

BOARD OF TRUSTEES
Regular Meeting Agenda
205 East State Street
December 20, 2022 12:00 Noon

1. Roll Call
2. Approval of Agenda
3. Public Comment Period
4. **Decision:** Consent Agenda
 - a. Approval of Regular Meeting Minutes of November 21, 2022
 - b. Approval of Bill Schedule #719 Totaling \$1,306,142.99
 - c. Departmental Reports
 - d. Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate
5. **Decision:** Review and approval of Monthly Financial Statement, Investment Report and Capital Report
6. **Decision:** Review and approval of Payment No 2 to J R Stelzer Company for the Water Tower Interior Recoating Project in the amount of \$6,425.00 releasing retainage.
7. **Decision:** Review and approval of Progress Payment for 2022 Lime Sludge Removal & Disposal Project to Wulfekuhle Injection & Pumping in the amount of \$174,506.06
8. **Decision:** Review and approval of Resolution Approving Completion of 2022 Lime Sludge Removal and Disposal Project
9. **Decision:** Review and approval of purchase for new pickup
10. **UPDATES:** Riverside Cemetery Association Application for *Non Potable* Water Well Permit
11. **Closed Session:** *Pursuant to Section 20.17 Subsection 3 of the Code of Iowa concerning Strategy Meeting of the Public Employer for Collective Bargaining Purposes*
12. Set date and time for next regular meeting

MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES
REGULAR BOARD MEETING
November 21, 2022 12:00 Noon
205 East State Street

1. ROLL CALL: PRESENT: Trustees: Mack, Young, Eilers
 ABSENT: None

2. There was a motion by Trustee Mack and a second by Trustee Young to approve the Agenda.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
 NAYS: None

3. Public Comment Period – There were no members of the public present and General Manager Lovell reported that no written comments had been received.

4. There was a motion by Trustee Young to approve the Consent Agenda: Approval of Regular Board Meeting Minutes of October 17, 2022; Approval of Bill Schedule #718 totaling \$1,391,885.13; Departmental Reports; Approval of accounts with unpaid rates or charges that are eligible to be certified to become a lien upon real estate. There was a second by Trustee Mack.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
 NAYS: None

5. The Board reviewed the monthly financial statement, investment report and capital report. There was a motion by Trustee Young and a second by Trustee Mack to approve the reports and place them on file.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
 NAYS: None

6. Auditor Beth Miller of Bowman and Miller, P.C. presented the 2021-2022 Audit Report. She reported no findings for the fiscal year. There was discussion noting the need to modify the draft press release to include language regarding continued investments in water system infrastructure. There was a motion by Trustee Mack and a second by Trustee Young to approve the 2021-2022 Audit and to direct publication of the notice of approval with the noted modifications.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
 NAYS: None

7. The Board reviewed Payment No. 4 to Hurst & Sons Contractors Inc. for the South Street Water Main Replacement Project in the amount of \$ 53,353.68. There was a motion by Trustee Young and a second by Trustee Mack to approve payment No. 4 to Hurst & Sons Contractors Inc. for the South Street Water Main Replacement Project in the amount of \$53,353.68.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
 NAYS: None

8. The Board reviewed payment No. 1 to J R Stelzer Company for the Water Tower Interior Recoating Project in the amount of \$122,075.00. There was a motion by Trustee Mack and a second by Trustee Young to approve payment No. 1 to J R Stelzer Company for the Water Tower Interior Recoating Project in the amount of \$122,075.00.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

9. The Board reviewed a request to amend the Fiscal Year 2023 Capital Improvement Plan. There was a motion by Trustee Young and a second by Trustee Mack to amend the Fiscal Year 2023 Capital Improvement Plan to provide funding for development of a distribution system hydraulic model.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

10. The Board reviewed a proposal from McClure Engineering Company for hydraulic modeling in the amount of \$93,500.00. There was a motion by Trustee Young and a second by Trustee Mack to approve the proposal from McClure Engineering Company for hydraulic modeling in the amount of \$93,500.00.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

11. The Board reviewed a proposal from The Cahoy Group for rehabilitation of Well #3 in the amount of \$48,769.00. There was a motion by Trustee Mack and a second by Trustee Young to approve the proposal from The Cahoy Group for rehabilitation of Well #3 in the amount of \$48,769.00.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

12. The Board reviewed a request for Contract for Water Service Outside the Corporate limits of the City of Marshalltown for 2236 Highland Acres Rd. There was a motion by Trustee Young and a second by Trustee Mack to approve the contract for Water Service Outside the Corporate limits of the City of Marshalltown for 2236 Highland Acres Rd.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

13. The Board reviewed the Riverside Cemetery Association Application for *Non Potable* Water Well permit and agreed that construction of the private well could be approved since it is in partnership with the City Marshalltown and pending results of a hydrogeological evaluation. There was a motion by Trustee Young and a second by Trustee Mack to approve the Application for *Non Potable* Water Well Permit submitted by Riverside Cemetery Association pending results of a hydrogeological evaluation.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

14. The Board reviewed Payment No. 1 to A-1 Coatings & Roofing, LLC for the 2022-2023 Treatment Plant Roofing Project in the amount of \$81,870.42. There was a motion by Trustee Mack and a second by Trustee Young to approve payment No. 1 to A-1 Coatings & Roofing, LLC for the 2022-2023 Treatment Plant Roofing Project in the amount \$81,870.42.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

15. The Board reviewed a one-year contract extension to the Lime Residual Material Removal Project with Wulfekuhle Injection & Pumping in the amount of \$183,690.59. There was a motion by Trustee Young and a second by Trustee Mack to approve a one-year contract extension to the Lime Residual Material Removal Project with Wulfekuhle Injection & Pumping in the amount of \$183,690.59.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

17. The Board set the date of the next regular Board meeting as Tuesday, December 20, 2022 at noon at the Marshalltown Water Works office at 205 E State St.

16. There was a motion by Trustee Mack and a second by Trustee Young to close the regular session and enter into closed session pursuant to Section 20.17 Subsection 3 of the Code of Iowa concerning Strategy Meeting of the Public Employer for Collective Bargaining Purposes.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

After approximately 45 minutes there was a motion by Trustee Mack and a second by Trustee Young to end the closed session.

