

MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES
REGULAR BOARD MEETING
MONDAY, OCTOBER 17, 2011
4:00 PM CDT
205 EAST STATE STREET
MARSHALLTOWN, IOWA 50158

- 1) Roll Call
- 2) Review and Approval of the Regular Board Meeting Minutes of September 20, 2011
- 3) Review and Approval of Bill Schedule #585 Totaling \$ 579,676.29
- 4) Review and Approval of Monthly Financial Statement, Investment Report, Capital Report, and Departmental Reports
- 5) Approve 2010-2011 Audit and Direct Publication of the Notice of Approval
- 6) Review and Approval of Chemical Bids to Provide Chemicals to the Marshalltown Water Works Treatment Plant for the Year 2011-2012
- 7) Request to change title and job description of Director of Engineering to Director of Distribution

**MARSHALLTOWN WATER WORKS BOARD OF TRUSTEES
REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 20, 2011
4:00 PM CDT
205 East State Street
Marshalltown, IA 50158**

ROLL CALL: PRESENT: Trustees: Moore, Vinson, Young
ABSENT: None

The Board reviewed the Regular Board Meeting Minutes of Monday, August 15, 2011. Trustee Young moved to approve the minutes as printed and have them placed on file. Trustee Vinson seconded.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

The Board reviewed Bill Schedule #584 totaling \$600,662.55. There was a question from Trustee Vinson regarding the bills from Automatic Systems Company and Van Meter Inc. for a variable frequency drive. The CEO and General Manager explained to the Board that the bill from Automatic Systems Company was for the programming of the south rural water pit. When this meter pit was previously in service it communicated via a leased telephone line. When it was put back in service it was converted over to a radio communication like the rest of our remote sites and Automatic Systems came over from Ames and reprogrammed the pit to communicate via radio. The variable frequency drive from Van Meter Inc. was a replacement for well #11. The VFD was damaged during the storm on July 11th. The replacement VFD was covered by our general liability insurance policy. There was a question from Trustee Young regarding the bill from Concrete, Inc. The CEO and General Manager explained to the Board that the concrete was used to cap off the foundation to the old round building in the well field. The old concrete cap had settled and broken and was forming a sink hole in the well field. There was a motion by Trustee Vinson and a second by Trustee Young to approve Bill Schedule #584.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

The Board reviewed the monthly financial statement, investment report, capital report and departmental reports. The CEO and General Manager pointed out that the water revenue was right on target for the year. This was attributed to recent dry weather which caused the irrigation revenue to be nearly twice the previous year. The dry weather has also caused an increase in the residential and wholesale revenue as well. There was a motion by Trustee Young and a second by Trustee Vinson to approve the reports and have them placed on file.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

The Board reviewed a Resolution Authorizing the Certification of Unpaid Charges to Become a Lien upon the Real Estate to Which the Service was Provided. After reviewing the letters and forms associated with implementing this policy, the Board recommended moving the location of the account # on the Lien Exemption Request. There was a motion by Trustee Young and a second by Trustee Vinson to approve the Resolution Authorizing the Certification of Unpaid Charges to Become a Lien upon the Real Estate to Which the Service was Provided.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

RESOLUTION AUTHORIZING THE CERTIFICATION OF
UNPAID CHARGES TO BECOME A LIEN UPON THE REAL ESTATE
TO WHICH THE SERVICE WAS PROVIDED

WHEREAS, Section 384.84 of the Code of Iowa establishes a procedure whereby municipal utilities may certify to the county treasurer charges for services which have not been paid as provided by resolution of the Trustees and, upon certification, the unpaid charges become a lien upon the real estate to which the service was provided; and

WHEREAS, Section 384.84 (4)(a) of the Code of Iowa authorizes the governing body of a municipal utility to delegate by resolution to a designee of the municipal authority to certify unpaid rates or charges to the county treasurer; and

WHEREAS, the Board of Trustees of the Marshalltown Water Works desires to utilize the provisions of Section 384.84 of the Code of Iowa to collect unpaid and delinquent service accounts,

NOW, THEREFORE, it is resolved by the Board of Trustees of the Marshalltown Water Works that Steven Sincox, Chief Executive Officer, be and he is hereby authorized to certify to the Treasurer of Marshall County, Iowa any unpaid rates or charges for water services after compliance with the procedural requirements of Section 384.84 (4) of the Code of Iowa.

This Resolution shall become effective upon passage by the Board of Trustees of the Marshalltown Water Works and the Chairman of the Board of Trustees is authorized to certify this resolution to the Treasurer of Marshall County, Iowa.

Passed this 20th day of September, 2011 and signed this 20th day of September, 2011.

The Board reviewed a proposed change to the Marshalltown Water Works Rules and Regulations Section 107.13 regarding Collection Procedures. The CEO and General Manager explained to the Board that the state law allows us to charge a \$5.00 administrative fee which helps cover the expenses of certifying a lien to the county treasurer. The proposed change would include this in our rules and regulations as an approved charge. There was a motion by Trustee Vinson and a second by Trustee Young to approve the change to the Marshalltown Water Works Rules and Regulations Section 107.13.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

The Board reviewed Task Order 11-1 from Fox Engineering for Well House #7 and #9 Reconstruction. The CEO and General Manager explained to the Board that there was money budgeted in this year's capital improvement plan to raise wells #7 and #9. These two wells need to be rebuilt from the ground up and cannot be extended like previous wells that we have raised. Due to the fact that new foundations are required, we had requested a proposal from Fox Engineering to provide the design for the new well house foundations. Rebuilding wells #7 and #9 is part of our plan to ultimately raise all wells to the same elevation so that they all have the same protection from flooding. There was a motion by Trustee Young and a second by Trustee Vinson to approve Task Order 11-1 from Fox Engineering for Well House #7 and #9 Reconstruction.

ROLL CALL VOTE: AYES: Trustees: Moore, Young, Vinson
NAYS: None

The Board set October 17th, 2011 at 4:00 p.m. as the date for the next regular Board meeting at the Marshalltown Water Works office at 205 E State St.

The Board adjourned.

Respectfully submitted,

Steven Sincox, Secretary

**MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 585
BILLS TO BE PAID
SEPTEMBER 2011**

Adland Engraving Co Inc	T-shirts & sweatshirts	313.50
Airgas Dry Ice	CO2	1,406.00
Arnold Motor Supply	hydraulic hose,wire,thermostats,oil filter cleaner,spark plugs	222.14
ASCE	dues	225.00
Bowman & Miller PC	10-11 audit	7,650.00
Carl Zeiss Vision	safety glasses	154.09
Cartwright Druker & Ryden	legal fees	550.00
CDW Government Inc	ink HP printer	51.27
Central Iowa Distributing	towels,wipes,marking paint	289.31
Central Iowa Machine Shop	weld bat wing,bore & broach sprockets	162.50
Chem-Sult Inc	sodium chlorite	5,840.10
Cole-Palmer	tubing	134.61
Concrete Inc	concrete	824.50
Crescent Electric Supply Company	conduit,couplings,connectors	69.63
Grainger	grease & eyewear	194.34
Hach Company	lab supplies	876.37
Hartwig Plumbing & Heating	services	119.00
Hawkins Inc	fluoride	2,068.00
Ia Department of Natural Resources	water use fee 2012	95.00
Iowa State University	ASCE registration fee	180.00
Iowa Wholesale Supply Co	bushings,repair clamps	31.60
John Deere Financial S	misc parts 2320 repair,belt,bolt,yoke, muffler,mower blade	597.15
John Deere Financial T	safety shoes,rags,bolts,vinyl tubing, grass seed hose,pliers,sockets, extension,primer,tape,respirator,gloves, hammer,coupler,muffler cap,sign	801.57
K A Steel Chemicals	CL2	1,787.77
Kaman Industrial Technologies	repair parts	172.16
Liquid Engineering Corporation	inspection	28,025.00
Martin Marietta Materials	septic rock & fill sand	257.68
M C Squared	scale	3,549.40

Menards	halogen bulb,clamp,light,batteries, clock,steel wool,cement patch,tub, nipple, valve,copper elbow	95.57
MMSC Home Care Plus	employee flu shots	360.00
Municipal Supply Inc	register,repair clamp,plate,liner, chamber,gasket,cut in valves,strainer, reducer	2,974.75
Northway Well & Pump Co	labor & equipment-Well #4	20,553.33
Pitney Bowes Inc	postage machine ink	330.57
Premier Office Equipment Inc	ink - hp printer	120.00
Process Measurement Co MPLS	transmitter	111.06
Scooter Tire & Auto Service	tires	828.00
Spahn & Rose Lumber Co	lumber & saw blades	49.25
Storey Kenworthy	labels,paper,lead,tape,cleaner,ink,ink pads,cassettes,fasteners	197.19
Thompson True Value	bolts,nuts,flashlight,eye bolt,lighter, plug,cleaner,building materials,tape, anti seize compound,flashbulb	71.48
Times Republican	public notification	152.87
University Hygienic Laboratory	lab contract services	1,284.00
UPS	postage	30.61
Utility Equipment Company	valves	5,777.03
Van Meter Inc	analog modules	1,326.13
Western Lime Corporation	lime	19,017.60
Zee Medical Service Co	first aid & medical supplies	62.30
Total		\$109,989.43

