Award, Water Metering Equipment Changeout 2023  
MEC #2022000297-000

Dear Board of Trustees,

McClure Engineering Company has reviewed the two (2) bids received on July 11, 2023, for the Water Metering Equipment Changeout 2023 project. The lowest, responsive, responsible Bidder on this project is Ferguson Enterprises, LLC dba Ferguson Waterworks of Clive, Iowa.

We therefore recommend the Board of Trustees of Marshalltown Water Works award the procurement contract for "Water Metering Equipment Changeout 2023" to the lowest responsive, responsible Bidder, Ferguson Waterworks for the TOTAL UNIT PRICE BID of One Million, Two Hundred Sixty-Nine Thousand, Seventy-Eight and 40/100 dollars (\$1,269,078.40).

Sincerely,

McCLURE ENGINEERING COMPANY

A handwritten signature in blue ink, appearing to read 'Alex Potter', with a stylized flourish at the end.

**Alex Potter, P.E.**  
Team Leader

Encl.: Bid Tabulation, Water Metering Equipment Changeout 2023

cc: Shelli Lovell, General Manager (email)  
Zach Maxfield, Distribution System Manager (email)  
File

# NOTICE OF AWARD

Date of Issuance:

Owner: **Marshalltown Water Works** Owner's Project No.:

Engineer: **McClure Engineering Company** Engineer's Project No.: **MEC #2022000297**

Project: **Water Metering Equipment Changeout 2023**

Contract Name:

Bidder: **Ferguson Enterprises, LLC dba Ferguson Waterworks**

Bidder's Address: **2314 NW 108<sup>th</sup> Street, Clive, Iowa 50325**

You are notified that Owner has accepted your Bid dated **July 11, 2023** for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

### **Water Metering Equipment Changeout 2023**

The Contract Price of the awarded Contract is **\$1,269,078.40**. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

**Three (3)** unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner **three (3)** counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): **N/A**

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: **Marshalltown Water Works**

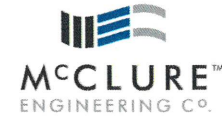
By (*signature*): \_\_\_\_\_

Name (*printed*): **Shelli Lovell**

Title: **General Manager**

Copy: Engineer

McCLURE ENGINEERING COMPANY  
 1360 NW 121st STREET, SUITE A  
 CLIVE, IA 50325  
 515-964-1229 PHONE  
 515-964-2370 FAX



WATER METERING EQUIPMENT CHANGEOUT 2023  
 MARSHALLTOWN WATER WORKS  
 MARSHALLTOWN, IOWA

LETTING DATE: July 11, 2023  
 TIME: 2:00 PM

BIDDERS NAMES AND ADDRESSES

Ferguson Enterprises, LLC dba Ferguson  
 Waterworks  
 2314 NW 108th St.  
 Clive, Iowa 50325

Municipal Supply, Inc.  
 1550 NE 51st Ave.  
 Des Moines, Iowa 20313

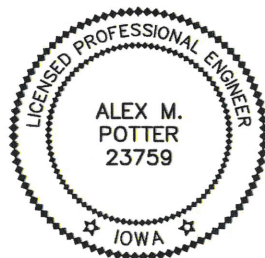
BID BOND (YES/NO)  
 ACKNOWLEDGED ADDENDUM 1 & 2 (YES/NO)