ROLL CALL VOTE: AYES: Trustees: Mack, Young, Eilers
NAYS: None

The Board adjourned.

Respectfully submitted,

Shelli Lovell
Secretary

**MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 719
BILLS TO BE PAID
NOVEMBER 2022**

API Solutions, LLC	valves,strainer,accuator,check valve	10,458.04
Arnold Motor Supply	backhoe hose repair,fuel additive,oil, duct tape,hose clamp,wrenches,o-rings, seal kit,shampoo,v-belt,air dryer repair	759.31
Best Services	South tower generator repair & maintenance	464.12
BrownWinick Law	legal services	1,997.29
Carus Corporation	phosphate	6,447.00
Cessford Construction Company	stone	34.92
Chemsearch	valve lube,boiler chemicals	954.40
Column Software PBC	public notification	145.87
Con-Struct Inc	water main & street repair-S 3rd Ave	8,478.44
CTI Ready mix	concrete - leaks	5,173.65
Dell Marketing L P	scada computer	957.37
Ethanol Products LLC	CO2	3,922.30
Ferguson Waterworks	meters,repair chambers,plates,gaskets	50,077.91
Grainger	lab supplies	156.01
Hach Company	lab supplies	1,464.09
Hawkins Inc	CL2 & fluoride	8,428.75
Hupp Electric	spare slaker feed belt motor	1,408.41
IFM Efactor Inc	slaker parts	936.58
John Deere Financial T	measuring wheel,oil,hearing protection, safety boots,tape measure,anti freeze	894.32
John Deere Financial V	mower parts	353.48
KB Underground	repairs & backhoe use	6,672.50
McAtee Tire Sales	tire repair	30.00
McClure Engineering Co	engineering services	346.25
Menards	spray bottle,filter,brooms,tapcon hex, duct sil,cleaners,brushes,towels,spray tips,quick connect,antifreeze,ice melt, nipples,couplings,plugs,bolts,weather strip,plastic sheet,spray insulation, battery,light,marking wand	500.71
Merrick Industries Inc	computer screen & specs for slaker	5,511.40

Minute Man Inc	hats,final notice door tags,binders,labels, envelopes	896.66
Mississippi Lime Company	lime	32,040.04
Municipal Supply Inc	couplings, valve, cap, gaskets, valve boxes, repair clamps	5,004.86
NAI Electrical Contractors	CO2 project, installed conduit & wire	6,169.00
Star Equipment LTD	excavator rent	5,175.00
State Hygienic Laboratory	contract lab services	20.00
Strands	spray gun cleaning kit	22.53
Technical Equipment & Controls	spare control valve	825.31
Times Republican	public notifications	273.48
Titan Machinery	fuel line suction, teeth, key	460.70
Trane U S Inc	chiller repair	1,170.00
Westrum Leak Detections Inc	detect leak - S 3rd Ave	605.00
Williams Plumbing	backflow repair	414.79
Total		169,650.49

**MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 719
BILLS PAID
NOVEMBER 2022**

A-1 Coating & Roofing LLC	plant roofing project	81,870.42
Aflac	employee deduction	343.34
Alliant Energy	gas & electricity	30,610.27
Alliant Energy	gas, electricity,Derecho repairs	17,634.31
American Express	credit card services	3.00
American Express	credit card services	111.80
Bowman & Miller	accounting services - audit	9,400.00
Cardmembers Services	air tool,binders,food,toner,suckers, battery backup,IAMU reg,Go Daddy, towels,camera replacement,charger, tool set,locknlube,tool replacement, SHRM membership,pressure tester	1,881.13
City of Marshalltown	sewer receipts - Oct 2022	466,317.59
City of Marshalltown	storm sewer receipts - Oct 2022	108,250.19
City of Marshalltown	Landfill receipts Oct 2022	11,978.87
Connor Hunt	deductible paid	40.00
Consumers Energy	electricity	188.26
Deborah McElroy	deductible paid	343.91
Delta Dental of Iowa	employee dental insurance	360.28
Edward A Phillips	deductible paid	561.78
Health Savings Account	employee deductions	195.00
Health Savings Account	employee deductions	195.00
Heart of Iowa Communications	phone & internet	520.28
Hurst & Sons	South St project	48,972.94
IMWCA	workmans comp #5	1,515.00
Internal Revenue Service	withholding taxes	14,987.54
Internal Revenue Service	withholding taxes	14,682.73
Iowa Department of Natural Resources	annual use fee	115.00
Iowa One Call	One Call services	502.50
Iowa One Call	One Call services	482.10
IPERS	employee pension	10,675.55
Isolved Benefit Services WDM	employee deductions	216.34