**MARSHALLTOWN WATER WORKS
BILL SCHEDULE # 585
BILLS PAID
SEPTEMBER 2011**

Aflac	employee coverages	438.48
Alliant Energy	gas & electricity	724.95
Alliant Energy	gas & electricity	24,172.53
Bruce Frisk	mileage	122.40
Century Link	phone service	503.75
City Of Marshalltown	sewer receipts for August	234,749.96
City Of Marshalltown	storm sewer receipts for August	26,345.59
City Of Marshalltown	landfill receipts for August	12,364.27
Collection Services Center	employee withholding	180.46
Collection Services Center	employee withholding	180.46
Collection Services Center	employee withholding	180.46
Consumers Energy	electricity	74.79
Coventry Health Care of Iowa	employee health insurance	11,052.78
Craig Schutt	office cleaning	420.00
ETS	bank fees	268.01
Independent Insurance Services	general insurance	11,400.50
Internal Revenue Service	withholding taxes	8,243.73
Internal Revenue Service	withholding taxes	8,857.46
Internal Revenue Service	withholding taxes	8,305.02
Iowa One Call	one call services	271.30
Iowa Section - AWWA/WUC	registrations	360.00
IPERS	pension	6,861.93
Kabel Business Services	employee flex plan	153.00
Lincoln National Life Insurance	employee life insurance	305.41
Marshall County Engineers Office	fuel in August	1,881.13
Marshalltown Area United Way	employee contribution	54.00
Payroll	payroll	24,381.81
Payroll	payroll	25,510.26
Payroll	payroll	23,719.98
Pitney Bowes	postage machine	546.96

Pitney Bowes Postage by Phone	postage	2,600.00
Steve Sincox	mileage - August 2011	241.70
Stone Sanitation	garbage service	75.00
Teamsters Local 238	employee union dues	396.00
Tim Wilson	travel reimbursement	368.00
Tim Wilson	travel expenses reimbursed	146.26
Treasurer State of Iowa	sales tax	7,260.00
Treasurer State of Iowa	sales tax	10,316.62
Treasurer State of Iowa	withholding taxes	4,933.00
United Bank & Trust	returned Nacha payments	99.09
United Bank & Trust	returned Nacha payments	110.91
United Bank & Trust	bank fees	5.00
United Bank & Trust	pension	5,135.89
United Bank & Trust	returned check	86.13
United Bank & Trust	returned Nacha payments	117.16
United Bank & Trust	returned check	38.00
United Bank & Trust	bank fee	5.00
United Bank & Trust	pension	5,003.15
US Cellular	cell phone service	118.57
Total		\$469,686.86

SEWER DEPOSIT ACCOUNT
Activity for September
2011

Balance on September 1		\$71,438.56
Deposits for September	\$	2,055.00
Interest paid to the City of Marshalltown Check # 2295		\$23.56
Deposit refund for application to the Marshalltown Water Works Check # 2296		\$1,595.00
Interest for September		\$20.76
Balance on September 30	\$	71,895.76

MARSHALLTOWN WATER WORKS

**Compiled Financial Statements
And Supplementary Information**

**For the One Month Ended
September 30, 2011**



INCOME STATEMENT
SEPTEMBER 30TH, 2011

	CURRENT PERIOD ACTUAL	Y-T-D ACTUAL	ANNUAL BUDGET	Y-T-D PCT	CURRENT PERIOD PRIOR YEAR	Y-T-D PRIOR YEAR
OPERATIONAL						
RESIDENTIAL	116,293.97	351,902.59	1,342,276.00	26.22	106,034.51	321,411.36
MULTI-FAMILY	13,699.94	42,377.85	169,258.00	25.04	12,244.70	41,082.06
COMMERCIAL	36,022.50	112,307.19	411,378.00	27.30	31,237.38	100,252.38
IRRIGATION	17,242.45	36,933.55	44,872.00	82.31	10,114.45	20,326.35
INDUSTRIAL	44,521.34	120,979.95	455,654.00	26.55	38,798.03	118,009.14
WHOLESALE	39,228.33	130,692.21	827,249.00	15.80	37,924.18	119,587.26
NON-METERED	241.17	569.39	1,000.00	56.94	31.98	186.91
TOTAL OPERATING REVENUE	267,249.70	795,762.73	3,251,687.00	24.47	236,385.23	720,855.46
NON-OPERATIONAL						
CITY CONTRACT SERVICES	5,206.03	15,574.94	61,000.00	25.53	5,208.08	15,577.99
PENALTIES	4,106.07	11,760.77	30,000.00	39.20	3,126.41	8,646.68
CUSTOMER SERVICES	1,779.00	4,947.10	18,000.00	27.48	816.29	3,939.29
TESTING LABORATORY	328.00	1,025.50	4,000.00	25.64	284.00	880.00
MERCHANDISE SALES	0.00	0.00	0.00	0.00	0.00	0.00
INTEREST	272.27	1,706.59	15,000.00	11.38	274.19	3,787.59
RENTALS	0.00	0.00	750.00	0.00	0.00	750.00
MISC INCOME	785.00	2,555.44	5,000.00	51.11 (5,927.23) (5,240.06)
TIMBER SALES	0.00	0.00	0.00	0.00	0.00	0.00
CONNECTION FEES	0.00	550.00	2,500.00	22.00	37,047.44	37,805.28
TAPPING FEES	0.00	500.00	3,000.00	16.67	0.00	300.00
TOTAL NON-OPERATIONAL SALE	12,476.37	38,620.34	139,250.00	27.73	40,829.18	66,446.77
TOTAL REVENUE	279,726.07	834,383.07	3,390,937.00	24.61	277,214.41	787,302.23
OPERATING EXPENSES						
SALARIES AND WAGES	106,420.26	247,371.22	1,010,607.00	24.48	75,545.48	226,493.00
PAYROLL TAXES & BENEFITS	33,876.82	84,662.19	342,740.00	24.70	24,992.10	68,389.37
OPTIONAL BENEFITS	1,469.35	2,507.06	41,525.00	6.04	1,404.69	3,465.31
UTILITIES	25,594.59	96,718.47	318,000.00	30.41	4,126.65	62,178.36
FUELS	1,937.02	6,140.60	25,065.00	24.50	2,871.73	4,922.30
SUPPLIES	5,168.06	21,451.39	107,700.00	19.92	20,250.10	34,271.82
MAINTENANCE	3,621.53	23,667.62	82,700.00	28.62	6,895.68	13,679.63
CHEMICALS	34,580.71	91,164.52	431,200.00	21.14	29,108.23	87,856.18
CONTRACT SERVICES	23,350.88	85,239.93	406,350.00	20.98	15,995.63	87,172.74
OTHER OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
DEPRECIATION	51,684.03	150,398.13	590,803.00	25.46	47,304.24	141,912.72
TOTAL OPERATING EXPENSE	287,703.25	809,321.13	3,356,690.00	24.11	228,494.53	730,341.43
MISCELLANEOUS EXPENSES	0.00	225.00	25,900.00	0.87	0.00	225.00
ECONOMIC DEVELOPMENT	0.00	8,000.00	8,000.00	100.00	0.00	8,000.00
TOTAL NON-OPERATING EXPENSE	0.00	8,225.00	33,900.00	24.26	0.00	8,225.00
TOTAL EXPENSES	287,703.25	817,546.13	3,390,590.00	24.11	228,494.53	738,566.43
INCR (DECR) RETAINED EARNINGS (7,977.18)	16,836.94	347.00	4,852.14	48,719.88	48,735.80