Yes  
 Yes

Yes  
 Yes

Bid Item No.	Description	Quantity	Unit	Unit Price	Extension	Unit Price	Extension
1	PROPAGATION STUDY	1	LS	\$ -	\$ -	\$ -	\$ -
2	FURNISH 5/8" x 3/4" POSITIVE DISPLACEMENT METER	750	EA	\$ 115.00	\$ 86,250.00	\$ 84.50	\$ 63,375.00
3	FURNISH 3/4" POSITIVE DISPLACEMENT METER	1	EA	\$ 188.00	\$ 188.00	\$ 106.50	\$ 106.50
4	FURNISH 1" POSITIVE DISPLACEMENT METER	1	EA	\$ 255.00	\$ 255.00	\$ 143.50	\$ 143.50
5	FURNISH 1 1/2" POSITIVE DISPLACEMENT METER	1	EA	\$ 758.00	\$ 758.00	\$ 460.00	\$ 460.00
6	FURNISH 2" COMPOUND METER	1	EA	\$ 925.00	\$ 925.00	\$ 1,110.00	\$ 1,110.00
7	FURNISH 3" COMPOUND METER	1	EA	\$ 2,785.00	\$ 2,785.00	\$ 1,435.00	\$ 1,435.00
8	FURNISH 4" COMPOUND METER	1	EA	\$ 3,485.00	\$ 3,485.00	\$ 2,455.00	\$ 2,455.00
9	FURNISH 6" COMPOUND METER	1	EA	\$ 6,102.00	\$ 6,102.00	\$ 4,185.00	\$ 4,185.00
10	FURNISH 8" COMPOUND METER	1	EA	\$ 9,516.00	\$ 9,516.00	\$ 7,085.00	\$ 7,085.00
11	FURNISH 10" TURBINE METER	1	EA	\$ 11,888.00	\$ 11,888.00	\$ 8,277.00	\$ 8,277.00
12	INSTALL 5/8" x 3/4" POSITIVE DISPLACEMENT METER	30	EA	\$ 95.00	\$ 2,850.00	\$ 193.00	\$ 5,790.00
13	INSTALL 3/4" POSITIVE DISPLACEMENT METER	1	EA	\$ 95.00	\$ 95.00	\$ 193.00	\$ 193.00
14	INSTALL 1" POSITIVE DISPLACEMENT METER	1	EA	\$ 95.00	\$ 95.00	\$ 193.00	\$ 193.00
15	INSTALL 1 1/2" POSITIVE DISPLACEMENT METER	1	EA	\$ 450.00	\$ 450.00	\$ 372.00	\$ 372.00
16	INSTALL 2" COMPOUND METER	1	EA	\$ 450.00	\$ 450.00	\$ 372.00	\$ 372.00
17	INSTALL 3" COMPOUND METER	1	EA	\$ 795.00	\$ 795.00	\$ 1,116.00	\$ 1,116.00
18	INSTALL 4" COMPOUND METER	1	EA	\$ 965.00	\$ 965.00	\$ 1,116.00	\$ 1,116.00
19	INSTALL 6" COMPOUND METER	1	EA	\$ 1,500.00	\$ 1,500.00	\$ 2,400.00	\$ 2,400.00
20	INSTALL 8" COMPOUND METER	1	EA	\$ 2,750.00	\$ 2,750.00	\$ 2,400.00	\$ 2,400.00
21	INSTALL 10" TURBINE METER	1	EA	\$ 3,500.00	\$ 3,500.00	\$ 3,055.00	\$ 3,055.00
22	FURNISH METER INTERFACE UNIT	10,500	EA	\$ 100.00	\$ 1,050,000.00	\$ 106.00	\$ 1,113,000.00
23	FURNISH REGISTER	750	EA	\$ 78.50	\$ 58,875.00	\$ 52.00	\$ 39,000.00
24	INSTALL METER INTERFACE UNIT (INTERIOR)	10	EA	\$ 72.00	\$ 720.00	\$ 193.00	\$ 1,930.00
25	INSTALL METER INTERFACE UNIT (EXTERIOR)	25	EA	\$ 102.00	\$ 2,550.00	\$ 193.00	\$ 4,825.00
26	INSTALL REGISTER	35	EA	\$ 12.00	\$ 420.00	\$ 193.00	\$ 6,755.00
27	MOBILE TRANSCIVER	1	EA	\$ 9,000.00	\$ 9,000.00	\$ 15,900.00	\$ 15,900.00
28	SOFTWARE SUPPLY AND CONFIGURATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00	\$ 3,500.00
29	ANNUAL SOFTWARE FEES	1	LS	\$ 8,911.40	\$ 8,911.40	\$ 6,450.00	\$ 6,450.00
TOTAL OF ALL UNIT PRICE BID ITEMS					\$ 1,269,078.40	\$ 1,296,999.00	\$ 1,296,999.00

