



CREW LEADER

The Marshalltown Water Works (MWW) is accepting applications for the position of Crew Leader. Under the general direction of the Distribution Manager, directs crew and performs duties of a crew member engaged in the maintenance and construction of the water distribution system. The ideal candidate will have a minimum of five years of experience in water distribution construction, to include material inventory, safety and leadership responsibilities.

ESSENTIAL FUNCTIONS

- Assigns duties and directs crew engaged in the maintenance and construction of the water distribution system.
- Makes requests for utility locates.
- Makes taps, installs and repairs mains, services, fire hydrants, and valves according to standards and construction drawings using hand tools, equipment, and material as required.
- Inventories material and makes arrangements for delivery to job sites as required.
- Makes sure trucks are stocked with material and tools.
- Reports quality and quantity of work performed by employees.
- Makes recommendations for disciplinary action to management.
- Provides information for performance appraisals of respective crewmembers.
- Prepares and maintains required reports and records such as daily crew reports; valve, hydrant and main records; field changes on work prints; work orders; vehicle and equipment usage.
- Serves as spokesman for the crew when dealing with other governmental agencies, contractors, and customers.
- Maintains barricades and other related traffic devices at the job site to ensure safety in the working environment and for the general public.
- Works overtime when necessary to construct or make emergency repairs in the distribution system.
- Receives emergency after-hours calls and investigates calls received.
- Coordinates water outages with customers and work teams.
- Maintains a safe working environment.
- Performs other duties as required or assigned by management.

ESSENTIAL REQUIREMENTS

- Must be able to interpret blueprints, sketches, and written or oral instructions.
- Shall possess a valid Iowa chauffeur's license and have a good driving record.
- Ability to operate tools and equipment pertinent to the water distribution field.
- Ability to prepare daily written reports.
- Must be able to respond to emergency calls within 15 minutes when called.
- Must be able to effectively communicate with customers internal and external.
- Basic knowledge of plumbing.
- Basic knowledge of the use of construction equipment.
- Requires a minimum of 3 years of experience in water distribution construction.
- Shall obtain a Grade II Distribution certificate from the state of Iowa.

ESSENTIAL PHYSICAL DEMANDS

- Ability to handle up to 100 lbs. and lift 90 lbs.
- Ability to work in confined spaces.
- Ability to climb and descend ladders.
- Ability to squat, bend over, and kneel for extended periods of time.

ENVIRONMENTAL CONDITIONS

- Frequent exposure to traffic and machine noise.
- Frequent exposure to adverse weather conditions.
- Works in excavations with mud and water.
- Limited exposure to hazardous chemicals

All the above duties and responsibilities are essential job functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills, and/or ability deemed necessary to perform the job duties, responsibilities or requirements. Employees may be required to perform any other job-related activities as directed by their supervisor, subject to reasonable accommodation.

Starting Wage: \$20.83 - \$22.23, depending on certification

To Apply: Submit completed MWW application, resume and cover letter to:

Zach Maxfield, Distribution Manager
205 E State Street, PO Box 1420
Marshalltown, IA 50158

The MWW application can be downloaded from www.marshalltownwater.com/employment or can be requested by visiting or calling the MWW Administration Building at 205 E. State Street, Marshalltown, IA; 641-753-7913.

Closing Date: This position will be open until filled; the first application review will be July 26, 2021.

Contact for additional information: Zach Maxfield, MWW Distribution Manager, 641-753-7913