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND
PLANT

	----- 2011-2012 -----				----- 2010-2011 -----	
DEPARTMENTAL EXPENSES	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
EMPLOYEE SALARIES						
1-700-100 SALARIES	39,106.09	89,666.54	345,199.00	25.98	25,880.52	76,496.85
TOTAL EMPLOYEE SALARIES	39,106.09	89,666.54	345,199.00	25.98	25,880.52	76,496.85
EMPLOYEE BENEFITS						
1-700-201 HEALTH INSURANCE	3,360.00	10,080.00	32,938.00	30.60	2,470.00	7,410.00
1-700-202 PENSION	3,286.26	7,639.37	31,281.00	24.42	2,355.62	5,476.00
1-700-203 IPERS	1,724.11	3,927.14	14,813.00	26.51	978.48	2,886.51
1-700-204 FICA/MED	2,906.49	6,606.58	26,408.00	25.02	1,917.82	5,665.90
1-700-205 LIFE INSURANCE	66.06	198.18	794.00	24.96	65.83	197.49
1-700-206 MILEAGE	186.78	186.78	700.00	26.68	0.00	0.00
1-700-207 REGISTRATION	180.00	480.00	3,000.00	16.00	180.00	585.00
1-700-208 ANNUAL DUES	0.00	34.25	200.00	17.13	0.00	34.00
1-700-210 TUITION	0.00	0.00	500.00	0.00	30.00	137.00
1-700-211 LODGING	0.00	0.00	1,000.00	0.00	0.00	0.00
1-700-212 FOOD	81.88	218.38	500.00	43.68	50.00	186.50
1-700-213 TRAVEL	368.00	368.00	1,500.00	24.53	0.00	0.00
1-700-214 SAFETY / CLOTHING	0.00	0.00	1,000.00	0.00	325.49	409.48
1-700-215 SAFETY TRAINING	0.00	0.00	700.00	0.00	0.00	40.00
1-700-216 MEDICAL(WORK COMP)	0.00	0.00	300.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS	12,159.58	29,738.68	115,634.00	25.72	8,373.24	23,027.88
UTILITIES						
1-700-301 ELECTRIC	23,401.12	89,714.55	270,000.00	33.23	1,611.62	54,634.13
1-700-302 GAS	789.04	2,521.44	20,000.00	12.61	900.76	2,469.00
1-700-303 TELEPHONE	115.47	333.33	3,500.00	9.52	107.24	255.68
1-700-309 INTERNET	0.00	219.36	500.00	43.87	0.00	219.45
TOTAL UTILITIES	24,305.63	92,788.68	294,000.00	31.56	2,619.62	57,578.26
DEPRECIATION						
1-700-401 PLANT DEPRECIATION	30,351.92	93,047.16	376,171.00	24.74	30,566.23	91,698.69
1-700-406 VEHICLE DEPR	0.00	0.00	0.00	0.00	0.00	0.00
1-700-407 EQUIPMENT DEPR	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	30,351.92	93,047.16	376,171.00	24.74	30,566.23	91,698.69
FUELS						
1-700-501 GAS	205.99	702.15	1,500.00	46.81	92.46	246.66
1-700-502 OIL	0.00	0.00	300.00	0.00	0.00	0.00
1-700-503 GREASE	0.00	0.00	50.00	0.00	0.00	0.00
1-700-504 DIESEL	0.00	0.00	4,000.00	0.00	1,375.47	1,375.47
1-700-505 LP HEATING FUEL	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FUELS	205.99	702.15	5,850.00	12.00	1,467.93	1,622.13

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

PLANT

DEPARTMENTAL EXPENSES	----- 2011-2012 -----				----- 2010-2011 -----	
	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
SUPPLIES						
1-700-601 LAB SUPPLIES	2,771.02	4,042.10	18,000.00	22.46	1,134.31	2,827.15
1-700-602 PLANT SUPPLIES	88.61	317.89	2,500.00	12.72	0.00	0.00
1-700-603 BUILDING SUPPLIES	0.00	0.00	200.00	0.00	0.00	0.00
1-700-604 WELL SUPPLIES	36.99	36.99	1,000.00	3.70	0.00	0.00
1-700-605 GENERAL SUPPLIES	44.35	339.98	2,000.00	17.00	10.07	70.77
1-700-606 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	292.10
1-700-607 CLEANING SUPPLIES	15.50	15.50	1,200.00	1.29	190.65	190.65
1-700-608 HEALTH/FIRST AID	0.00	0.00	500.00	0.00	17.40	17.40
1-700-610 Operational Fees & Permits	0.00	0.00	0.00	0.00	0.00	0.00
1-700-614 CIWA METER PIT SUPPLIES	15.73	15.73	1,000.00	1.57	0.00	0.00
TOTAL SUPPLIES	2,972.20	4,768.19	26,400.00	18.06	1,352.43	3,398.07
MAINTENANCE						
1-700-701 VEHICLE MAINT	50.99	255.20	500.00	51.04	0.00	0.00
1-700-702 EQUIP/MACHINE MAINT	(1,464.36)	3,724.31	11,000.00	33.86	1,194.70	2,447.85
1-700-703 GROUNDS MAINT	0.00	3,470.35	2,500.00	138.81	161.24	415.42
1-700-704 WELL FIELD MAINT	646.06	6,320.96	12,000.00	52.67	528.04	902.36
1-700-710 HEATING & AIR COND MAINT	0.00	0.00	1,000.00	0.00	0.00	0.00
1-700-711 BUILDING MAINT	28.12	339.71	3,500.00	9.71	0.00	31.26
1-700-712 COMPUTER MAINT	578.69	619.68	2,500.00	24.79	1,859.93	1,876.92
1-700-713 SAFETY EQUIPMENT MAINT	0.00	0.00	500.00	0.00	0.00	0.00
1-700-714 CIWA METER PIT REPAIR	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MAINTENANCE	(160.50)	14,730.21	33,500.00	43.97	3,743.91	5,673.81
CHEMICALS						
1-700-801 LIME	28,531.20	73,185.60	253,000.00	28.93	15,793.12	59,634.84
1-700-802 CO2	857.90	2,403.86	18,700.00	12.85	1,152.00	2,934.00
1-700-803 CL2	3,532.97	7,128.02	44,000.00	16.20	3,936.99	7,794.50
1-700-804 FLUORIDE	1,658.64	8,447.04	33,000.00	25.60	1,708.68	8,487.40
1-700-805 POLY-PHOSPHATE	0.00	0.00	27,500.00	0.00	0.00	2,488.00
1-700-807 POLYMER	0.00	0.00	27,500.00	0.00	0.00	0.00
1-700-808 SODIUM CHLORITE	0.00	0.00	27,500.00	0.00	6,517.44	6,517.44
TOTAL CHEMICALS	34,580.71	91,164.52	431,200.00	21.14	29,108.23	87,856.18
CONTRACT SERVICE						
1-700-903 RENTALS	0.00	0.00	0.00	0.00	0.00	0.00
1-700-908 LIME SLUDGE REMOVAL	15,577.08	59,743.76	265,000.00	22.54	20,850.00	62,550.00
1-700-911 LABORATORY CONTRACT SERVICES	0.00	818.00	5,000.00	16.36	0.00	1,096.00
1-700-913 GRANT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICE	15,577.08	60,561.76	270,000.00	22.43	20,850.00	63,646.00
TOTAL PLANT	159,098.70	477,167.89	1,897,954.00	25.14	123,962.11	410,997.87_

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

DISTRIBUTION

DEPARTMENTAL EXPENSES	----- 2011-2012 -----				----- 2010-2011 -----	
	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
EMPLOYEE SALARIES						
1-750-100 SALARIES	22,537.09	53,157.57	267,282.00	19.89	19,900.10	61,495.11
TOTAL EMPLOYEE SALARIES	22,537.09	53,157.57	267,282.00	19.89	19,900.10	61,495.11
EMPLOYEE BENEFITS						
1-750-201 HEALTH INSURANCE	1,910.00	5,730.00	32,938.00	17.40	2,005.00	6,015.00
1-750-202 PENSION	3,922.74	9,229.74	39,083.00	23.62	2,957.53	6,823.27
1-750-203 IPERS	791.64	1,807.89	7,063.00	25.60	445.99	1,463.44
1-750-204 FICA/MED	1,690.66	3,981.25	20,447.00	19.47	1,506.86	4,657.85
1-750-205 LIFE INSURANCE	41.15	123.45	647.00	19.08	53.61	160.83
1-750-206 MILEAGE	0.00	0.00	625.00	0.00	0.00	0.00
1-750-207 REGISTRATION	0.00	0.00	700.00	0.00	180.00	180.00
1-750-208 ANNUAL DUES	0.00	0.00	750.00	0.00	0.00	0.00
1-750-210 TUITION	0.00	0.00	350.00	0.00	0.00	0.00
1-750-211 LODGING	0.00	0.00	1,100.00	0.00	0.00	0.00
1-750-212 FOOD	0.00	0.00	600.00	0.00	0.00	55.69
1-750-213 TRAVEL	0.00	0.00	1,700.00	0.00	0.00	0.00
1-750-214 SAFETY / CLOTHING	150.00	150.00	5,000.00	3.00	120.00	579.34
1-750-215 SAFETY TRAINING	0.00	0.00	600.00	0.00	0.00	40.00
1-750-216 MEDICAL(WORK COMP)	0.00	0.00	1,500.00	0.00	320.00	320.00
TOTAL EMPLOYEE BENEFITS	8,506.19	21,022.33	113,103.00	18.59	7,588.99	20,295.42
DEPRECIATION						
1-750-402 DISTRIBUTION DEPR	10,488.55	31,315.05	126,756.00	24.70	7,626.64	22,879.92
1-750-406 VEHICLE DEPR	0.00	0.00	0.00	0.00	0.00	0.00
1-750-407 EQUIPMENT DEPR	4,055.14	7,343.28	19,729.00	37.22	1,933.38	5,800.14
1-750-408 BOOSTER STATION DEPR	149.72	449.16	0.00	0.00	214.66	643.98
TOTAL DEPRECIATION	14,693.41	39,107.49	146,485.00	26.70	9,774.68	29,324.04
FUELS						
1-750-501 GAS	212.81	899.81	5,000.00	18.00	443.50	1,169.71
1-750-502 OIL	10.99	141.74	700.00	20.25	116.84	121.82
1-750-503 GREASE	44.90	78.50	150.00	52.33	30.90	30.90
1-750-504 DIESEL	908.58	2,691.47	8,000.00	33.64	438.07	886.32
1-750-505 LP FUEL	0.00	0.00	100.00	0.00	0.00	0.00
TOTAL FUELS	1,177.28	3,811.52	13,950.00	27.32	1,029.31	2,208.75
SUPPLIES						
1-750-601 DISTRIBUTION SUPPLIES	19.33	564.63	15,000.00	3.76	1,009.44	7,448.76
1-750-602 SHOP SUPPLIES	248.77	362.26	3,000.00	12.08	52.47	184.16
1-750-603 LEAK SUPPLIES	614.48	9,195.84	21,000.00	43.79	16,210.41	19,117.17
1-750-604 HYD & VALVE SUPPLIES	104.08	286.17	5,000.00	5.72	0.00	24.96
1-750-605 BOOSTER STATION SUPPLIES	0.00	0.00	2,500.00	0.00	0.00	0.00
1-750-606 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
1-750-608 HEALTH/FIRST AID	0.00	0.00	450.00	0.00	0.00	0.00
1-750-609 DATA PROCESSING SUPPLIES	0.00	0.00	500.00	0.00	0.00	0.00
1-750-610 OPERATIONAL FEES & PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	986.66	10,408.90	47,450.00	21.94	17,272.32	26,775.05