LEGEND  
 Corrects Error in Calculation  
 Illegible Number



I HEREBY CERTIFY THAT THIS IS A TRUE TABULATION OF THE BIDS RECEIVED ON JULY 11, 2023 FOR THE "WATER METER EQUIPMENT CHANGEOUT 2023, MARSHALLTOWN WATER WORKS, MARSHALLTOWN, IOWA" PROJECT AND WAS PREPARED UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

*Alex M. Potter*

Alex M. Potter, P.E. No. 23759  
 My License Renewal Date is December 31, 2023

ProSource Technologies, LLC  
225 2nd St SE, Suite 210  
Cedar Rapids, IA 52401  
Phone 888-289-7341

**DATE**

City of Marshalltown  
(Board of Water Works Trustees)  
PO Box 1420  
Marshalltown, IA 50158

**RE: Cedar Rapids to Ames underground fiber optic cable project for 2436 Parker Ave., Marshalltown, IA/Parcel ID 8318-15-101-006**

Dear Board of Water Works Trustees:

ProSource Technologies, LLC has been hired by Interstate Power and Light Company (Alliant Energy) to work with property owners in obtaining the rights necessary to build a fiber optic communications network.

Alliant Energy will be installing fiber optic cable from the Cedar Rapids area to the Ames area. We would like to install a fiber optic cable in an underground conduit across a small portion of your property as shown on the enclosed map and/or drawing. You will be financially compensated for allowing us to install our facilities underground. To do this, we need your permission, granted in the form of an easement.

Enclosed are two copies of the utility easement that we are requesting. If you do not have any questions, you can sign one copy, have it notarized, and return it to us in the stamped envelope provided. The second copy of the easement is for your records.

If you have questions or comments, feel free to call me at 319-893-0929 (Cell) or email at [tomundson@prosourceand.com](mailto:tomundson@prosourceand.com). I would be more than happy to come out to your property and explain in person the details of this project and how it will affect your property.

In addition, I am an Iowa Notary and can provide that service to you at no cost at your residence or other place of mutual convenience. Thank you for your time and consideration.

If you have questions or comments, feel free to call Alliant Energy at 1-800-255-4268.

Sincerely,



Todd Omundson  
ProSource Technologies, LLC

Minneapolis, MN  
Cedar Rapids, IA  
Thief River Falls, MN  
Duluth, MN  
Cape Coral, FL

*Right of Way • Environmental • Disaster & Emergency Management Services*  
888-289-7341

[www.prosourcetech.com](http://www.prosourcetech.com)



## OFFER TO PURCHASE PERMANENT UTILITY EASEMENT

PROJECT IPL Fiber Expansion  
EASEMENT 2436 Parker Ave.,  
ADDRESS Marshalltown, IA 50158  
DATE July 7, 2023

OWNER City of Marshalltown (Board of Water Works Trustees)  
MAILING PO Box 1420,  
ADDRESS Marshalltown, IA 50158

Interstate Power and Light Company/Alliant Energy provides the following offer for participation in the voluntary IPL Fiber project. Alliant Energy presents to you an offer of \$100.00 (Dollars for signing the voluntary utility easement agreement), then once the final route determination is made by the engineering design team the following additional compensation will be paid for those parcels where a private easement will be recorded \$ 2573.00

No easements will be recorded until the final determination is made. All easements that are not used will be returned to the owners. The \$100.00 signing compensation is yours to keep no matter the final determination.