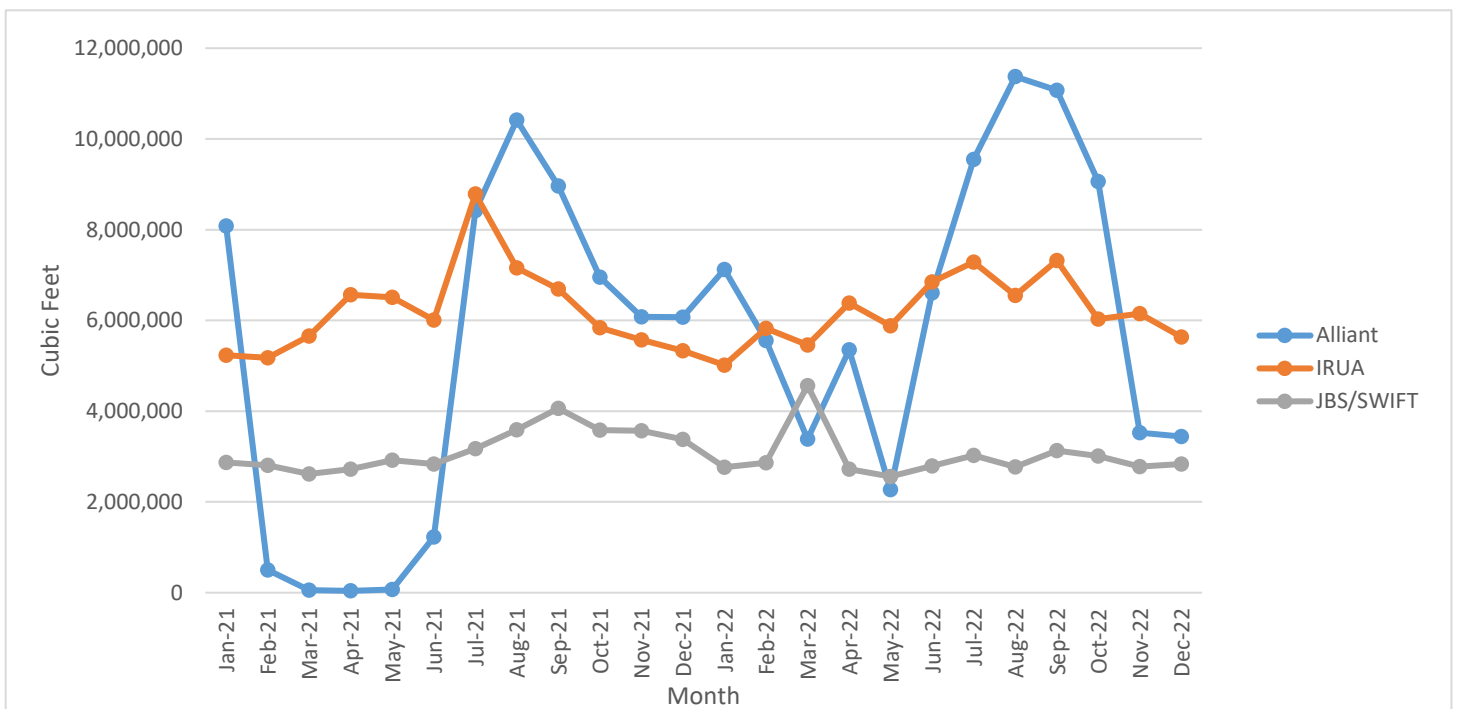
J R Stelzer Co	tower interior recoating	122,075.00
Jeffery Mahoney	deductibles paid	177.00
Jeffrey Heinrichs	deductibles paid	813.34
Kim Carter	office cleaning Oct 2022	500.00
Laura Nordstrom	deductibles paid	40.00
Marshall County Engineers Office	fuel - Oct 2022	2,039.07
Marshalltown Area United Way	employee contributions	32.00
Mary Bowen	deductible paid	198.33
Merchant Services	credit card services	99.71
Merchant Services	credit card services	110.31
Mike Ellis	deductible paid	146.26
Moler Sanitation	garbge service	109.00
Payment Tech	credit card services	689.15
Payment Tech	credit card services	2,696.76
payroll	payroll	40,100.01
payroll	payroll	39,331.31
Pitney Bowes Bank Inc Res	postage	3,500.00
Pitney Bowes Inc	part for postage machine repair	26.99
Reliance Standard Life Ins Co	employee life insurance	724.97
Shelli Lovell	deductible paid,mileage,food	380.22
Stone Sanitation	garbage service	164.30
Treasurer State Of Iowa	Water Service Excise Tas	30,793.16
Treasurer State Of Iowa	Sales Tax	11,094.36
Treasurer State of Iowa	state tax withholding	4,969.00
United Bank & Trust	returned Nacha	144.25
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	121.59
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned check	7,350.00
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,352.75 + 5,000.00	8,352.75
United Bank & Trust	returned Nacha	416.82
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	262.65
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	694.03

United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	1,835.15
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Nacha	2,812.62
United Bank & Trust	bank fee	6.00
United Bank & Trust	returned Check	305.94
United Bank & Trust	bank fee	6.00
United Bank & Trust	pension 3,375.09 + 5,000.00	8,375.09
United Bank & Trust	returned Nacha	178.10
United Bank & Trust	bank fee	6.00
Wellmark Blue Cross & Blue Shield	employee health insurance	16,177.31
Shero R Chase	overpayment refund	160.85
Baker Group	overpayment refund	37.44
Cessford Construction	overpayment refund	4,854.64
Melisa K Hazen	overpayment refund	24.59
Ritter Plumbing	overpayment refund	444.15
Jeff Goecke	depost returned	67.32
K C Tuttle	depost returned	11.31
Michael Maniriho	depost returned	9.70
Kaitlyn M Krein	depost returned	9.42
Troy A Bakies	depost returned	11.86
Krisri M Callahn	depost returned	9.54
Total		1,136,492.50

MWW Largest Users Monthly Report

November 2022 Board Report

	ALLIANT	IRUA	JBS/SWIFT
Bill Date	Cubic Feet	Cubic Feet	Cubic Feet
Jan-21	8,083,000	5,232,350	2,871,500
Feb-21	501,800	5,174,895	2,808,600
Mar-21	60,000	5,653,941	2,617,200
Apr-21	39,400	6,564,326	2,725,600
May-21	71,500	6,511,536	2,918,000
Jun-21	1,226,200	6,008,087	2,833,100
Jul-21	8,422,700	8,784,212	3,171,000
Aug-21	10,413,500	7,155,671	3,586,600
Sep-21	8,962,400	6,690,138	4,059,900
Oct-21	6,951,300	5,837,785	3,580,500
Nov-21	6,083,000	5,574,778	3,570,400
Dec-21	6,071,900	5,330,254	3,375,200
Jan-22	7,126,500	5,017,271	2,766,500
Feb-22	5,559,300	5,822,931	2,860,700
Mar-22	3,388,900	5,460,013	4,565,800
Apr-22	5,353,800	6,385,931	2,721,400
May-22	2,267,800	5,878,866	2,561,200
Jun-22	6,609,800	6,845,401	2,790,900
Jul-22	9,552,600	7,284,903	3,028,400
Aug-22	11,374,300	6,555,263	2,774,300
Sep-22	11,072,100	7,319,703	3,133,100
Oct-22	9,063,800	6,031,965	3,008,400
Nov-22	3,524,100	6,148,905	2,781,800
Dec-22	3,444,400	5,632,360	2,838,400