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

DISTRIBUTION

DEPARTMENTAL EXPENSES	2011-2012				2010-2011	
	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
MAINTENANCE						
1-750-701 VEHICLE MAINT	99.99	154.41	2,000.00	7.72	0.00	192.89
1-750-702 EQUIP/MACHINE MAINT	853.37	1,520.99	10,000.00	15.21	586.13	1,537.27
1-750-705 TOWER MAINT	0.00	0.00	500.00	0.00	0.00	0.00
1-750-706 WELL FIELD MAINT	68.85	95.55	0.00	0.00	0.00	0.00
1-750-707 RESERVOIR MAINT	0.00	0.00	500.00	0.00	0.00	0.00
1-750-708 BOOSTER STATION MAINT	0.00	0.00	950.00	0.00	0.00	0.00
1-750-712 COMPUTER MAINT	0.00	0.00	500.00	0.00	0.00	21.25
1-750-713 SAFETY EQUIPMENT MAINT	0.00	0.00	1,600.00	0.00	0.00	0.00
TOTAL MAINTENANCE	1,022.21	1,770.95	16,050.00	11.03	586.13	1,751.41
TOTAL DISTRIBUTION	48,922.84	129,278.76	604,320.00	21.39	56,151.53	141,849.78_

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

SERVICE

(----- 2011-2012 -----) (----- 2010-2011 -----)

DEPARTMENTAL EXPENSES	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
EMPLOYEE SALARIES						
1-780-100 SALARIES	13,949.05	32,873.40	126,975.00	25.89	9,472.06	27,941.36
TOTAL EMPLOYEE SALARIES	13,949.05	32,873.40	126,975.00	25.89	9,472.06	27,941.36
EMPLOYEE BENEFITS						
1-780-201 HEALTH INSURANCE	2,175.00	6,525.00	27,188.00	24.00	2,040.00	6,120.00
1-780-202 PENSION	1,322.41	3,091.67	9,489.00	32.58	748.11	1,687.49
1-780-203 IPERS	766.79	1,808.76	6,942.00	26.06	458.81	1,347.94
1-780-204 FICA/MED	1,014.26	2,356.25	9,714.00	24.26	675.36	1,992.24
1-780-205 LIFE INSURANCE	24.69	74.07	296.00	25.02	24.69	74.07
1-780-206 MILEAGE	0.00	0.00	200.00	0.00	0.00	0.00
1-780-207 REGISTRATION	0.00	0.00	200.00	0.00	0.00	0.00
1-780-208 ANNUAL DUES	0.00	0.00	0.00	0.00	0.00	0.00
1-780-210 TUITION	0.00	0.00	250.00	0.00	0.00	0.00
1-780-211 LODGING	0.00	0.00	100.00	0.00	0.00	0.00
1-780-212 FOOD	0.00	0.00	100.00	0.00	0.00	0.00
1-780-214 SAFETY / CLOTHING	80.99	80.99	500.00	16.20	0.00	30.00
1-780-215 SAFETY TRAINING	0.00	0.00	300.00	0.00	0.00	20.00
1-780-216 MEDICAL (WORK COMP)	0.00	0.00	250.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS	5,384.14	13,936.74	55,529.00	25.10	3,946.97	11,271.74
DEPRECIATION						
1-780-403 METER DEPR	2,961.81	8,224.71	31,577.00	26.05	2,631.22	7,893.66
1-780-406 VEHICLE DEPR	544.97	2,456.49	11,469.00	21.42	1,011.41	3,034.23
1-780-407 EQUIPMENT DEPR	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	3,506.78	10,681.20	43,046.00	24.81	3,642.63	10,927.89
FUELS						
1-780-501 GAS	553.75	1,626.93	5,000.00	32.54	374.49	1,091.42
1-780-502 OIL	0.00	0.00	140.00	0.00	0.00	0.00
1-780-503 GREASE	0.00	0.00	25.00	0.00	0.00	0.00
1-780-505 LP FUEL	0.00	0.00	100.00	0.00	0.00	0.00
TOTAL FUELS	553.75	1,626.93	5,265.00	30.90	374.49	1,091.42
SUPPLIES						
1-780-602 SHOP SUPPLIES	0.00	0.00	2,000.00	0.00	0.00	0.00
1-780-603 SERVICE REPAIR SUPPLIES	0.00	0.00	2,500.00	0.00	0.00	0.00
1-780-604 METER REPAIR SUPPLIES	0.00	0.00	2,500.00	0.00	670.00	1,595.47
1-780-605 GENERAL SUPPLIES	124.43	370.49	2,500.00	14.82 (3.08)	516.24
1-780-606 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
1-780-608 HEALTH/FIRST AID	0.00	0.00	250.00	0.00	0.00	0.00
TOTAL SUPPLIES	124.43	370.49	9,750.00	3.80	666.92	2,111.71

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND
SERVICE

DEPARTMENTAL EXPENSES	----- 2011-2012 -----				----- 2010-2011 -----	
	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
MAINTENANCE						
1-780-701 VEHICLE MAINT	0.00	99.99	1,200.00	8.33	200.67	216.67
1-780-702 EQUIP/MACHINE MAINT	0.00	0.00	750.00	0.00	0.00	24.48
1-780-712 COMPUTER MAINT	0.00	0.00	0.00	0.00	0.00	0.00
1-780-713 SAFETY EQUIPMENT MAINT	0.00	0.00	1,000.00	0.00	0.00	0.00
TOTAL MAINTENANCE	0.00	99.99	2,950.00	3.39	200.67	241.15
TOTAL SERVICE	23,518.15	59,588.75	243,515.00	24.47	18,303.74	53,585.27_

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

OFFICE

	2011-2012				2010-2011	
	SEPTEMBER	YEAR TO DATE	ANNUAL	% Y-T-D	SEPTEMBER	YEAR TO DATE
DEPARTMENTAL EXPENSES	AMOUNT	ACTUAL	BUDGET	ACTUAL	AMOUNT	ACTUAL
EMPLOYEE SALARIES						
1-790-100 SALARIES	30,828.03	71,673.71	271,151.00	26.43	20,292.80	60,559.68
TOTAL EMPLOYEE SALARIES	30,828.03	71,673.71	271,151.00	26.43	20,292.80	60,559.68
EMPLOYEE BENEFITS						
1-790-201 HEALTH INSURANCE	1,185.00	3,555.00	14,813.00	24.00	1,110.00	3,330.00
1-790-202 PENSION	4,485.27	10,413.51	38,872.00	26.79	2,958.46	6,821.94
1-790-203 IPERS	834.58	1,984.51	7,554.00	26.27	472.38	1,401.13
1-790-204 FICA/MED	2,310.71	5,352.82	20,743.00	25.81	1,508.55	4,501.27
1-790-205 LIFE INSURANCE	59.00	177.00	717.00	24.69	239.00	357.00
1-790-206 MILEAGE	241.70	808.66	4,000.00	20.22	199.20	800.30
1-790-207 REGISTRATION	180.00	180.00	2,000.00	9.00	0.00	45.00
1-790-208 ANNUAL DUES & SUBSCRIPTIONS	0.00	0.00	5,000.00	0.00	0.00	0.00
1-790-210 TUITION	0.00	0.00	100.00	0.00	0.00	0.00
1-790-211 LODGING	0.00	0.00	1,500.00	0.00	0.00	0.00
1-790-212 FOOD	0.00	0.00	2,000.00	0.00	0.00	0.00
1-790-213 TRAVEL	0.00	0.00	2,500.00	0.00	0.00	3.00
1-790-214 SAFETY / CLOTHING	0.00	0.00	0.00	0.00	0.00	0.00
1-790-215 SAFETY TRAINING	0.00	0.00	100.00	0.00	0.00	0.00
1-790-216 MEDICAL(WORK COMP)	0.00	0.00	100.00	0.00	0.00	0.00
1-790-220 PENSION SUPPLEMENT	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EMPLOYEE BENEFITS	9,296.26	22,471.50	99,999.00	22.47	6,487.59	17,259.64
UTILITIES						
1-790-301 ELECTRIC	750.37	2,279.10	9,000.00	25.32	983.14	2,956.91
1-790-302 GAS	31.74	29.23	8,000.00	0.37	43.59	125.20
1-790-303 TELEPHONE	506.85	1,401.98	6,500.00	21.57	480.30	1,183.59
1-790-309 INTERNET	0.00	219.48	500.00	43.90	0.00	334.40
TOTAL UTILITIES	1,288.96	3,929.79	24,000.00	16.37	1,507.03	4,600.10
DEPRECIATION						
1-790-404 BUILDING DEPR	1,417.09	4,141.17	16,344.00	25.34	1,205.45	3,616.35
1-790-405 CAPITAL IMPROVEMENT DEPR	723.32	970.14	0.00	0.00	123.42	370.26
1-790-407 EQUIPMENT DEPR	991.51	2,450.97	8,757.00	27.99	1,991.83	5,975.49
TOTAL DEPRECIATION	3,131.92	7,562.28	25,101.00	30.13	3,320.70	9,962.10
SUPPLIES						
1-790-601 BILLING SUPPLIES	548.06	961.45	3,500.00	27.47	439.01	1,153.48
1-790-602 ADMIN SUPPLIES	0.00	0.00	600.00	0.00	0.00	0.00
1-790-604 BUILDING SUPPLIES	0.00	0.00	1,000.00	0.00	0.00	0.00
1-790-605 GENERAL SUPPLIES	536.71	1,176.39	7,500.00	15.69	383.47	738.40
1-790-606 SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
1-790-607 CLEANING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
1-790-608 HEALTH/FIRST AID	0.00	118.95	500.00	23.79	135.95	194.65
1-790-609 DATA PROCESSING SUPPLIES	0.00	402.05	5,000.00	8.04	0.00	0.00
1-790-610 OPERATIONAL FEES & PERMITS	0.00	3,244.97	6,000.00	54.08	0.00	99.54
TOTAL SUPPLIES	1,084.77	5,903.81	24,100.00	24.50	958.43	1,986.99