By:   
Todd Omundson, ProSource  
Contracted Agent for Alliant Energy

Prepared by: Rachel Spellerberg – ProSource Technologies - 225 2<sup>nd</sup> Street SE, Suite 210 – Cedar Rapids, IA 52401 (888) 289-7341  
Return to: Heather Dee - Interstate Power and Light Company – PO Box 351 – Cedar Rapids, IA 52406 (319) 786-4514

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SPACE ABOVE THIS LINE FOR RECORDER

## UNDERGROUND LINE EASEMENT

For and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, **City of Marshalltown (Board of Water Works Trustees)** (“Grantor(s)”), ADDRESS: PO Box 1420, Marshalltown, IA, 50158 do(es) hereby warrant and convey unto **Interstate Power and Light Company, an Iowa Corporation**, its successor and assigns, (“Grantee”) a perpetual easement with the right, privilege and authority to construct, reconstruct, maintain, expand, operate, repair, patrol and remove an underground electric, fiber optic, and telecommunications line or lines, consisting of wires, transformers, switches and other necessary fixtures, appurtenances and equipment, (including associated surface mounted equipment) and construction (collectively, the “*Line*” or “*Lines*”) for transmitting electricity, fiber optic, communications and all corporate purposes of Grantee together with the power to extend to any other party the right to use, jointly with the Grantee, pursuant to the provisions hereof, upon, under, and across the following described lands located in the County of Marshall, and the State of Iowa:

See Attached EXHIBIT A, page 3

together with all the rights and privileges for the full enjoyment or use thereof for the aforesaid purpose.

Grantor(s) agrees that it will not construct or place any buildings, structures, plants, or other obstructions on the property described above.

Grantor(s) also agrees to allow Grantee to trim, cut down or control the growth of any trees or other vegetation on said described land and such other trees and vegetation adjacent thereto as in the judgment of the Grantee may interfere with construction, reconstruction, maintenance, expansion, operation, repair, use of the Line or Lines.

Grantee, its contractor or agent, may enter said premises for the purpose of making surveys and preliminary estimates immediately upon the execution of this easement.

Grantee, at its sole discretion, shall have the right to assign, lease, or sell all or some of its fiber optic transmission capacity to third-party users.

The Grantor(s) also grants to the Grantee the right of ingress and egress to the Line or Lines, under lands now owned by the Grantor(s), for the purpose of constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing and removing the Line or Lines, and the Grantee agrees to pay to the Grantor(s) or its tenants all damages done to the lands (except the cutting and trimming of trees or other vegetation), fences, livestock or crops of the Grantor(s) or its tenants, by the Grantee or its employees while constructing, reconstructing, maintaining, expanding, operating, patrolling, repairing or removing the Line or Lines.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF MARSHALLTOWN (BOARD OF WATER WORKS TRUSTEES):**

**GRANTOR(S):**

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

**ALL PURPOSE ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_)

COUNTY OF \_\_\_\_\_) ss:

On this \_\_\_\_\_ day of \_\_\_\_\_, AD. 20\_\_\_\_\_, before me, the undersigned, a Notary Public in and for said State, personally appeared

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ to me personally known

or \_\_\_\_\_ provided to me on the basis of satisfactory evidence

to be the persons(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

NOTARY SEAL \_\_\_\_\_  
(Sign in Ink)

\_\_\_\_\_  
(Print/type name)

Notary Public in and for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**CAPACITY CLAIMED BY SIGNER**

\_\_\_\_\_ INDIVIDUAL  
\_\_\_\_\_ CORPORATE  
Title(s) of Corporate Officers(s):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ N/A  
\_\_\_\_\_ Corporate Seal is affixed  
\_\_\_\_\_ No Corporate Seal procured

\_\_\_\_\_ PARTNER(s)  
\_\_\_\_\_ Limited Partnership  
\_\_\_\_\_ General Partnership