DISTRIBUTION
Marshalltown Water Works
Board Report
December 20, 2022

PROJECTS

1. Washington Street - Replace 6" water main with 8" from 6th to 9th Street
 - a. Project completed - All services have been installed and old watermain has been killed

2. City Storm Sewer Project- Realign water main as needed
 - a. The last of the water main reroutes have been completed for this project

3. 5th and 6th Avenue – Replacement of water main
 - a. Have begun laying new water main on 5th Ave
 - b. MWW has laid 1000' of new water main
 - c. South side of 5th Ave has passed pressure test

4. W South Street – Project was awarded to Hurst and Sons
 - a. Hurst and Sons began work on July 25th
 - b. All watermain has been installed and all water services have been moved
 - c. All but seeding complete; will complete in spring 2023

5. State Street- Total reconstruction of all utilities and street from 3rd Ave to 3rd Street
 - a. Project has been awarded to Con-Struct
 - b. Start date has not been determined

6. Edgewood- Realign water main as needed, install more than 2,000 feet of 12" watermain
 - a. Project has been awarded to Con-Struct
 - b. 8" watermain has been lowered, passed tests
 - c. All new 12" watermain has been installed, waiting on test results
 - d. We have changed plans and will not be lowering the 24" water main

7. 7th Ave Extension - Water main being installed to service new apartment buildings
 - a. City partnered project
 - b. Project has been awarded to Con-Struct
 - c. New 8" watermain has been installed, waiting on test results

MAIN BREAKS

1. July 28th 2022, 12th Ave and State St., crack - cause unknown
2. August 9th 2022, Ingledue and 4th street, crack caused by water hammer
3. August 9th 2022, Ingledue and 4th street, sheer break caused by water hammer
4. August 10th 2022, 6th St and High Street, crack caused by water hammer
5. August 31st 2022, E State St and 10th Ave, crack - cause unknown, replaced valve
6. October 18th 2022, E Southridge and Dubois, Sheer break - cause unknown

7. October 26th 2022, N 1st St and W State Street, multiple breaks with multiple cracks - cause unknown
8. November 21st 2022, 8 East Ferner St, Sheer break - cause unknown
9. December 7th 2022, 10th Ave & E State St, Crack - cause unknown

Facilities
Marshalltown Water Works
Board Report
December 20, 2022

1. **Remote PLC Upgrade** – working through options for generator communications to the plant. Radios have arrived, but we are still waiting on antennas.
2. **Plant Roof** – in progress
3. **CO2 project** – NAI has completed electrical work. API Solutions is working on coordinating schedules for piping replacement.
4. **HVAC boiler system** – We are working on finding a new control system as the outdated solid-state system has failed.
5. **Well #3 Rehab** - Cahoy is scheduled to start 12/19/22.
6. **North blow off pit** – We have been given “early 2023’ as a ship date for the DeZurik valves.
7. **Clearwell Cap** - Midwest Foundations rescheduled from November to March to repair cracks in the plant clearwell.
8. **Well #6 check valve** - API Solutions has replaced the failed check valve
9. **Lime residual removal** - Wulfekhule completed removing lime residuals from the south pond on 12/8/22
10. **Booster station CLT10** chlorine testing device touch screen failed and has been replaced.

**CUSTOMER SERVICE
MONTHLY REPORT
FOR THE MONTH OF
November 2022**



ACTIVITY	THIS MONTH	THIS MONTH LAST YEAR	2022-2023 FISCAL YEAR
SERVICE CALLS	277	222	1331
METERS REPAIRED	0	0	0
REPLACED FROZEN METER	3	0	18
DELINQUENT TAGS	371	182	1290
METER SET	0	0	21
TURN OFF FOR NON PAYMENTS	45	65	404
READ AND LEAVE ON - OCCUPANT CHANGE	123	108	603
	819	577	3667

PROPERTY TAX LIENS TO CERTIFY - DECEMBER 2022

PROPERTY OWNER NAME	ADDRESS TO LIEN	AMOUNT
JEH Rentals LC	602 N 4th Ave	\$44.50
Superior Housing Coop No 1 Inc	511 S 7th Ave	\$133.26
	TOTAL	\$177.76

SEWER DEPOSIT ACCOUNT
Activity for November
2022

Balance on November 1	\$146,017.91
Deposits for November	\$10,485.00
Interest paid to the City of Marshalltown Check # 2561	\$62.91
Deposit refund for application to the Marshalltown Water Works Check # 2562	\$2,640.00
Interest for November	\$62.98
Balance on November 30	\$153,862.98