PERIOD EXPENSE REPORT

SEPTEMBER 30TH, 2011

1 -WATER FUND

OFFICE

(----- 2011-2012 -----) (----- 2010-2011 -----)

DEPARTMENTAL EXPENSES	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL	ANNUAL BUDGET	% Y-T-D ACTUAL	SEPTEMBER AMOUNT	YEAR TO DATE ACTUAL
MAINTENANCE						
1-790-703 GROUNDS MAINT	0.00	0.00	500.00	0.00	0.00	63.12
1-790-709 OFFICE MACHINE MAINT	546.96	546.96	5,000.00	10.94	661.94	661.94
1-790-710 HEATING & AIR COND MAINT	0.00	0.00	700.00	0.00	0.00	0.00
1-790-711 BUILDING MAINT	124.36	674.25	2,000.00	33.71	14.94	223.93
1-790-712 COMPUTER MAINT	2,088.50	5,845.26	22,000.00	26.57	1,688.09	5,064.27
TOTAL MAINTENANCE	2,759.82	7,066.47	30,200.00	23.40	2,364.97	6,013.26
CONTRACT SERVICE						
1-790-902 INSURANCE	5,474.25	14,474.25	58,000.00	24.96	4,579.84	14,714.52
1-790-904 BANKING SERVICES	278.01	1,001.05	5,000.00	20.02	178.50	614.86
1-790-905 CLEANING SERVICES	390.00	1,275.00	5,500.00	23.18	395.00	1,280.00
1-790-906 ENGINEERING SERVICES	0.00	0.00	3,000.00	0.00	11,998.00	0.00
1-790-907 COMPUTER PROGRAMING	0.00	0.00	10,000.00	0.00	0.00	0.00
1-790-908 CONTRACT LABOR	0.00	0.00	0.00	0.00	0.00	0.00
1-790-909 LEGAL SERVICES	0.00	110.00	12,000.00	0.92	0.00	1,350.00
1-790-910 ACCOUNTING SERVICES	0.00	0.00	10,000.00	0.00	0.00	0.00
1-790-911 POSTAGE	1,331.57	4,115.10	20,000.00	20.58	1,670.27	4,653.18
1-790-912 PUBLIC NOTICES	164.32	3,337.07	11,000.00	30.34	194.69	507.62
1-790-921 ONE CALL PHONE LINE	0.00	0.00	250.00	0.00	22.78	68.31
1-790-922 ONE CALL LOCATE CHARGES	135.65	365.70	1,600.00	22.86	102.55	338.25
1-790-950 BAD DEBT	0.00	0.00	1,000.00	0.00	0.00	0.00
1-790-951 MERCHANDISE FOR RESALE	0.00	0.00	0.00	0.00	0.00	0.00
1-790-952 BOND INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
1-790-953 INTEREST EXPENSE	0.00	0.00	21,000.00	0.00	0.00	0.00
1-790-954 BOARD COMPENSATION	0.00	225.00	900.00	25.00	0.00	225.00
1-790-955 RETURNED CHECKS	0.00	0.00	1,000.00	0.00	0.00	0.00
1-790-956 OVER PAYMENTS	0.00	0.00	2,000.00	0.00	0.00	0.00
1-790-957 CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
1-790-958 ECONOMIC DEVELOPMENT	0.00	8,000.00	8,000.00	100.00	0.00	8,000.00
1-790-959 BOND EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICE	7,773.80	32,903.17	170,250.00	19.33	4,854.37	31,751.74
TOTAL OFFICE	56,163.56	151,510.73	644,801.00	23.50	30,077.15	132,133.51
TOTAL EXPENSES	287,703.25	817,546.13	3,390,590.00	24.11	228,494.53	738,566.43

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DETAILED WATER WORKS BALANCE SHEET

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

1 -WATER FUND

ACCOUNT#	TITLE	
ASSETS		
=====		
	CASH ON HAND	330.00
	PETTY CASH	300.00
	CASH IN BANK	763,625.25
	LESS : SINKING FUNDS	(75,445.83)
	SEWER DEPOSIT FUND	0.00
	SEWER CASH	0.00
	STORM SEWER CASH	0.00
	LANDFILL CASH	0.00
	ACCOUNTS RECEIVABLE	281,875.30
	ACCOUNTS RECEIVABLE-AMP	(1,452.14)
	UNAPPLIED CREDITS	(32,213.50)
	OTHER A/R	0.00
	NON CURRENT RECEIVABLES	(20.12)
	MISC AR BILLINGS	34,534.89
	MISC AR UNAPPLIED CREDITS	(15,207.67)
	INTEREST RECEIVABLE	816.11
	CONTRACT RECEIVABLE	509.00
	PREPAID INSURANCE	30,052.00
	UNFINISHED CAP PRO	0.00
	PREPAID BILLING SUPPLIES	3,523.45
	MERCHANDISE FOR RESALE	(449.02)
	PREPAID LIME SLUDGE	(59,743.76)
	PREPAID COMPUTER MAINT	9,858.00
	PREPAID HEALTH INS	0.00
	STORED GRAIN	0.00
	SINKING FUND	75,445.83
	TEMP CASH INVESTMENT	300,000.00
	LESS IMPROVEMENT FUND ALLOCATI	0.00
	LESS RESERVE FUND ALLOCATION	0.00
	CAPITAL RESERVE INVESTMEN	501,344.80
	IMPROVEMENT FUND	(100,000.00)
	RESERVE FUND	0.00
	ECONOMIC DEVELOPEMENT FUND	0.00
	INVENTORY	0.00
	LAND	1,112,720.58
	PLANT & SOURCE OF SUPPLY	9,490,346.97
	ACCUMULATED DEPR - PLANT	(7,016,882.62)
	DISTRIBUTION SYSTEM & PIPE	10,472,929.87
	ACCUM DEPR DISTRIBUTION	(3,013,627.90)
	METERS	1,233,878.50
	ACCUM DEPR - METERS	(912,712.06)
	MACHINE & EQUIPMENT	382,419.79
	ACCUM DEPR - MACH & EQUIP	(270,524.76)
	VEHICLES	199,830.36
	ACCUM DEPR - VEHICLES	(153,935.84)
	CAPITAL IMPROVEMENTS	78,646.48
	ACCUM DEPR - CAPITAL IMPROVEME	(26,698.51)
	CAPITAL IMPROV - BUILDINGS	560,294.08
	ACCUM DEPR - BUILDINGS	(300,974.27)
	OFFICE EQUIPMENT	376,331.62

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

1 -WATER FUND

ACCOUNT#	TITLE		
ACCUM DEPR - OFFICE EQUIPMENT		(350,898.33)	
BOOSTER STATION		161,071.63	
ACCUM DEPR - BOOSTER STATION		(67,730.67)	
BOND ORIGATION FEE		0.00	
			13,672,167.51
TOTAL ASSETS			13,672,167.51