\_\_\_\_\_ ATTORNEY-IN-FACT  
\_\_\_\_\_ EXECUTOR(s),  
\_\_\_\_\_ ADMINISTRATOR(s),  
\_\_\_\_\_ or TRUSTEE(s):  
\_\_\_\_\_ GUARDIAN(s)  
\_\_\_\_\_ or CONSERVATOR(s)  
\_\_\_\_\_ OTHER

\_\_\_\_\_  
\_\_\_\_\_

**SIGNER IS REPRESENTING:**  
List name(s) of persons(s) or entity(ies):

\_\_\_\_\_  
\_\_\_\_\_

## EXHIBIT A

### **Parent Parcel:**

A portion of the Northwest Quarter of the Northwest Quarter of Section 15, Township 83 North, Range 18 West of the 5th P.M., Marshall County, Iowa, more typically described as: Lot 5 of the Subdivision of the North Half of the Northwest Quarter, except that portion of Lot 5 lying within Parcel "A" as described in Plat of Survey dated January 26, 1994, and recorded as Instrument No. 5709-1993-4, records of the Recorder of Marshall County, Iowa, subject to easements and restrictions of record.

As conveyed by Warranty Deed, recorded October 2, 1996, as Document No. 9609525.

### **Easement:**

*Commencing at the Northwest (NW) corner (Point of Beginning); thence South along the West property line approximately Nine Hundred Ninety (990') feet; thence East along the South property line Ten (10') feet; thence North parallel with the West property line approximately Nine Hundred Ninety (990') feet; thence West Ten (10') feet to the Point of Beginning.*

Approximate location of proposed underground easement.



SUV Group 3 - Mid-Size 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Grand Cherokee

DEALER NAME: **STEW HANSEN DODGE CITY**

Make:	JEEP
Model Name:	GRAND CHEROKEE
Exact Model Code:	WLIH74
Trim Pkg. Common Name:	LAREDO
Exact Trim Pkg. Code:	22A
Engine Code:	ERC
Transmission Code:	DFT
State GVWR:	6050
Payload Capacity:	1243
Cargo Capacity Behind Rear Seat:	70.8

**BASE VEHICLE SPECIFICATIONS**

Body & Chassis	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)
Wheelbase length	Wheelbase: 112 to 121 inches.	STATE WHEELBASE:116.7
<b>Engine</b>		
Base Engine	V6 engine, E85 FFV engine must be provided if available in V6; include all required options and other pertinent information. <b>E85 FFV Engine?</b>	Cylinders: 6    Liters: 3.6    HP: 293    Torque:257 NO
Engine Block Heater	Or cold climate package	N/A
<b>Drive Axle</b>		
Rear Axle	Traction control	STD
Transfer Case	with Hi/Low ranges, if available must provide	N/A
<b>Electrical</b>		
Power Point	Located in Driver Area	STD
<b>Doors &amp; Windows</b>		
Doors	Power door locks with remote keyless entry	SDT
Key Sets with Fobs	2 Fobs with push button start or 2 keys and fobs w/o push button start	STD
Rear Window	Defroster, Wiper and Washer	STD
Windows	Privacy glass behind "B" pillar, Factory installed if available must provide; dealer installed if factory installed not available.	STD
Wipers	Intermittent Wipers	STD
<b>Exterior</b>		
License Plate Holders	Front and Rear license plate holders	STD
Mirrors	Power exterior foldaway	STD
<b>Floor</b>		
Floor Covering	Full floor carpeting & OEM mats	STD
<b>Interior</b>		
Air Conditioning	Front AC with all required options.	STD
Bluetooth	Dealer installed when factory installed is not available.	STD
Gauge Package	Oil pressure, coolant temperature, voltmeter	STD
Interior Package	Full interior insulation/trim package, to include door/side wall panels, full headliner, dome lamp.	STD
Radio	AM/FM with internal clock	STD
Steering Column	Tilt with cruise control	STD
<b>Safety</b>		
Brakes	Power 4 Wheel Anti-lock	STD
Daytime Running Lights	If available must provide	STD
Reverse Backup Camera	Factory installed only.	STD
Traction Control		STD
<b>Seating</b>		
Driver and Front Passenger	Front bucket seats, Power 6-way driver; passenger seats with manual driver/passenger lumbar support. Cloth upholstery.	STD
Rear Passenger	One 3-person rear split bench seat w/folding backs, all w/cloth upholstery, Nominally flat cargo area with rear seats folded.	STD
Seating Capacity	Five (5) Passenger Seating minimum	STD
<b>Tires &amp; Wheels</b>		
Tires	Heavy-duty, "LT" ("P" passenger not acceptable) all-terrain radial tires; All-season tires acceptable only when "LT" all terrain radials not available.	All Terrain or All Season provided? ALL SEASON
Spare	If available must provide	Is spare full size?COMPACT