MARSHALLTOWN WATER WORKS

**Compiled Financial Statements
And Supplementary Information**

**For the One Month Ended
November 30, 2022**



INCOME STATEMENT
NOVEMBER 30TH, 2022

	CURRENT PERIOD ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET	Y-T-D PCT	CURRENT PERIOD PRIOR YEAR	Y-T-D PRIOR YEAR
<u>OPERATIONAL</u>						
RESIDENTIAL	186,645.12	1,012,676.64	2,411,998.69	41.98	168,821.35	940,347.38
MULTI-FAMILY	22,897.35	122,151.40	307,795.76	39.69	22,419.97	113,475.56
COMMERCIAL	43,531.33	291,956.09	633,850.65	46.06	42,513.25	274,489.38
IRRIGATION	14,495.54	100,325.82	112,058.86	89.53	4,335.67	95,114.52
INDUSTRIAL	148,101.11	1,330,494.32	2,392,285.63	55.62	200,198.84	1,210,546.24
WHOLESALE	96,803.02	544,321.07	1,211,434.86	44.93	82,125.69	480,479.06
NON-METERED	264.54	1,896.28	2,204.09	86.03	198.14	1,104.53
TOTAL OPERATING REVENUE	512,738.01	3,403,821.62	7,071,628.54	48.13	520,612.91	3,115,556.67
<u>NON-OPERATIONAL</u>						
CITY CONTRACT SERVICES	6,657.74	34,068.65	80,000.00	42.59	6,658.54	34,100.55
PENALTIES	4,747.60	24,219.69	30,000.00	80.73	4,337.12	22,637.99
CUSTOMER SERVICES	894.00	5,945.00	10,000.00	59.45	759.00	5,145.00
TESTING LABORATORY	168.00	1,034.65	3,000.00	34.49	168.00	1,357.00
MERCHANDISE SALES	0.00	717.80	300.00	239.27	0.00	607.19
INTEREST	2,682.30	10,534.48	30,000.00	35.11	1,328.72	7,857.03
RENTALS	0.00	5,777.00	4,000.00	144.43	0.00	3,712.00
MISC INCOME	4,232.97	38,897.98	30,000.00	129.66	3,560.58	23,025.00
TIMBER SALES	0.00	0.00	0.00	0.00	0.00	0.00
CONNECTION FEES	10,533.00	35,907.00	20,000.00	179.54	945.00	6,396.00
TAPPING FEES	3,488.00	8,304.00	2,000.00	415.20	405.00	1,234.00
TOTAL NON-OPERATIONAL SALE	33,403.61	165,406.25	209,300.00	79.03	18,161.96	106,071.76
TOTAL REVENUE	546,141.62	3,569,227.87	7,280,928.54	49.02	538,774.87	3,221,628.43
<u>OPERATING EXPENSES</u>						
SALARIES AND WAGES	116,338.66	674,167.91	1,587,877.00	42.46	101,630.57	537,604.71
PAYROLL TAXES & BENEFITS	43,345.10	237,571.67	596,172.00	39.85	39,754.89	212,328.29
OPTIONAL BENEFITS	3,418.96	21,557.79	78,299.00	27.53	3,632.63	17,911.91
UTILITIES	33,627.25	254,683.97	603,149.00	42.23	37,485.44	215,726.97
FUELS	2,079.86	21,297.22	34,910.00	61.01	2,417.78	12,309.20
SUPPLIES	20,026.93	87,823.86	289,382.00	30.35	14,547.85	67,254.49
MAINTENANCE	41,242.51	102,240.56	287,332.00	35.58	20,640.03	123,862.70
CHEMICALS	39,881.99	282,701.51	777,890.00	36.34	49,149.57	275,094.04
CONTRACT SERVICES	84,045.70	366,506.49	999,600.00	36.67	78,672.39	315,297.64
OTHER OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
DEPRECIATION	44,522.56	222,612.80	398,528.00	55.86	39,485.56	203,459.62
TOTAL OPERATING EXPENSE	428,529.52	2,271,163.78	5,653,139.00	40.18	387,416.71	1,980,849.57
MISCELLANEOUS EXPENSES	0.00	450.00	110,900.00	0.41	0.00	450.00
ECONOMIC DEVELOPMENT	0.00	10,184.00	10,000.00	101.84	0.00	0.00
TOTAL NON-OPERATING EXPENSE	0.00	10,634.00	120,900.00	8.80	0.00	450.00
TOTAL EXPENSES	428,529.52	2,281,797.78	5,774,039.00	39.52	387,416.71	1,981,299.57
INCR(DEC) RETAINED EARNINGS	117,612.10	1,287,430.09	1,506,889.54	85.44	151,358.16	1,240,328.86

DETAILED WATER WORKS BALANCE SHEET

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2022

1 -WATER FUND

ACCOUNT#	TITLE	
ASSETS		
=====		
	CASH ON HAND	938.00
	PETTY CASH	300.00
	CASH IN BANK	5,743,973.39
	LESS : SINKING FUNDS	(220,300.02)
	SEWER DEPOSIT FUND	0.00
	SEWER CASH	0.00
	STORM SEWER CASH	0.00
	LANDFILL CASH	0.00
	ACCOUNTS RECEIVABLE	424,614.29
	ACCOUNTS RECEIVABLE-AMP	(2,388.93)
	UNAPPLIED CREDITS	(49,029.46)
	OTHER A/R	0.00
	NON CURRENT RECEIVABLES	(887.07)
	MISC AR BILLINGS	135,294.67
	MISC AR UNAPPLIED CREDITS	(93,955.47)
	INTEREST RECEIVABLE	802.05
	CONTRACT RECEIVABLE	0.00
	PREPAID INSURANCE	55,668.00
	UNFINISHED CAP PRO	0.00
	PREPAID BILLING SUPPLIES	1,411.46
	MERCHANDISE FOR RESALE	0.00
	PREPAID LIME SLUDGE	(313,413.68)
	PREPAID COMPUTER MAINT	75,930.83
	PREPAID HEALTH INS	0.00
	DERECHO DAMAGER TRACKING ACCT	(370,441.89)
	SINKING FUND	220,300.02
	TEMP CASH INVESTMENT	300,000.00
	LESS IMPROVEMENT FUND ALLOCATI	0.00
	LESS RESERVE FUND ALLOCATION	0.00
	CAPITAL RESERVE INVESTMEN	500,208.27
	IMPROVEMENT FUND	(100,000.00)
	RESERVE FUND	0.00
	ECONOMIC DEVELOPEMENT FUND	0.00
	INVENTORY	0.00
	LAND	1,115,720.58
	CONSTRUCTION IN PROGRESS	44,197.12
	PLANT & SOURCE OF SUPPLY	19,677,949.78
	ACCUMULATED DEPR - PLANT	(10,860,567.08)
	DISTRIBUTION SYSTEM & PIPE	15,989,067.06
	ACCUM DEPR DISTRIBUTION	(4,448,475.68)
	METERS	1,644,641.47
	ACCUM DEPR - METERS	(1,226,440.22)
	MACHINE & EQUIPMENT	498,409.83
	ACCUM DEPR - MACH & EQUIP	(400,920.89)
	VEHICLES	348,710.29
	ACCUM DEPR - VEHICLES	(239,995.23)
	CAPITAL IMPROVEMENTS	113,916.16
	ACCUM DEPR - CAPITAL IMPROVEME	(93,385.95)
	CAPITAL IMPROV - BUILDINGS	820,479.85
	ACCUM DEPR - BUILDINGS	(476,056.09)