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LIABILITIES

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ACCOUNTS PAYABLE		57,976.70	
A/P PENDING		0.00	
PAYABLE TO SEWER FUND		0.00	
PAYABLE TO STORM SEWER FUND		0.00	
PAYABLE TO LANDFILL FUND		0.00	
PAYABLE TO METER DEPOSIT FUND		0.00	
DEFERRED AMP REVENUE	(1,452.14)	
CUSTOMER DEPOSITS - SEWER		0.00	
CURRENT REFUNDS PAYABLE		2,156.12	
SEWER INTEREST		0.00	
FEDERAL WITHHOLDING		0.00	
FICA/MED WITHHOLDING		2,327.14	
STATE WITHHOLDING		0.00	
UNITED WAY		0.00	
UNION DUES		0.01	
INS WITHHELD	(106.00)	
PRETAX INSURANCE WITHHELD		150.35	
UNREIMB MEDICAL		0.00	
DEP CHILD CARE		0.00	
PENSION		1,146.34	
IPERS		1,178.69	
COBRA		0.00	
WATER WORKS INS PORTION		0.00	
INS DEDUCTIBLE WITHHELD	(7,649.50)	
VOLUNTARY LIFE INSURANCE		0.85	
CHILD SUPPORT		0.00	
AFLAC		0.00	
ACCRUED VACATION		81,567.42	
ACCRUED PAYROLL		30,420.08	
ACCRUED SALES TAX		12,526.38	
AR MISC STATE SALES TAX	(3.17)	
AR MISC CITY SALES TAX	(0.53)	
AR MISC SCHOOL SALES TAX		0.00	
CURRENT PORTION OF LT DEBT		0.00	
WA REVENUE CAPITAL LOAN NOTE		645,000.00	
LESS : CURRENT PORTION		0.00	
TOTAL LIABILITIES			825,238.74

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

1 -WATER FUND

ACCOUNT#	TITLE		
<hr/>			
EQUITY			
=====			
	RETAINED EARNINGS	12,830,091.83	
	TOTAL BEGINNING EQUITY	12,830,091.83	
	TOTAL REVENUE	834,383.07	
	TOTAL EXPENSES	817,546.13	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	16,836.94	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	12,846,928.77	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		13,672,167.51
			=====

DETAILED POOLED CASH

BALANCE SHEET

AS OF: SEPTEMBER 30TH, 2011

9 -POOLED CASH

ACCOUNT#	TITLE		
<hr/>			
ASSETS			
=====			
	POOLED CASH	1,087,711.35	
	POOL CASH - SW DEPOSITS	70,860.00	
	DUE FROM WATER FUND	0.00	
	DUE FROM SEWER FUND	0.00	
	DUE FROM STORM SEWER FUND	0.00	
	DUE FROM LANDFILL FUND	0.00	
	DUE FROM SW MTR DEPOSIT	0.00	
			1,158,571.35
	TOTAL ASSETS		1,158,571.35
			=====
LIABILITIES			
=====			
	ACCOUNT PAYABLE	0.00	
	DUE TO OTHER FUNDS	1,087,866.35	
	DUE TO SW MTR DEPOSITS	70,705.00	
	WAGES PAYABLE	0.00	
	ACCRUED SALES TAX	0.00	
	TOTAL LIABILITIES		1,158,571.35
EQUITY			
=====			
	RETAINED EARNINGS	0.00	
	TOTAL BEGINNING EQUITY	0.00	
	TOTAL REVENUE	0.00	
	TOTAL EXPENSES	0.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	0.00	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		0.00
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,158,571.35
			=====

MARSHALLTOWN WATER WORKS
INVESTMENT BREAKDOWN
SEPTEMBER 2011

ACCOUNT	FUND	SEPTEMBER INTEREST RATE	AUGUST INTEREST RATE	DATE ISSUED	DATE MATURED	CURRENT VALUE	PREVIOUS VALUE
UNITED BANK & TRUST		0.35%	0.36%	07/01/07	DAILY	\$ 1,065,727.93	\$ 1,024,025.00
CD 23738 (Pinnacle Bank)	General	0.95%	0.95%	02/09/10	02/09/12	\$ 100,000.00	\$ 100,000.00
CD 144216697 (Great Western Bank)	General	0.80%	0.80%	08/18/11	08/18/12	\$ 100,000.00	\$ 100,000.00
CD 144213906 (Great Western Bank)	General	0.75%	0.75%	07/26/11	07/26/12	\$ 100,000.00	\$ 100,000.00
CD 9092507210 (Wells Fargo)	Cap Reserve	0.70%	0.70%	04/20/11	05/20/13	\$ 300,000.00	\$ 300,000.00
CD 2000013376 (Home Federal)	General	1.79%	1.79%	09/10/10	09/08/12	\$ 100,000.00	\$ 100,000.00
SUB TOTAL						\$ 1,765,727.93	\$ 1,724,025.00

CURRENT TOTAL \$ 1,765,727.93

Current Average Monthly Yield 0.573%

LAST MONTH TOTAL \$1,724,025.00

Last Month Average Monthly Yield 0.596%

LAST YEAR TOTAL \$1,478,577.57

Last Year Average Monthly Yield 0.821%

MARSHALLTOWN WATER WORKS
 PROPOSED
 CAPITAL IMPROVEMENTS
 JULY1,2011-JUNE 30,2012
 AS OF 9/30/11

	Project		2010-2011	2010-2011	2010-2011	2011-2012	2011-2012	2011-2012	TOTAL
	#		BUDGET	APPROVED	EXPEND.	BUDGET	APPROVED	EXPEND.	EXPENDITURES
1172-000-PLANT & SOURCE OF SUPPLY									
New Soda Ash System			\$100,000.00			\$50,000.00			\$0.00
Raise & Rehab Well 4	51	20905	\$10,000.00	\$8,767.00	\$8,767.00		\$818.93	\$818.93	\$9,585.93
New Supernatant Pumps						\$15,000.00			
Raise Wells 3 & 4 Electrical Cabinet						\$25,000.00			
Two New Well Buildings						\$30,000.00			
Raise & Rehab Wells 7 & 9						\$100,000.00			
HVAC Compressor	56	11103				\$10,000.00	\$9,936.81	\$9,936.81	\$9,936.81
South & West Water Pits	55	11101					\$1,756.00	\$1,756.00	\$1,756.00
Rehab Round Building	58	21102					\$3,197.50	\$3,197.50	\$3,197.50
1170-000-LAND									
1174-000-DISTRIBUTION SYSTEM									
Valve Replacement			\$20,000.00			\$20,000.00			
Water Main Replacement						\$100,000.00			
Inspect 1 Tower & Reservoirs						\$15,000.00			
1176-000 - METERS									
Meter Program			\$20,000.00	\$13,786.60	\$13,786.60	\$20,000.00	\$2,400.00	\$2,400.00	\$2,400.00
1178-000 - EQUIPMENT									
Radio Repeater Update						\$20,000.00	\$18,168.95	\$18,168.95	\$18,168.95
1180-000-VEHICLES									
Construction Truck			\$25,000.00			\$25,000.00			
Two Meter Trucks						\$40,000.00			
Plant Truck						\$25,000.00			
1182-000-GENERAL									
1184-000-BUILDING									
1186-000-OFFICE EQUIPMENT									
1188-000 BOOSTER STATION									
Totals			\$175,000.00	\$22,553.60	\$22,553.60	\$495,000.00	\$36,278.19	\$36,278.19	\$45,045.19

MONTHLY REPORT
FOR THE MONTH OF
September 2011



DISTRIBUTION

ACTIVITY	THIS MONTH	2011/2012 YEAR TO DATE	2010/2011 YEAR TO DATE
NEW WATER MAINS (ft)	0	0	738
MAINS REPAIRED	0	2	3
HYDRANTS REPLACED	5	7	3
NEW HYDRANTS INSTALLED	0	0	1
HYDRANTS REPAIRED	0	1	1
VALVES INSTALLED	4	4	2
VALVES REPAIRED	1	1	2
SPECIAL PROJECTS:	Reseeded around new water tower.		

CUSTOMER SERVICE

ACTIVITY	THIS MONTH	2011/2012 YEAR TO DATE	2010/2011 YEAR TO DATE
SERVICE CALLS	571	1534	1491
NEW METERS INSTALLED	2	7	4
METERS REPAIRED	0	4	2
TAPS FOR NEW SERVICE	0	2	0
RETAPS	0	0	0
FROZEN METERS	4	8	14

SIGNED _____

Production Report - September 2011



RAW MONTH	2011	<u>141,714,000</u>	FINISHED MONTH	2011	<u>132,453,000</u>
	2010	<u>133,306,000</u>		2010	<u>127,986,000</u>
RAW YR TO DATE	FY11-12	<u>458,915,000</u>	FIN. YR TO DATE	FY11-12	<u>430,369,000</u>
	2010	<u>419,577,000</u>		2010	<u>409,162,000</u>

MINIMUM DAY	<u>3,793,000</u>
MAXIMUM DAY	<u>5,293,000</u>
AVERAGE DAY	<u>4,415,100</u>

COST PER 1000 GALLONS

CHEMICALS	<u>0.1962</u>
ENERGY	<u>0.1835</u>
LABOR	<u>0.2952</u>
TOTAL COST	<u>0.6750</u>

PUMPAGE

NORTH RURAL WATER	<u>5,602,520</u>
SOUTH RURAL WATER	<u>3,784,132</u>
WEST RURAL WATER	<u>6,732</u>
GRUNDY RURAL WATER	<u>22,286,024</u>
RURAL WATER TOTAL	<u>31,679,408</u>
BOOSTER STATION	<u>28,177,000</u>
PLANT USAGE	<u>4,199,000</u>