	<b>BASE VEHICLE PRICE CONFIGURED AS PER ABOVE:</b>	<b>\$40,200.00</b>
	Delivery Cost to Department of Administrative Services, Des Moines	\$19.50
<b>SUV GROUP 3.1</b>	<b>TOTAL VEHICLE PRICE INCLUDING BASE COST AND DELIVERY:</b>	<b>\$40,219.50</b> <b>FINAL BID PRICE</b>

**RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS,  
SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATED COST  
AND DIRECTING PUBLICATION OF NOTICE TO BIDDERS  
FOR THE MARSHALLTOWN WATER WORKS  
NEW WELL NO. 5A CONSTRUCTION PROJECT**

WHEREAS, there is now on file in the office of the Secretary of the Board of Trustees of the Marshalltown Water Works of the City of Marshalltown, Iowa, proposed plans, specifications, form of contract, and estimated cost for the Marshalltown Water Works New Well No. 5a Construction 2023 Project in the City of Marshalltown, Iowa as is fully set forth in the plans and specifications aforesaid, and

WHEREAS, the cost of the said improvement is in excess of \$196,000.00 and a public hearing on the plans, specifications, form of contract, and the estimated cost of said improvement is required by law and that notice thereof shall be given as required by law, and

WHEREAS, it is intended that the cost of said improvement shall be paid from such funds as the Board of Trustees of the Marshalltown Water Works may legally use for such purposes or from the proceeds from the issuance of such bonds as may be legally used for such purposes or any combination of the above methods of financing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MARSHALLTOWN WATER WORKS:

Section 1. That the Board of Trustees does hereby order the construction of the improvement above set out in the City of Marshalltown, Iowa, which public improvement is fully and particularly described in the plans and specifications now on file in the office of the Secretary of the Board of Trustees of the Marshalltown Water Works of the City of Marshalltown, Iowa.

Section 2. That the method of construction shall be by contract in accordance with the plans and specifications and general stipulations for the said improvement approved by the Board.

Section 3. The Contractor will be paid in monthly estimates for work completed and materials on hand as set out in the specifications. The project shall begin on or near the approximate starting date as specified on the form of proposal and shall be completed within the specified number of working days also indicated thereon.

Section 4. That the said improvement shall be paid for from such funds of the Board as may be legally used for such purposes or from the proceeds of the issuance of such bonds as may be legally issued for such purposes, or from any combination of methods of financing and will be paid in accordance with the Notice to Bidders duly published in connection therewith.

Section 5. The Secretary is hereby directed to publish notice of hearing on plans, specifications, form of contract and estimated cost in the manner provided by law for the public improvement outlined herein and that any person interested therein may appear and make objections thereto, if any he has. This Board will meet in the Water Works Office, 205 East State Street, Marshalltown, Iowa at \_\_\_\_ p.m. local time on the \_\_\_\_ day of September, 2023, for the purpose of hearing all of said objections so made and for taking final action upon the plans, specifications and form of contract now on file.