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2022

1 -WATER FUND

ACCOUNT#	TITLE	
OFFICE EQUIPMENT		449,264.68
ACCUM DEPR - OFFICE EQUIPMENT	(409,026.84)
BOOSTER STATION		220,652.58
ACCUM DEPR - BOOSTER STATION	(98,549.56)
BOND ORIGINATION FEE		<u>0.00</u>
		<u>28,978,616.32</u>

TOTAL ASSETS 28,978,616.32

=====

LIABILITIES

=====

ACCOUNTS PAYABLE		115,715.29
A/P PENDING		0.00
PAYABLE TO SEWER FUND		0.00
PAYABLE TO STORM SEWER FUND		0.00
PAYABLE TO LANDFILL FUND		0.00
PAYABLE TO METER DEPOSIT FUND		0.00
DEFERRED AMP REVENUE		3,697.93
CUSTOMER DEPOSITS - SEWER		0.00
CURRENT REFUNDS PAYABLE		7,419.00
BOND INTEREST PAYABLE		8,762.00
FEDERAL WITHHOLDING		0.00
FICA/MED WITHHOLDING		4,084.34
STATE WITHHOLDING		0.00
UNITED WAY		0.00
UNION DUES		0.00
INS WITHHELD	(12.42)
PRETAX INSURANCE WITHHELD		0.00
UNREIMB MEDICAL		0.00
DEP CHILD CARE		0.00
PENSION		1,916.40
IPERS		3,185.10
COBRA		0.00
WATER WORKS INS PORTION		0.00
INS DEDUCTIBLE WITHHELD	(9,403.90)
VOLUNTARY LIFE INSURANCE	(316.23)
CHILD SUPPORT		0.00
AFLAC		0.00
DENTAL INSURANCE WITHHELD		12.42
VISION INSURANCE WITHHELD		0.00
ACCRUED VACATION		117,590.93
ACCRUED PAYROLL		55,299.40
HSA		0.00
ACCRUED SALES TAX		23,055.77
AR MISC STATE SALES TAX		172.11
AR MISC CITY SALES TAX		28.68
AR MISC SCHOOL SALES TAX		0.00
CURRENT PORTION OF LT DEBT		0.00
WA REVENUE CAPITAL LOAN NOTE		5,330,000.00
LESS : CURRENT PORTION		<u>0.00</u>

TOTAL LIABILITIES 5,661,206.82

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2022

1 -WATER FUND

ACCOUNT#	TITLE		
<hr/>			
EQUITY			
=====			
	RETAINED EARNINGS	<u>22,033,579.41</u>	
	TOTAL BEGINNING EQUITY	22,033,579.41	
	TOTAL REVENUE	3,565,627.87	
	TOTAL EXPENSES	<u>2,281,797.78</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	1,283,830.09	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>23,317,409.50</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		28,978,616.32
			=====

DETAILED POOLED CASH

BALANCE SHEET

AS OF: NOVEMBER 30TH, 2022

9 -POOLED CASH

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
	POOLED CASH	6,433,943.57	
	POOL CASH - SW DEPOSITS	156,690.00	
	DUE FROM WATER FUND	0.00	
	DUE FROM SEWER FUND	0.00	
	DUE FROM STORM SEWER FUND	0.00	
	DUE FROM LANDFILL FUND	0.00	
	DUE FROM SW MTR DEPOSIT	<u>0.00</u>	
			<u>6,590,633.57</u>
	TOTAL ASSETS		6,590,633.57
=====			
LIABILITIES			
=====			
	ACCOUNT PAYABLE	0.00	
	DUE TO OTHER FUNDS	6,436,583.57	
	DUE TO SW MTR DEPOSITS	154,050.00	
	WAGES PAYABLE	0.00	
	HSA	0.00	
	ACCRUED SALES TAX	<u>0.00</u>	
	TOTAL LIABILITIES		<u>6,590,633.57</u>
EQUITY			
=====			
	RETAINED EARNINGS	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	<u>0.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>0.00</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		6,590,633.57
=====			

MARSHALLTOWN WATER WORKS
INVESTMENT BREAKDOWN
NOVEMBER 30, 2022

ACCOUNT	FUND	NOVEMBER INTEREST RATE	OCTOBER INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		0.50%	0.50%	07/01/07	DAILY	\$ 6,400,334.72	\$ 6,563,514.66
UNITED BANK & TRUST - SWEEP ACCT		0.50%	0.50%	07/03/17	DAILY	\$ 1,000.00	\$ 1,000.00
TRANSFER IN TRANSIT(SWEEP TO OP)						\$ 0.41	\$ 166.57
CD 54486 (Farmers Savings Bank)	General	0.55%	0.55%	02/19/22	02/19/23	\$ 100,000.00	\$ 100,000.00
CD 59255 (GNB Bank)	General	3.03%	3.03%	09/08/22	09/08/23	\$ 100,000.00	\$ 100,000.00
CD 59256 (GNB Bank)	General	3.03%	3.03%	09/08/22	09/08/23	\$ 100,000.00	\$ 100,000.00
CD 180356 (Pinnacle Bank)	Cap Reserve	1.08%	1.08%	06/06/22	12/05/22	\$ 300,000.00	\$ 300,000.00
CD 59315 (GNB Bank)	General	3.90%	3.90%	09/26/22	09/26/23	\$ 100,000.00	\$ 100,000.00
SUB TOTAL						\$ 7,101,335.13	\$ 7,264,681.23