CHEMICAL USAGE

CHEMICAL	POUNDS	PRICE	COST
CHLORINE	27,305	0.0878	\$ 2,397.44
CARBON DIOXIDE	32,100	0.0330	\$ 1,059.30
FLUORIDE	3,300	0.4577	\$ 1,510.27
LIME	313,053	0.0590	\$ 18,470.13
PHOSPHATE	1,190	0.9800	\$ 1,166.20
SODIUM CHLORITE	2,194	0.6327	\$ 1,388.07
SODA ASH	-	0.2400	\$ -
TOTAL			\$ 25,991.40

WELL PUMPAGE

#	MONTHLY	YEAR TO DATE
3	2,298,179	48,558,501
4	1,624	1,624
5	0	1,193
6	0	1,535,489
7	0	37,453,116
8	3,016,671	36,389,709
9	0	24,960,636
11	50,883,064	123,936,465
14	1,834,830	12,535,067
15	84,092,616	177,950,456

Director of Water Production

MONTH	PUMPAGE (1000'S)					BOOSTER STATION %		
	TOTAL	CIWA	BOOSTER	CITY	MAX DAY	TOTAL	TOTAL -CIWA	CIWA
Jan-09	133,020	39,573	19,353	93,447	5,061	15%	21%	30%
Feb-09	123,365	37,695	18,119	85,670	5,847	15%	21%	31%
Mar-09	134,979	40,290	21,109	94,689	7,290	16%	22%	30%
Apr-09	130,672	38,581	19,751	92,091	4,979	15%	21%	30%
May-09	137,169	39,490	23,923	97,679	5,228	17%	24%	29%
Jun-09	138,710	43,325	21,395	95,385	5,420	15%	22%	31%
Jul-09	147,698	41,665	26,299	106,033	5,580	18%	25%	28%
Aug-09	141,226	36,291	25,097	104,935	5,239	18%	24%	26%
Sep-09	134,654	33,663	25,036	100,991	5,017	19%	25%	25%
Oct-09	126,004	32,365	18,993	93,639	4,344	15%	20%	26%
Nov-09	115,742	31,321	18,189	84,421	4,319	16%	22%	27%
Dec-09	118,413	33,065	18,384	85,348	4,222	16%	22%	28%
	4,333.3	1,225.5	700.4	3,107.7	5,212.2	16%	22%	28%

Jan-10	119,128	34,350	19,237	84,778	4,313	16%	23%	29%
Feb-10	108,552	30,044	18,061	78,508	4,240	17%	23%	28%
Mar-10	126,658	34,472	19,953	92,186	4,605	16%	22%	27%
Apr-10	124,383	35,680	19,806	88,703	4,723	16%	22%	29%
May-10	131,049	36,907	21,671	94,142	5,099	17%	23%	28%
Jun-10	130,870	35,919	21,011	94,951	5,278	16%	22%	27%
Jul-10	139,675	37,285	25,179	102,390	5,179	18%	25%	27%
Aug-10	141,501	36,753	27,469	104,748	5,063	19%	26%	26%
Sep-10	127,986	34,384	24,854	93,602	4,886	19%	27%	27%
Oct-10	131,887	35,719	24,612	96,168	4,695	19%	26%	27%
Nov-10	115,576	29,442	18,020	86,134	4,465	16%	21%	25%
Dec-10	118,428	30,965	18,577	87,463	4,268	16%	21%	26%
	4,152.6	1,128.5	708.1	3,024.0	4,734.5	17%	23%	27%

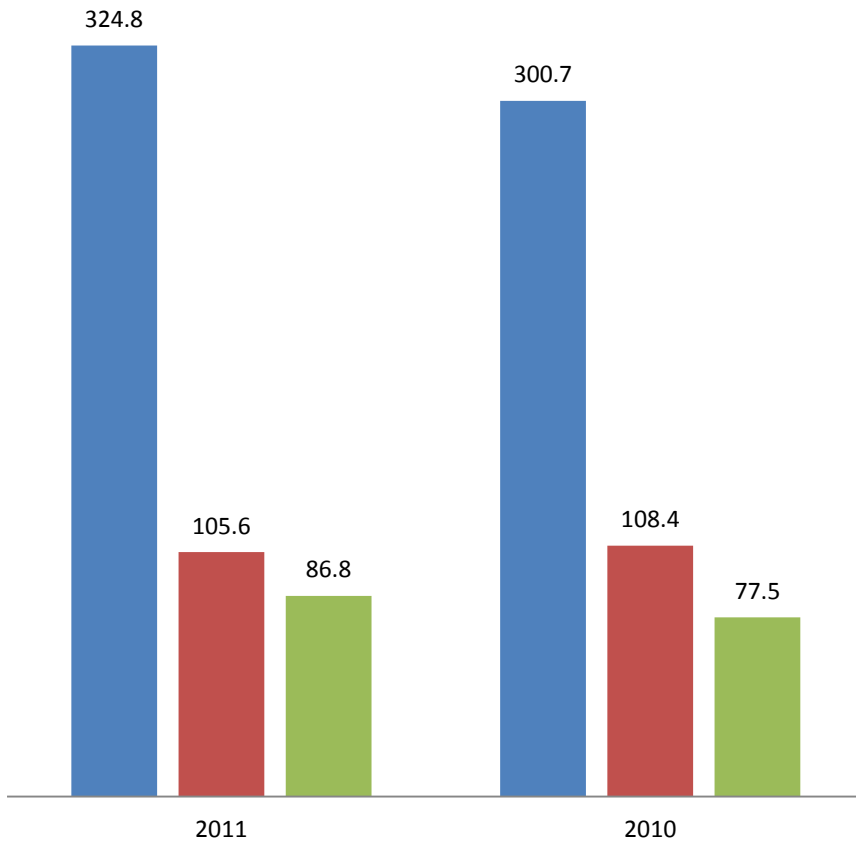
Jan-11	124,142	36,691	21,612	87,451	4,452	17%	25%	30%
Feb-11	113,830	30,868	19,502	82,962	4,491	17%	24%	27%
Mar-11	127,791	35,575	21,461	92,216	4,925	17%	23%	28%
Apr-11	117,538	31,757	20,667	85,781	4,532	18%	24%	27%
May-11	128,586	35,929	23,824	92,657	4,908	19%	26%	28%
Jun-11	130,372	35,795	23,313	94,577	5,394	18%	25%	27%
Jul-11	147,306	35,968	25,521	111,338	6,038	17%	23%	24%
Aug-11	150,610	37,967	33,075	112,643	5,448	22%	29%	25%
Sep-11	132,453	31,679	28,177	100,774	5,293	21%	28%	24%
Oct-11				-				
Nov-11				-				
Dec-11				-				
	3,212.7	855.4	594.9	2,357.3	5,053.4	18%	25%	27%

MONTHLY AVERAGES

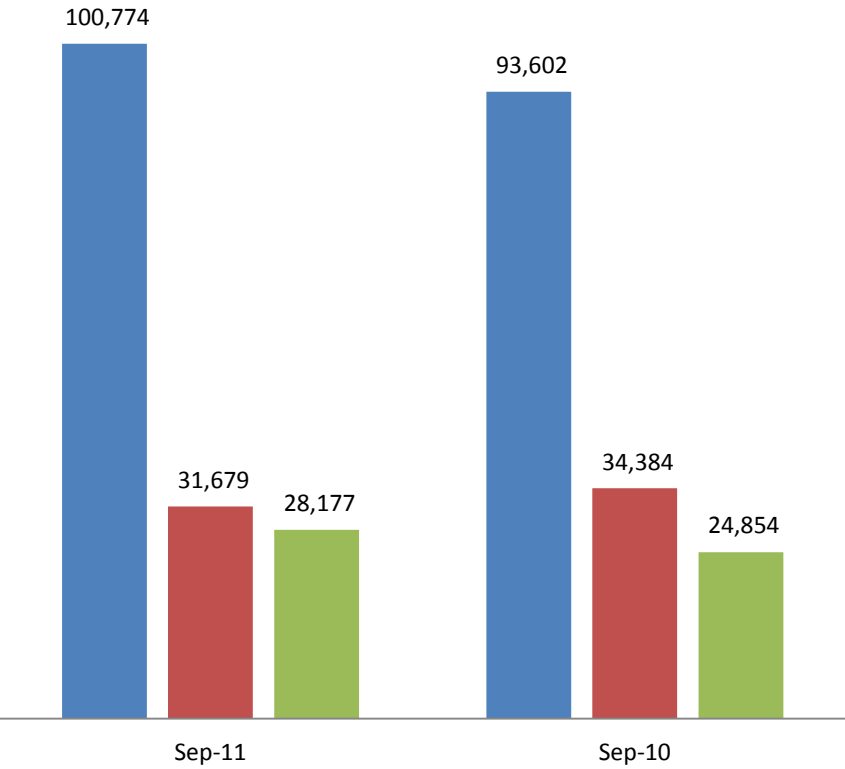
AVERAGE	149,488	34,578	24,297	114,910	5,938	16%	21%	23%
MEDIAN	149,977	37,034	22,884	114,961	5,907	16%	21%	25%
MAX	195,448	67,116	57,096	169,864	8,038	36%	55%	40%
2 ND LARGE	195,179	64,140	42,852	162,981	7,883	29%	33%	40%
MIN	104,688	7,904	7,509	75,790	4,222	4%	5%	7%
2 ND SMALL	108,408	9,035	11,154	78,508	4,240	7%	7%	7%

Fiscal Year pumpage (millions) June 2011

- BOOSTER
- CIWA
- CITY



Monthly Pumpage (thousands)



NEWS RELEASE

Bowman and Miller, P.C. today released an audit report on the Marshalltown Water Works of Marshalltown, Iowa.