Section 6. The Secretary is further directed to advertise for bids in the manner provided by law for the construction of said improvement setting forth in said notice such necessary pertinent information as will advise prospective bidders thereof together with the proposed manner of payment for the work to be constructed and that such bids be filed and received in the office of the Secretary, 205 East State Street, Marshalltown, Iowa, up to \_\_\_\_ p.m. local time on this \_\_\_\_ day of September, 2023 at which time, date, and place the Secretary will open such bids. The bids will then be reviewed and referred to the Board of Trustees for their consideration of such bids as shall be filed in connection with the improvement herein ordered and in compliance with the notice of taking bids therein, hereby ordered to be published.

Passed this 15<sup>th</sup> day of August, 2023 and signed this 15<sup>th</sup> day of August, 2023.

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Laura Eilers, Chairperson

ATTEST:

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Shelli Lovell, Secretary



**NOTICE OF PUBLIC HEARING**

**NEW WELL NO. 5A CONSTRUCTION**

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE NEW WELL NO. 5A CONSTRUCTION FOR THE MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES, MARSHALLTOWN, IOWA.

NOTICE IS HEREBY GIVEN that the Marshalltown Water Works Board of Trustees, Marshalltown, Iowa, will hold a public hearing on the proposed Drawings, Specifications, form of Contract, and Estimate of Cost of Work for the construction of the New Well No. 5A Construction at \_\_\_\_\_, local time, on September \_\_\_\_\_, 2023, at the Water Works, 205 E State St, Marshalltown, IA 50158. Any interested party may appear to be heard. At the hearing, the Board of Trustees will receive and consider any objections made by any interested person, to the Drawings and Specifications, proposed form of Contract and the Estimate of Cost for the Work.

The project includes all materials, equipment, and labor needed for construction of the work, including all associated appurtenances together with related subsidiary and incidental Work.

The construction of a new municipal water supply well to replace Well No. 5. Project also includes the installation of a pitless unit, submersible pump and motor, piping necessary to connect to the existing raw water piping inside existing Well House No. 5, and the abandonment of Well No. 5.

This notice is given by authority of the Marshalltown Water Works Board of Trustees, Marshalltown, Iowa.

By Laura Eilers  
(Chairperson)

ATTEST: Shelli Lovell  
(Secretary)

## NOTICE TO BIDDERS

Sealed bids will be received by the General Manager of the Marshalltown Water Works, Marshalltown, Iowa, in their office at 205 E. State Street, Marshalltown, Iowa 50158, until \_\_\_\_\_ P.M., local time, on September \_\_\_\_, 2023, for the following described public improvement:

### **New Well No. 5A Construction Marshalltown Water Works**

At the above time and place all bids received by the Board of Trustees will be opened and publicly read with the results being reported to the Board of Trustees at their meeting at \_\_\_\_\_ p.m., local time, on September \_\_\_\_, 2023, at which time the Board of Trustees may take action on the proposals submitted or at such time as may then be fixed.

The extent of work on this project is the furnishing of all labor, equipment, and materials for the construction of improvements in Marshalltown, Iowa under one contract generally described as follows:

The construction of a new municipal water supply well to replace Well No. 5. Project also includes the installation of a pitless unit, submersible pump and motor, piping necessary to connect to the existing raw water piping inside existing Well House No. 5, and the abandonment of Well No. 5.

The kinds of materials, estimated quantities, and work to be done for the project on which bids will be received are as shown on the bid proposal for said project.

All work is to be done in strict compliance with the Plans and Specifications prepared by Short Elliott Hendrickson Inc. which have been heretofore approved by the Board of Trustees and which are now on file for public examination in the office of the Marshalltown Water Works.

All bids shall be made on the forms included in the project specifications and shall be filed on or before the time specified above, in a sealed envelope addressed to the Marshalltown Water Works, 205 E. State Street, Marshalltown, Iowa 50158, clearly stating that the envelope contains a bid on this project.