CURRENT TOTAL \$7,101,335.13

Current Average Monthly Yield 0.644%

LAST MONTH TOTAL \$7,264,681.23

Last Month Average Monthly Yield 0.641%

LAST YEAR TOTAL \$6,789,937.39

Last Year Average Monthly Yield 0.270%

MARSHALLTOWN WATER WORKS
 CAPITAL IMPROVEMENTS
 JULY 1, 2022 - JUNE 30, 2023
 AS OF NOVEMBER 30, 2022

	Project		APPROVED BUDGET			EXPENDITURES			REMAINING
	#		2022-2023	PRIOR YEARS	TOTAL	2022-2023	PRIOR YEARS	TOTAL	EXPENDITURES
1172-000-PLANT & SOURCE OF SUPPLY									
Inspect/Rehab 2 Wells	135	21904	\$200,000.00	\$200,000.00	\$400,000.00	\$11,372.20	\$101,260.01	\$112,632.21	\$287,367.79
Chemical Feed System upgrades	143	12005	\$10,000.00		\$10,000.00				\$10,000.00
Valve and actuator replacement			\$50,000.00	\$100,000.00	\$150,000.00	\$44,714.77	\$39,773.27	\$84,488.04	\$65,511.96
CO2 Feed Upgrades			\$200,000.00	\$200,000.00	\$400,000.00				\$400,000.00
Treatment Expansion	144	12006	\$1,788,686.00	\$196,500.00	\$1,985,186.00	\$303,472.67	\$199,840.77	\$503,313.44	\$1,481,872.56
Copier			\$3,500.00		\$3,500.00	\$3,508.63		\$3,508.63	
Wellfield Expansion	148	22101		\$400,000.00	\$400,000.00	\$30,627.98	\$92,209.35	\$122,837.33	\$277,162.67
PLC Upgrade	136	12002		\$497,271.57	\$497,271.57	\$150,489.00	\$37,344.05	\$187,833.05	\$309,438.52
Plumbing Replacement				\$100,000.00	\$100,000.00	\$10,710.51	\$3,036.82	\$13,747.33	\$86,252.67
Widen Driveway				\$100,000.00	\$100,000.00				\$100,000.00
Roof Replacement	147	12007		\$150,000.00	\$150,000.00	\$81,870.42	\$1,853.40	\$83,723.82	\$66,276.18
1170-000-LAND									
			\$100,000.00		\$100,000.00				\$100,000.00
1174-000-DISTRIBUTION SYSTEM									
Valve and Hydrant Replacement			\$50,000.00		\$50,000.00	\$10,364.00		\$10,364.00	\$39,636.00
Water Mains: Replace, Extend, Relocate, Loop									
- S 5th and S 6th Avenue Replacement	149	32101	\$150,000	\$50,000	\$200,000.00	\$97,501.49	\$27,459.70	\$124,961.19	\$75,038.81
- W South Street main replacement	82	31401	\$870,000	\$5,000	\$875,000.00	\$837,552.13	\$19,073.70	\$856,625.83	\$18,374.17
- Washington Street main replacement	83	31402		\$78,149.30	\$78,149.30	\$18,062.16	\$76,927.76	\$94,989.92	
City/MWW Projects									
- State Street			\$250,000		\$250,000.00				\$250,000.00
- Realignments for City Storm Sewer	129	31902		\$350,000	\$350,000.00	\$7,397.25	\$60,591.96	\$67,989.21	\$282,010.79
-Edgeland Extension			\$200,000.00		\$200,000.00	\$770.00		\$770.00	\$199,230.00
Paint South Tower Interior	151	42201		\$200,000.00	\$200,000.00	\$125,375.00	\$14,960.00	\$140,335.00	\$59,665.00
Storage Building			\$200,000.00		\$200,000.00				\$200,000.00
1176-000 - METERS									
- Routine Meter Program			\$200,000.00	\$200,000.00	\$400,000.00	\$125,066.55	\$58,650.65	\$183,717.20	\$216,282.80
- Meter/Touch Pad Upgrade Program			\$450,000.00		\$450,000.00				\$450,000.00
1178-000 - EQUIPMENT									
Dump Truck				\$175,000.00	\$175,000.00		\$46,645.00	\$46,645.00	\$128,355.00
1180-000-VEHICLES									
			\$60,000.00	\$40,000.00	\$100,000.00	\$27,119.10	\$556.95	\$27,676.05	\$72,323.95
1182-000-GENERAL									
1184-000-BUILDING									
Generator			\$30,000.00	\$30,000	\$60,000.00	\$2,946.19	\$1,618.39	\$4,564.58	\$55,435.42
Furnace			\$4,500.00		\$4,500.00	\$6,250.00		\$6,250.00	
Remaining Office Building Interior Updates	137	52001		\$13,485	\$13,485.44		\$10,701.28	\$10,701.28	\$2,784.16
1186-000-OFFICE EQUIPMENT									
Computer Replacements				\$25,000.00	\$25,000.00		\$19,728.43	\$19,728.43	\$5,271.57
Remaining IT Upgrade				\$53,301.06	\$53,301.06	\$5,832.22	\$37,074.78	\$42,907.00	\$10,394.06
Tyler Programming Upgrade				\$79,000.00	\$79,000.00				\$79,000.00
GPS Field Unit				\$25,000.00	\$25,000.00				\$25,000.00
1188-000 BOOSTER STATION									
Total FY 22-23			\$4,816,686.00	\$3,267,707.37	\$8,084,393.37	\$1,901,002.27	\$849,306.27	\$2,750,308.54	\$5,352,684.08

Lump Sum Contract

Contractor's Application for Payment No. 2

Project:	Water Tower Interior Recoating	From (Contractor):	J. R. Stelzer Company	Application Date:	11/10/2022
To (Owner):	Marshalltown Water Works	Owner's Project No.:		Period From:	11/9/2022
Via (Engineer):	HDR	Engineer's Proj. No.:	10325078	Period To:	11/9/2022

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
			\$ -
TOTALS		\$ -	\$ -
NET CHANGE BY CHANGE ORDERS		\$ -	-

1. ORIGINAL CONTRACT PRICE.....	\$ 128,500.00
2. Net change by Change Orders.....	\$ -
3. Current Contract Price (Line 1 + 2).....	\$ 128,500.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$ 128,500.00
5. RETAINAGE:	
a. 5% X _____ Work Completed.....	\$ -
b. 5% X _____ Stored Material.....	\$ -
c. Less Total Retainage Released Early	\$ -
d. Total Retainage (Line 5a + Line 5b).....	\$ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - 5c).....	\$ 128,500.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 122,075.00
8. AMOUNT DUE THIS APPLICATION.....	\$ 6,425.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$ -