Bowman and Miller, P.C. reported that the Marshalltown Water Works' revenues totaled \$3,045,405 for the year ended June 30, 2011, an 5.7 percent increase from 2010. The revenues included \$3,031,301 of water revenue and \$10,709 of interest earned.

Marshalltown Water Works' expenditures for the year totaled \$2,893,329, a 6.5 percent decrease from the year 2010. The expenditures included \$1,531,779 for water plant operation and maintenance, \$552,110 for construction and maintenance, \$581,622 for administrative and non-operating expenses and \$227,818 for customer service and meter expenses.

A copy of the audit report is available for review at the Marshalltown Water Works office at 205 East State Street office, the Office of Auditor of State and on the Auditor of State's website at <http://auditor.iowa.gov/reports/reports.htm>.

TABULATION OF BIDS FOR 2011-2012 CHEMICALS FOR MARSHALLTOWN WATER WORKS

BIDDER NAME/ADDRESS	CARBON DIOXIDE	FLUOROSILICIC ACID	SODIUM HEXAMETAPHOSPHATE	LIQUID SODIUM HYPOCHLORITE	SODIUM CHLORITE
ACCO Unlimited Corporation 5300 NW 55th Ave Johnston IA 50131	-	\$4.92	\$179.00	\$1.18	-
Air Liquide Industrial 801 W North Carrier Pkwy Grand Prairie TX 75050	\$0.0510	-	-	-	-
Alexander Chemical Corporation 1901 Butterfield Rd Suite 120 Downers Grove IL 60515	-	-	-	\$2.15	-
Carus Corporation 315 5th St PO Box 599 Peru, IL 61354	-	-	\$121.00	-	-
Chem-Suit PO Box 255 Creston IA 50801	-	-	-	-	\$6.91
DPC Industries PO Box 509 Hudson CO 80642	-	-	\$147.00	\$1.19	-
International Dioxide Inc. 40 Whitecap Drive North Kingstown RI 02852	-	-	-	-	\$7.07
Harcross Chemicals 9000 F Street Omaha NE 68127	-	-	-	-	-
Hawkins Water Treatment Group 101 Green Street Box 56 Slater IA 50244	-	\$4.40	\$108.00	\$1.10	\$7.90
K.A. Steel Chemicals PO Box 729 Lemont IL 60439	-	-	-	\$1.82	-
Poet Ethanol Products 851 Washington St Scotland SD 57059	-	-	-	-	-

Praxair, Inc. 7000 High Grove Blvd Burr Ridge IL 60527-7595	0.0355*	-	-	-	-
Sterling Water Technologies PO Box 602 Columbia TN 38402-0602	-	-	\$114.00	-	-
Vertex 11685 Manchester Rd St Louis MO 63131	-	-	-	\$1.35	-

*Submitted bid with contingencies and bid was rejected

CERTIFICATION: I hereby certify that this is a true and correct tabulation of the bids received for the letting of 2011-2012 chemicals. Recommended low bids are shown in bold. Bids opened October 11, 2011. Contracts will be awarded at the Board of Trustees Regular Meeting on October 17, 2011.



Steve Sincox, CEO & General Manager
MARSHALLTOWN WATER WORKS

2010-2011 contract prices

Carbon Dioxide - Pain Enterprises Inc. - \$.033/lb.
Fluorosilicic Acid - Hawkins Water Treatment Group - \$4.71/gal.
Sodium Hexametaphosphate - Hawkins Water Treatment Group - \$98.00/cwt.
Liquid Sodium Hypochlorite -K.A. Steel Chemicals - \$.8875/gal.
Sodium Chlorite - Chem-Sult - \$6.49/gal.

JOB TITLE: DIRECTOR OF ENGINEERING

Under the general direction of the CEO/General Manager, plans, directs, and coordinates those activities concerned with the distribution system including, but not limited to construction, maintenance, field customer service, and metering. Directs and coordinates the activities of the engineering section including, but not limited to plan development, standard specifications, long term planning, and the utility's permanent records.

ESSENTIAL FUNCTIONS:

- Directs and controls the construction, maintenance, and field operation of the department.
- Directs and coordinates the operation activities to obtain optimum use of equipment and personnel.
- Develops and executes operating, construction, and maintenance procedures in accordance with Marshalltown Water Work's policies and procedures.
- Develops budget, projects, schedules, and plans for capital and non-capital areas to maintain those responsibilities as assigned to the department.
- Recommends personnel actions such as promotions, discharges, and disciplinary measures.
- Responsible for cost and production of the department. Recommends measures to improve work methods and equipment performance to increase efficiency.
- Designs additions and renewal projects for the distribution and meter systems.
- Develops specifications for materials and equipment for the utility.
- Supervises the maintenance of records, maintenance of meters, documenting meter repairs and remote meter installation and repair.
- Develops additions and renewal projects for the water production facility with the assistance of the Director of Water Production.
- Reviews and coordinates work of engineering technicians.

ESSENTIAL REQUIREMENTS:

- Four year degree in civil, mechanical, or construction engineering.
- Must possess a valid Iowa driver's license and have a good driving record.
- Knowledge of basic principles and practices of design, operation, and maintenance of a water utility system to include wells, water treatment plant, distribution system, booster pumping stations, and storage facilities.
- Knowledge of materials, appurtenances, and hydraulic analysis of water distribution system.
- Knowledge of operation and maintenance of CADD and GIS-AM/FM systems.
- Ability to write and interpret plans and specifications.
- Ability to provide work direction and advice to inspection and drafting personnel.
- Ability to communicate verbally and in writing, which includes: advising inspection personnel; coordination with private developers and engineers; and responding to public concerns.
- Ability to maintain confidentiality of company records.
- Shall obtain a Grade IV Distribution license from the state of Iowa.
- 96% Minimum attendance.

ESSENTIAL PHYSICAL DEMANDS:

- Occasionally climbs and descends stairs and ladders.
- Occasionally works in confined spaces.
- Occasionally handles up to 50 lbs.
- Ability to differentiate machine operation sounds.

ENVIRONMENTAL CONDITIONS:

- Normally inside building.
- Occasionally exposed to adverse weather conditions.
- Occasionally exposed to traffic and machine noise.
- Occasionally exposed to hazardous chemicals.
- Occasionally in excavations with mud and water.

All the above duties and responsibilities are essential job functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills, and/or abilities deemed necessary to perform the job duties, responsibilities or requirements. Employees may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.

JOB TITLE: DIRECTOR OF DISTRIBUTION

Under the general direction of the CEO/General Manager, plans, directs, and coordinates those activities concerned with the distribution system including, but not limited to construction, maintenance, field customer service, metering, long term planning, and the utility's permanent records.

ESSENTIAL FUNCTIONS:

- Directs and controls the construction, maintenance, and field operation of the department.
- Directs and coordinates the operation activities to obtain optimum use of equipment and personnel.
- Develops and executes operating, construction, and maintenance procedures in accordance with Marshalltown Water Work's policies and procedures.
- Develops budget, projects, schedules, and cost estimates for capital and non-capital areas to maintain those responsibilities as assigned to the department.
- Recommends personnel actions such as promotions, discharges, and disciplinary measures.
- Responsible for cost and production of the department. Recommends measures to improve work methods and equipment performance to increase efficiency.
- Assists with the design of additions and renewal projects for the distribution and meter systems.
- Recommends specifications for materials and equipment for the utility.
- Supervises the maintenance of records, maintenance of meters, documenting meter repairs and installation.
- Supervises the construction of addition and renewal projects for the water production facility with the assistance of the Director of Water Production.
- Reviews and coordinates work of engineering technicians.

ESSENTIAL REQUIREMENTS:

- Two year degree in civil engineering technology or construction management.
- Must possess a valid Iowa driver's license and have a good driving record.
- Knowledge of basic principles and practices of design, operation, and maintenance of a water utility system to include wells, water treatment plant, distribution system, booster pumping stations, and storage facilities.
- Knowledge of materials, appurtenances, and hydraulic analysis of water distribution system.
- Knowledge of operation and maintenance of CADD and GIS systems.
- Ability to interpret plans and specifications.
- Ability to provide work direction and advice to inspection and drafting personnel.
- Ability to communicate verbally and in writing, which includes: advising inspection personnel; coordination with private developers and engineers; and responding to public concerns.
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10/11/2011



BOARD OF TRUSTEES
James R. Moore, Chairman
Kenn Vinson, Trustee Jerry Young, Trustee

STEVE SINCOX
CEO & General Manager

Administrative Assistant

Tim Wilson
Director of Water Production

Pat Willey
Director of Finance

Director of Engineering

(5)
Operations

(1)
Maintenance

(2)
Billing/Customer Service

(1)
Engineering

(5)
Construction

(3)
Metering