Each Bid shall be accompanied by a Bid Bond, certified check, cashier's check, or certified credit union share draft in an amount equal to five (5) percent of the total amount of the Bid. If Bid Bond is submitted, it must be on the form provided with the Contract Documents. The certified check, cashier's check, or certified credit union share draft shall be drawn on a bank in Iowa, a bank chartered under the laws of the United States of America, or said certified share draft shall be drawn on a credit union in Iowa or chartered under the laws of the United States and payable to the Treasurer of the Owner as security that if awarded a contract, the Bidder will enter into a contract at the prices Bid and furnish the required Performance, Payment and Warranty Bond(s) each in the amount of one hundred percent of the Work, and provide a Certificate of Insurance. The certified check, cashier's check, or certified share draft may be cashed, or the Bid Bond forfeited, and the proceeds retained as liquidated damages if the Bidder fails to execute a contract or file acceptable Performance, Payment and Warranty Bond(s) or provide an acceptable Certificate of Insurance within fifteen (15) days after the acceptance of said Bid by resolution of the Owner.

No Bidder may withdraw a Bid within sixty (60) days after the date set for opening Bids.

By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa and to Iowa domestic labor.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

If it is determined that adherence to these Iowa statutory requirements may cause denial of federal funds which would otherwise be available for a public improvement or would otherwise be inconsistent with requirements of any

federal law or regulation, the application of Iowa Code Chapters 73 and 73A shall be suspended to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

The Bidder shall not include sales tax in the Bid. The Owner is exempt from paying sales tax and will issue a sales tax exemption certificate to the Contractor for all material purchased for incorporation into the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.

Work on said project shall commence within thirty (30) days of a written notice to proceed. The Work will be substantially completed on or before May 31, 2024 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before July 31, 2024.

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) consecutive per day will be assessed for each day that the work remains uncomplete after the completion periods indicated.

Payment for the work will be made by the Owner in cash from such funds as may be legally available including cash on hand, proceeds from the sale and issuance of General Obligation Bonds and such other funds including the proceeds from the sale and issuance of such other bonds as may lawfully be issued as the Board of Trustees may at its sole discretion determine and provide.

Payment will be made to the contractor based on monthly estimates in amounts equal to ninety-five percent of the contract value of the work completed during the preceding calendar month and will be based upon an estimate prepared by the Contractor on the first day of the month, subject to the approval of the Engineer. Any such payment by the Owner shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Final payment by the Owner will be made in accordance with Iowa statutes and the contract documents.

Copies of the contract documents are on file with the Owner for examination by bidders. Paper copies of Bidding Forms and copies of Plans and Specifications and contract documents may be obtained from the Engineer's Office at Short Elliott Hendrickson Inc. (SEH), 5414 NW 88th Street, Suite 140, Johnston, Iowa 50131 (515-608-6000) for \$100 per set, all of which will be refunded if returned in reusable condition within 14 days of the Award of Contract. If all documents are not returned in reusable condition and within 14 days, the deposit shall be forfeited.

Complete digital image (.pdf) copies of the Bidding Documents, Contract Documents, and Plans and Specifications are available for download at no cost at <https://www.questcdn.com>. These documents may be viewed or downloaded by entering **eBidDoc™ Number 8594863** on the QuestCDN Search Projects page. For assistance and free membership registration, contact QuestCDN at 952.233.1632 or [info@questcdn.com](mailto:info@questcdn.com). Website registration is necessary to ensure that prospective bidders remain informed of addendum and other essential communications prior to the bid date.

The Owner reserves the right to reject any and/or all bids and to waive any and/or all technicalities and/or all irregularities.

This notice is given by authority of the Marshalltown Water Works Board of Trustees, Marshalltown, Iowa.

By Laura Eilers  
(Chairperson)

By Shelli Lovell  
(Secretary)

Posted to the Iowa League of Cities and the Master Builders of Iowa websites on August 16, 2023.