Contractor's Certification	
<p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	
By:	Date: Nov. 8, 2022

Payment of:	\$ 6,425.00	
		(Line 8 or other - attach explanation of the other amount)
is recommended by:		12/10/2022
	(Engineer)	(Date)
Payment of:	\$ _____	
		(Line 8 or other - attach explanation of the other amount)
is approved by:	_____	_____
	(Owner)	(Date)



CONSTRUCTION PROGRESS PAYMENT

PROJECT DESCRIPTION: 2022 LIME SLUDGE REMOVAL AND DISPOSAL

CONTRACTOR: Wulfekuhle Injection & Pumping
ADDRESS 27693 Route 52 North
 New Vienna IA 52065

OWNER: MARSHALLTOWN WATER WORKS
 205 E STATE STREET
 PO BOX 1420
 MARSHALLTOWN IA 50158

ESTIMATE #	1	FOR PERIOD:	DATE OF CONTRACT	<u>11/18/2022</u>
PARTIAL PAYMENT	<input checked="" type="checkbox"/>	FROM:	COMPLETION DATE	
FINAL PAYMENT	<input type="checkbox"/>	TO:	OWNER'S PROJECT NO.	<u>12101</u>

BASE CONTRACT PRICE	\$	<u>183,690.59</u>		
CHANGE ORDER			CONSTRUCTION COMPLETED	\$ 183,690.59
CHANGE ORDER			PERCENT PROJECT COMPLETE	<u>100.0%</u>
CPI CHANGE			TOTAL AMOUNT EARNED	\$ 183,690.59
CPI CHANGE			LESS 5% RETAINAGE	\$ 9,184.53
CPI CHANGE			LESS PREVIOUS PAYMENT	\$ -
TOTAL ADJUSTED CONTRACT PRICE	\$	<u>183,690.59</u>	AMOUNT DUE THIS ESTIMATE	<u>\$ 174,506.06</u>

REQUESTED BY

APPROVED BY

[Signature]

 CONTRACTOR

 OWNER
 GENERAL MANAGER

Owner

 TITLE

 TITLE

12-12-22

 DATE

 DATE

APPROVED FOR PAYMENT BY
 MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES

 DATE

**RESOLUTION APPROVING COMPLETION OF
2022 LIME SLUDGE REMOVAL AND DISPOSAL PROJECT**

WHEREAS, this Board of Trustees has heretofore contracted with Oros and Busch Technologies to complete the 2022 Lime Sludge Removal and Disposal Project, and

WHEREAS, it has been certified to the Board of Trustees that said project has been completed in its entirety and in accordance with the contract terms and conditions and this matter is now before this Board of Trustees for acceptance of the project and for final payment of all sums due the contractor.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MARSHALLTOWN WATER WORKS FOR THE CITY OF MARSHALLTOWN, IA:

Section 1. That the 2022 Lime Sludge Removal and Disposal Project is hereby accepted as completed and in compliance with the contract for same and the Secretary is hereby authorized and directed to pay all sums due the contractor for said project as provided for in said contract to include the 5% retainage.

Passed this 20th day of December, 2022 and signed this 20th day of December, 2022.

Laura Eilers, Chairperson

ATTEST:

Shelli , Secretary

STEW HANSEN DODGE CITY JEEP
 12103 HICKMAN RD
 URBANDALE, IA 503231801

Priced Order Confirmation (POC)

Date Printed:	2022-11-16 3:40 PM	VIN:		Quantity:	01
Estimated Ship Date:		VON:	56922651	Status:	BG - Order has passed edit but cannot be considered for scheduling
Date Ordered:	2022-09-12 4:24 PM	Ordered By:	S18194J	FAN 1:	
				FAN 2:	
				Client Code:	
				Bid Number:	
Sold to:		Ship to:		PO Number:	
STEW HANSEN DODGE CITY JEEP (45323)		STEW HANSEN DODGE CITY JEEP (45323)			
12103 HICKMAN RD		12103 HICKMAN RD			
URBANDALE, IA 503231801		URBANDALE, IA 503231801			

Vehicle: 2023 2500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box) (DJ7L62)

	Sales Code	Description	MSRP(USD)
Model:	DJ7L62	2500 TRADESMAN REG CAB 4X4 (140 in WB 8 ft 0 in Box)	47,605
Package:	2GA	Customer Preferred Package 2GA	0
	ESB	6.4L V8 Heavy Duty HEMI MDS Engine	0
	DFX	8-Spd Auto 8HP75-LCV Transmission	0
Paint/Seat/Trim:	PW7	Bright White Clear Coat	0
	APA	Monotone Paint	0
	*TX	HD Vinyl 40/20/40 Split Bench Seat	0
	-X8	Black/Diesel Gray	0
Options:	CLY	Mopar Front Rubber Floor Mats	125
	GT3	Mirror Pwr Heat Fold Telescop Chrome	225
	JKV	115V Auxiliary Front Power Outlet	255
	XHC	Trailer Brake Control	395
	MRU	Mopar Black Tubular Side Steps	445
	AD2	Snow Chief Group	1,155
	NAS	50 State Emissions	0
	3AL	Price Protection - Code L	0
	WBN	18X8.0 Steel Wheels	295
	A61	Tradesman Level 1 Equipment Group	1,780
	XEA	Tow Hooks	100
	4UQ	T3AC	0
	4NU	Fuel Fill / Battery Charge	0
	4FM	Fleet Option Editor	0
	2SQ	FCA Fleet Powertrain Care	0
	YG2	5.2 Additional Gallons of Gas	0
	4FT		0
	5N6	Easy Order	0
	4FT	Fleet Sales Order	0
	4EA	Sold Vehicle	0
Non Equipment:	4WA	Misc Commercial Account	0
		ADV PAYMENT OF YEAREND ALLOWANCE	0
	4JM	Advance Payment Of SFPAP	0
Commercial FAN:	28885	Commercial Incentives	0
Destination Fees:			1,895

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Total Price: 54,275 .

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 01

Instructions:

2023 Price: \$50,277
Trade: -5,750
Total: \$44,527

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.